

**HUMAN SERVICES COMMITTEE MEETING MINUTES**  
**TUESDAY, FEBRUARY 6, 2018**  
**9:00 A.M.**

PRESENT: B. Donohue, M. Falk, M. Walker, D. LeFeber, D. Mahus, I. Coyle, H. Grant, S. Hillier  
 ABSENT: D. Babbitt Henry, I. Davis

Mrs. Donohue welcomed Supervisor Falk to the Human Services Committee.

**DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH - ENCLARA PHARMACIA, LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION, PHYSICAL THERAPY PROFESSIONALS OF LAKEVILLE & WYOMING PROPERTIES, LLC.**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of Health, according to the terms designated, subject to review by the County Attorney and County Administrator:

| <u>Contractor</u>  | <u>Term</u>     | <u>Amount</u>  |
|--|-----------------|--|
| <b>Enclara Pharmacia</b><br>1601 Cherry Street; Suite 1700<br>Philadelphia, PA 19102 | 10/1/17-9/30/20 | Homecare per diem rate<br>\$8.95 hr.<br>Long term care per diem rate<br>\$6.95 hr. |

For: To provide medication for Hospice patients and educational support for Hospice nursing staff.

| <i>Funding Source</i>                                    | <i>Local Share</i> | <i>Budgeted?</i> |
|--|--------------------|------------------|
| Various 3 <sup>rd</sup> party payors – varies by patient | Varies by patient  | Yes X No         |

Director's Comments: This contract provides medications for Hospice patients and education/pharmaceutical support for Hospice nursing staff.

|   |                 |   |
|---|-----------------|---|
| <b>Livingston County Center for Nursing and Rehabilitation</b><br>11 Murray Hill Drive<br>Mt. Morris, NY 14510<br>For: Hospice Care | 1/1/18-12/31/19 | 100% of CNR Medicaid room and board rate DOH receives 95% of CNR rate |
|---|-----------------|---|

| <i>Funding Source</i>                            | <i>Local Share</i> | <i>Budgeted?</i> |
|--|--------------------|------------------|
| Medicaid, Medicare, County ( depends on patient) | 0% - 5%            | Yes X No         |

Director's Comments: This contract will provide Hospice Care for residents within the LCCNR.

|  |                 |   |
|--|-----------------|---|
| <b>Physical Therapy Professionals of Lakeville</b><br>3506 Thomas Drive<br>Lakeville, NY 14480<br>For: Physical Therapy Services | 1/1/18-12/31/19 | \$75.00 inclusive rate<br>\$35.00 Reimbursable Non-Direct Patient Care Expenses |
|--|-----------------|---|

| <i>Funding Source</i>                | <i>Local Share</i> | <i>Budgeted?</i> |
|--------------------------------------|--------------------|------------------|
| Various 3 <sup>rd</sup> Party Payors | Varies by patient  | Yes X No         |

Director's Comments: This contract provides Physical Therapy Services for Hospice clients.

|   |                |                              |
|---|----------------|------------------------------|
| <b>Wyoming Properties, LLC</b><br>2071 Crittenden Road<br>Alden, NY 14004<br>For: Warsaw WIC Clinic Lease Agreement | 3/1/18-2/28/19 | \$500.00 month \$6000.00 yr. |
|---|----------------|------------------------------|

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|-----------------------|--------------------|------------------|
| NYS WIC Grant         | 0%                 | Yes X No         |

Director's Comments: This contracts for clinic space for WIC program in Warsaw, N.Y.

Mrs. Donohue requested that Ms. Rodriguez explain the hourly rate for the Enclara contract. Ms. Rodriguez

explained that this is the hourly rate for medication not for an employee. Ms. Rodriguez reviewed the contracts for approval.

*Motion: Mrs. Walker moved and Mr. LeFeber seconded to approve the foregoing resolution.. Carried.*

**2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH - COUNCIL ON ALCOHOL & SUBSTANCE ABUSE OF LIVINGSTON COUNTY & HILLSIDE CHILDREN’S CENTER**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Health Department, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator

| <u>Contractor</u>  | <u>Term</u>  | <u>Amount</u>   |
|--|--|---|
| <b>Council on Alcohol &amp; Substance Abuse of Livingston County</b><br>4216 Millennium Drive<br>Geneseo, NY 14510 | 1/1/18 Completion of the project and the final disbursement of funds in 2018 | \$100,000 (\$50,000.00 month of ground breaking- \$50,000.00 – when 75% complete) |

For: Construction of a chemical dependence treatment program facility

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|-----------------------|--------------------|------------------|
| FLPPS – DSRIP         | 0%                 | Yes X No         |

Director’s Comments: Using FLPP’S-DSRIP funding to assist CASA with unexpected building costs for new Dansville residence facility.

|   |                 |  |
|---|-----------------|--|
| <b>Hillside Children’s Center</b><br>24 Main Street<br>Mt. Morris, NY 14510 | 1/1/18-12/31/18 | Skill Building \$47.98/hr.<br>Care Coordination \$76.93/hr.<br>TFCB \$101.92/hr. |
|---|-----------------|--|

For: Customized Services

| <i>Funding Source</i>                         | <i>Local Share</i> | <i>Budgeted?</i> |
|---|--------------------|------------------|
| OMH - SPOA allocated funds for skill building | 0%                 | Yes X No         |

Director’s Comments: Renewal of the contract between Livingston County Mental Health and Hillside Children’s Center for customize services when requested in writing: Care Coordinator, Skill Builder, Trauma Focused Cognitive Behavioral Therapy, Adoption/Family Finding Chronicle, Family Advocate, Aggression Replacement Training, Skills Based Group, Hourly Mental Health Respite and Mental Health Overnight Respite.

Ms. Rodriguez reviewed these grant contracts for approval. The Dansville CASA project has now received local planning and zoning approvals.

*Motion: Mrs. Walker moved and Mr. Falk seconded to approve the foregoing resolution ..... Carried.*

**3. APPOINTING MEMBER TO THE BOARD OF HEALTH – MERILEE G. WALKER**

RESOLVED, that the following member is hereby appointed to the Board of Health for the term designated:

| Name              | Address                                | Rep./Title         | Term Expires |
|-------------------|--|--------------------|--------------|
| Merilee G. Walker | 75 North State Street, Nunda, NY 14517 | Legislative Member | 12/31/18     |

Mrs. Donohue attended the last meeting but is not able to attend future meetings because it conflict with her town board meetings.

*Motion: Mr. Mahus moved and Mr. Falk seconded to approve the foregoing resolution ..... Carried.*

Ms. Rodriguez updated the committee on the flu cases in the County. They only count lab confirmed cases. There were 160 cases total last year November through May. This year we are already at 224 cases through February 6 so we are definitely trending with the national increase. They continue to advocate the importance of the getting the flu vaccine. Regulations have been changed for pharmacists, allowing them to now give flu shots to children ages 2-18.

### **Pre-approved Informational Item(s) To Be Reported**

1. PreK Special Education Update – Ms. Rodriguez shared a picture of quadruplets from Lima and explained how DOH worked with this family before preconception through early intervention and preschool. The children were about 30% delayed when they were born and they are now normal. Ms. Rodriguez reviewed how well the program is operating. Mr. Coyle reviewed the program over the past and the balance that has been struck throughout the delivery of services by DOH and the schools. There was discussion on Livonia and Dansville being the largest school districts in the County.
  2. Mr. Coyle reviewed the opioid tax on the Governor’s budget and whether this is an area of concern for the County. Ms. Rodriguez explained that there is a potential for a waiver for the Hospice Program.
- 

### **Informational Item(s) Written Only**

- Continue to focus on a Chronic Disease Prevention initiative entitled Be Well in Livingston- met with potential key stakeholders/ community champions on December 6 to discuss focus group results, identify priority issue (physical activity), root cause analysis completed, developed a steering committee, to develop strategic plan for 2018-2019, Community Kick Off Event in Spring of 2018, develop and implement media and outreach plan for 2018
- Completed the School Health Index assessment (CDC) - met with school administration to discuss SHI results, identified areas for improvement re: nutrition and physical activity and to implement healthy vending policy/practice changes and physical activity in the classroom policy/practice change, sample policy sent to school, evaluation tool developed - CHIP objective
- Completed CHANGE assessment with Nunda Lumber, discussion re: policy change including paid time off for colon cancer screening and adopted a healthy food and beverage options policy (nutrition) with evaluation to follow, LC Planning Dept. created walking routes for employees which included Kiwanis Park, discussion of enhancing Kiwanis Park to include the purchase of exercise stations- CHIP objectives
- Discussing new trail in Nunda with Historical Society, LC Planning Dept. assisted with mapping, signage and promotional materials developed, soft opening soon - CHIP objective - goal is to continue to build the trail and link it to other trails in Nunda
- Coordinated PM/QI training for Administrative Staff and Health Education Team
- Orienting SUNY Geneseo and University of Buffalo interns
- Revised RHC promotional items utilizing results from a focus group of target population, printed items to be distributed throughout the community
- Developing media and outreach plan for Safe Harbors: Human Trafficking and Sexual Exploitation of Youth for 2018
- Adverse Childhood Experiences (ACEs) champion training to be conducted in Spring 2018
- Planning to work with agencies that receive Medicare and Medicaid (dental office, assisted living, nursing homes, hospice) regarding emergency preparedness planning
- Coordinating MRC grant- recruitment of volunteers, developing specialized teams, training and distribution of materials to follow
- Flu surveillance and response to the commissioners order of flu vaccine distribution

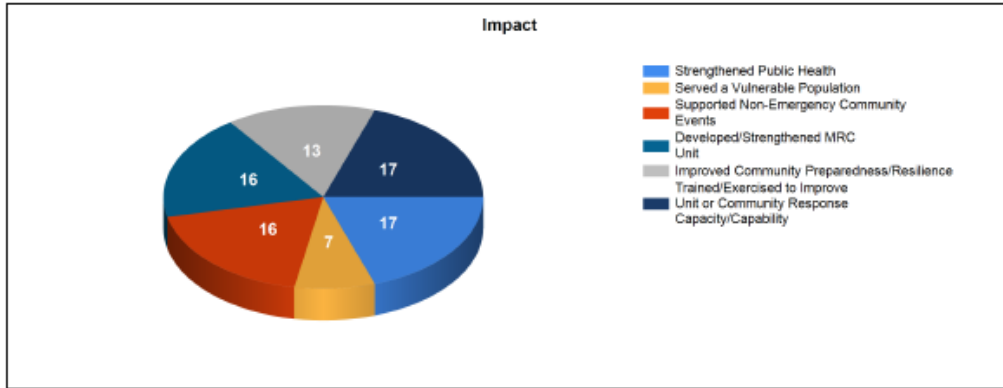
**Unit Activity Summary Report**

Livingston County Medical Reserve Corps (Unit # 29)

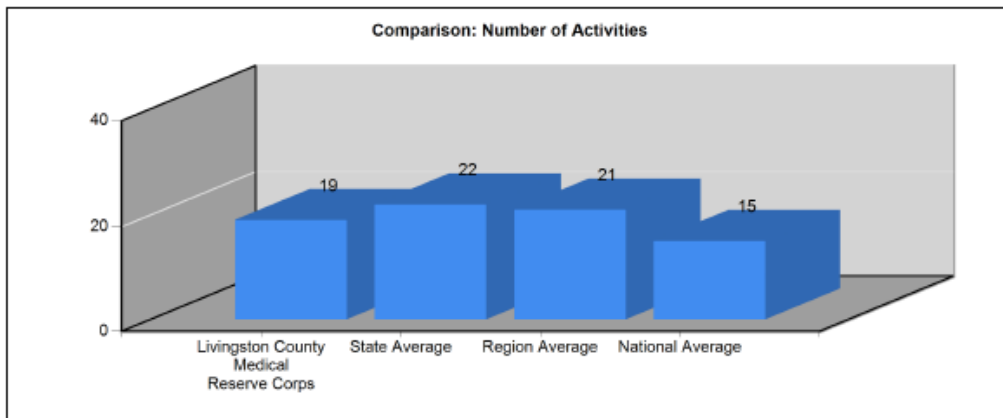
Mt. Morris NY

January 1, 2017 - December 18, 2017

|            |                                     |                   |                                   |
|------------|-------------------------------------|-------------------|-----------------------------------|
| <b>19</b>  | Total Number of Activities Reported | <b>207</b>        | Total Number of Hours Contributed |
| <b>139</b> | Total Number of MRC Participants    | <b>\$5,630.25</b> | Economic Value of Contribution    |



Between January 1, 2017 and December 18, 2017, Livingston County Medical Reserve Corps reported a total of 19 activities. Because one activity can influence several impact areas, the total number of activities will not match the number of impact areas reflected in the pie chart. The total activities reported contributed to the following impact areas: 17 strengthened public health, 7 served a vulnerable population, 16 supported non-emergency community events, 16 developed/strengthened the MRC unit, 13 improved community preparedness/resilience, and 17 trained/exercised to improve unit or community response capacity/capability.



**VETERANS SERVICES AGENCY– JASON SKINNER & DON HIGGINS**

**1. DESIGNATING LIVINGSTON COUNTY AS A PURPLE HEART COUNTY**

WHEREAS, the residents of Livingston County have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served their country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of the men and women from Livingston County that served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, the Livingston County Board of Supervisors seeks to honor these individuals who have paid the high price for freedom by placing themselves in harm’s way for the good of all; and

WHEREAS, on August 7, 1782, General George Washington issued an order establishing the Badge of Military Merit to honor merit, particularly among the enlisted soldiers; and

WHEREAS, on February 22, 1932, the Badge of Military Merit was renamed the Purple Heart, which is awarded to any member of the United States Armed Forces wounded or killed in combat by a declared enemy of the United States; and

WHEREAS, many citizens of Livingston County are recipients of the Purple Heart Medal as a result of being wounded or killed while engaged in combat with an enemy force, construed as a singular meritorious act of essential service; and

WHEREAS, the Livingston County Board of Supervisors appreciates the sacrifices our Purple Heart recipients made while defending freedom and believes specific recognition be accorded them in appreciation of their courage and to demonstrate the honor and support they have earned; now therefore be it

RESOLVED, That the Livingston County Board of Supervisors hereby declares Livingston County as a Purple Heart County, honoring the service and sacrifice of our men and women in uniform wounded or killed by the enemy while serving to protect the freedoms of all Americans; and be it further

RESOLVED, that a copy of this Resolution shall be forwarded to the Military Order of the Purple Heart.

Mr. Skinner explained that he has brought Don Higgins with him today because of the highway component for signage on County roads. Mr. Skinner reviewed the history and process for receiving a purple heart and the hall of honor. They are trying to do this for Valentine’s Day. There was discussion on what else entails us to become a Purple Heart county. There was discussion on the total number of Purple Heart recipients living within the County. It would be nice to invite these veterans to the ceremony. Mr. Higgins explained that he received information from the County Highway Superintendent list serve on this program already in place in other counties.

*Motion: Mrs. Walker moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.*

**Informational Item(s) Written Only**

**Staffing**

Our office hired a part time Veteran Service Officer Tim Collmer. Tim was also a candidate for the Deputy Director position. He will start on the job training on February 1st.

**General update VA health**

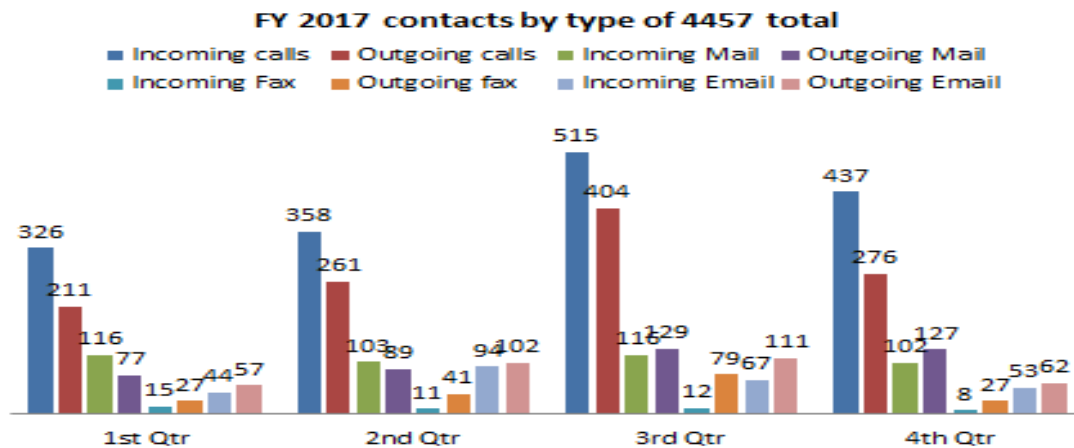
The Director of Canandaigua and Bath VA medical centers Michael Swarts, has been temporally assigned to the director vacancy of the Buffalo and Western New York region. This may have a significant impact to our vision of his expansion to Home Base Primary Care “HBPC” teams in our county as promised. There are 3 veterans in Springwater 1 in Avon and 1 in Dansville that we have assisted recently in getting placed on this benefit.

**Statistics for FY 2018**

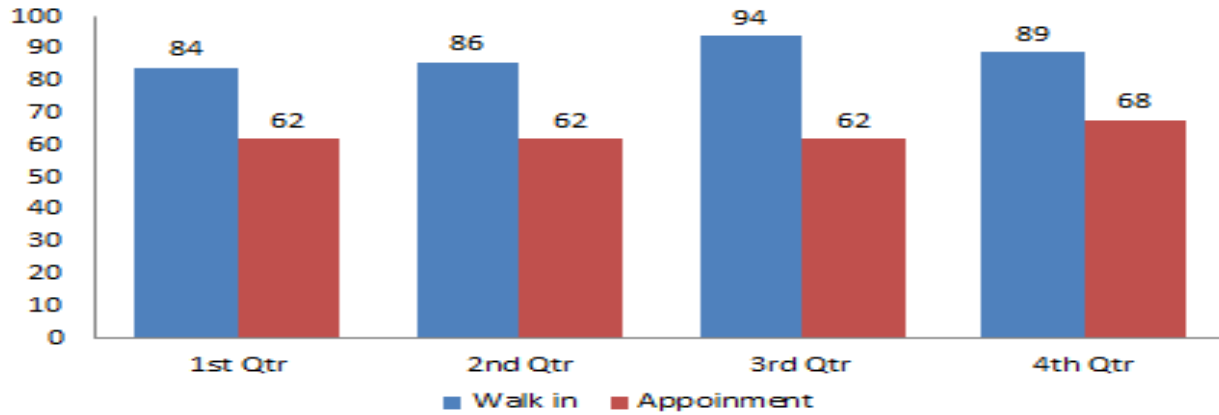
For the month of January we had 65 appointments this is an increase from last year’s 49.

We had 380 contacts in an out of the office. Last year we had 273.

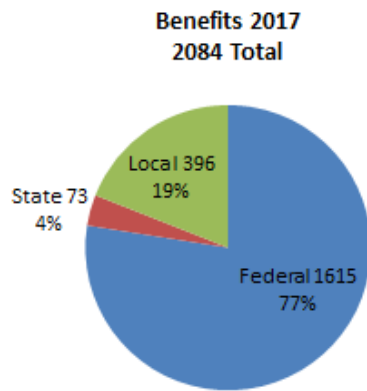
**Statistics for FY 2017**



## FY 2017 Office Visits 607



## Federal, State, Local Benefits FY 17



### WORKFORCE DEVELOPMENT – RYAN SNYDER

#### Action Item(s) To Be Reported

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY OFFICE OF WORKFORCE DEVELOPMENT/YOUTH BUREAU: LEGAL AID SOCIETY OF ROCHESTER, NY, INC., CATHOLIC CHARITIES OF LIVINGSTON COUNTY, HILLSIDE CHILDREN’S CENTER, INC., CORNELL COOPERATIVE EXTENSION OF LIVINGSTON COUNTY, NEW YORK STATE OFFICE OF CHILDREN & FAMILY SERVICES, VARIOUS WORKSITE SPONSORS**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Office of Workforce Development/Youth Bureau, and any future amendments to said contract, according to the terms designated, subject to review by the County Attorney and County Administrator:

| <u>Contractor</u>  | <u>Term</u>     | <u>Amount</u>     |
|--|-----------------|-------------------|
| <b>Legal Aid Society of Rochester, NY, Inc.</b><br>One West Main St. Suite 800 | 1/1/18-12/31/18 | Up to \$30,254.00 |

Rochester, NY 14614

For: The provision of youth advocacy services for Livingston County

| <i>Funding Source</i>                            | <i>Local Share</i> | <i>Budgeted?</i> |
|--|--------------------|------------------|
| TANF, NYS Office of Children and Family Services | \$0                | Yes              |

**Catholic Charities of Livingston County** 1/1/18-12/31/18 Up to \$9,500.00  
 34 East State Street  
 Mt. Morris, NY 14510

For: The provision of parenting education services in the Livingston County Jail

| <i>Funding Source</i>                      | <i>Local Share</i> | <i>Budgeted?</i> |
|--|--------------------|------------------|
| NYS Office of Children and Family Services | \$0                | Yes              |

**Hillside Children’s Center, Inc.** 1/1/18-12/31/18 Up to \$10,000.00  
 1183 Monroe Ave.  
 Rochester, NY 14614

For: Operation of the Livingston County Youth Court Program

| <i>Funding Source</i>                      | <i>Local Share</i> | <i>Budgeted?</i> |
|--|--------------------|------------------|
| NYS Office of Children and Family Services | \$0                | Yes              |

**Cornell Cooperative Ext. of Livingston County** 1/1/18-12/31/18 Up to \$8,000.00  
 3 Murray Hill Drive  
 Mt. Morris, NY 14510

For: School based Family Strengthening Program

| <i>Funding Source</i>                      | <i>Local Share</i> | <i>Budgeted?</i> |
|--|--------------------|------------------|
| NYS Office of Children and Family Services | \$0                | Yes              |

Director’s Comments:

Final allocations will be determined by the Youth Board, following the NYS Budget Adoption in April.

**NYS Office of Children and Family Services** 1/1/18-12/31/18 Up to \$65,000.00  
 52 Washington Street  
 Rensselaer, New York 12144-2834

For: Accessing State Youth Development funds

| <i>Funding Source</i>                      | <i>Local Share</i> | <i>Budgeted?</i> |
|--|--------------------|------------------|
| NYS Office of Children and Family Services | \$0                | Yes              |

**Various Worksite Sponsors** 1/1/18-12/31/18 \$0

For: Paid work experience for youth enrolled in WIOA or TANF

| <i>Funding Source</i>  | <i>Local Share</i> | <i>Budgeted?</i> |
|--|--------------------|------------------|
| Workforce Innovation and Opportunity Act (WIOA) and Temporary Assistance for Needy Families (TANF) | \$0                | X Yes No         |

Mr. Snyder reviewed the contracts for approval. Every three years a new RFP is issued for funding received from the state for youth development. We receive ~\$56,000 to award back to program and this year we received all of the same proposals plus a new proposal from Cornell Cooperative Extension for a school based parenting program. Traditionally we would not have any additional funding to award a new program, however, DSS was able to take one of the programs and fund it through other means, which freed up funding for the new program. There was discussion on what the expectations are with the Cornell program. Mr. Snyder explained that Cornell will be contracting with Nita Hawkins to do a specific program to go into school districts to work directly with the parents.

*Motion: Mr. Falk moved and Mrs. Walker seconded to approve the foregoing resolution ..... Carried.*

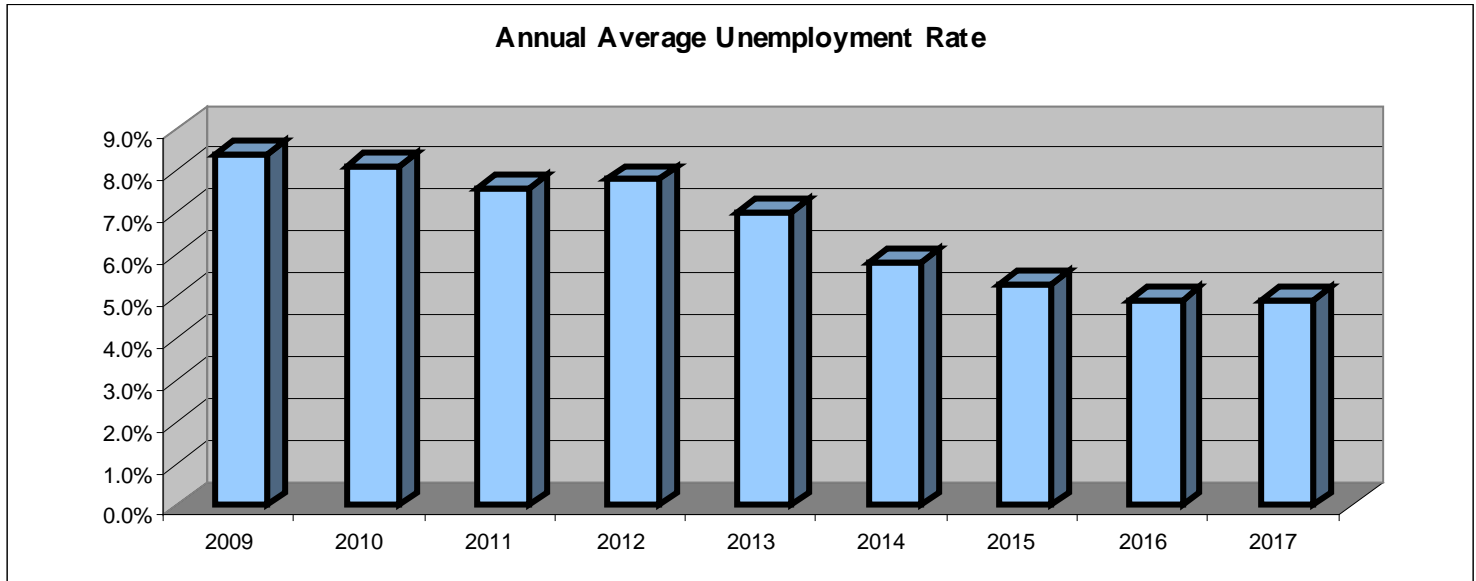
**Pre-approved Informational Item(s) To Be Reported**

1. Community Center Request for Proposal Results-Mr. Snyder reviewed the work being done to determine and understand the market demand in the County. A steering committee made up of 20 community members was created last summer. An RFP was released in December to conduct a feasibility study. The steering committee reviewed the submissions and Johnson Consulting, out of Chicago, received an 88% approval rating. The only concerns by the steering committee were on the overall costs of \$79,725 and Mr. Snyder explained how the costs were broken down into three phases. The first phase being a \$35,000 for

market analysis and \$25,000 or the second phase to help us set up ownership and management strategy to determine who should be the operator and who should run the facility. He feels that we can back out of the third phase for a savings of \$15,000 which was to help us solicit and locate an operator nationally and locally. The County did not want to be in the position of operating the facility. The initial cost is \$35,000 to do the analysis and the steering committee felt that cost was manageable. They are looking for grant funding opportunities. Mr. Coyle explained that they are not expecting any actions today, but to have future conversations between Ryan Snyder and Bill Bacon with the preferred respondent to flesh out what deliverables are in there. The County set up a capital project account for special projects that may be used for grant matches, studies and the like. There was discussion on past talks with the YWCA, diversity of services and the programming needs of our populations.

**Informational Item(s) Written Only**

1. Livingston County Unemployment Rate



*The Annual Average Unemployment Rate has been steadily decreasing since 2009. The 2017 annual rate of 4.9% remained unchanged from the prior year.*

**Department Activity Report**

| Activity                                  | 2017  |
|---|-------|
| Counselor Assisted Appointments           | 1,082 |
| Employer Recruitment Events               | 81    |
| Workshop Attendees                        | 631   |
| Entries to Employment - Public Assistance | 146   |
| Reentry Workshop Attendees                | 99    |
| Credentials Earned                        | 64    |
| HSE Diploma's Earned                      | 10    |

**Program Report**

CNA Recruitment - Applications for the next Certified Nursing Assistant (CNA) program are available until February 2nd, for the class starting on March 5th.

Job Fair - The Spring Job Fair will be held May 30th at the Lakeville Training Grounds. The event will include a dedicated session for all Livingston County high schools.



Teen Recognition - Nominations will be collected until February 9th for the annual dinner being held April 25th. Towns without a nominee as of January 30th include Groveland, Ossian, Sparta, Springwater and West Sparta.

Federal Funding - The Office of Workforce Development is 84% funded through federal funds. Federal funding remains uncertain, with the latest continuing resolution of funding set to expire on February 8th.

State of the State - Governor Cuomo proposed a first ever investment of state dollars into the workforce system through the creation of a \$175 million fund to support new initiatives.

**SOCIAL SERVICES – DIANE DEANE**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: DAVID CORON, M.D.**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

|  |                 |                   |
|--|-----------------|-------------------|
| <u>Contractor</u>  | <u>Term</u>     | <u>Amount</u>     |
| <b>David Coron, M.D.</b><br>6137 County Road 41<br>Farmington NY 14425 | 1/1/18-12/31/18 | Per hour \$125.00 |

For: Complete psychological evaluations of referred individuals

| <i>Funding Source</i>                    | <i>Local Share</i> | <i>Budgeted?</i> |
|--|--------------------|------------------|
| Child Welfare FFFS – Title XX Under 200% | 0-25%              | Yes X No         |

Director’s Comments: The individuals referred are clients of the Services Division usually involved with Child Protective and Foster Care Services.

Mrs. Deane reviewed the contract for approval.

*Motion: Mr. LeFeber moved and Mr. Falk seconded to approve the foregoing resolution..... Carried.*

**1. AMENDING A PORTION OF RESOLUTION 2017-395**

WHEREAS, Resolution No. 2017-395 authorized the Chairman of the Board of Supervisors to sign various contracts for the Livingston County Department of Social Services, and

WHEREAS, resolution 2017-395 authorized a contract with Hillside Children’s Center for Work Experience/Community Services for Youth in an amount of \$127,650.00, and

WHEREAS, the Department of Social Services needs to increase the amount to \$144,000.00 in order to accommodate the change in level of service and enhance the program offerings for 16 and 17 year olds; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign a contract for the Livingston County Department of Social Services, according to the term designated, subject to review by the County Attorney and County Administrator:

|   |                 |                   |
|---|-----------------|-------------------|
| <u>Contractor</u>   | <u>Term</u>     | <u>Amount</u>     |
| <b>Hillside Children’s Center</b><br>1183 Monroe Ave.<br>Rochester NY 14620 | 1/1/18-12/31/18 | Max. \$144,000.00 |

For: Work Experience/Community Services for Youth

| <i>Funding Source</i>               | <i>Local Share</i> | <i>Budgeted?</i> |
|-------------------------------------|--------------------|------------------|
| Child Welfare – Title XX Under 200% | 20%                | Yes X No         |

And be it further

RESOLVED, that Resolution No. 2017-395 is hereby amended.

Mrs. Deane explained that she would like to increase the amount to include the funding that used to come from the Youth Bureau.

*Motion: Mrs. Walker moved and Mr. LeFeber seconded to approve the foregoing resolution..Carried.*

There was discussion on the Code Blue Program and how Livingston County already does a really great job keeping these people off the streets when temperatures drop. Mrs. Deane reviewed those individuals that are sanctioned with DSS and what happens. Law enforcement is a key partner for us.

**Informational Item(s) Written Only**

1. Statement of Appropriations (Monthly) (December) – Attached
2. Statistics (Monthly) (December)

| <b>Temporary Assistance Cases (TA):</b>                                    | <b><u>Dec</u></b> | <b><u>% Change<br/>from Jan 1</u></b> |
|--|-------------------|---------------------------------------|
| Family Assistance  | 293               | -5.79%                                |
| Safety Net   | 312               | -11.36%                               |
| <b>Total</b>   | <b>605</b>        | <b>-8.75%</b>                         |
| <br>   |                   |                                       |
| <b>Medicaid Cases (MA):</b>  |                   |                                       |
| Community  | 1652              | -26.84%                               |
| Chronic Care   | 242               | 0.83%                                 |
| Foster Care  | 153               | 2.00%                                 |
| SSI  | 1273              | -0.08%                                |
| <b>Total</b>   | <b>3320</b>       | <b>-15.35%</b>                        |
| <br>   |                   |                                       |
| <b>Livingston County Citizens receiving some form of Medicaid service:</b> |                   |                                       |
| <b>Cases In Transit</b>  | 36                |                                       |
| <b>NYSOH</b>   | 6712              |                                       |
| <b>Livingston County DSS</b>   | 4951              |                                       |
| <b>Total</b>   | <b>11699</b>      |                                       |
| <br>   |                   |                                       |
| These Individuals are included in above TAMA.                              |                   |                                       |
| Mainstream Managed Care  | 2191              |                                       |
| HARP   | 300               |                                       |
| Managed Long Term Care-Community   | 69                |                                       |
| Managed Long Term Care-Nursing Home  | 53                |                                       |
| <b>Total</b>   | <b>2613</b>       | <b>-44.78%</b>                        |
| <br>   |                   |                                       |
| <b>Food Stamp Only Cases:</b>  | 2388              | -1.32%                                |
| <b>SSI Food Stamp Cases:</b>   | 825               |                                       |
| <b>Child Care Cases:</b>   | 149               | -24.37%                               |
| <br>   |                   |                                       |
| <b>Clients thru the lobby:</b>   | 1285              |                                       |
| <br>   |                   |                                       |
| <b>Housing - Homeless Caseload:</b>  |                   |                                       |
| Divisions  | 35                |                                       |
| Housed   | 17                |                                       |
| <b>Total</b>   | <b>52</b>         |                                       |
| <br>   |                   |                                       |
| <b>Total Nights</b>  | <b>1171</b>       |                                       |
| Singles  | 867               |                                       |
| 2 Adults   | 26                |                                       |
| Families   | 278               |                                       |

Total Clients in Temp. Housing at end of month 32  
 Clients entering Temp. Housing & remaining in the month 12

**Section 8 Vouchers Leased Up:** 519

**Child Support:**

Caseload Count Not Available yet  
 Dollars Collected \$673,499

**Protective Services for Adults (PSA):** 53 **-13.11%**

Financial Mgmt 45  
Home Mgmt 46  
Personal Care **28**  
 Level I 6  
 Level II 18  
 Level I pending 4  
Guardianship Cases 6  
 Awaiting discharge 3  
 Pending 0  
 Assessment assists 62

**Preventive Services:** 70 **25.00%**

Probation caseload 24 **-27.27%**  
School based consults 270  
School based active 0  
TASA (Case Management for Pregnant/Parenting Teens) Active 1

**Child Protective Services (CPS):**

**New Assignments** 54  
 2017 Total **644**  
 2016 Total **605**

**Foster Care** **70**

**Foster Children - DSS Custody** 36 **-29.41%**

**Adoptions** 0

3. Employees hired, resigned or retired in January:

|                 |                                |                         |         |           |
|-----------------|--------------------------------|-------------------------|---------|-----------|
| Damian Wirth    | Released from Probation        | Social Welfare Examiner | 1/8/18  | Geneseo   |
| Tondreka Robles | Resigned                       | Social Welfare Examiner | 1/19/18 | Leicester |
| Marissa Draper  | Hired (Was working Seasonally) | HEAP Examiner           | 1/21/18 | Dansville |

- The Adult Services Unit has been invited to participate in a State pilot to test a financial exploitation investigation tool. Livingston County was selected based on our experience and results with exploitation cases. Additionally, the Adult Services Unit is partnering with the Office for the Aging in holding community presentations to recognize the warning signs of possible abuse, neglect or exploitation. These presentations also talk about the differences between Adult Protective Services and services offered by the Office for the Aging.
- A Code Blue Plan was required to be submitted to the Office of Temporary Disability Assistance. No changes to the plan were made this year. Each of the past two years when the under 32 degree requirement was legislated, we had under five individuals that were housed that would not have been eligible otherwise.
- The Annual Point In Time survey that counts homeless individuals occurred on the night of January 24, 2018. The Housing Unit at DSS is the lead in conducting this survey. Results are used to support funding requests through the CoC.

7. New federal regulations will now require Child Support Units to complete financial investigations on non-custodial parents before filing any petition. Information about assets, residences, employment and earnings history, job skills, education, literacy, age, health and criminal records will now be used by magistrates to set orders and modifications to child support.

**CENTER FOR NURSING AND REHABILITATION – FRANK BASSETT**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION – SHIFA MEDICAL, PLLC & ESOLUTIONS, INC.**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Center for Nursing and Rehabilitation, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

| <u>Contractor</u>   | <u>Term</u>   | <u>Amount</u>                  |
|---|---|--------------------------------|
| <b>Shifa Medical, PLLC</b><br>213 Main Street<br>Dansville, NY 14437<br>For: Medical Services | 6/1/18-5/31/21, renewal by mutual agreement for two additional 1 year terms | \$165.00/hr.<br>3% annual inc. |

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|-----------------------|--------------------|------------------|
| Operating Budget      | N/A                | Yes    X    No   |

**Director's Comments:**

Medical Services RFP was released 12/29/17. A single proposal was received and opened on January 25. The sole respondent was Shifa Medical, the current provider. The current five-year contract with Shifa Medical expires May 31, 2018. The contract includes Medical Services as well as Medical Directorship. The hourly fee for Medical Director services will be finalized prior to the committee meeting.

|  |  |              |
|--|--|--------------|
| <b>eSolutions, Inc.</b><br>8215 West 108 <sup>th</sup> Terrace<br>Overland Park, Kansas 66210<br>For: Eligibility Verification, Electronic Claims Management, Electronic Remittance Advice | 3/1/18-2/29/20, auto renew for 1 year terms. | Fee Schedule |
|--|--|--------------|

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|-----------------------|--------------------|------------------|
| Operating Budget      | N/A                | Yes    X    No   |

**Director's Comments:**

A recent audit of the Fiscal Office found inefficiency in the billing of third party insurances, MLTC, Medicare and Medicaid. eSolutions, Inc. will enable electronic rather than paper billing which will improve cash flow and reduce the task from 4-5 days to 2-3 hours. Fiscal staff is currently using a product, Ability, costing \$561/mos. without the module necessary to bill payers other than Medicare. eSolutions enables billing of all payers, including MLTC's, at a cost of \$805/mos. A contract with ZirMed, Inc., approved in October 2017, did not proceed due to County Appendices and contract language issues that could not be resolved with the vendor.

Mr. Bassett reviewed the contracts for approval. The medical services contract RFP results were discussed and the past contracts for this service were reviewed. The medical directorship services were included in the RFP this year instead of being a separate contract. Mr. Bassett feels comfortable making this recommendation. They have just completed a 30 day trial with eSolutions and he distributed copies of the fee schedule for review. *Motion: Mr. Falk moved and Mr. Mahus seconded to approve the foregoing resolution ..... Carried.*

**Pre-approved Informational Item(s) To Be Reported**

1. FINANCIAL/OPERATIONAL UPDATES:
  - a.) Occupancy - As of January 29, 2018, occupancy MTD was 96.7%. 2017 occupancy averaged 96.85%. They had a record number of deaths in the facility for January (21-16 in facility and 5 following transfer to hospital). Many of these were hospice patients. It was a very difficult month for staff and a CNR charge nurse did

contact Hospice to come in and offer staff bereavement sessions. Mr. Bassett updated the committee on the flu cases in the facility.

b.) Cash Flow - The CNR's Cash Flow Report as of January 26, 2018 reflects \$21,472,493.00 in reserves. The balance at December 31, 2017 was \$21,495,782.00. Cash will be affected by the upcoming planned projects.

c.) Upper Payment Limit (IGT) Supplemental Payment – On February 2, 2018, the CNR will receive an additional \$308,004.28 for SFY 2016/17; the balance of previously undistributed IGT funds for the period.

d.) Budget Variance - The November 2017 budget variance reports will be distributed and discussed at the committee meeting.

2. Dialysis Extension Clinic – UR Medicine Noyes Health and the County have finalized terms for a 10 year lease. A project coordination meeting was held on January 29 with representatives from Architects LaBella Associates, Construction Manager NPV, Inc., Noyes Health and the County. A project schedule is being developed. The lease agreement is moving through the approval process at Noyes. Mid May is the tentative construction start date.

Mr. Bassett updated the Committee on the CNA class recruitment.

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### **Informational Item(s) Written Only**

1. Reports - Absenteeism, Mandation, FMLA, Payroll Performance, Work Related Injuries, Report Card

2. DOH Certification Survey – The CNR received six (6) no harm Health deficiencies and two (2) Life Safety Code deficiencies in the DOH certification survey concluded on 12/28/17. A Plan of Correction has been filed and accepted. Mr. Bassett reviewed the deficiencies for the committee.

3. County Worker United Way Campaign – The County Worker United Way Campaign will run from February 15 through April 23. Campaign Coordinators will set a campaign goal on February 15.

4. EPC Project Activities – The CNR has requested a coordination meeting with Danforth to ensure compliance with DOH regulatory requirements before work activities proceed. Walk-In Cooler/Freezer Controls have already been installed by Danforth. The contractor and CNR have to establish a Safety Plan for work to be performed in any resident area before any such work is performed.

### **EXECUTIVE SESSION**

Motion made by Mrs. Donohue and seconded by Mr. LeFeber that the Committee adjourn and reconvene and All Supervisors, County Administrator Ian M. Coyle, Clerk of the Board and Frank Bassett remain present. Carried.

Mr. Mahus moved and Mrs. Walker seconded that the Committee reconvened in regular session. The following report was presented.

The Human Services Committee having met in Executive Session, hereby reports as follows:

No action taken.

### **OTHER – IAN COYLE**

#### **PROCLAIMING MARCH 2018 AS DEVELOPMENTAL DISABILITIES AWARENESS MONTH IN LIVINGSTON COUNTY**

WHEREAS, developmental disabilities affect more than 7 million Americans and their families; and

WHEREAS, public awareness and education can enhance a community's understanding of the issues affecting people with developmental disabilities; and

WHEREAS, people with developmental disabilities can be vital and vibrant members of our communities, improving the quality of life for all of us; and

WHEREAS, the month of March has been designated Developmental Disabilities Awareness Month, with 100,000 members and 900 Chapters of The Arc undertaking public awareness, educational, and fundraising initiatives; and

WHEREAS, The Arc of the United States is the nation's leading volunteer-based organization advocating for and with people with developmental disabilities and their families; now, therefore, be it

RESOLVED, the Livingston County Board of Supervisors does hereby proclaim March 2018 as Developmental Disabilities Awareness Month in Livingston County, NY, and urges the citizens of Livingston County to give full support to efforts towards enabling people with developmental disabilities to live full and productive lives of inclusion in our communities.

Mr. Coyle explained that he does an on-site presentation every year.

*Motion: Mr. LeFeber moved and Mr. Mahus seconded to approve the foregoing resolution ....Carried.*

**ADJOURNMENT**

Mr. Falk moved and Mr. LeFeber seconded to adjourn the meeting at 11:01 a.m.

Respectfully submitted,

Michele R. Rees, IIMC-CMC  
Clerk of the Board