



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

TENTATIVE AGENDA

COMMITTEE: WAYS AND MEANS

DATE: AUGUST 22, 2022

TIME: 1:30 P.M.

Committee Members

D. Knapp, Chairman
W. Wadsworth, Vice Chairman
D. Fanaro
E. Gott
D. Babbitt Henry
D. LeFeber
D. Pangrazio

PLEDGE OF ALLEGIANCE:

1:30 PERSONNEL ISSUES

1. WORKFORCE DEVELOPMENT – RYAN SNYDER

AMENDING A PORTION OF RESOLUTION NO. 2022-36: SUMMER YOUTH EMPLOYMENT PROGRAM

WHEREAS, the Board of Supervisors adopted Resolution No. 2022-36 establishing the 2022 County employee salaries and certain compensation and benefits for other employees; and

WHEREAS, the Livingston County Office Of Workforce Development/Youth Bureau has a Summer Youth Employment Program each year funded by New York State Office Of Temporary And Disability Assistance through the Livingston County Department of Social Services TANF funds; and

WHEREAS, the funding amount is unknown until receipt each year and must be spent in its entirety; and

WHEREAS, the Office of Workforce Development/Youth Bureau will not know the final payroll amount to be paid to each participant until the conclusion of the program each year; now, therefore, be it

RESOLVED, that the Office of Workforce Development/Youth Bureau shall determine the amount of the final payroll for each participant of the Summer Youth Employment Program, using the remaining program funds available, and be it further

RESOLVED, that the Office of Workforce Development/Youth Bureau is hereby authorized to process final payroll for the Summer Youth Employment Program through Livingston County payroll.

2. HUMAN RESOURCES – KATE HILL

AMENDING A PORTION OF RESOLUTION NO. 2022-36: VACATION ACCRUAL

WHEREAS, the Livingston County Board of Supervisors previously adopted Resolution No. 2022-36 establishing the 2022 County employee salaries and certain compensation and benefits for other employees; and

WHEREAS, pursuant to the resolution Department Heads an employee accrues five (5) days of vacation at the time of hire;

WHEREAS, in order to recruit and hire experienced functional department leaders and individuals to serve in a deputy level position it may be necessary or desirable to provide more than five (5) days of vacation leave; now, therefore, be it

RESOLVED; that effective October 1, 2021 individuals hired by Livingston County to serve as a functional department leader and individuals hired to serve in a deputy level position will accrue fifteen (15) days of vacation at the time of hire; and be it further

RESOLVED, that Resolution No. 2022-36 is hereby amended accordingly.

AMENDING A PORTION OF RESOLUTION NO. 2022-36: HEALTH INSURANCE DROP PAYMENT

WHEREAS, the Livingston County Board of Supervisors previously adopted Resolution No. 2022-36 establishing the 2022 County employee salaries and certain compensation and benefits for other employees; and



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WHEREAS, pursuant to the resolution Department Heads who drop or forgo County health insurance coverage shall be entitled to a "drop payment" after they have been without County health insurance for at least one year;

WHEREAS, the County practice has required the Department Head to be without County health insurance for the full plan year and does not allow for monthly prorations; now, therefore, be it

RESOLVED; the amount of the drop payment will prorated on a monthly basis for a department head that meet the eligibility requirements as set forth within Resolution 2022-36; and be it further

RESOLVED, that Resolution No. 2022-36 is hereby amended accordingly.

AMENDING A PORTION OF RESOLUTION NO. 2022-36: HEALTH INSURANCE ELIGIBILITY

WHEREAS, the Livingston County Board of Supervisors previously adopted Resolution No. 2022-36 establishing the 2022 County employee salaries and certain compensation and benefits for other employees; and

WHEREAS, pursuant to this resolution any non-union / managerial / Department Head employee that is other than a full-time status is ineligible for participation in the County's health insurance program;

WHEREAS, in order to recruit and retain experienced attorneys in certain part-time positions it may be necessary or desirable to provide an opportunity for these staff to buy into the health insurance program; now therefore be it resolved

RESOLVED; that part-time attorney positions covered within this resolution will be eligible to buy into the county's Standard Insurance plan at a 40% contribution towards premium equivalent costs but will be ineligible for any drop payments; and be it further resolved

RESOLVED, that Resolution No. 2022-36 is hereby amended accordingly.

1:35 CLERK OF THE BOARD – MICHELE REES

Action Item(s) To Be Reported

1. ESTABLISHING STANDARD WORK DAY

RESOLVED, that the Livingston County Board of Supervisors hereby establishes the standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by the Clerk of the Board.

2. ESTABLISHING STANDARD WORK DAY AND RETIREMENT REPORTING CREDIT

RESOLVED, that the Livingston County Board of Supervisors hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of this body:

1:40 COUNTY ATTORNEY – SHANNON HILLIER (Attachment)

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN A LETTER OF ENGAGEMENT FOR LEGAL SERVICES–MAGAVERN MAGAVERN GRIMM LLP

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following Engagement Letter, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Magavern Magavern Grimm LLP	N/A	\$220.00/hour Partner
1100 Rand Building		\$100.00/hour legal assistant
14 Lafayette Square		
Buffalo, New York 14203		



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For: Legal services related to matters involving accounts receivable at the Center for Nursing and Rehabilitation, as well as matters involving Medicaid and the Department of Social Services.

2. INTRODUCTION OF LOCAL LAW NO. 2-2022 EXTENDING THE ADDITIONAL MORTGAGE RECORDING TAX WITHIN THE COUNTY OF LIVINGSTON

2. PROVIDING FOR PUBLIC HEARING ON PROPOSED LOCAL LAW NO. 2-2022 EXTENDING THE ADDITIONAL MORTGAGE RECORDING TAX WITHIN THE COUNTY OF LIVINGSTON

WHEREAS, there has been duly presented and introduced at a meeting of this Board, held on August 24, 2022, a proposed Local Law entitled Local Law No. 2-2022 Extending the Additional Mortgage Recording Tax Within the County of Livingston; now, therefore, be it

RESOLVED, that a public hearing shall be held on the said proposed Local Law by this Board on September 14, 2022 at 1:35 p.m. in the Board of Supervisors Assembly Room in the Livingston County Government Center in the Village of Geneseo, New York and at least six (6) days' notice shall be given by posting thereof on the bulletin board of the Government Center in this County and by publishing such notice at least one (1) time in the official newspapers of the County as provided by law.

3. A RESOLUTION ADOPTING LOCAL LAW NO. 2-2022 EXTENDING THE ADDITIONAL MORTGAGE RECORDING TAX WITHIN THE COUNTY OF LIVINGSTON

WHEREAS, proposed Local Law No. 2-2022, entitled: Extending the Additional Mortgage Recording Tax within the County of Livingston was heretofore introduced on August 24, 2022; and

WHEREAS, in accordance with the law, a public hearing upon proposed Local Law No. 2-2019, was duly held before this Board of Supervisors on September 14, 2022; and

WHEREAS, said proposed Local Law in final form has been on the desks of the members of this Board of Supervisors since the August 24, 2022, constituting a period of over seven (7) days, exclusive of Sundays; now, therefore, be it

RESOLVED, that the aforesaid proposed Local Law No. 2-2022 entitled: Extending the Additional Mortgage Recording Tax within the County of Livingston introduced on August 24, 2022, be hereby approved and adopted as Local Law No. 2-2022.

This resolution will be on the 9/14/22 Board agenda after closing the public hearing.

Pre-approved Informational Item(s) To Be Reported

1. Review local law involving a residency waiver for certain identified public officers.

1:50 COUNTY ADMINISTRATOR – IAN COYLE (Attachments)

Action Item(s) To Be Reported

1. **APPROVING ABSTRACT OF CLAIMS #8B-AUGUST 24, 2022**

RESOLVED, that the Livingston County Board of Supervisors approves the Abstract of Claims #8B dated August 24, 2022 in the total amount of \$1,638,620.45.

2. **AMENDING 2022 LIVINGSTON COUNTY BUDGET: DEPARTMENT OF HEALTH, HIGHWAY (2) & SHERIFF**

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the budget amendment entries that have been approved by the Livingston County Administrator.

3. **AUTHORIZING TRANSFER OF FUNDS: CENTER FOR NURSING AND REHABILITATION (INTERFUND TRANSFER) & OFFICE FOR THE AGING**



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RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested transfers per the budget transfer entries that have been approved by the Livingston County Administrator.

Pre-approved Informational Item(s) To Be Reported

1. CNR Update
2. Salary and Benefits Survey / Planning Items

2:15 ADJOURNMENT

**LIVINGSTON COUNTY BOARD OF SUPERVISORS
ADOPTION OF LOCAL LAW**

**LOCAL LAW NO. 2-2022 EXTENDING THE ADDITIONAL MORTGAGE
RECORDING TAX WITHIN THE COUNTY OF LIVINGSTON**

Be it enacted by the Board of Supervisors of the County of Livingston as follows:

Section 1. Purpose and Intent

The purpose of this law is to authorize the County of Livingston, pursuant to the provisions of Section 253-y of the New York State Tax Law, to impose an Additional Mortgage Recording Tax.

Section 2. Imposition of Tax

For the period beginning December 1, 2022 and ending December 1, 2025, unless further extended by Local Law of the Board of Supervisors, there is hereby imposed, in the County of Livingston, a tax of \$0.25 for each \$100.00, and each remaining major fraction thereof of principal debt or obligation which is or under any contingency may be secured at the date of execution thereof, or at any time thereafter, by a mortgage on real property situated within the County of Livingston and recorded on or after December 1, 2022 and a tax of \$0.25 on such mortgage if the principal debt or obligation which is or by any contingency may be secured by such mortgage is less than \$100.00.

Section 3. Applicability

The taxes imposed under the authority of this law shall be administered and collected in the same manner as the taxes imposed under Subdivision 1 of Section 253 of the Tax Law and Paragraph (b) of Subdivision 1 of Section 255 of the Tax Law.

Section 4. Additional Mortgage Recording Tax

A tax imposed pursuant to this law shall be in addition to the taxes imposed by Section 253 of the Tax Law.

Section 5. Real Property Located in More Than One County

Where real property covered by the mortgage subject to the tax imposed pursuant to this law is situated in the State of New York but within and without the County of Livingston, the amount of such tax due and payable to the County shall be determined in a manner similar to that prescribed in Paragraph 1 of Section 260 of the Tax Law. Where such property is situated within and without the County, the recording officer of the jurisdiction in which the mortgage is first recorded shall be required to collect the taxes imposed herein.

Section 6. Disposition of Taxes

Notwithstanding any provision of Article 11 of the Tax Law to the contrary, the balance of all monies paid to the recording officer of the County of Livingston during each month upon account of the tax imposed pursuant to this local law, after deduction of the necessary expenses of his or her office as provided in Section 262 of the Tax Law, except taxes paid upon mortgages which under the provisions of this section or Section 260 of the Tax Law are first to be apportioned by the New York State Commissioner of Taxation and Finance, shall be paid over by such officer on or before the tenth day of each succeeding month to the Treasurer of the County of Livingston and, after the deduction by such Treasurer of the necessary expenses of his or her office provided in Section 262 of the Tax Law, shall be deposited in the general fund of the County of Livingston for expenditure on any county purpose. Notwithstanding the



2022 Budget Request - Amendment with Instance ID of 59171 from Health, Department of - Awaiting Board Approval

iforms to: MRees

08/11/2022 03:01 PM

2022 Budget Request - Amendment from **Health, Department of** has been approved by the County Administrator. This request requires board approval.

Date of Request: 8/11/2022

Department: Health, Department of **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 59171

From Appropriation / Revenue

From Dept Code:

From Dept Description: Community Health Worker Prgm

0.00

To Appropriation

To Dept Code:

To Dept Description: Community Health Worker Prgm

242784.00

Reason: (if applicable)

Source of Revenue: NOTE Funds are to be added to 4115 account, not 4115.CHWE
Additional \$121,392 state/fed grant revenue received for Grant starting in July 2022 for total of \$255,000 Grant. (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



[Click here to open this task in Forms.](#) ERP Budget Request Form.pdf



2022 Budget Request - Amendment with Instance ID of 59222 from Highway - Awaiting Board Approval

fforms to: MRees

08/15/2022 04:21 PM

2022 Budget Request - Amendment from **Highway** has been approved by the County Administrator. This request requires board approval.

Date of Request: 8/15/2022

Department: Highway **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 59222

From Appropriation / Revenue

From Dept Code:

From Dept Description: Machinery Fund

0.00

To Appropriation

To Dept Code:

To Dept Description: MAchinery Fund

600000.00

Reason: (if applicable)

Source of Revenue: .2770 gas revenue from RGRTA and outside entities

.2801 gas revenue from county departments (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



[Click here to open this task in Forms.](#) ERP Budget Request Form.pdf



2022 Budget Request - Amendment with Instance ID of 59221 from Highway - Awaiting Board Approval

fforms to: MRees

08/15/2022 04:21 PM

2022 Budget Request - Amendment from **Highway** has been approved by the County Administrator. This request requires board approval.

Date of Request: 8/15/2022

Department: Highway **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 59221

From Appropriation / Revenue

From Dept Code:

From Dept Description: Machinery Fund

0.00

To Appropriation

To Dept Code:

To Dept Description: Machinery Fund

60000.00

Reason: (if applicable)

Source of Revenue: 2770 diesel revenue from RGRTA and other outside entities

2801 diesel revenue from county departments (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



[Click here to open this task in Forms.](#) ERP Budget Request Form.pdf



2022 Budget Request - Amendment with Instance ID of 60362 from Sheriffs Office - Awaiting Board Approval

lforms to: MRees

08/22/2022 10:22 AM

2022 Budget Request - Amendment from **Sheriffs Office** has been approved by the County Administrator. This request requires board approval.

Date of Request: 8/22/2022

Department: Sheriffs Office **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 60362

From Appropriation / Revenue

From Dept Code:

From Dept Description: Sheriff

0.00

To Appropriation

To Dept Code:

To Dept Description: Sheriff

696.22

Reason: (if applicable)

Source of Revenue: Reimb for juvenile transport (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



[Click here to open this task in Forms.](#) ERP Budget Request Form.pdf



2022 Budget Request - Transfer with Instance ID of 59176 from Office for the Aging - Awaiting Board Approval

lforms to: MRees

08/11/2022 03:33 PM

2022 Budget Request - Transfer from Office for the Aging has been approved by the County Administrator. This request requires board approval.

Date of Request: 8/11/2022

Department: Office for the Aging **Program:**

Type of Request: Budget Request - Transfer

Instance ID: 59176

From Appropriation / Revenue

From Dept Code:

From Dept Description: MIPPA

1500.00

To Appropriation

To Dept Code:

To Dept Description: MIPPA

1500.00

Reason: Move Regular Earnings to advertising. (if applicable)

Source of Revenue: (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



[Click here to open this task in Forms.](#) ERP Budget Request Form.pdf