



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

TENTATIVE AGENDA

COMMITTEE: PUBLIC SERVICES

DATE: OCTOBER 4, 2023

TIME: 10:00 A.M.

PLEDGE OF ALLEGIANCE:

Committee Members

G. Deming, Chairman
M. Schuster, Vice Chairman
D. Babbitt Henry
W. Devine
M. Falk
D. LeFeber
D. Pangrazio

10:00 OFFICE OF EMERGENCY MANAGEMENT – ANDREW BRODELL

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACTS FOR THE LIVINGSTON COUNTY OFFICE OF EMERGENCY MANAGEMENT: NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES (2)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant award contracts for the Livingston County Office of Emergency Management, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

| <u>Contractor</u> | <u>Term</u> | <u>Amount</u> |
|--|----------------|---------------|
| NYS Division of Homeland Security and Emergency Services 1220 Washington Avenue Albany, NY 12242 For: FFY 2023 State Homeland Security Preparedness Grant Program | 9/1/23-8/31/26 | \$128,035.00 |

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|-----------------------|--------------------|------------------|
| NYSDHSES Grant | 0% | Yes |

| | | |
|---|-----------------|-------------|
| NYS Division of Homeland Security and Emergency Services 1220 Washington Avenue Albany, NY 12242 For: FFY 2023 Emergency Management Preparedness Grant Program | 10/1/22-9/30/25 | \$26,767.00 |
|---|-----------------|-------------|

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|-----------------------|--------------------|------------------|
| NYSDHSES Grant | 0% | Yes |

2. AWARDING BID FOR THE OFFICE OF EMERGENCY MANAGEMENT FOR OEM VEHICLE UP FIT: 10-75 EMERGENCY VEHICLES

WHEREAS, after the proper legal advertisement seeking bids for OEM Vehicle Up fit, one (1) bid was received and opened on August 30, 2023, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

| <u>Contractor</u> | <u>Term</u> | <u>Amount</u> |
|--|----------------|---------------|
| 10-75 Emergency Vehicles 2065 Harlem Road Cheektowaga, NY 14212 | 10/1/23-4/1/23 | \$39,794.46 |

cc: BOS, Administration, Gary Nageldinger, David DiPasquale, Hayden Dadd, Andrea Bailey, Holly Watson, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino



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For: Emergency Vehicle Up fit

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|-----------------------|--------------------|------------------|
| County Budget A3640 | 100% | Yes |

Director's Comments:

Up fit of Deputy Director vehicle for emergency response, fire suppression, fire investigation, hazardous materials response, rope rescue response, water rescue response, and advanced communications capabilities. This will be an identical match to the truck built last year.

Pre-approved Informational Item(s) To Be Reported

- Solar Eclipse planning

10:15 DISTRICT ATTORNEY – GREG MCCAFFREY

Action Item(s) To Be Reported

- AMENDING THE 2023 LIVINGSTON COUNTY SALARY SCHEDULE: DISTRICT ATTORNEY'S OFFICE AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE**

RESOLVED, that the 2023 Livingston County Salary Schedule is amended as follows:

District Attorney:

- Create one (1) full-time Legal Assistant (District Attorney's Office) position at Wage Grade 11 CSEA Contract effective immediately.
- Delete one (1) full-time Clerk Typist at Wage Grade 2 CSEA Contract effective immediately.

For: Meet the increased responsibilities in criminal cases

- Increasing salary for Assistant District Attorney position 00070 formerly occupied by Courtney Way from \$78,000.00 to \$82,000.00.

For: To assist with recruitment and retention for increasing criminal case load

Pre-approved Informational Item(s) To Be Reported

- Brief update as to current attorney staffing at the District Attorney's office

10:30 SHERIFF'S OFFICE – SHERIFF THOMAS DOUGHERTY

Action Item(s) To Be Reported

- AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE: PMC ASSOCIATES WIRELESS COMMUNICATION**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Sheriff's Office, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

| <u>Contractor</u> | <u>Term</u> | <u>Amount</u> |
|---|-----------------|---------------|
| PMC Associates Wireless Communication 8 Crown Plaza, Unit 106 Hazlet, NJ 07730 | 8/28/23-8/27/24 | \$14,881.36 |

For: Furnishing and installing 2 new antennas and re-aligning 1 existing antenna on the County Line Road Emergency Communications tower to provide better coverage to Springwater and Conesus.

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|--|--------------------|------------------|
| A.074.3020 | % | Yes X No |
| <i>Procurement Method (include any identifying contract no.):</i> NYS Contract PT68724 | | |

cc: BOS, Administration, Gary Nageldinger, David DiPasquale, Hayden Dadd, Andrea Bailey, Holly Watson, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino



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Director's Comments: Springwater Fire Department has stated that there are some coverage issues with mobile and portable radios in and around the State Route 15 and Kellogg Rd areas of their town which goes all the way up into the Town of Conesus. We have done some coverage studies and have come up with a solution to replace a bi-directional antenna which is currently on the tower to an Omni-directional antenna which will fill in most of the gaps they are describing.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT CONTRACTS FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE: NYS GOVERNOR'S TRAFFIC SAFETY COMMITTEE (2)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant contracts for the Livingston County Sheriff's Office, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

| <u>Contractor</u> | <u>Term</u> | <u>Amount</u> |
|--|-----------------|---------------|
| NYS Governor's Traffic Safety Committee 6 Empire Plaza, Room 410B Albany, NY 12228 For: 2024 STOP DWI Plan | 1/1/24-12/31/25 | \$480,080.00 |

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|-----------------------|--------------------|------------------|
| A.074.3112 | ~85% | Yes X No |

| | | |
|--|-----------------|----------|
| <i>Procurement Method (include any identifying contract no.):</i> N/A | | |
| NYS Governor's Traffic Safety Committee 6 Empire Plaza, Room 410B Albany, NY 12228 For: 2024 PTS | 10/1/23-9/30/24 | \$32,500 |

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|-----------------------|--------------------|------------------|
| A.074.3118 | ~7% | Yes No X |

| | | |
|---|--|--|
| <i>Procurement Method (include any identifying contract no.):</i> N/A | | |
|---|--|--|

10:35 EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Action Item(s) To Be Reported

1. AMENDING THE 2023 LIVINGSTON COUNTY SALARY SCHEDULE: DEPARTMENT OF EMERGENCY MEDICAL SERVICES AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the 2023 Salary Schedule is amended as follows:

Department of Emergency Medical Services:

- Create one (1) full-time Senior Account Clerk position at Wage Grade 9 CSEA Contract effective immediately.

For: Succession planning for a retirement

Informational Item(s) Written Only

1. LCEMS Dispatches July 2023 = 606 / August = 572
2. LCEMS Dispatches through September 25, 2023 = 4,850
3. Countywide totals through August 31, 2023 = 9,077

Highlights - Meetings / Activities / Responses

1. Monthly EMS Captain meetings

| |
|--|
| cc: BOS, Administration, Gary Nageldinger, David DiPasquale, Hayden Dadd, Andrea Bailey, Holly Watson, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino |
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2. NYS Rural Ambulance Task Force Systems and Staffing subcommittee meetings
3. Medical Director Meetings
4. Emergency Services Training Committee meetings
5. Virtual meeting with Oneida County to discuss countywide EMS CON's
6. MLREMS Executive Committee meeting
7. Wayland MCI After Action meeting
8. Local Emergency Planning Committee meeting
9. Noyes Memorial Mass Casualty Incident Review
10. Meeting with Economic Development Geneseo Hoochenanny Event update
11. Livingston County Emergency Responder Support Services meeting
12. Keynote speaker at Office for Aging Fall Prevention event
13. Quarterly Compliance meeting

10:40 HIGHWAY – JASON WOLFANGER

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR SNOW AND ICE REMOVAL THROUGH THE 2023-2024 SEASON: ONTARIO COUNTY**

WHEREAS, pursuant to Section 135 of the NYS Highway Law, the County Highway Superintendent may contract with a Town/County and a Town/County Superintendent for the removal of snow and ice from County Roads; and

WHEREAS, Ontario County has proposed to enter into a contract with Livingston County for removal of snow and ice from a 0.44 mile section of County Road 36A, which is in Livingston County, for the period October 15, 2023 through October 14, 2024, at the rate of \$6,800.00 per centerline mile; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Highway Department, according to the term designated, subject to review by the County Attorney and County Administrator:

| | | |
|--|-------------------|---------------|
| <u>Contractor</u> | <u>Term</u> | <u>Amount</u> |
| Ontario County 20 Ontario Street Canandaigua, NY 14424 | 10/15/23-10/14/24 | \$2,992.00 |
| For: 2023-2024 Snow & Ice Control on 0.44 miles of County Road 36A, Town of Springwater. | | |

| | | |
|---|--------------------|------------------|
| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
| County Highway budget appropriations | 100% | Yes X No |
| <i>Procurement Method</i> <input type="checkbox"/> Cooperative <input type="checkbox"/> Exempt Prof. Services <input type="checkbox"/> Piggyback <input type="checkbox"/> Quotes-Contract#: N/A Inter-Municipal Contract | | |

2. **AUTHORIZING THE PURCHASE OF ONE (1) 2024 FORD F-550 XL 4WD STAKE BODY DUMP TRUCK WITH SNOW PLOW PACKAGE FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT: NIELSEN FORD INC. AND REFERRING THIS MATTER TO THE WAYS & MEANS COMMITTEE**

RESOLVED, that the Livingston County Highway Department is hereby authorized to purchase through Nielsen Ford, Inc. of 170 Ridgedale Avenue, Morristown, New Jersey 07960 one (1) 2024 Ford F-550 XL 4WD Regular cab stake body dump Truck with Snow Plow Package at a cost not to exceed \$80,293.24.subject to review by the County Attorney and County Administrator:

| | | |
|------------------------------------|--------------------|------------------|
| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
| 2023 County Highway Machinery Fund | 100% | Yes X No |

cc: BOS, Administration, Gary Nageldinger, David DiPasquale, Hayden Dadd, Andrea Bailey, Holly Watson, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino



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Procurement Method: NYS OGS Mini-Bid #14241 and NYS OGS Contract PC69843

10:45 PLANNING – ANGELA ELLIS

1. SCHEDULING PUBLIC HEARING ON PETITIONS TO JOIN EXISTING AGRICULTURAL DISTRICTS AND REFERRING THEM TO THE LIVINGSTON COUNTY AGRICULTURAL AND FARMLAND PROTECTION BOARD

WHEREAS, Section 303-b of the New York State Agriculture and Markets Law provides for the inclusion of viable agricultural land within a certified Agricultural District; and

WHEREAS, Livingston County has received petitions from landowners requesting the inclusion of their land in **Agricultural Districts #** ; now therefore be it

RESOLVED, that a public hearing on the inclusion of viable agricultural land within existing Agricultural Districts will be held at 1:35 PM on November 29, 2023, in the Board Room at the Livingston County Government Center, Geneseo, New York; and be it further

RESOLVED, that a notice of the public hearing be published in the County's official newspaper, and as otherwise provided for by law; and be it further

RESOLVED, that the petitions shall be referred to the Livingston County Agricultural and Farmland Protection Board, as provided for by law.

Director's Comments: This resolution will set the required public hearing on the 303b petitions for inclusion in the Livingston County Agricultural District Program and refer the petitions to the Ag Board for review and recommendation. The deadline for submission of petitions is September 29. As of September 26, 2023, no petitions have been received.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACT FOR LIVINGSTON COUNTY: NEW YORK STATE DEPARTMENT OF TRANSPORTATION

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant award contract for Livingston County, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

| | | |
|-------------------|-----------------------|---------------|
| <u>Contractor</u> | <u>Term</u> | <u>Amount</u> |
| NYSDOT | TBD (2 year contract) | TBD |

50 Wolf Road
Albany, NY 12232

For: Mobility Management Grant Award to Livingston County

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|--|---------------------------|------------------|
| New York State Department of Transportation (NYSDOT) and Federal Transit Administration (FTA) Section 5311 Program | 10% (in-kind staff time) | Yes |

Director's Comments:

This contract is with New York State Department of Transportation (NYSDOT) to accept a federal grant award for the Section 5311 Program: Public Transportation in Non-urbanized Areas. The cost share is 80% federal, 10% state and 10% local share (in-kind staff time). The contract will pay for mobility management services with ArcGLOW and cover the local share of the mobility management portal (formerly Ride LivINgston, now Here2There). The County received an award letter from NYSDOT on October 2, 2023.

AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR MOBILITY MANAGEMENT

cc: BOS, Administration, Gary Nageldinger, David DiPasquale, Hayden Dadd, Andrea Bailey, Holly Watson, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino



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SERVICES: ARC GLOW

WHEREAS, the County of Livingston solicited a Request for Proposals for Mobility Management Services, and one (1) proposal was received; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, and any amendments to said contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

| | | |
|-------------------|-----------------|----------------------------|
| <u>Contractor</u> | <u>Term</u> | <u>Amount</u> |
| Arc GLOW | 10/2/23-10/1/25 | Not to exceed \$277,000.00 |

18 Main Street
Mt. Morris, NY 14510
For: Mobility Management Services

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|--|--------------------------|------------------|
| New York State Department of Transportation (NYSDOT) and Federal Transit Administration (FTA) Section 5311 Program | 10% (in-kind staff time) | Yes |

Director's Comments:

This contract is for expanded mobility management services for human service agencies clients and the public. The funding source is the NYSDOT/FTA Section 5311 Program: Public Transportation in Non-urbanized Areas. Arc GLOW is our current mobility management services vendor. The purpose of the solicitation was to ensure the grant funding could be utilized to pay the vendor.

Informational Item(s) Written Only

CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES

Conesus Lake Watershed Council. The next regular meeting will be December 1, 2023.

Watershed Education Center at Vitale Park (WEC). See link for schedule of future presentations:

<https://conesuslake.org/lake-community/wec>

AGRICULTURAL AND FARMLAND PROTECTION BOARD (AFPB)

303-b Petitions. The 2023 303-b petition process occurred in September with AFPB review in October.

Ag Tour. In partnership with the Genesee Valley Conservancy, the Livingston County Ag Tour will be held on Friday, October 27th. Land use training credits will be available for Planning Board and ZBA members.

Registration link:

https://pub.cce.cornell.edu/event_registration/main/events_landing.cfm?event=2023LivingstonCountyAgTour224.

ENVIRONMENTAL MANAGEMENT COUNCIL (EMC)

The next meeting of the EMC is November 29, 2023, at 6:30 p.m.

COUNTY PLANNING BOARD

Reminder: The Planning Board has a dedicated email: LCPlanningBoard@co.livingston.ny.us. Referrals can be submitted to this email.

Next meeting. The next meeting is scheduled for October 12, 2023.

LET'S Plan Reminder: "Evenings with the County Planning Board" is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but they do happen.

SOLAR. The 2nd Annual Livingston County Solar Tour was held on September 22nd. There were 49 attendees. The tour was funded by NYSERDA.

GENESEE TRANSPORTATION COUNCIL

cc: BOS, Administration, Gary Nageldinger, David DiPasquale, Hayden Dadd, Andrea Bailey, Holly Watson, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino



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- **Geneseo Transportation Council (GTC) 2022-2023 Unified Planning Work Program: *Lakeville Corridor Strategic Plan*** The project team met with NYSDOT to review feasibility of the recommended alternatives. A final Steering Committee meeting will be held in October. Additionally, the draft *Lakeville Corridor Strategic Plan* will be available in October for a public presentation to be held at the Willow Creek Venue, date and time are TBD.

SPECIAL PROJECTS

- **Leicester/York Regional Water Project/Akzo Settlement Committee.**
 - The Committee met with OAG and DEC representatives on September 12th and presented proposed activities and the annual budget. Staff is preparing the supplemental documentation for the budget request, including a description of the project components and justification to support the intent of the MOU.

BROADBAND PROJECT

- The USDA ReConnect 4 application was submitted on November 2, 2022 and on September 15, 2023 Empire Access received notification the grant was not awarded. The project team is reviewing the scoring feedback and scheduling a debriefing call with USDA.
- We anticipate in winter 2023/2024 the first phase of the awarded ReConnect project (Towns of Ossian, Sparta, Springwater and West Sparta) to be available for customers to begin subscribing. The public private partnership team continues to coordinate on public information, make-ready and engineering progress, as well as, construction details.
- An analysis of unserved and underserved addresses is underway with staff exploring a strategy for increasing broadband access.
- The State will be presenting their draft NYS Digital Equity Plan in October, through the Finger Lakes Digital Inclusion Coalition (FLDIC) we are able to see a preview of the policies recommended for Broadband Equity Access and Deployment (BEAD) funding implementation. Unserved addresses will likely be available for infrastructure funding beginning in 2025.

RADIO COMMUNICATIONS UPGRADE PROJECT

- The tower is commissioned and operable. MNI will be installing microwaves in October. The project is slated to be 100% complete before the end of the year.

MOBILITY MANAGEMENT

- **RIDE LivIngston & Regional Mobility Management Website Project (Here2There):** The project management team is finalizing the Here2There website and will begin a soft-launch of the new site through regional test groups and the Livingston County Public Transportation Work Group.
- **Livingston County Mobility Management:**
 - State funding through the NYSDOT Section 5311 Non-Urbanized Area Formula Grant will be announced in October. This program is a bi-annual funding source to pay for mobility management services and our portion of the regional mobility management portal (Here2There). Staff is working to finalize a contract with the vendor for this service (Arc GLOW) and will bring to the Board for approval once funding is announced.
 - Arc GLOW is the County's mobility manager and continues to coordinate with human service agency staff and clients to facilitate efficient trip planning, booking, and payments. The Department of Social Services, the Public Defender's Office and Office for the Aging are utilizing booking and payments through the mobility management offices. We anticipate meeting with other County departments which have identified transportation as a barrier but do not pay for trips (Probation, Department of Health, the CNR and Workforce Development). In September, we met with the Department of Health, and identified specifically how the mobility management services may be beneficial to the WIC program participants and other community health workers' clients.



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10:50 SOLID WASTE – AMANDA LEE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF PUBLIC WORKS: GLOW REGION SOLID WASTE MANAGEMENT COMMITTEE-GENESEEE AND WYOMING COUNTIES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Department of Public Works, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

| <u>Contractor</u> | <u>Term</u> | <u>Amount</u> |
|--|-----------------|------------------|
| GLOW Region Solid Waste Management Committee-Genesee and Wyoming Counties | 1/1/24-12/31/25 | \$27,694.96/Year |

3837 West Main Street Road

Batavia, NY 14020

For: Solid Waste Management Services

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|--|--------------------|------------------|
| Livingston County Budget | 100% | Yes X No |
| <i>Procurement Method</i> <input type="checkbox"/> Cooperative <input type="checkbox"/> Exempt Prof. Services <input type="checkbox"/> Piggyback <input type="checkbox"/> Quotes-Contract#: N/A Intermunicipal Contract | | |

10:55 PUBLIC DEFENDER – LINDSAY QUINTILONE

Pre-approved Informational Item(s) To Be Reported

1. Departmental Update

Informational Item(s) Written Only

- I (and several Assistant Public Defenders) attended the NYSDA Annual Conference in Saratoga Springs July 30-August 1. Of interest was recruitment and retention challenges statewide. Relevant to Livingston County, Ontario County reported a starting salary range for attorneys of \$86,000 to \$92,000.
- Orleans County also reported on their efforts to develop District Courts in their county and I will be following these developments closely.
- ILS was on site August 10, 2023 to get updated on Public Defender program growth and to introduce the new Director of the WNY Regional Center. Livingston County has been included with the other WNY Counties in the center’s service area. I attended the first 8th Judicial District Chief Defenders meeting in Buffalo on September 26, 2023
- The first meeting for creating a regional Assigned Counsel Program was held on September 22, 2023. The counties that are contemplating a regional office are in the GLOW region.
- The initial five-year Hurrell-Harring contract will reach its maximum expiration in March 2024, so we are working to expend and recoup as many of those dollars as possible. The second Hurrell-Harring contract will be for a 3 year term to run from April 2024-March 2027 at year 5 funding levels.
- We will be submitting a proposal for a competitive grant in the area of Parental Representation in Child Welfare Cases to include a caseworker for both the Public Defender and Conflict Defender offices, as well as a contract attorney to provide pre-petition and CPS investigation representation, without creating conflicts of interest. This will also include funding for an informational program to notify and educate the public about their rights to counsel in child welfare investigations.
- Good news! We’re fully staffed! Meet your Public Defense Team!

cc: BOS, Administration, Gary Nageldinger, David DiPasquale, Hayden Dadd, Andrea Bailey, Holly Watson, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino



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11:10 ADJOURNMENT

BOARD OF ELECTIONS – DAVID DIPASQUALE AND GARY NAGELDINGER

Informational Item(s) Written Only

1. BoE assisted with the Mt Morris CSD ballot proposition on September 19. We are also assisting Keshequa CSD with their Capital Improvement proposition on October 17
2. The Governor has signed a number of bills directly impacting our operations.
 - a. First, the Presidential Primary will officially be held on April 2.
 - b. Second, a bill was signed that mandates a mandatory training program for elections inspectors be provided by NYS BoE. We will look to integrate that into our current training (which we are hoping to also move online with the help of Kelly Greenway)
 - c. Most importantly, the “New York Early Mail Voter Act” was signed by the Governor. This establishes a voter’s ability to request a ballot by mail, for any reason, for any election they are eligible for. The law is supposed to go into effect January 1; however the law mandates an online portal be established for voters to be able to request a ballot which will need to be created. There are already a number of lawsuits pending challenging the constitutionality of the law. This is a “Wait and see”.
 - d. There has been no action taken by the Governor on the even year election legislation, there has been significant opposition to the legislation by numerous groups across the state although she publically continues to support the bill. We are hopeful she does not sign the legislation as it would be detrimental to our local elections to be overshadowed by the noise of the state and federal races being held at the same time.
3. As of September 25, we have completed all inspector training including onboarding 12 new inspectors with the help of Kate Hill. Her assistance is greatly appreciated this year as we look to improve our onboarding process and work to retain current inspectors. We will continue to partner with HR as we continue to streamline onboarding and training. We will be adequately staffed this year, but we will need additional inspectors for next year.
4. Via the grant we discussed previously, we will be deploying 12 “Ballot-on-Demand” printers to our three multi-district poll sites: Caledonia, North Dansville, and Mt. Morris. After a voter checks in, the printer will automatically print the ballot assigned to them which will alleviate voters being given an incorrect ballot. This should be a faster and more efficient process for both the voters and our inspectors. This will be especially important if there is a multi-party primary next year, or redistricting takes place. If it goes as well as we expect it to- we look to continue to purchase printers through next year and deploy to other poll sites starting with the largest to the smallest.
5. We are preparing for the November 7 general election. Early voting will take place on the second floor in room 205/208 starting on October 28. Machine allocation and testing is currently taking place. The schedule has been sent to Deputy Slocum to schedule the Government Center and polling places have been sent to Sheriff Dougherty and Undersheriff Bean to assist us with picking up bags from polling sites on election night.
6. Current active voter enrollment stands at 39,908. Democratic: 10,132; Republican: 17,282; Conservative: 928; Working Families: 125; Oth-Green: 104; Oth-Lbt: 126; Oth-Ind: 1,529; Blank-No Party: 9,515; Oth-Blank: 152; Oth-WEP: 8; and Oth-Reform: 6. Inactive enrollment is at 2,768. Total active/inactive voter enrollment: 42,676.

CENTRAL SERVICES – WILLIAM MANN

Informational Item(s) Written Only

Al Lorenz Park: (CIP)

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| cc: BOS, Administration, Gary Nageldinger, David DiPasquale, Hayden Dadd, Andrea Bailey, Holly Watson, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino |
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LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

- Electrical upgrade (Replacement of existing Electric Main line) – Moving forward with the next phase of the project with LaBella. LaBella to prepare Bid docs and further discussion to take place
- Spray Park – Spring of 2024 construction. Reviewing design options provided by vendor.

Murray Hill:

- Electrical upgrade (Replacement of existing Electric Main line) - Moving forward with the next phase of the project with LaBella. LaBella to prepare Bid docs and further discussion to take place
- Bldg. #1 Kitchen (Renovation/transformation to a fitness center for employees) - We have begun the review and schematic design process, drawings are in progress
- Bldg. #1 Conference Center A/V Upgrade - RFP is under review
- Bldg. #6 – Repairs to be made to 16 existing overhead garage doors along with preventative maintenance
- Pole Barn construction has commenced for additional storage. Purchase/install of 2 overhead doors phase has begun
- Bldg. #2 Re-coating the roof has been underway.

Government Center: (CIP)

- Driveway/Parking re-paving – project to start October 4th.
 - 1st phase: Overflow parking area
 - 2nd phase: Main parking area
 - 3rd phase: Main entrance and restricted area between Courthouse / Sheriff's Office entrance
 - Foreman has communicated with departments to minimize impact to daily operations at the Government Center.
- Parking Lot Lights – Working on obtaining quotes for light poles/bases. All work to be performed by our staff.
- Generator – Upgrading to maintain the whole building. Bid opening held September 29th. CPL will review bid submissions and give a recommendation
- Public Defenders office space re-construction – Bid opening held Sept 29th. CPL will review bid submissions and give a recommendation.
- Air Purification – Betlem - Tentative start date 1st week of October due to issue with obtaining parts. Correct parts on re-order by Betlem
- Exterior Metal Door Replacement (Government Center/Courthouse)– Working on pricing with Kelly Brothers (piggyback contract with Jefferson County for materials), all labor to be performed by Projects Team

Sheriff's Office: (CIP)

- Training Center – Septic design and detailed design documents are in progress. We are obtaining quotes for the Well drilling. An application has been made to RG&E to deliver electrical service to the construction site. Meeting w/CPL to discuss interior finishes

EMS Facility

- Hampton Corners Alternate Garage: Man door pricing is being re-evaluated by Project Foreman due to initial high cost.

Surplus Vehicles:

2006 Ford F350 Flat Bed w/Lift gate and 2008 Ford F350 to be presented at Ways & Means for Surplus.

COUNTY HISTORIAN – HOLLY WATSON

Informational Item(s) Written Only

County Historian Holly Watson - September

- Poorhouse Cemeteries Project:



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- Completed fieldwork phase for Poorhouse Cemetery GPR survey. Central Services marked 8 graves with rebar cap markers in New Cemetery. Full report and map from vendor anticipated in early October.
- Poorhouse Cemetery signage in final phase of production, anticipated installation in October.
- Fieldtrip to Ganondagan State Historic Site for wampum exhibit and visiting longhouse (8/31).
- Reviewed digitized audio files and created metadata for RRLC Collections and Access Grant.
- Conducted two oral history interviews related to Craig Colony (9/28).
- Created social media posts:
 - Livonia Inn highlight (most successful social media post yet, with 230+ reactions, 40+ shares)
 - Poorhouse Cemetery Project update
 - Portage Memorial Hall highlight
- Trainings and meetings:
 - Contract training (9/18)
 - County SHAPE committee meeting (9/19)
- Participated in Government Appointed Historians of WNY (GAHWNY) as secretary, planning for annual conference in October.
- Significant research projects: Reputed Underground Railroad sites in Livingston County; early WNY land history

Deputy Historian Madeline Friedler – September

- Worked on plan for shelving in Room 203 to replace old filing cabinets and maximize storage space.
- Planned next Hidden Histories video; researched, drafted script and outline.
- Assessed physical collections according to Collections Management and Development Policy.
- Added dozens of entries to searchable online database, including newspaper obits and Sterling Salt Company records.
- Catalogued hundreds of digital items in collections.
- Organized and processed physical and digital collections and new donations.
- Assisted with research projects.

Office-wide Projects – September

- Installed additional shelving in Room 203 to safely store collections within limited space.
- Weekly volunteer Jane Oakes: transcribed Groveland farm diaries (2 hours per week).
- Weekly volunteer Ron Browne: indexing *Avon Tax Assessment, 1900* and Civil War Draft Registration records: Caledonia and Conesus (3.5 hours per week).
- Donations: Letters from Milton Hopkins of Craig Colony, 1930s; various digital postcards and ephemera.
- Assisted patrons in research room and on phone/email.

PROBATION – LYNNE MIGNEMI

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

291 adult offenders supervised in county

(24 treatment court cases being supervised in drug court)

38 offenders in other NYS counties

8 offenders in other states

11 juveniles supervised

9 new juvenile referrals

25 investigations ordered



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

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5 active EM cases (1 juveniles; 4 adults; 1 of which are female), 3-Global Positioning
0 adult placed on probation for willful violation of support
20 New Leandra's Law cases (13 CDs)
1 New Criminal Adolescent Offender Youth Part cases
4 New Pre-Trial Services

2. MONIES COLLECTED

\$3,685.96 – restitution
\$660.00 – fines
\$1,486.00 – DWI supervision fees
\$833.65– EM fees
\$132.71 – restitution surcharge

3. OUTSTANDING FEES

\$98,806.90 – DWI Supervision Fees as of 08/31/23
\$159,176.70 – EM fees as of 08/31/23

4. MEETINGS ATTENDED

8/1/2023 Human Services Department Head Meeting
8/3/2023 Presenter @ Allegany County Suicide Prevention Coalition (virtual)
8/7/2023 Speaker @ Geneseo Rotary Lock & Talk Livingston
8/8/2023 COPA @ Wayne County
8/8/2023 National Night Out @ Livonia (evening meeting)
8/9/2023 LivTac (Threat Assessment Team) Meeting
8/9/2023 Treatment Court Graduation
8/15/2023 Transportation Committee RFP Review Mobility Management
8/22/2023 Suicide Prevention Task Force Meeting
8/23/2023 Evening of Hope (Eric Weaver) @ Lima (evening meeting)
8/24/2023 Budget Meeting w/County Administrator
8/25/2023 CASA Trinity 5k Dansville (Saturday morning)
8/28/2023 Homeless & Housing Task Force Meeting
8/30/2023 Pop Up Pantry Mt. Morris (volunteer)
8/31/2023 Youth Advocate Program Meeting

5. ADMINISTRATIVE REVIEWS

Zero (0) administrative review

6. TRAINING

| 3. Name | 4. Date | 5. Training | 6. Hours | 7. Misc. |
|-------------------------|---------|-------------|----------|----------|
| Kerrin Chapman | None | | | |
| Michelle Jordan | None | | | |
| Chris Kendall | None | | | |
| Liz Laney | None | | | |
| Holly Laurie | None | | | |
| Rachel Merrick | None | | | |
| Lynne Mignemi | None | | | |
| Courtney Sobrado | None | | | |
| Jason Varno | None | | | |
| Deb Williams | None | | | |
| Josh Wren | None | | | |

cc: BOS, Administration, Gary Nageldinger, David DiPasquale, Hayden Dadd, Andrea Bailey, Holly Watson, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino