



**LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE**

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

**TENTATIVE AGENDA**

COMMITTEE: WAYS AND MEANS

DATE: MARCH 21, 2022

TIME: 1:30 P.M.

<u>Committee Members</u>
D. Knapp, Chairman
W. Wadsworth, Vice Chairman
D. Fanaro
E. Gott
D. Babbitt Henry
D. LeFeber
D. Pangrazio

**PLEDGE OF ALLEGIANCE:**

**1:30 PERSONNEL ISSUES**

**1. CENTER FOR NURSING & REHABILITATION – STEPHEN WOODRUFF  
APPOINTING ASSISTANT DIRECTOR OF NURSING FOR THE LIVINGSTON COUNTY CENTER  
FOR NURSING AND REHABILITATION – BRITTANY RITENBURG**

RESOLVED, that the 2022 Department Head Salary Schedule is amended as follows:

**Center for Nursing and Rehabilitation**

Appoint Brittany Ritenburg of 98 Elm Street, Hornell, New York to the position of full-time Assistant Director of Nursing at an annual salary of \$94,000.00 effective April 4, 2022.

Director's Comments: The vacancy was advertised on Indeed, Facebook, LinkedIn, Department of Labor Jobs Website, The Penny Saver and Online Rochester Careers. One application was received. The preferred candidate participated in an interview process with Administration on February 8, 2022.

**2. CENTRAL SERVICES – BILL MANN  
AMENDING THE 2022 LIVINGSTON COUNTY SALARY SCHEDULE: CENTRAL SERVICES**

RESOLVED, that the 2022 Livingston County Salary Schedule is amended as follows:

**Central Services:**

- Increase salary for Five (5) Seasonal Laborer positions to \$15.08 effective immediately.

For: Addressing uniformity in pay within same job title among departments and to address labor market constraints.

**3. COUNTY ADMINISTRATOR – IAN COYLE  
AMENDING THE 2022 LIVINGSTON COUNTY SALARY SCHEDULE: COUNTY  
ADMINISTRATOR**

RESOLVED, that the 2022 Livingston County Department Head Salary Schedule is amended as follows:

**County Administrator:**

- Convert one part-time Administrative Assistant to the County Administrator position to a full-time position at the salary of \$65,000.00 effective March 31, 2022.

For: Reverting position back to full time position after retirement.

**Request To Provide Stipend For Eric Townsend For Acting/Interim Director Of Long Term Care-  
AMENDING A PORTION OF RESOLUTION NO. 2022-36**

WHEREAS, the Board of Supervisors adopted Resolution No. 2022-36 establishing the 2022 County employee salaries and certain compensation and benefits for other employees; and



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WHEREAS, the position of Director of Long Term Care will become vacant on March 30, 2022; now, therefore, be it

RESOLVED, that effective 3/27/22 the Deputy Director of Long Term Care receive a weekly stipend in the amount of \$350.00 any work week where he serves as the Interim Director of Long Term Care; and be it further

RESOLVED, that this portion of Resolution No. 2022-36 is hereby amended.

#### 4. COUNTY TREASURER – AMY DAVIES

#### AMENDING THE 2022 LIVINGSTON COUNTY SALARY SCHEDULE: COUNTY TREASURER

RESOLVED, that the 2022 Livingston County Salary Schedule is amended as follows:

#### County Treasurer:

- Create one full-time Accountant position at Wage Grade 16 CSEA Contract effective March 23, 2022.

For: ERP and job responsibility expansion and employee retirement

#### 1:45 REAL PROPERTY TAX SERVICES – BILL FULLER

#### Action Item(s) To Be Reported

#### 1. CORRECTING TAX ROLL-TOWN OF YORK

WHEREAS, the Livingston County Real Property Tax Services Director has transmitted a written report of his investigation and recommendation with regard to two applications (1 parcel/2 years) for correction of the tax rolls, pursuant to the Real Property Tax Law, as prepared for the Town of York on the tax rolls for the years hereinafter set forth, and

WHEREAS, said parcel was incorrectly assessed and/or taxed for reasons set forth in the applications for correction requested from the Livingston County Real Property Tax Services Director, now, therefore, be it

RESOLVED, that the Livingston County Real Property Tax Services Director is authorized and directed to forward a copy of this resolution to the officer(s) having jurisdiction of the tax roll so that the roll(s) can be corrected; and a notice of approval to the applicant(s), and be it further

RESOLVED, that the Livingston County Treasurer and/or Town Tax Collector is hereby authorized to make the tax roll corrections and forward the corrected tax bill. The Livingston County Treasurer is authorized to issue refunds and/or make the appropriate chargebacks as hereinafter set forth for the parcel(s).

Year, Municipality Owner(s) Tax Map Number	Taxing Jurisdiction	Original Tax Bill	Corrected Tax Bill	Refund to Owner	Chargebacks to Taxing Jurisdictions
<b>1. 2021 York</b>	Livingston County	\$352.40	\$352.40	\$ 0.00	\$ 0.00
Batzing, Sarah B.	York Town Tax	168.22	168.22	0.00	0.00
Tax Map Number	York Fire 1	163.73	163.73	0.00	0.00
32.-1-38.123	Consol. Water Vacant	<u>90.00</u>	<u>0.00</u>	<u>90.00</u>	<u>90.00</u>
	<b>Total</b>	<b>\$774.35</b>	<b>\$684.35</b>	<b>\$90.00</b>	<b>\$90.00</b>
<b>2. 2022 York</b>	Livingston County	\$346.90	\$346.90	\$ 0.00	\$ 0.00
Batzing, Sarah B.	York Town Tax	172.71	172.71	0.00	0.00
Tax Map Number	York Fire 1	166.68	166.68	0.00	0.00
32.-1-38.123	Consol. Water Vacant	<u>90.00</u>	<u>0.00</u>	<u>90.00</u>	<u>90.00</u>
	<b>Total</b>	<b>\$776.29</b>	<b>\$686.29</b>	<b>\$90.00</b>	<b>\$90.00</b>

#### Informational Item(s) Written Only

1. We are in process of working with the assessors and printing Impact notices for the 2022 Update.

#### 1:50 CLERK OF THE BOARD – MICHELE REES

#### Action Item(s) To Be Reported

cc: BOS, Administration, Amy Davies, Jason Parker, Kate Hill, Bill Fuller



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**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR LIVINGSTON COUNTY: PARTYMAN CATERING & RENTAL**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for Livingston County, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Partyman Catering &amp; Rental</b>	6/22/22	Not to exceed \$5,000.00
1515 West Henrietta Road	(event date)	
Avon, NY 14414		
For: 2022 Employee Recognition		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Department Budget	100%	Yes X No

**1:55 COUNTY ATTORNEY – SHANNON HILLIER**

**Action Item(s) To Be Reported**

**1. REQUESTING AUTHORITY FROM THE NEW YORK STATE LEGISLATURE TO CONTINUE IMPOSING AN ADDITIONAL MORTGAGE RECORDING TAX WITHIN THE COUNTY OF LIVINGSTON**

WHEREAS, the Livingston County Board of Supervisors previously sought and obtained approval from the New York State Legislature to impose an additional mortgage recording tax on \$0.25 for each \$100.00, and each remaining major fraction thereof of principal debt or obligation which is or under any contingency may be secured at the date of execution thereof, or at any time thereafter, by a mortgage on real property situated within the County of Livingston; and

WHEREAS, Livingston County’s ability to impose said additional mortgage recording tax is set to expire on December 1, 2022; and

WHEREAS, the Livingston County Board of Supervisors has decided to seek a continuance to imposing the additional mortgage recording tax of \$0.25 for each \$100.00; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby requests that the New York State Legislature enact legislation authorizing the Livingston County to continue imposing the additional mortgage recording tax; and, be it further

RESOLVED, that certified copies of this resolution be forwarded to Senators George M. Borrello and Patrick Gallivan, Assemblywoman Marjorie Byrnes and all others deemed necessary and appropriate.

**2:00 COUNTY ADMINISTRATOR – IAN COYLE (Attachments)**

**Action Item(s) To Be Reported**

**1. APPROVING ABSTRACT OF CLAIMS #3B-MARCH 23, 2022**

**Pre-approved Informational Item(s) To Be Reported**

1. Committee Action on ARPA Requests
  - Village of Lima Broadband
  - Noyes Mental Health
  - Livingston County Land Bank Corporation
2. CIP Transfer Update

**2:15 ADJOURNMENT**