

PUBLIC SERVICES COMMITTEE MEETING MINUTES
WEDNESDAY, JANUARY 3, 2018
9:00 A.M.

PRESENT: G. Deming, C. DiPasquale, B. Carman, S. Erdle, M. Schuster, D. LeFeber, D. Mahus, B. Donohue, M. Falk, I. Coyle, H. Grant, S. Hillier

PUBLIC DEFENDER – LINDSAY QUINTILONE-JORDAN

Pre-approved Informational Item(s) To Be Reported

Introduction were made and Ms. Quintilone-Jordan updated the committee on her plans for the Department moving forward.

Informational Item(s) Written Only

Met with the Conflict Defender and Jail staff to discuss new practices for client contact utilizing available technology through the jail.

Introduced myself to the Treatment Court team and set up meetings with key players to ensure that clients/participants are fully represented during the Treatment Court process.

Communicated with Supervising Judge Renzi about the creation of a counsel at first appearance plan that will meet ILS standards and be viable for Livingston County.

I anticipate several meetings over the coming months regarding counsel at first appearance and the implementation of a plan for such in Livingston County.

A position for Assistant Public Defender has been posted and I have received several applications that will be reviewed with interviews set up very soon to fill the vacancy.

2017 Year End Numbers (As of December 22, 2017):

Applications received: 1762

Total cases handled by the Public Defender's Office: 968 (includes Family Court and criminal cases)

Total applications approved and sent to the Conflict Defender's Office for representation: 367 (includes Family Court and criminal cases).

SHERIFF – SHERIFF THOMAS DOUGHERTY

Action Item(s) To Be Reported

1. AMENDING THE 2018 SALARY SCHEDULE: SHERIFF'S OFFICE

RESOLVED, that the 2018 Salary Schedule is amended as follows:

Sheriff's Office:

- Create one full-time Corrections Officer salary grade 12.

AND REFER REQUEST TO THE WAYS AND MEANS COMMITTEE

The Sheriff explained that this position is for jail transports of federal inmates. Funding is coming from boarding. Transports require 5.5 deputies per day. If the inmate population goes down the position will be deleted. This position would be filled by a current part-time deputy.

Motion: Mr. DiPasquale moved and Mr. Carman seconded to approve the foregoing resolution Carried.

2. AMENDING RESOLUTION NO. 2017-358

WHEREAS, Resolution No. 2017-358 authorized the Chairman of the Board of Supervisors to sign a contract for the Livingston County 2018 STOP DWI Plan, and

WHEREAS, the plan amount was amended, now therefore be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following amendment for the Livingston County Sheriff’s Office, subject to review by the County Attorney and County Administrator:

<u>Contractor</u> NYS GTSC 6 Empire State Plaza, Room 410B Albany, NY 12228 For: 2018 STOP DWI Plan	<u>Term</u> 1/1/2018 – 12/31/2018	<u>Amount</u> 471,224.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A3112	\$307,024	Yes X No

The resolution was passed in December but there original amount was off slightly.

Motion: Mr. LeFeber moved and Mr. Schuster seconded to approve the foregoing resolution .Carried.

3. AUTHORIZING THE PURCHASE OF SIX (6) 2018 FORD INTERCEPTOR UTILITIES FOR THE LIVINGSTON COUNTY SHERIFF’S OFFICE – VAN BORTEL FORD

RESOLVED, that the Livingston County Sheriff’s Office is authorized to purchase through mini-bid #17120011 from Van Bortel Ford of 71 Marsh Rd. East Rochester, NY 14445 six (6) new 2018 Ford Interceptor Utilities at a cost of \$28,530.72 each, for a total cost not to exceed \$171,184.32.

AND REFER MATTER TO THE WAYS AND MEANS COMMITTEE

CD Burgess explained that he would like to reduce original request from 7 to 6 vehicles at this time. There are 10 vehicles with 180,000-223,000 miles and 7 vehicles with over 150,000 miles being used daily. The Highway Department has been exceptional in their maintenance work and their work ethics. There was discussion on local dealer participation in these bids. The Sheriff explained that it is a good team effort taking care of the vehicles to get longer life. There was discussion on the ground clearance needed for some calls that the Tahoe’s are being used for at this time. There are 86 vehicles/equipment listed for the Sheriff’s Office. Everything is tracked in the new system with a specific ID number.

Motion: Mr. DiPasquale moved and Mr. Mahus seconded to approve the foregoing resolutionCarried.

ECONOMIC DEVELOPMENT – BILL BACON

Pre-approved Informational Item(s) To Be Reported

Discussion regarding the Public Market and consideration to fund a full-time Market Manager position - Mr. Bacon reviewed the next steps for the public market from the feasibility study. This person would coordinate all of the vendors, hub site determination, advertising, etc. The site locations are still open. Mr. Coyle reviewed the study outcomes that a central market could be sustained in the county, partnership opportunities and permanent sustained vendors. There was discussion on the steps taken and the future steps. Mr. Bacon reviewed the vendors that responded that would be interested in participation as good sustainable venue. They do plan to go back to those vendors to determine placement. There was discussion on funding and Mr. Bacon is looking into a loan from CCE for staff hours, federal and state grant funding opportunities. The goal is to be a self-sustaining operation.

Informational Item(s) Written Only

The Regional Economic Development Council announced the awards for their 2017 Consolidated Funding Application (CFA) process. Finger Lakes secured \$63.9MM in grant funding, of which Livingston County received the third highest amount of awards (\$4,254 MM) in the 9-County region. The largest award (\$1.5MM) went to Howlett Farms (Avon) for assistance in funding a Soy and Barley Grain Center. The LCDC received \$500M in funding from New York Main Street to implement capital grants for the downtowns in Avon and Leicester. Unfortunately, several projects were not funded due to the region receiving a significantly lower amount from the State than in prior years. There was discussion on the additional smaller projects funded.

On a related note, the Office of Community Renewal (OCR) awarded Livingston County a \$100,000 CDBG grant for Rising Storm Brewing Company to acquire equipment for their new business located in the Town of Livonia. The property is located at 5750 South Lima Road in a recently renovated train depot on 12 acres. The project is slated for an early summer opening. This brings the total of 2017 CDBG awards to \$540M on six (6) different projects.

There are now two (2) additional sites in Livingston County which have been qualified as Start-Up NY locations. The first is the (former) FTT building located at 112 Riverside Drive and the other is the (former) Team Cheer location at 131 Main Street, both in the Village of Geneseo. This will provide ~60,000sf of available space for entrepreneurs of new/relocating/expanding New York State companies seeking to partner with SUNY Geneseo. These sites join the current and available locations at James Steele Commerce Park in Avon and the Dansville Industrial Park.

The final presentation of the Market Analysis was provided by Larissa Ortiz Associates to the staff and County Administrator. Ms. Ortiz will be listed on the January 24th agenda of the Board of Supervisors meeting to deliver a condensed presentation and overview at that meeting. An in-depth presentation will be made available to the general public on February 6th at the Genesee River Restaurant in Mt. Morris.

**TRAFFIC SAFETY BOARD APPOINTMENTS – IAN COYLE
 APPOINTING MEMBERS TO THE LIVINGSTON COUNTY TRAFFIC SAFETY BOARD – MARK SCHROEDER & TIMOTHY ANDERSON**

RESOLVED, that the following members are hereby appointed to the Livingston County Traffic Safety Board for the terms designated:

Name	Address	Rep./Title	Term
Mark Schroeder	2345 Black Street, Caledonia, NY 14423	Town of Caledonia	1/1/18-12/31/20
Timothy Anderson	3277 Clover Street, Caledonia, NY 14423	Alternate-Town of Caledonia	1/1/18-12/31/20

There will be more appointments as information is received from the towns.

Motion: Mr. LeFeber moved and Mr. Carman seconded to approve the foregoing resolution.. Carried.

ADJOURNMENT

Mr. Schuster moved and Mr. Mahus seconded to adjourn the meeting at 9:31 a.m.

PROBATION – LYNNE MIGNEMI

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

- 460 adult offenders supervised in county (26 treatment court cases being supervised in drug court)
- 28 offenders in other NYS counties
- 2 offenders in other states
- 13 juveniles supervised
- 6 new juvenile referrals
- 30 investigations ordered
- 18 active EHM cases (0 juvenile; 18 adults; 4 of which are female), 1-Global Positioning
- 0 adult placed on probation for willful violation of support
- 9 New Leandra’s Law cases (7 CDs)

2. MONIES COLLECTED

- \$2,211.57 – restitution
- 5,522.00 – fines
- 3,981.00 – DWI supervision fees
- 2,623.00 – EHM fees
- 108.62 – restitution surcharge

3. OUTSTANDING FEES

\$73,217.00 – DWI Supervision Fees as of 11/30/17

\$151,135.00 – EHM fees as of 11/30/17

4. MEETINGS ATTENDED

- 11/1/2017 Treatment Court Graduation
- 11/2/2017 Phyllis Eaton, GovPayNet representative, meeting
- 11/6/2017 ATI Advisory Council Meeting
- 11/7/2017 Human Services Department Head
- 11/12/2017- Columbia Grant Project-Columbia University
- 11/13/2017
- 11/14/2017 COPA Meeting (Livingston County hosted)
- 11/20/2017 Staff Meeting
- 11/27/2017 Meeting with County Attorney (financial)
- 11/28/2017 Suicide Prevention Task Force Meeting

5. ADMINISTRATIVE REVIEWS

Zero (0) administrative reviews

6. TRAINING

Name	Date	Training	Hours	Misc.
Kerrin Chapman	11/6/17	SCRAM/Soberlink/HA	6.0	
Katie Dunn	11/6/17	SCRAM/Soberlink/HA	6.0	
Michelle Jordan	11/6/17 11/17/17	SCRAM/Soberlink/HA Automated CE SORA Change of Address Form & Data Upload	6.0 1.0	
Liz Laney	11/6/17 11/17/17	SCRAM/Soberlink/HA Automated CE SORA Change of Address Form & Data Upload	6.0 1.0	
Debra Mack	11/6/17	SCRAM/Soberlink/HA	6.0	
Rachel Merrick	11/6/17	SCRAM/Soberlink/HA	6.0	
Lynne Mignemi	11/3/17 11/6/17	NYS Warrant Notification SCRAM/Soberlink/HA	0.75 6.0	
Rebecca Salvati	None			
Courtney Sobrado	11/6/17	SCRAM/Soberlink/HA	6.0	
Jason Varno	11/6/17	SCRAM/Soberlink/HA	6.0	
Joshua Wren	11/6/17	SCRAM/Soberlink/HA	6.0	

Respectfully submitted,

Michele R. Rees, IIMC-CMC
Clerk of the Board