



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

TENTATIVE AGENDA

COMMITTEE: HUMAN SERVICES
DATE: SEPTEMBER 5, 2023
TIME: 10:00 A.M.

Committee Members

M. Walker, Chairman
S. Erdle, Vice Chairman
I. Davis
G. Horr
D. Wester
D. LeFeber
D. Pangrazio

PLEDGE OF ALLEGIANCE:

10:00 CENTER FOR NURSING & REHABILITATION – SHARI HUTCHISON (Attachments)

Pre-approved Informational Item(s) To Be Reported:

FINANCIAL/OPERATIONAL UPDATES

- A. Occupancy: As of 8/28/2023, we have 215 residents/5 hospitalized, for an occupancy of 81%. Year to date occupancy is 76.50%.
- B. Cash Flow- The LCCNR's total cash flow-cash reserves as of 8/24/2023 is \$563,577.84.
- C. IGT has not been received to date. Awaiting CMS approvals.
- D. LCCNR leadership and finance staff continue to meet biweekly to review all accounts payable.
- E. LCCNR staff have begun preparing the 2024 budget.
- F. The Director and Deputy Director toured Jewish Senior Living's Adult Day Care program. The NYSDOH has notified LCCNR that they must either reopen our Adult Day Care program in 2023 or relinquish our operating license. Our plan is to restart the program in December with eight of our 20-daycare slots, reduced staffing, and build back to our full census of 20-24 clients by summer of 2024.
- G. LCCNR received \$144,000 in funding from the FLLP's program. The grant funding for the program has ended at this time, but may be renewed in the future.
- H. LCCNR is beginning work on our case mix index with the Zimmet group; CMI drives Medicaid rates and reimbursement in NYS. Zimmet will also help the facility transition to the elimination of case mix/implementation of a new system when NYS transitions later this year.
- I. The transition to the Mobile Primary physician group is going well, and has resulted in improved quality of medical services at LCCNR, while also resulting in a significant cost savings.
- J. The VAP application has been submitted. A follow up meeting with the NYSDOH was held on March 6th, 2023. The consultants assisting with the grant process felt that we were successful in presenting our application.
- K. We are beginning budget discussions and reviews for 2024.
- L. The Audit is being completed by the Office of Medicaid Inspector General is underway at this time. Bonadio is providing assistance with the audit. The audit is reviewing our 2016 to 2019 capital rate component.

Informational Item(s) Written Only

- A. For the month of August, there were six incidents of Resident Abuse reported to the NYSDOH, four resident-to-resident issues, one abuse by a family member, and one general abuse issue. Abuse cases with injury or allegations of sexual abuse must be reported within 2 hours (7 days a week). All other abuse allegations must be reported within 24 hours.
- B. We currently have 24 CNAT positions filled. We have five CNAT students waiting to retest. The August training class is full. The October and December classes are full with 16 students. The retention rate for graduating students for 2023 is 75%.
- C. We are actively recruiting for the Deputy Director of Finance, ADON (weekends) and Director of Social Work.



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- D. Shelby Haynes, Finance Supervisor, resigned his position in August. We are looking to cover the duties on a temporary basis, while we recruit the Deputy Director of Finance.
- E. Nursing leadership staff are reviewing schedules on a daily basis to remove and cancel unnecessary agency shifts. We are observing progress in meeting our agency expenditure goals.
- F. A grant request was submitted to the New York State Department of Health to increase training capacity in healthcare. Our grant request would create a temporary licensed practical nurse training position; provide tuition and a salary while attending training. Once they complete the program and become licensed, they would become LPN's at LCCNR. Unlike the nurse aide-training program where we cannot require aides to stay or contribute to the cost of training, these LPN programs allow an agreement to be completed. We are seeking grant funding for a total of \$1,600,000 (grants allow up to \$2,000,000) requests. This represents eight LPNT students over the course of two years. We are awaiting grant award announcements.
- G. Recruiting efforts are focused on LPN and RN staff needed for census growth, a campaign on Spotify and Pandora are in progress to reach our targeted audience. A postcard mailer is being drafted to send to a key geographic area. We are planning an onsite job fair in October. LCCNR will be recruiting onsite at a Rochester Red Wings sporting event.
- H. LCCNR staff are working to meet requirements of the grant that is offering funding to upgrade our nurse call system.
- I. LCCNR staff has assessed what steps will be necessary to reopen our transitional care unit. Some examples of this include; necessary staffing, necessary equipment (beds/laptops/over bed tables), relocation of PPE storage, and relocation of our nurse aide training class. Our goal is to have the unit fully functional by the end of Fall 2023.
- J. The monthly Quality Assurance and Quality Improvement committee meeting was held on August 17, 2023.
- K. Staff appreciation events were held on 8/8 and 8/22.
- L. Resident Council was held on August 3rd.
- M. Accounts receivables reviews are done with Tom Lang, the attorney assisting with difficult case collections. Good progress has been accomplished on several complicated cases.
- N. Facilities staff have been working on several project areas, the main oxygen system has been repaired and is back in service, supplies stored on our transitional care unit have been relocated, furniture needs for TCU have been assessed, quotes are being researched, staff are familiarizing themselves with the new system for work orders, kitchenette plumbing issues, and keypads/devices for exit doors.

10:10 WORKFORCE DEVELOPMENT – RYAN SNYDER

Action Item(s) To Be Reported

1. AUTHORIZING PROFESSIONAL SERVICES CONTRACT FOR YOUTH SPORTS AND EDUCATION OPPORTUNITY FUNDING: AVON BRAVES YOUTH FOOTBALL AND CHEERLEADING, CAL MUM YOUTH BASKETBALL ASSOCIATION & LIVINGSTON COUNTY LEGENDS

WHEREAS, the County of Livingston solicited a Request for Proposal for Youth Sports and Educational Opportunity Funding, and three (3) proposals were received; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts, and any amendments to said contracts, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

| <u>Contractor</u> | <u>Term</u> | <u>Amount</u> |
|--|-----------------|---------------|
| Avon Braves Youth Football P.O. Box 74 Avon, NY 14414 For: Sports equipment for program participants | 10/1/23-9/30/24 | \$9,068.00 |
| Cal Mum Youth Basketball Association 450 Barks Road | 10/1/23-9/30/24 | \$9,593.00 |



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Caledonia, NY 14423

For: Sports equipment for program participants

Livingston County Legends 10/1/23-9/30/24 \$6,965.00

5443 Avon East Avon Road

Avon, NY 14414

For: Sports equipment for program participants

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|--|--------------------|------------------|
| NYS Office of Children and Family Services | 0% | Yes |

2 AUTHORIZING PROFESSIONAL SERVICES CONTRACT FOR YOUTH DEVELOPMENT FUNDING: CATHOLIC CHARITIES STEUBEN/LIVINGSTON, HILLSIDE CHILDREN'S CENTER INC., LEGAL AID SOCIETY OF ROCHESTER, NY, INC. & NYS OFFICE OF CHILDREN AND FAMILY SERVICES

WHEREAS, the County of Livingston solicited a Request for Proposal for Youth Development Funding, and three (3) proposals were received; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts, and any amendments to said contracts, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

| <u>Contractor</u> | <u>Term</u> | <u>Amount</u> |
|--|-----------------|---------------|
| Catholic Charities Steuben/Livingston | 10/1/23-9/30/24 | \$10,000.00 |

23 Liberty Street

Bath, NY 14810

For: The provision of parenting education services

| | | |
|---|-----------------|-------------|
| Hillside Children's Center, Inc. | 10/1/23-9/30/24 | \$15,000.00 |
|---|-----------------|-------------|

1183 Monroe Ave.

Rochester, NY 14614

For: Operation of the Livingston County Youth Court Program

| | | |
|---|-----------------|-------------|
| Legal Aid Society of Rochester, NY, Inc. | 10/1/23-9/30/24 | \$30,254.00 |
|---|-----------------|-------------|

One West Main Street, Suite 800

Rochester, NY 14614

For: The provision of youth advocacy services for Livingston County

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|--|--------------------|------------------|
| NYS Office of Children and Family Services | 0% | Yes |

3. AUTHORIZING PROFESSIONAL SERVICES CONTRACT FOR COMMUNITY SERVICES BLOCK GRANT FUNDING: CATHOLIC CHARITIES STEUBEN /LIVINGSTON, GENESEO PARISH OUTREACH CENTER, INC., CHANCES AND CHANGES, INC. & UR MEDICINE NOYES HEALTH AKA NICHOLAS NOYES MEMORIAL HOSPITAL/LIVINGSTON HEALTH CARE SYSTEMS, INC.

WHEREAS, the County of Livingston solicited a Request for Proposal for Community Service Block Grant Funding, and four (4) proposals were received; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts, and any amendments to said contracts, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

| <u>Contractor</u> | <u>Term</u> | <u>Amount</u> |
|--|-----------------|---------------------------|
| Catholic Charities Steuben/Livingston | 10/1/23-9/30/24 | Not to Exceed \$62,727.00 |

23 Liberty Street

Bath, NY 14810

For: Emergency services to income eligible residents



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Geneseo Parish Outreach Center, Inc. 10/1/23-9/30/24 Not to Exceed \$75,000.00
 4520 Genesee Street
 Geneseo, NY 14454

For: Medical services to income eligible residents
Chances and Changes, Inc. 10/1/23-9/30/24 Not to Exceed \$36,000.00
 PO Box 326
 Geneseo, NY 14454

For: Emergency services to income eligible residents
UR Medicine Noyes Health aka Nicholas Noyes Memorial Hospital/Livingston Health Care Systems, Inc. 10/1/23-9/30/24 Not to Exceed \$12,930.00
 111 Clara Barton Street
 Dansville, NY 14437

For: Emergency medical alert services to income eligible residents

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|-------------------------------|--------------------|------------------|
| Community Service Block Grant | 0% | Yes |

4. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACT FOR THE LIVINGSTON COUNTY WORKFORCE DEVELOPMENT/YOUTH BUREAU: NYS OFFICE OF CHILDREN AND FAMILY SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant award contract for the Livingston County Workforce Development/Youth Bureau, and any future amendments to said contract, according to the terms designated, subject to review by the County Attorney and County Administrator:

| <u>Contractor</u> | <u>Term</u> | <u>Amount</u> |
|---|-----------------|---------------|
| NYS Office of Children and Family Services | 10/1/23-9/30/24 | \$87,183.00 |

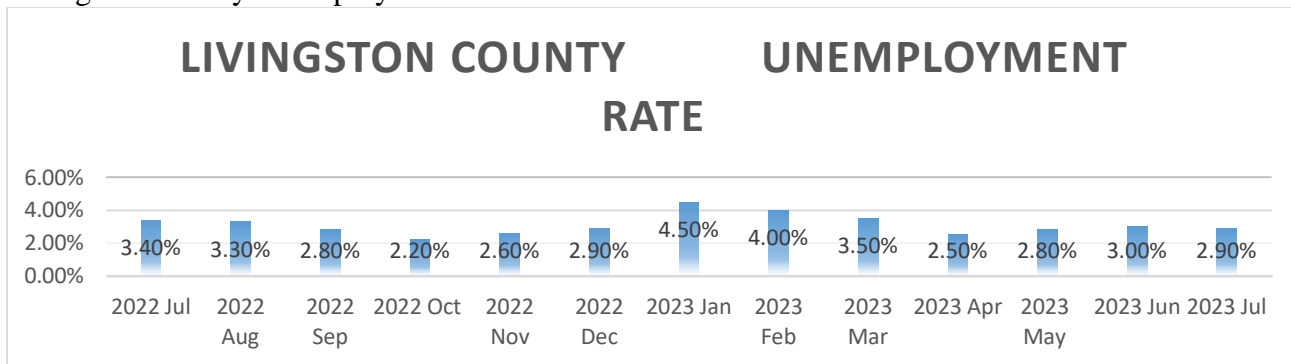
52 Washington Street
 Rensselaer, NY 12144-2834

For: Accessing State Youth Development and Sports funds

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|--|--------------------|------------------|
| NYS Office of Children and Family Services | 0% | Yes |

Informational Item(s) Written Only

Livingston County Unemployment Rate.



Livingston County's Unemployment Rate for July 2023 was 2.9%, down from 3.4% during the same period in the prior year. The rate continues to remain far below the statewide average of 4.1%.

Department Activity Report

cc: BOS, Administration, Shari Hutchison, Jennifer Rodriguez, Tracy McCaughey, Sue Carlock, David Terry, Ryan Snyder



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| Activity | July 2023 |
|---|-----------|
| Job Openings Posted with NYSDOL | 366 |
| Unique Office Visits | 192 |
| Individual Appointments | 73 |
| Workshop Attendees | 11 |
| Adults/Youth in Training | 17 |
| Credential Earned | 3 |
| WIOA Youth Enrolled in Services (34 by 6/30/24) | 11 |
| WIOA Adults Trained (35 by 6/30/24) | 4 |

Program Report

GLOW W/ Your Hands – The annual career exploration day is scheduled for September 26th with over 1,300 students expected to attend.

Mini Job Fair –The next hiring event is October 19th at 4pm in the Government Center.

SYEP – 33 youth participated in subsidized employment at various worksites throughout the County.

CNR – We are partnering with the CNR on a customized training grant that can provide up to \$10,000 annually toward the cost of the CNA program.

NYS Youth Council – Livingston County is still seeking a local youth age 13-21 to serve on the Governors Youth Council. <https://nysylc.secure-platform.com/a>

10:20 DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: HILLSIDE CHILDREN’S SERVICES, INC.**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Department of Health, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

Hillside Children’s Services, Inc. 8/1/23-12/31/24 \$76,768.00

1183 Monroe Avenue

Rochester, NY 14620

For: Provision of Youth Peer Advocacy Services

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|------------------------|--------------------|------------------|
| Opioid Settlement Fund | 0% | Yes x No |

Procurement Method: Professional services exempt from formal RFP solicitation

Director’s Comments: Opioid Settlement Fund provides youth peer advocacy services from Hillside Children’s Services, Inc.

2. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: NEW YORK STATE DEPARTMENT OF HEALTH**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant award contract for the Livingston County Department of Health, and any future



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amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

| | | |
|--|----------------|---------------|
| <u>Contractor</u> | <u>Term</u> | <u>Amount</u> |
| New York State Department of Health | 4/1/23-3/31/24 | \$33,373.00 |
| Corning Tower Empire State Plaza | | |
| Albany, NY 12237 | | |
| For: Tobacco Enforcement Program | | |

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|---|--------------------|------------------|
| New York State Tobacco Enforcement Program | 0% | Yes X No |
| <i>Procurement Method:</i> Grant Contract #DOH01-C38908GG-3450000 | | |

Director's Comments: New York State Grant to fund the Tobacco Enforcement Program.

3. AMENDING A PORTION OF RESOLUTION NO. 2023-220

WHEREAS, Resolution No. 2023-220 authorized the Chairman of the Board of Supervisors to sign various contracts for the Livingston County Department of Health; and

WHEREAS, Resolution No. 2023-220 specifically authorized a contract with Step by Step Physical Therapy, Occupational Therapy, Speech Language Therapy, Psychology and LMSW Services, PLLC, for the contract amount of \$55.00 per 30-minute individual session and \$40.00 per 30-minute group session; and

WHEREAS, the contract amount is and shall be \$57.50 per 30-minute individual session and \$40 per 30-minute group session; now, therefore, be it

RESOLVED, that a portion of Resolution No. 2023-220 is hereby amended.

4. PROCLAIMING SEPTEMBER 2023 AS NATIONAL PREPAREDNESS MONTH

WHEREAS, the month of September 2023, is National Preparedness Month and the theme is "Preparing for Older Adults"; and

WHEREAS, National Preparedness Month (NPM) is recognized each September to promote family and community disaster planning now and throughout the year; and

WHEREAS, our nation continues to respond to unpredictable and unprecedented challenges, there is no better time to be involved this September; and

WHEREAS, this creates an important opportunity for residents and businesses of Livingston County to be prepared for any type of emergency where they live, work, and play; and

WHEREAS, Livingston County Office of Emergency Management, Livingston County Department of Health, Livingston County Medical Reserve Corps (MRC), and other Federal, state, local, private, and volunteer agencies are working to increase public activities in preparing for emergencies; and

WHEREAS, emergency preparedness is the responsibility of every citizen in Livingston County and all citizens are urged to make preparedness a priority and work together to ensure that individuals, families, and communities are prepared for disasters and emergencies of any type; and

WHEREAS, all citizens and businesses in Livingston County are encouraged to visit [ready.gov/prepare](https://www.livingstoncounty.gov/prepare) for more information about preparedness; and

WHEREAS, all citizens are encouraged to visit <https://www.livingstoncounty.us/1489/Volunteering> for more information on how to become an MRC volunteer; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors does hereby recognize the importance of emergency preparedness, and does hereby proclaim the month of September 2023, as National Emergency Preparedness Month.

5. PROCLAIMING SEPTEMBER 2023 IS NATIONAL SUICIDE PREVENTION MONTH

WHEREAS, the month of September 2023 is National Suicide Prevention Month; and

WHEREAS, a time in which individuals, organizations and communities around the country join their voices to amplify the message that suicide can be prevented; and



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WHEREAS, suicide has a ripple effect that not only touches the person whose life was lost, but their family, friends and communities; and

WHEREAS, although there is much to worry about in the world and our daily lives, Livingston County residents are resilient and kind; and

WHEREAS, knowing the signs of suicide, finding the words to communicate with someone they are concerned about, and reaching out to local resources; and

WHEREAS, we know that connecting, working with, and supporting one another can help prepare us for the future; and

WHEREAS, all Livingston County residents are urged to play a role in suicide prevention and promote mental health and wellness as we strive towards zero suicides; and

WHEREAS, September is recognized across the United States as Suicide Prevention Month which provides the opportunity to educate our community about the warning signs for suicide and how to reach out and connect to those experiencing an emotional crisis; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors does hereby proclaim September as National Suicide Prevention Month 2023 in Livingston County, New York.

6. ESTABLISHING THE LIVINGSTON COUNTY DEPARTMENT HOSPICE SCHEDULE FOR RATES, EFFECTIVE OCTOBER 1, 2023

| Hospice 2024 Fee Schedule | | | |
|---|-----------------|----------------------------|-------------------------------------|
| <u>Service Description</u> | <u>Rev Code</u> | <u>Effective 10/1/2022</u> | <u>Proposed Effective 10/1/2023</u> |
| Per Diem (RHC) | 0651 | \$200 | \$215 |
| Continuous Home Care (CHC) per hr. | 0652 | \$60 | \$62 |
| Respite Care in Hospital | 0655 | \$475 | \$495 |
| General In Patient Care- Hospital (GIP) | 0656 | \$1,050 | \$1,095 |
| Continuous Home Care (CHC) 24 hrs | | \$1,440 | \$1,488 |
| ***Note-New fees determined based on HPCANY Calculated FINALFY 2024 Wage Index for Livingston County | | | |

Informational Item(s) Written Only

- Conducting Narcan Training, part of a statewide effort to offer a training in every county on National Opioid and Substance Awareness Day, to be held Thursday, September 21.
- Developed and revised emergency preparedness templates (social media, talking points, and press releases) for various public health related emergencies.
- Working with Office of Emergency Management on the Total Eclipse Plan.
- Attended virtual meeting with Finger Lakes Public Health Emergency Preparedness Planners.
- Be Well in Livingston (Mt Morris and Nunda) - purchased community garden items using Solar Ridge Grant funding.
- SHAPE - conducted fitness center assessments and implementing follow-up recommendations
- CSHW (Center for Sexual Health & Wellness) is close to opening at CASA-Trinity. We are hoping to deliver supplies next week and start seeing patients the week of August 21.
- CASA-Trinity is partnering with SUNY Geneseo to offer an after-hours mobile crisis response to students by linking with mental health crisis worker via use of telehealth de-escalate and provide triage and safety plan.



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- CIT (Crisis Intervention Team) steering committee created with representatives from Sheriff's Office, Mental Health Department, Probation, Recovery Peer. Agreed that a 24/7 mobile crisis response is needed to divert individuals from the hospitals.
- Looking into using Opioid Settlement monies to cover costs of medications for opioid use disorder in the Livingston County Jail.
- Hospice served 47 patients in July. We received 27 referrals and admitted 22 patients. We had six (6) patients at Noyes Hospital, one (1) at Morgan Estates, and two (2) at Teresa House. We also had one patient at the Avon Nursing home and one at the Conesus Lake Nursing Home. Our 14 other SNF (Skilled Nursing Facility) patients were at the CNR (Center for Nursing and Rehabilitation).
- Environmental Health is working with the Planning Department and others to update the response plan for notification of harmful Algal Blooms. A goal is to ensure effective communication.
- Four of five planned free rabies vaccination clinics for pets have been completed. The last free clinic will be in October in Dansville.
- Dog Control took in 17 dogs.

10:25 DEPARTMENT OF SOCIAL SERVICES – TRACY MCCAUGHEY

Pre-approved Informational Item(s) To Be Reported (Requires pre-approval from the County Administrator)

1. INDIGENT BURIAL DISCUSSION

Informational Item(s) Written Only

1. Statistics (Monthly) (July)

| | <u>July</u> | <u>% Change from Jan 1</u> |
|--|-------------|--------------------------------|
| Financial Assistance - New Applications Registered: | | |
| Temporary Assistance | 166 | |
| Food Stamps/SNAP | 213 | |
| Medicaid | 150 | |
| HEAP | 4 | |
| Temporary Assistance (TA) Caseload: | | |
| Family Assistance Cases | 141 | 6.02% |
| Safety Net Cases | 200 | 5.82% |
| Total | 341 | 5.90% |
| | | |
| Family Assistance Individuals | 309 | |
| Safety Net Individuals | 237 | |
| Total | 546 | |
| | | |
| Employable receiving TA (Distinct Individuals) | 89 | |
| Unemployable receiving TA (Distinct Individuals) | 235 | |
| | | |
| Medicaid Cases (MA): | | |
| Community | 1825 | -19.89% |
| Chronic Care | 228 | -1.30% |
| Foster Care (Include children placed & receiving Adoption Subsidy) | 120 | -0.83% |
| SSI | 1210 | -0.82% |
| Total | 3383 | -12.13% |

Livingston County Citizens receiving some form of Medicaid service:

cc: BOS, Administration, Shari Hutchison, Jennifer Rodriguez, Tracy McCaughey, Sue Carlock, David Terry, Ryan Snyder



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| | |
|-----------------------|-------------|
| Cases In Transit | 455 |
| NYSOH | |
| Livingston County DSS | 4233 |
| Total | 4688 |

Food Stamp Only:

| | | |
|----------------------------|------|--------|
| Cases | 3093 | 23.33% |
| Individuals | 4648 | |
| SSI Food Stamp Individuals | 594 | -4.96% |

Child Care/Day Care:

| | | |
|---------------------------------|-----|--------|
| Cases | 198 | 28.57% |
| # of individual children | 326 | |
| # of new applications for month | 17 | |

HEAP:

| | |
|-------------|------|
| Cases | 1678 |
| Individuals | 3873 |

Indigent Burials:

| | |
|--|-----------|
| Approved | 3 |
| Veterans (# included in the Approved #) | 0 |
| Denied | 0 |
| Withdrawn | 0 |
| No Action/Application process not complete | 0 |
| Approved Year to Date | 27 |

Fraud:

| | |
|--|---|
| Front End Detection (FEDS) - During Applicant Status | 1 |
| Fraud Referrals Received - Anonymous/Other | 3 |
| Fraud Referrals Received - Internal/DSS | 1 |
| Referrals sent to Sheriff & DA | 1 |
| Pending with DA/Awaiting Disposition | 5 |

Clients thru the lobby (Unduplicated #): 650

Total # of individuals served by reception staff (Duplicate #): 945

Housing - Homeless Caseload:

| | |
|--------------|-----------|
| Diversions | 16 |
| Housed | 19 |
| Total | 35 |

Total Nights 1359

| | |
|----------|------|
| Singles | 1056 |
| 2 Adults | 146 |
| Families | 157 |

Clients entering Temp. Housing & remaining in the month 18

Total Clients in Temp. Housing at end of month 44

Code Blue - Below 32 Degrees

| | |
|--------|---|
| Cases | 0 |
| Nights | 0 |



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Section 8:

| | |
|--|-----|
| Voucher Allocation | 450 |
| Vouchers Leased Up for the 1st of the following Month | 367 |
| Voucher Holders Seeking Affordable & Inspected Housing | 9 |

Pending Applicants/Number Includes-PORT OUTS, new owners awaiting LL ID, tenants relocating to new unit, NH-rehab, new move, move and w/in hearing timeframe, LL term lease and no penalty; Call ins pending eligibility/voucher issuance or denial issuance, applicants who decline, accepted other subsidy, have a penalty, and/or lease violations 41

Child Support:

| | | |
|-------------------|-----------|--------|
| Caseload Count | 2,410 | -4.48% |
| Dollars Collected | \$539,413 | |

Child Protective Services (CPS): Ongoing

| | |
|--|----|
| New Primary Investigation Assignments | 57 |
| Secondary Assignments from Other Counties | 9 |
| Petitions Filed | 4 |
| 1034 Court Ordered Investigations Completed (# included in Primary Inv.) | 7 |
| 422 Summaries to Court | 1 |

CPS Ongoing Case Management/Preventive Services:

| | |
|---|----|
| Case Total | 14 |
| Article 10 Supervision Cases (Youth Remaining in Home) | 9 |
| *Distinct Children | 19 |
| Non-Court Ordered (Article 10)-CPS indicated & Open Mandated Preventive | 2 |
| *Distinct Children | 3 |
| Supervision Cases on Behalf of Another County-Secondary | 1 |
| *Distinct Children | 2 |
| Non-Court Ordered Unfounded/Opened Voluntary Cases | 2 |
| *Distinct Children | 4 |

School Based Consults:

| | |
|------------------------|----|
| Livonia Central School | 51 |
|------------------------|----|

Article 10 Direct Custody Placement/Non-DSS Cases:

| | | |
|--------------------|---|---------|
| Cases | 4 | -55.56% |
| *Distinct Children | 6 | -50.00% |

Family Services/Permanency Unit:

| | | |
|--|----|--------|
| Foster Children - DSS Custody Distinct # of Children | 16 | -5.88% |
| Distinct Youth Remaining in DSS Custody on Trial Discharge | 1 | |

Levels of Care for DSS Custody Cases:

| | |
|-------------------------------|---|
| Foster Boarding Home | 5 |
| Approved Relative Foster Home | 0 |
| Institution | 8 |
| Group Home | 0 |
| Supervised Independent Living | 1 |
| Other | 1 |

| | |
|--|---|
| Foster Child Admissions - New | 0 |
| Return to Foster Care from Trial Discharge | 0 |



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Types of Foster Child Discharges During the Month

| | |
|--|---|
| Children Trial Discharged to Parents or Other Resource (Remain in DSS Custody) | 0 |
| Children Discharged (Final) to Parent or Other Resource | 1 |
| Adoptions Finalized as Discharges | 0 |
| KinGap Discharges | 0 |
| Other Discharges (i.e. APLA-Another Planned Living Arrangement) | 0 |

OCFS State Custody 1

Probation Based Diversionary Programming (Probation Based Referrals):

| | |
|--|----|
| Cases/Referrals New this Month | 2 |
| *Distinct Children | 2 |
| Referrals under assessment or referred and receiving diversion services i.e. skill building: | 12 |
| Case Referral Closed *Distinct Children | 0 |
| Cases Open in Connections FSS-Mandated Preventive | 1 |

Detention Referrals 1

Non-Mandated Preventive Services:

| | |
|--------------------|---|
| Cases | 0 |
| *Distinct Children | 0 |

Mandated Preventive - Community Based referrals that meet criteria

| | |
|--------------------|---|
| Cases | 0 |
| *Distinct Children | 0 |

Other Case Processing - # of Distinct Children: 13

| | |
|---|---|
| ICPC Requests | 0 |
| Supervision - Post Discharged - Court Ordered | 6 |
| Supervision on Behalf of Another County | 6 |
| Aftercare Services | 1 |

TASA (Case Management for Pregnant/Parenting Teens):

| | |
|------------------------|---|
| Active Case | 0 |
| New Referrals Received | 0 |
| Cases Closed | 0 |

Protective Services for Adults (PSA):

| | | |
|--|----|---------|
| Active Cases | 26 | -16.13% |
| PSA Referrals Received | 12 | |
| Active Financial Mgmt. Cases | 28 | |
| Personal Care Aide Cases Total (2023 - New Category Added) | 28 | |
| Level I | 0 | |
| Level I pending | 0 | |
| Level II | 0 | |
| Level II Pending | 2 | |
| CDPAP Active | 26 | |
| Cases waiting for an assigned Aide | 0 | |
| Guardianship Cases | 4 | |
| Awaiting discharge | 6 | |
| Pending | 0 | |
| Assessment Contacts | 61 | |



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2. Employees hired, resigned or retired in July/August:

| Name | Action | Title | Town | Date |
|------------------|-----------------------------|--------------------------|------------|---------|
| Gretchen Simpson | Promotion | Sr. Social Welfare Exam. | Avon | 7/30/23 |
| Mindy Salada | Hire | Clerk/Typist | Conesus | 8/8/23 |
| Sharon Allen | Retirement | Child Support Inv. | Livonia | 8/11/23 |
| Sharon Allen | Hire – PT Temp. | Child Support Inv. | Livonia | 8/11/23 |
| Joshua Hart | Hire | Caseworker Trainee | Leicester | 8/14/23 |
| Cassandra Bowes | Hire | Sr. Typist | Dansville | 8/15/23 |
| Brooke Gingher | End of Seasonal position | Summer Camp Worker | Avon | 8/18/23 |
| Tammy Hall | Resigned for position @ CNR | Caseworker | Mt. Morris | 8/26/23 |
| Crystal Bengier | Promotion | Sr. Typist | Livonia | 8/27/23 |

10:40 OFFICE FOR THE AGING – IAN COYLE

Action Item(s) To Be Reported:

AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING: TRUSTED NURSE STAFFING, LLC, DBA TRUSTED CHOICE HOMECARE.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Office for the Aging, and any future amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

| <u>Contractor</u> | <u>Term</u> | <u>Amount</u> |
|--|--|---------------|
| Trusted Nurse Staffing, LLC dba Trusted Choice Homecare 500 Seneca St., Suite 501 Buffalo, NY 14204 | 10/1/2023-9/30/2024 with 2 one-year options to renew | \$27.25/hour |

For: Fiscal Intermediary for Consumer Directed In-Home Services

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|-----------------------|--------------------|------------------|
| EISEP, Title III E | 25% | Yes X No |

Director's Comments: This organization is an approved Fiscal Intermediary for Consumer Directed EISEP and Caregiver Respite services. We have one contract for Fiscal Intermediary services currently and this would provide an additional option for older adults and families who choose the Consumer Directed service option. The Consumer Directed option allows the client or their representative to hire, train, and supervise a Personal Care Assistant to provide personal care and housekeeping services for him/her in his/her home. The Personal Care Assistant could be a friend, neighbor, etc. The Assistant is paid through a Fiscal Intermediary. With the shortage of aides through agencies, this model can be a good option. The total amount budgeted for personal care would not change.

Informational Item(s) Written Only

Program Statistics:

Served Client Summary

Livingston

01/01/2023 and 6/30/2023

Report Run Date: 7/22/2023



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| Service Type | Total Units January- July 2023 |
|---|---|
| Case Management (hours) | 1313 |
| Meals (Home Delivered 28,102, Congregate 12,340) | 40,442 |
| Information and Assistance (calls) | 1,777 |
| Personal Care (hours) | 3,199 |
| Transportation (trips) | 2,888 |
| Personal Emergency Response System (service months) | 2,559 |

Program Updates:

- LCOFA sponsored a Meet and Greet picnic on August 18, 2023 at Long Point Park from 10:30 AM to 2 PM. Over 100 participants were able to meet OFA staff, the County Administrator and HR Director, learn about opportunities available through the office and partners, see a self-defense demonstration geared for older adults, listen to music and enjoy lunch in the park. Participants were asked to complete a survey to provide input for the 2024 – 2028 LCOFA four-year plan.
- September is Fall Prevention Month and LCOFA is once again working with many partners to offer a Fall Prevention Workshop on Friday, September 15th, from 10 am to 1:30 pm at the Lakeville Training Grounds. Keynote Speakers are Karen Dewar and Dr. Medina-Walpole, the UR Aging Institute Director. Many vendors and a panel of experts will be there to talk with participants about how to prevent falls. Update: 70 individuals have registered with a substantial waiting list, and over twenty vendors are participating.
- Lifespan will present on Scam Prevention at all of the nutrition sites in September and October.
- The Alzheimer’s Association will offer the following presentations at the nutrition sites in September: Effective Communication and Dementia Conversations.
- LCOFA has issued 310 Senior Nutrition Farmer’s Market Voucher booklets to qualifying seniors for use at participating Farmer’s Markets. Each booklet has (5) five dollar vouchers for a total value of \$25.00.
- LCOFA will partner with Camp Stella Maris to offer Aging Mastery there from October 2 – October 6, 2023. Guest speakers will include Kirsten Galliford, Wegmans Pharmacist, who will present on Medication Management; Paul Kreher, UR Med/Noyes Physical Therapist, who will present on Exercise and Fall Prevention; Gavin Reynolds, Esq., LawNY Attorney, who will present on Advanced Planning; as well as presenters on Sleep, Nutrition and Hydration, Community Engagement, Positive Relationships, and Financial Management.
- Planning is underway for the development of our 2024-2028 plan for programs and services. Input will be sought from existing clients as well as the general public. Several public hearings will take place in the 4th quarter of 2023.

10:45 ADJOURNMENT

VETERAN’S SERVICES AGENCY – DAVID TERRY

Informational Item(s) Written Only

cc: BOS, Administration, Shari Hutchison, Jennifer Rodriguez, Tracy McCaughey, Sue Carlock, David Terry, Ryan Snyder



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- On August 10, 2022 the Department of Veteran Affairs passed the PACT Act which was the largest change in veteran's benefits in over 30 plus years. The PACT Act is about contamination and toxic exposures. This covered the water contamination at Camp Lejuene, North Carolina, expanding the jurisdiction of agent orange exposure during the Vietnam War and established presumptive for Gulf War veterans related to the burn pits. Such benefits of the PACT Act allows more veterans and spouses of veterans to apply for new benefits or re-apply benefits that were denied in the past. A yearlong effort has been made in the veteran community to advise veterans to apply or look into possible benefits. The deadline to secure payments for any benefit that would pay out with a start date of August 10, 2022 was August 9, 2023. Veterans had a year to put in a claim to secure a start date of August 10, 2022.
- The Livingston County Veteran Service Agency was at full capacity with appointments and continuous phone calls as the deadline for PACT Act claims were drawing near and had open their office hours on August 7th and 8th from 4-6pm for walk-ins related to the claim deadline. During those two days 42 veterans were processed for claims and 36 Intent to Files were processed. In addition, Director David Terry, and Livingston County Peer Support Coordinator Bob Wolter also visited the resident veterans of the Livingston County Nursing and Rehabilitation Center. Seven of eight veterans are included in the Intent to File numbers mentioned. In addition, communication was made with fellow veterans in the home to establish events and activities geared towards them in the future. The Intent to File process establishes a start date to any claim. In this case it serves two purposes. It allows a veteran up to one year to put in the claim, and it keeps the claim start date of August 10, 2022. A veteran can place a claim anytime regarding the PACT Act. This does not go away, but the effective start date of 2022 towards a claim has passed. The efforts of the office can potentially secure up to 2 years back pay for 50+ veterans that applied for benefits before the deadline.
- On August 23, 2023 Director Terry assisted Probation Director and Livingston County Suicide Prevention Task Force Chair, Lynne Mignemi with a task force resource table at An Evening of Hope, An Event of Inspiration held in Lima, NY. The event was very positive and successful to include opening dialogue with other organizations to created veteran engaged outdoor activities.

| JULY 2023: Employees with FMLA/LOA, COMP, HR restrictions, Modified Duty | | | | | | | | | | |
|--|---------------------|------------|----------|---------------------|---------------------------------------|---------------------------|-----------------|--|--|--|
| Name | Reason | Off Since | Off End | | | | | | | |
| CONTINUOUS LOA/FMLA | | | | | | | | | | |
| CONTINUOUS LEAVE : WORKERS COMP. | | | | | | | | | | |
| INTERMITTENT FMLA | | | | | Freq of Anticipated Use | Duration per flare | | | | |
| C | | 3/8/2023 | 03/07/24 | 2 times a month | 1-2 days per flare | | | | | |
| S | | 4/5/2023 | 04/04/24 | 2-4 times a month | 2-4 days per flare | | | | | |
| S | | 1/24/2023 | 01/23/24 | 1 time per month | 1-2 days per flare | | | | | |
| S | | 8/16/2022 | 08/15/23 | 2-3 times a month | 1-3 days per flare tx 2 days per week | | | | | |
| C | | 6/15/2023 | 06/14/24 | 2 times a month | 4 hours per flare | | | | | |
| S | | 7/13/2023 | 07/14/24 | 3 times a month | 8 hours per flare | | | | | |
| P | | 11/22/2022 | 11/21/23 | ADL and treatment | | | | | | |
| C | | 5/9/2023 | 11/09/23 | ADL and treatment | | | | | | |
| S | | 10/17/2022 | 09/29/23 | 1-2 time a month | 1-2 days per flare | | | | | |
| S | | 1/15/2023 | 01/14/24 | 1 x per month | 1-2 days per flare | | | | | |
| P | | 4/5/2023 | 04/04/24 | 2-5 times a week | 8 hours per flare | | | | | |
| S | Medical condition 1 | 5/24/2023 | 05/23/24 | 3 times a month | 1 day per flare | | | | | |
| S | Medical condition 2 | 5/24/2023 | 05/23/24 | 4 times a month | 2 day per flare | | | | | |
| S | Medical condition 3 | 5/24/2023 | 05/23/24 | 5 times a month | 3 day per flare | | | | | |
| S | | 9/30/2022 | 09/29/23 | | | | | | | |
| S | | 12/1/2022 | 11/30/23 | 2-3 times a month | 8 hour up to 3 days per flare | | | | | |
| S | | 9/26/2022 | 09/25/23 | 1-2 times per month | 1 day per flare | | | | | |
| S | | 5/2/2023 | 03/03/24 | 3 times a month | 1 day per flare | | | | | |
| HOURLY RESTRICTIONS | | | | | Hours | Start Date | End Date | | | |
| MODIFIED DUTY | | | | | DOI | | | | | |

Hours Used at a Glance

| JULY | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | Total used |
|-------------|---|---|---|---|---|---|---|---|---|---|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|------------|
| | C | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 |
| | S | | | | | | | | | | | | | | 8 | | | | | | | | | | | | | | | | | | 8 |
| | S | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 |
| | S | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 |
| | S | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 |
| | C | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 |
| | P | | | | | | | | | | | | | 8 | 8 | | | | | | | | | | | | | | | | | | 16 |
| | C | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 |
| | S | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 |
| | S | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 |
| | P | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 |
| | S | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 |
| | S | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 |
| | S | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 |
| | S | 8 | 8 | | | | | | | | | | | | | | | | | | | | | | | 8 | 8 | | | | | | 32 |
| | S | | 8 | | | 8 | | | | | | | | | | | | | | | | | | | | | | | | | | | 16 |
| | S | | | | | | | | | | | | | 8 | | | | | | | | | | | 8 | | | | | | | | 16 |
| | S | | | | | | | | | | | | | | | | 8 | | | | | | | | | | | | | 8 | | | 16 |

LCCNR
WORKERS COMPENSATION HISTORY
PAYMENTS: 2021, 2022, 2023

| | 2021 | Section 32 Settlements | 2022 | Section 32 Settlements | 2023 | Section 32 Settlements |
|--------------|---------------------|---------------------------|---------------------|---------------------------|---------------------|---------------------------|
| | TOTAL | | TOTAL | | TOTAL | |
| JAN | 12,289.21 | | 38,736.49 | | 47,917.71 | |
| FEB | 10,649.44 | | 38,568.18 | | 26,653.14 | |
| MAR | 55,357.19 | | 53,555.26 | | 39,661.16 | |
| APR | 43,467.88 | | 48,507.89 | | 37,811.59 | |
| MAY | 46670.47 | | 61,639.50 | 33,482.95 | 37,979.05 | |
| JUN | 50,016.62 | | 50,785.76 | | 39,420.37 | |
| JUL | 35,399.22 | | 36,906.12 | | 65,861.21 | |
| AUG | 38,258.13 | | 33,354.91 | | | |
| SEP | 42,778.99 | | 43,034.33 | | | |
| OCT | 44,484.92 | | 31,821.04 | | | |
| NOV | 41,668.00 | | 29,394.01 | | | |
| DEC | 38,521.99 | | 31,553.64 | | | |
| TOTAL | \$374,633.46 | \$0.00 | \$497,857.13 | \$33,482.95 | \$295,304.23 | \$0.00 |

PESH RECORDABLE INJURY

| Year | JAN | FEB | MAR | APR | MAY | JUN | JULY | AUG | SEPT | OCT | NOV | DEC | TOTAL |
|------|-----|-----|-----|-----|-----|-----|------|-----|------|-----|-----|-----|-------|
| 2021 | 2 | 0 | 2 | 0 | 0 | 2 | 0 | 0 | 1 | 1 | 0 | 0 | 8 |
| 2022 | 0 | 1 | 1 | 0 | 2 | 0 | 0 | 0 | 0 | 2 | 2 | 0 | 8 |
| 2023 | 3 | 0 | 1 | 1 | 1 | 1 | 1 | | | | | | 8 |

DAYS LOST

| | | | | | | | | | | | | | |
|------|---|---|----|---|----|----|----|---|----|---|---|---|----|
| 2021 | 2 | 0 | 4 | 0 | 0 | 40 | 0 | 0 | 14 | 0 | 7 | 0 | 67 |
| 2022 | 0 | 0 | 1 | 0 | 30 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 31 |
| 2023 | 0 | 0 | 12 | 0 | 0 | 0 | 15 | | | | | | 27 |

Number of Injuries per Month Recordable and Not Recordable

| | | | | | | | | | | | | | |
|------|---|---|---|---|---|---|---|---|---|---|---|---|----|
| 2021 | 4 | 4 | 3 | 0 | 0 | 6 | 6 | 1 | 2 | 4 | 2 | 4 | 36 |
| 2022 | 1 | 2 | 3 | 0 | 5 | 0 | 1 | 4 | 0 | 8 | 6 | 2 | 32 |
| 2023 | 6 | 6 | 1 | 6 | 5 | 5 | 3 | | | | | | 32 |

Modified Duty

| | | | | | | | | | | | | | |
|-----------|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2021 days | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| # people | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 2022 days | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| # people | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 2023 days | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | 0 |
| #people | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | 0 |