

AGENDA DOCKET
LIVINGSTON COUNTY BOARD OF SUPERVISORS REGULAR BOARD MEETING
WEDNESDAY, SEPTEMBER 27, 2023
1:30 P.M.



ROLL CALL

PLEDGE OF ALLEGIANCE

Conesus Supervisor Don Wester

APPROVAL OF MINUTES

Minutes of 9/13/23 Regular Meeting

PUBLIC HEARING

PROPOSED LOCAL LAW NO. C-2023 AMENDING AND RESTATING LOCAL LAW NO. 2-2021 TO EXTEND THE YOUTH DEER HUNTING PILOT PROGRAM THROUGH 2025

COMMUNICATIONS

1. The Home Rule to authorize Michael Telesca to take the competitive Civil Service examination and be placed on the eligible Civil Service list for employment as a full-time deputy for the Livingston County Sheriff's Office was signed by Governor Hochul on 7/19/23.

2. The Home Rule to amend the Public Authorities Law to increase the Livingston County Water And Sewer Authority's maximum aggregate principal amount of bonds, notes and obligations was signed by Governor Hochul on 9/15/23.

ABSTRACT OF CLAIMS

RESOLUTION NO. 2023-336 APPROVING ABSTRACT OF CLAIMS #9B-SEPTEMBER 27, 2023

RESOLVED, that the Livingston County Board of Supervisors approves the Abstract of Claims #9B dated September 27, 2023 in the total amount of \$2,615,806.96.

Dated at Geneseo, New York

September 27, 2023

Ways and Means Committee

PREFERRED AGENDA REQUIRING ONE ROLL CALL VOTE

Ways & Means Committee

1. DECLARING SURPLUS PROPERTY: CENTRAL STOREROOM

WHEREAS, the County of Livingston owns surplus personal property that is no longer necessary for public use; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby declares the following item(s) as surplus property to be disposed of as determined by the County Administrator:

Central Storeroom

Quantity	Year, Make & Model	Mileage/Hours	Serial #
1	Toshiba 6540CT Copier	N/A	CCA312518

Dated at Geneseo, New York

September 27, 2023

Ways and Means Committee

DISCUSSION OF THE RESOLUTIONS ON PREFERRED AGENDA

MOTION TO MOVE THE RESOLUTIONS ON THE PREFERRED AGENDA AND DIRECT THE CLERK OF THE BOARD TO CALL THE ROLL CALL VOTE

RESOLUTIONS REQUIRING A SEPARATE ROLL CALL VOTE

WAYS & MEANS COMMITTEE

County Administrator/Budget Officer

2. AMENDING 2023 LIVINGSTON COUNTY BUDGET: HIGHWAY (2), SHERIFF’S OFFICE & WORKFORCE DEVELOPMENT (3)

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries that have been approved by the Livingston County Administrator.

Dated at Geneseo, New York

September 27, 2023

Ways and Means Committee

3. AUTHORIZING TRANSFER OF FUNDS: INFORMATION AND TECHNOLOGY SERVICES

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested transfers per the Budget Amendment entries that have been approved by the Livingston County Administrator.

Dated at Geneseo, New York

September 27, 2023

Ways and Means Committee

County Treasurer

4. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY TREASURER’S OFFICE: PHILLIPS LYTLE LLP

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Treasurer’s Office, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Phillips Lytle LLP 1400 First Federal Plaza Rochester, NY 14614	2023 in rem proceeding	\$425.00/parcel

For: Foreclosure for 2022 – tax year

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Budget	0%	Yes X No
<i>Procurement Method</i> <input type="checkbox"/> Cooperative <input checked="" type="checkbox"/> Exempt Prof. Services <input type="checkbox"/> Piggyback <input type="checkbox"/> Quotes-Contract#:		

Dated at Geneseo, New York

September 27, 2023

Ways and Means Committee

Other

5. AUTHORIZING THE PURCHASE OF ONE (1) 2023 FORD TRANSIT 250 VAN FOR LIVINGSTON COUNTY CENTRAL SERVICES: VAN BORTEL FORD

RESOLVED, that Livingston County Central Services is hereby authorized to purchase from Van Bortel Ford of 71 Marsh Road, East Rochester, New York 14445 one (1) 2023 Ford Transit 250 Van at a cost not to exceed \$54,065.30.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Budget	100%	Yes X No
<i>Procurement Method:</i> NY SOGS Mini-Bid #10423 and NY SOGS Contract PC68953		

Dated at Geneseo, New York

September 27, 2023

Ways and Means Committee

6. AUTHORIZING THE PURCHASE OF ONE (1) 2023 DODGE RAM 3500 FOR LIVINGSTON COUNTY CENTRAL SERVICES: FALLS DODGE DBA JOE CECCONI’S CHRYSLER COMPLEX

RESOLVED, that Livingston County Central Services is hereby authorized to purchase from Falls Dodge dba Joe Cecconi's Chrysler Complex of 2380 Military Road, Niagara Falls, NY 14304 one (1) 2023 Dodge Ram 3500 at a cost not to exceed \$57,240.75.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Budget	100%	Yes X No
<i>Procurement Method: NYSOGS Mini-Bid #14229 and NYSOGS Contract PC68974</i>		

Dated at Geneseo, New York

September 27, 2023

Ways and Means Committee

7. ACCEPTING THE REPORT FROM THE COMMITTEE ON WORKERS' COMPENSATION INSURANCE REGARDING THE ESTIMATE AND APPORTIONMENT OF COUNTY SELF-INSURANCE FOR THE YEAR 2024

WHEREAS, the Ways and Means Committee has submitted the following annual estimate and apportionment of expenses for the Livingston County Self-Insurance Plan for the fiscal year beginning January 1, 2024 and ending December 31, 2024, pursuant to Section 67 Paragraph 1 of the New York State Workers' Compensation Law.

**LIVINGSTON COUNTY SELF INSURANCE PLAN
ANNUAL ESTIMATE AND APPORTIONMENT OF EXPENSES
JANUARY 1, 2024**

AWARDS:	\$1,500,000.00			
MEDICAL:	\$545,000.00			
CLAIM EXP:	\$140,000.00			
		SUBTOTAL	\$2,185,000.00	
ADMINISTRATIVE COSTS:				
	Administration (Alterity/Perma)	\$126,000.00		
	W.C. Board Assessments	\$150,000.00		
	Excess Insurance	\$240,000.00		
		SUBTOTAL	\$516,000.00	
CONTRIBUTION TO RESERVE FUND	\$300,000.00	SUBTOTAL	\$300,000.00	
		TOTAL	\$3,001,000.00	
LESS: RECOVERIES	\$380,000.00			
LESS: INTEREST INCOME	\$75,000.00			
LESS: INTERFUND REVENUES	\$1,500,000.00			
		LESS	\$1,955,000.00	
AMOUNT TO BE RAISED BY TAX				\$1,046,000.00

**APPORTIONMENT OF WORKERS' COMPENSATION
INSURANCE FOR THE YEAR 2024**

PARTICIPANTS	RATIO	ASSESSED VALUES 2022	FULL VALUES	% OF TOTAL COST OF AMOUNT TO BE RAISED (50% Assessment 50% Experience)	2023	2024 SHARE
					SHARE OF PARTICIPANT	OF PARTICIPANT
TOWNS						
Avon	100.00%	\$617,308,554	\$617,308,554	3.46%	\$33,125	\$36,202
Caledonia	100.00%	\$420,088,415	\$420,088,415	2.06%	\$22,101	\$21,600
Conesus	100.00%	\$257,145,417	\$257,145,417	1.74%	\$17,639	\$18,194
Geneseo	100.00%	\$777,310,854	\$777,310,854	4.01%	\$43,854	\$41,984

Groveland	100.00%	\$229,694,614	\$229,694,614	1.44%	\$15,118	\$15,030
Leicester	100.00%	\$198,492,658	\$198,492,658	1.15%	\$12,355	\$11,999
Lima	100.00%	\$397,173,637	\$397,173,637	2.34%	\$23,922	\$24,514
Livonia	100.00%	\$801,389,704	\$801,389,704	4.33%	\$45,129	\$45,304
Mt. Morris	100.00%	\$264,939,018	\$264,939,018	1.78%	\$16,608	\$18,635
North Dansville	100.00%	\$305,029,861	\$305,029,861	1.62%	\$17,300	\$16,948
Nunda	100.00%	\$188,019,966	\$188,019,966	1.42%	\$13,172	\$14,880
Ossian	100.00%	\$106,180,560	\$106,180,560	0.64%	\$6,715	\$6,677
Portage	100.00%	\$70,601,576	\$70,601,576	0.60%	\$5,807	\$6,256
Sparta	100.00%	\$135,831,999	\$135,831,999	0.82%	\$8,533	\$8,600
Springwater	100.00%	\$204,556,231	\$204,556,231	1.19%	\$12,391	\$12,468
West Sparta	100.00%	\$123,259,730	\$123,259,730	0.76%	\$7,958	\$7,934
York	100.00%	\$350,059,170	\$350,059,170	1.99%	\$21,911	\$20,858
TOTALS		\$5,447,081,964	\$5,447,081,964	31.37%	\$323,637	\$328,083

COUNTY

Livingston County		\$5,447,081,964	\$5,447,081,964	56.81%	\$661,001	\$594,187
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VILLAGES

Avon	100.00%	\$247,850,774	\$247,850,774	1.93%	\$21,879	\$20,151
Caledonia	100.00%	\$147,573,404	\$147,573,404	1.10%	\$11,587	\$11,536
Dansville	100.00%	\$222,261,385	\$222,261,385	2.33%	\$23,375	\$24,375
Geneseo	100.00%	\$319,313,579	\$319,313,579	3.02%	\$28,014	\$31,580
Leicester	100.00%	\$27,817,016	\$27,817,016	0.19%	\$1,974	\$1,970
Lima	100.00%	\$126,691,521	\$126,691,521	0.82%	\$8,831	\$8,560
Livonia	100.00%	\$89,971,425	\$89,971,425	0.59%	\$6,135	\$6,204
Mt. Morris	100.00%	\$118,772,529	\$118,772,529	1.28%	\$14,261	\$13,419
Nunda	100.00%	\$56,363,890	\$56,363,890	0.57%	\$5,606	\$5,936
TOTALS		\$1,356,615,523	\$1,356,615,523	11.83%	\$121,662	\$123,730
GRAND TOTALS		\$12,250,779,451	\$12,250,779,451	100.00%	\$1,106,300	\$1,046,000

Dated at Geneseo, New York
September 27, 2023
Ways and Means Committee
Records Management

8. AWARDING BID FOR THE RECORDS MANAGEMENT DEPARTMENT FOR SCANNING EQUIPMENT: INDUS INTERNATIONAL & CROWLEY MICROGRAPHICS, INC.

WHEREAS, after the proper legal advertisement seeking bids for scanning equipment, five (5) bids were received and opened on September 6, 2023; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts, which are hereby accepted as the lowest responsible bids, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Indus International	9/27/23-9/26/26	\$49,485.00
340 South Oak Street West Salem, WI 54669		

For: Indus Book Scanner 5005MAX, 3 years support and maintenance, Virtual Library Software, Rescarta Software, and Abby OCR software.

Crowley Micrographics, Inc.	9/27/23-9/26/26	\$6,000.00
5111 Pegasus Court, Suite M Frederick, MD 21704		

For: Rowe Scan 450I-44" -- 40 Large Format Scanner

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
ARPA Funding	100%	Yes x No

Dated at Geneseo, New York
September 27, 2023
Ways and Means Committee
Training & Professional Development

9. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY TRAINING AND PROFESSIONAL DEVELOPMENT DEPARTMENT: RONALD J. CHRISTOPHER & ASSOC. INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Training and Professional Development Department and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Ronald J. Christopher & Assoc. Inc.	11/1/23-12/31/23	\$2,800.00

5485 Martha's Vineyard
Clarence Center, NY 14032

For: Safety in the field & safety in the workplace conflict resolution/de-escalation training

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Budget	100%	Yes X No
<i>Procurement Method: Professional Services deemed exempt from RFP</i>		

Dated at Geneseo, New York
September 27, 2023

Ways and Means Committee

10. AMENDING A PORTION OF RESOLUTION NO. 2013-065 (ICON ENTERPRISES, INC., D/B/A CIVICPLUS CONTRACT)

WHEREAS, Resolution No. 2013-065 authorized the Chairman of the Livingston County Board of Supervisors to sign a contract with Icon Enterprises, Inc., d/b/a CivicPlus, for the redesign and continued hosting of the County website. Said contract was for a term commencing February 18, 2013, and terminating February 18, 2017, with annual automatic renewals, in an amount not to exceed \$71,150.00 plus annual recurring service fees; and

WHEREAS, the Icon Enterprises, Inc., d/b/a/ CivicPlus is now known as CivicPlus; and

WHEREAS, a contract amendment is now necessary due to the County wishing to expand the scope of services to create and maintain the County Intranet; and

WHEREAS, the increased scope of services requires an increase to the contract amount by \$11,348.00 for a new total of \$86,498.00, plus an increase to the annual recurring service fees in an initial amount of \$3,580.00; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign a contract amendment with CivicPlus to expand the contracted scope of services and increase the current contract amount; and be it further

RESOLVED, that a portion of Resolution No. 2013-065 is hereby amended.

Dated at Geneseo, New York
September 27, 2023

Ways and Means Committee

CLOSE PUBLIC HEARING

MOTION TO MOVE LOCAL LAW NO. C – 2023 AMENDING AND RESTATING LOCAL LAW NO. 2-2021 TO EXTEND THE YOUTH DEER HUNTING PILOT PROGRAM THROUGH 2025

VOTE ON LOCAL LAW

11. ADOPTION OF LOCAL LAW 7-2023 AMENDING AND RESTATING LOCAL LAW NO. 2-2021 TO EXTEND THE YOUTH DEER HUNTING PILOT PROGRAM THROUGH 2025

WHEREAS, proposed Local Law No. C-2023 entitled Amending and Restating Local Law No. 2-2021 to Extend the Youth Deer Hunting Pilot Program through 2025 was heretofore introduced on August 9, 2023; and

WHEREAS, in accordance with the law, a public hearing upon proposed Local Law No. C-2023 was duly held before this Board of Supervisors on September 27, 2023; and

WHEREAS, said proposed Local Law in final form has been on the desks of the members of this Board of Supervisors since August 9, 2022, constituting a period of over six (6) days; now, therefore, be it

RESOLVED, that the aforesaid proposed Local Law No. C-2023 entitled Amending and Restating Local Law No. 2-2021 to Extend the Youth Deer Hunting Pilot Program through 2025 introduced on August 9, 2023, is hereby approved and adopted as Local Law No. 7-2023.

Dated at Geneseo, New York

September 27, 2023

OTHER BUSINESS

ADJOURNMENT