



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

TENTATIVE AGENDA

COMMITTEE: WAYS AND MEANS

DATE: MAY 9, 2022

TIME: 1:30 P.M.

<u>Committee Members</u>
D. Knapp, Chairman
W. Wadsworth, Vice Chairman
D. Fanaro
E. Gott
D. Babbitt Henry
D. LeFeber
D. Pangrazio

PLEDGE OF ALLEGIANCE:

1:30 PERSONNEL ISSUES

1. DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

APPOINTING DIRECTOR OF COMMUNITY MENTAL HEALTH SERVICES: LYNETTE GREENE

WHEREAS, the office of Director of Community Services became vacant on December 31, 2021; and
WHEREAS, the County must have a Director of Community Services on location; and
WHEREAS, the Public Health Director and the County Administrator both recommend the appointment of Lynette Greene; and

WHEREAS, the Ways and Means Committee has reviewed the recommendation of the Public Health Director and the County Administrator, concurs with it, and likewise recommends to the Board of Supervisors said appointment; and

WHEREAS, the Board of Supervisors wishes to make an appointment consistent with these recommendations; now, therefore, be it

RESOLVED, that the 2022 Department Head Salary Schedule is amended as follows:

Department of Health

- Appoint Lynette Greene of 6870 Campbell Road, Gainesville, New York 14066 to the position of full-time Director of Community Services effective May 8, 2022 and terminating on May 7, 2027, at an annual salary of \$83,500.00.

2. DISTRICT ATTORNEY – GREG MCCAFFREY

AMENDING THE 2022 LIVINGSTON COUNTY SALARY SCHEDULE: DISTRICT ATTORNEY

RESOLVED, that the 2022 Livingston County Salary Schedule is amended as follows:

District Attorney:

- Create one full-time Legal Assistant (District Attorney) position at Wage Grade 11 CSEA Contract effective immediately.
- Delete one full-time Senior Legal Typist at Wage Grade 11 effective immediately.

For: Meet the changing demands of 2020 criminal justice reform and to address the changing demands of the position.

3. SHERIFF'S OFFICE – SHERIFF THOMAS DOUGHERTY

AMENDING THE 2022 LIVINGSTON COUNTY SALARY SCHEDULE: SHERIFF'S OFFICE

RESOLVED, that the 2022 Livingston County Salary Schedule is amended as follows:

Sheriff's Office

- Create seven (7) full-time Deputy Sheriff/Corrections Officer positions at Wage Grade 12 LCDSC contract effective immediately.
- Delete fourteen (14) part-time Deputy Sheriff/Corrections Officer positions. Upon filling one full time position, two part time positions will be deleted up to a total of fourteen (14).



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For: Improved shift coverage

**4. COUNTY ADMINISTRATOR – IAN COYLE
APPOINTING DIRECTOR OF LONG-TERM CARE FOR THE LIVINGSTON COUNTY CENTER
FOR NURSING AND REHABILITATION – JUSTIN A. BAYLISS**

WHEREAS, the County Administrator has recommended the appointment of a Director of Long-Term Care pursuant to his powers and duties as specified in Section 4 (C) of Local Law 6-2007; and

WHEREAS, the Ways and Means Committee has reviewed the recommendation of the County Administrator, concurs with it, and likewise recommends to the Board of Supervisors said appointment; and

WHEREAS, the Board of Supervisors wishes to make appointment consistent with these recommendations; now, therefore, be it

RESOLVED, that the 2022 Department Head Salary Schedule is amended as follows:

County Administrator

Appoint Justin A. Bayliss of 35 Highland Ave., Silver Springs, NY 14550 to the position of Director of Long-Term Care effective June 13, 2022, at an annual salary of \$145,000.

1:45 COUNTY ADMINISTRATOR – IAN COYLE (Attachments)

Action Item(s) To Be Reported

1. APPROVING ABSTRACT OF CLAIMS #5A-MAY 11, 2022

2. AMENDING 2022 LIVINGSTON COUNTY BUDGET: DEPARTMENT OF HEALTH, HIGHWAY (4), PLANNING & WORKFORCE DEVELOPMENT

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries that have been approved by the Livingston County Administrator.

3. DECLARING SURPLUS PROPERTY: SHERIFF'S OFFICE

WHEREAS, the County of Livingston owns surplus personal property that is no longer necessary for public use; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby declares the following item(s) as surplus property to be disposed of as determined by the County Administrator:

Sheriff's Office

Quantity	Year, Make & Model	Mileage/Hours	Serial #
1	2014 Ford Explorer	198,855	1FM5K8AR4EGC28262
1	2017 Ford Explorer	222,691	1FM5K8AR4HGD07097

4. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT APPLICATION AUTHORIZATION FOR LIVINGSTON COUNTY: NORTHERN BORDER REGIONAL COMMISSION

WHEREAS, the Northern Border Regional Commission (“NBRC”) has announced availability of funding under its 2022 State Economic & Infrastructure Development Investment Program (“SEID”) to provide grants to fund economic development and infrastructure projects throughout designated counties in its four-state service area; and

WHEREAS, the NBRC provides investments to job-creating projects that help reduce poverty, unemployment, and outmigration; and

WHEREAS, the recently completed Livingston County Comprehensive Water Supply Study Update, funded through the New York State Local Government Efficiency Program, provides alternatives and recommendations for public water systems in Livingston County in order to carry out the goals of protecting water quality, ensuring quantity for existing and future expansion, providing redundancy for emergencies and



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backups, and improving delivery and operational efficiency; and

WHEREAS, Livingston County would like to apply for a \$700,000.00 infrastructure grant for planning and engineering services for water supply infrastructure including, land surveys, geotechnical study/reports, environmental impact review and consultation (wetlands, cultural, endangered species, etc.), and conceptual alignment(s), all to develop a comprehensive base map that supports development of future water supply infrastructure for communities impacted by the Akzo mine collapse; and

WHEREAS, if awarded, Livingston County would be required to provide a 50% cash match of \$350,000.00 from the county budget; and

WHEREAS, the infrastructure, once expanded, will allow for hundreds of residents to have access to public water where no such access exists presently; and

WHEREAS, the SEID application deadline is June 3, 2022; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant application authorization for Livingston County and all related NBRC investment documents that bind the applicant, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Northern Border Regional Commission	TBD by Grant Award	\$700,000.00
James Cleveland Federal Building		
Suite 1501		
53 Pleasant Street		
Concord, New Hampshire 03301		

For: Planning and engineering services for regional water project for communities impacted by the Akzo mine collapse

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County Budget	50%	Yes

Pre-approved Informational Item(s) To Be Reported

1. CNR Director Update
2. Sales Tax Update
3. Administrative/Financial Report

2:15 ADJOURNMENT

REAL PROPERTY TAX SERVICES – BILL FULLER

Informational Item(s) Written Only

1. In-Person Board of Assessment Review Training was held April 26th for reappointed and newly appointed members.
2. Tentative Assessment Rolls have been printed have been printed for the Assessors. They have also been provided with the rolls in an electronic format. Rolls are to be filed with the Town Clerks by May 1st
3. Printed Change of Assessment Notices for the Assessors.
4. Tentative Rolls are also hosted on the County Website
5. SDG Image Mate contract has been approved and signed. The SDG online Assessment information should be available to the public by the end of May.
6. The Assessor Financial Disclosure Statement form has been sent to Assessors for filing with the municipality or the county clerk by May 15th.
7. Currently working to finalize the village tax bills.



2022 Budget Request - Amendment with Instance ID of 57436 from Health, Department of - Awaiting Board Approval

lforms to: MRees

04/26/2022 10:40 AM

2022 Budget Request - Amendment from **Health, Department of** has been approved by the County Administrator. This request requires board approval.

Date of Request: 4/26/2022

Department: Health, Department of **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 57436

From Appropriation / Revenue

From Dept Code:

From Dept Description: Lead

0.00

To Appropriation

To Dept Code:

To Dept Description: Lead

337350.00

Reason: (if applicable)

Source of Revenue: \$168,675 additional Lead revenue received that includes response to children with confirmed elevated blood levels of equal or > 5 ug/dl. (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



[Click here to open this task in Forms.](#) ERP Budget Request Form.pdf



2022 Budget Request - Amendment with Instance ID of 57523 from Health, Department of - Awaiting Board Approval

lforms to: MRees

05/02/2022 02:45 PM

2022 Budget Request - Amendment from **Health, Department of** has been approved by the County Administrator. This request requires board approval.

Date of Request: 5/2/2022

Department: Health, Department of **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 57523

From Appropriation / Revenue

From Dept Code:

From Dept Description: Emergency Preparedness

0.00

To Appropriation

To Dept Code:

To Dept Description: Emergency Preparedness

4000.00

Reason: (if applicable)

Source of Revenue: Extra \$2000 grant funds received to cover Emergency Preparedness Coordinator June Preparedness Conference and extra medical supplies. (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



[Click here to open this task in Forms.](#) ERP Budget Request Form.pdf



2022 Budget Request - Amendment with Instance ID of 57521 from Highway - Awaiting Board Approval

lforms to: MRees

05/02/2022 02:45 PM

2022 Budget Request - Amendment from **Highway** has been approved by the County Administrator. This request requires board approval.

Date of Request: 5/2/2022

Department: Highway **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 57521

From Appropriation / Revenue

From Dept Code:

From Dept Description: CHIPS Severe Winter (EWR)

0.00

To Appropriation

To Dept Code:

To Dept Description: CHIPS Severe Winter (EWR)

689994.92

Reason: (if applicable)

Source of Revenue: 2022-23 State funding per letter attached 04/26/2022 (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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2022 Budget Request - Amendment with Instance ID of 57522 from Highway - Awaiting Board Approval

lforms to: MRees

05/02/2022 02:45 PM

2022 Budget Request - Amendment from **Highway** has been approved by the County Administrator. This request requires board approval.

Date of Request: 5/2/2022

Department: Highway **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 57522

From Appropriation / Revenue

From Dept Code:

From Dept Description: PAVE NY

0.00

To Appropriation

To Dept Code:

To Dept Description: PAVE NY

1125131.00

Reason: (if applicable)

Source of Revenue: 2022-23 State funding per letter attached 04/26/2022 (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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2022 Budget Request - Amendment with Instance ID of 57642 from Highway - Awaiting Board Approval

lforms to: MRees

05/06/2022 09:35 AM

2022 Budget Request - Amendment from **Highway** has been approved by the County Administrator. This request requires board approval.

Date of Request: 5/5/2022

Department: Highway **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 57642

From Appropriation / Revenue

From Dept Code:

From Dept Description: CHIPS Capital Project LAF
0.00

To Appropriation

To Dept Code:

To Dept Description: CHIPS Capital Project LAF
689995.02

Reason: (if applicable)

Source of Revenue: 2022-23 Additional State funding per letter attached 04/26/2022 (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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2022 Budget Request - Amendment with Instance ID of 57663 from Highway - Awaiting Board Approval

lforms to: MRees

05/06/2022 10:39 AM

2022 Budget Request - Amendment from **Highway** has been approved by the County Administrator. This request requires board approval.

Date of Request: 5/6/2022

Department: Highway **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 57663

From Appropriation / Revenue

From Dept Code:

From Dept Description: CHIPS Pave our potholes
0.00

To Appropriation

To Dept Code:

To Dept Description: CHIPS Pave our potholes
750087.34

Reason: (if applicable)

Source of Revenue: CHIPS funding per attached. New allocation, Pave Our Potholes (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



[Click here to open this task in Forms.](#) ERP Budget Request Form.pdf



2022 Budget Request - Amendment with Instance ID of 57465 from Planning - Awaiting Board Approval

lforms to: MRees

04/26/2022 03:22 PM

2022 Budget Request - Amendment from **Planning** has been approved by the County Administrator. This request requires board approval.

Date of Request: 4/26/2022

Department: Planning **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 57465

From Appropriation / Revenue

From Dept Code:

From Dept Description: UNASSIGNED FUND BALANCE

3768081.00

To Appropriation

To Dept Code:

To Dept Description: GRANT MANAGEMENT SERVICES

3768081.00

Reason: (if applicable)

Source of Revenue: Resolution 2022-81 2/23/2022 (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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2022 Budget Request - Amendment with Instance ID of 57650 from Workforce Development - Awaiting Board Approval

lforms to: MRees

05/06/2022 09:35 AM

2022 Budget Request - Amendment from Workforce Development has been approved by the County Administrator. This request requires board approval.

Date of Request: 5/5/2022

Department: Workforce Development **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 57650

From Appropriation / Revenue

From Dept Code:

From Dept Description: WIA Livingston

0.00

To Appropriation

To Dept Code:

To Dept Description: WIA Livingston

10000.00

Reason: (if applicable)

Source of Revenue: Local share for retiree health insurance unable to be paid by federal grant (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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