



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

TENTATIVE AGENDA

COMMITTEE: WAYS AND MEANS

DATE: APRIL 11, 2022

TIME: 1:30 P.M.

Committee Members

- D. Knapp, Chairman
- W. Wadsworth, Vice Chairman
- D. Fanaro
- E. Gott
- D. Babbitt Henry
- D. LeFeber
- D. Pangrazio

PLEDGE OF ALLEGIANCE:

1:30 PERSONNEL ISSUES

1. CENTRAL SERVICES – ANGELA ELLIS

AMENDING THE 2022 LIVINGSTON COUNTY SALARY SCHEDULE: CENTRAL SERVICES

RESOLVED, that the 2022 Livingston County Salary Schedule is amended as follows:

Central Services:

- Create one full-time Building Maintenance Mechanic position at Wage Grade 11 CSEA Contract effective April 13, 2022.
- Delete one full-time Custodial Worker position at a Wage Grade 7 effective immediately.

For: Organizational changes based upon workload. In 2021 we deleted the other full-time Custodial Worker. This deletion completes our organization plan to delete and upgrade the two Custodial Worker positions.

3. PLANNING – ANGELA ELLIS

AMENDING THE 2022 LIVINGSTON COUNTY SALARY SCHEDULE:

RESOLVED, that the 2022 Livingston County Salary Schedule is amended as follows:

Planning Department:

- Create one (1) full-time Administrative Secretary position at Wage Grade 10 CSEA Contract effective immediately.
- Delete one (1) full-time Senior Typist position at a Wage Grade 7 effective immediately.

2. HIGHWAY – JASON WOLFANGER

AMENDING THE 2022 LIVINGSTON COUNTY SALARY SCHEDULE:

RESOLVED, that the 2022 Livingston County Salary Schedule is amended as follows:

Highway Department:

- Create one full-time Auto Mechanic position at Wage Grade 13 CSEA Contract effective immediately.

For: Mechanic Shop position needed to perform everyday duties of an Auto mechanic due to an absence with no specific date of return.

1:40 HIGHWAY – JASON WOLFANGER

Action Item(s) To Be Reported

1. AMENDING RESOLUTION NO. 2021-205 - PAVEMENT MARKING SERVICES WITH SENECA PAVEMENT MARKING, INC.

WHEREAS, Resolution No. 2021-205 authorized the Chairman to sign a contract with Seneca Pavement Marking, Inc. for pavement marking services. Said contract commenced June 1, 2021, having a termination date of May 31, 2022, and was accepted as piggybacking on Genesee County Bid #2021-005; and

WHEREAS, on March 23, 2022, the Genesee County Legislature renewed its contract with Seneca Pavement Marking, Inc. extending the contract term through May 31, 2023, under the same terms and conditions stated in the original contract with the exception of some increased pricing related to supply chain



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issues and raw material pricing; and

WHEREAS, due to Genesee County approving the above-mentioned contract renewal, the existing contract between Livingston County and Seneca Pavement Marking, Inc. needs to be amended to extend the contract term through May 31, 2023 and to incorporate the increased pricing; now, therefore, be it

RESOLVED, that the contract with Seneca Pavement Marking, Inc. is hereby amended to incorporate the 2022 pricing changes and to extend the contract termination date to May 31, 2023. The Chairman of the Livingston County Board of Supervisors is authorized to sign any additional contract amendments that may be needed in the future, subject to review by the County Administrator and County Attorney; be it further

RESOVLED, that Resolution No. 2021-417 is hereby amended.

1:45 SHERIFF'S OFFICE – SHERIFF THOMAS DOUGHERTY

Action Item(s) To Be Reported

1. AUTHORIZING THE PURCHASE OF ONE (1) NEW 2022 CHEVROLET TAHOE FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE – DENOAYER CHEVROLET, INC.

RESOLVED, that by piggybacking on Elsmere Fire District's command vehicle bid contract awarded April 13, 2021, the Livingston County Sheriff's Office is hereby authorized to purchase from DeNooyer Chevrolet, Inc. of 127 Wolf Road, Albany, NY 12205, one (1) new Chevrolet Tahoe for a total cost not to exceed \$44,975.50.

2. AUTHORIZING THE PURCHASE OF ONE (1) NEW 2022 CHEVROLET 3500HD SILVERADO 4WD FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE – DENOAYER CHEVROLET, INC.

RESOLVED, that by piggybacking on Franklin County's Silverado vehicle bid contract awarded January 25, 2022, the Livingston County Sheriff's Office is hereby authorized to purchase from DeNooyer Chevrolet, Inc. of 127 Wolf Road, Albany, NY 12205, one (1) new Chevrolet 3500HD Silverado 4WD for a total cost not to exceed \$44,165.00.

1:50 COUNTY ATTORNEY – SHANNON HILLIER

Action Item(s) To Be Reported

1. AUTHORIZING RENEWAL OF THE VERIZON WATER TOWER LEASE AGREEMENT - LIVINGSTON COUNTY MURRAY HILL CAMPUS, MT. MORRIS, NEW YORK

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign a renewal of the Verizon Water Tower Lease Agreement for a term commencing July 1, 2023 and terminating June 30, 2028, with automatic renewals for three (3) additional five (5) year terms, at an initial monthly rental amount of \$3,413.77 per month with a 3% annual rent increase every July 1st the lease agreement remains in effect, subject to review by the County Attorney and County Administrator.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN A LEASE AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF LABOR

RESOLVED, that the Livingston County Board of Supervisors hereby finds that approximately 1,961 square feet of space located in the Livingston County Government Center, 6 Court Street, Room 105, Geneseo, New York is no longer necessary for Livingston County public purpose; and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute a lease with the New York State Department of Labor for said square feet for a five (5) year period at an annual rental rate of \$58,202.48, said lease to be subject to the approval of the County Attorney and County Administrator.

1:55 COUNTY ADMINISTRATOR – ANGELA ELLIS (Attachments)

Action Item(s) To Be Reported



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1. APPROVING ABSTRACT OF CLAIMS #4A-APRIL 13, 2022

2. AMENDING 2022 LIVINGSTON COUNTY BUDGET- DEPARTMENT OF HEALTH & OFFICE FOR THE AGING

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries that have been approved by the Livingston County Administrator.

3. AUTHORIZING TRANSFER OF FUNDS-DEPARTMENT OF HEALTH (2), OFFICE FOR THE AGING (2) & PURCHASING

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested transfers per the Budget Amendment entries that have been approved by the Livingston County Administrator.

2:00 ADJOURNMENT

REAL PROPERTY TAX SERVICES – BILL FULLER

Informational Item(s) Written Only

1. Our Office will print the Tentative Assessment Rolls for the Assessors.
2. The Assessors have been provided with paperwork for filing of the Tentative Assessment Roll. Rolls are to be filed with the Town Clerk by May 1st.
3. Board of Assessment Review Members have been notified of the upcoming training. This course will satisfy the requirements necessary to hear grievances.



**2022 Budget Request - Amendment with Instance ID of 56977 from Health ,
Department of - Awaiting Board Approval**

lforms to: MRees

04/01/2022 02:55 PM

2022 Budget Request - Amendment from **Health, Department of** has been approved by the County Administrator. This request requires board approval.

Date of Request: 4/1/2022

Department: Health, Department of **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 56977

From Appropriation / Revenue

From Dept Code:

From Dept Description: Medical Reserve Corps

0.00

To Appropriation

To Dept Code:

To Dept Description: Medical Reserve Corps

150000.00

Reason: (if applicable)

Source of Revenue: MRC COVID-19 RISE (Respond, Innovate, Sustain, Equip) Award received from NACCHO (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



[Click here to open this task in Forms.](#) ERP Budget Request Form.pdf



2022 Budget Request - Amendment with Instance ID of 57108 from Office for the Aging - Awaiting Board Approval

lforms to: MRees

04/07/2022 02:07 PM

2022 Budget Request - Amendment from **Office for the Aging** has been approved by the County Administrator. This request requires board approval.

Date of Request: 4/7/2022

Department: Office for the Aging **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 57108

From Appropriation / Revenue

From Dept Code:

From Dept Description: Unmet Need

0.00

To Appropriation

To Dept Code:

To Dept Description: Unmet Need

66000.00

Reason: (if applicable)

Source of Revenue: State Revenue (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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**2022 Budget Request - Transfer with Instance ID of 56878 from Health ,
Department of - Awaiting Board Approval**

lfforms to: MRees

03/28/2022 03:25 PM

2022 Budget Request - Transfer from Health, Department of has been approved by the County Administrator. This request requires board approval.

Date of Request: 3/28/2022

Department: Health, Department of **Program:**

Type of Request: Budget Request - Transfer

Instance ID: 56878

From Appropriation / Revenue

From Dept Code:

From Dept Description: Community Health Worker Prgm
3100.00

To Appropriation

To Dept Code:

To Dept Description: Community Health Worker Prgm
3100.00

Reason: Funds available in training transferred to purchase office furniture for Program Coordinator and Public Health Assistants (if applicable)

Source of Revenue: (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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2022 Budget Request - Transfer with Instance ID of 56961 from Health, Department of - Awaiting Board Approval

lfforms to: MRees

03/31/2022 03:57 PM

2022 Budget Request - Transfer from Health, Department of has been approved by the County Administrator. This request requires board approval.

Date of Request: 3/31/2022

Department: Health, Department of **Program:**

Type of Request: Budget Request - Transfer

Instance ID: 56961

From Appropriation / Revenue

From Dept Code:

From Dept Description: NYS PH Corps- Fellows
5404.00

To Appropriation

To Dept Code:

To Dept Description: NYS PH Corps- Fellows
5404.00

Reason: Funds available in health insurance transferred to cover IT support & storage charges for laptops in the Fellows program. (if applicable)

Source of Revenue: (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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2022 Budget Request - Transfer with Instance ID of 56915 from Office for the Aging - Awaiting Board Approval

lfforms to: MRees

03/30/2022 02:41 PM

2022 Budget Request - Transfer from Office for the Aging has been approved by the County Administrator. This request requires board approval.

Date of Request: 3/30/2022

Department: Office for the Aging **Program:**

Type of Request: Budget Request - Transfer

Instance ID: 56915

From Appropriation / Revenue

From Dept Code:

From Dept Description: HIICAP

2500.00

To Appropriation

To Dept Code:

To Dept Description: HIICAP

2500.00

Reason: Move agency contract expense to Personnel to cover supervisory cost. (if applicable)

Source of Revenue: (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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2022 Budget Request - Transfer with Instance ID of 56917 from Office for the Aging - Awaiting Board Approval

lforms to: MRees

03/30/2022 02:41 PM

2022 Budget Request - Transfer from Office for the Aging has been approved by the County Administrator. This request requires board approval.

Date of Request: 3/30/2022

Department: Office for the Aging **Program:**

Type of Request: Budget Request - Transfer

Instance ID: 56917

From Appropriation / Revenue

From Dept Code:

From Dept Description: HIICAP

200.00

To Appropriation

To Dept Code:

To Dept Description: HIICAP

200.00

Reason: Move agency contract expense to cover FICA. (if applicable)

Source of Revenue: (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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**2022 Budget Request - Transfer with Instance ID of 57035 from Purchasing
- Awaiting Board Approval**

lfforms to: MRees

04/05/2022 12:29 PM

2022 Budget Request - Transfer from Purchasing has been approved by the County Administrator. This request requires board approval.

Date of Request: 4/5/2022

Department: Purchasing **Program:**

Type of Request: Budget Request - Transfer

Instance ID: 57035

From Appropriation / Revenue

From Dept Code:

From Dept Description: Purchasing
4350.00

To Appropriation

To Dept Code:

To Dept Description: Purchasing
4350.00

Reason: Converting budget from part-time to full time. Increasing phone to cover cell phone previously paid by Co Adm, Travel and Training to cover Spring and Fall conferences, increase office supplies for needed supplies and increase Deferred Compensation match. (if applicable)

Source of Revenue: (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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