



**LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE**

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

**TENTATIVE AGENDA**

COMMITTEE: WAYS AND MEANS

DATE: MAY 9, 2022

TIME: 1:30 P.M.

<u>Committee Members</u>
D. Knapp, Chairman
W. Wadsworth, Vice Chairman
D. Fanaro
E. Gott
D. Babbitt Henry
D. LeFeber
D. Pangrazio

**PLEDGE OF ALLEGIANCE:**

**1:30 PERSONNEL ISSUES**

**1. DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ**

**APPOINTING DIRECTOR OF COMMUNITY MENTAL HEALTH SERVICES: LYNETTE GREENE**

WHEREAS, the office of Director of Community Services became vacant on December 31, 2021; and  
WHEREAS, the County must have a Director of Community Services on location; and  
WHEREAS, the Public Health Director and the County Administrator both recommend the appointment of Lynette Greene; and

WHEREAS, the Ways and Means Committee has reviewed the recommendation of the Public Health Director and the County Administrator, concurs with it, and likewise recommends to the Board of Supervisors said appointment; and

WHEREAS, the Board of Supervisors wishes to make an appointment consistent with these recommendations; now, therefore, be it

RESOLVED, that the 2022 Department Head Salary Schedule is amended as follows:

**Department of Health**

- Appoint Lynette Greene of 6870 Campbell Road, Gainesville, New York 14066 to the position of full-time Director of Community Services effective May 8, 2022 and terminating on May 7, 2027, at an annual salary of \$83,500.00.

**2. DISTRICT ATTORNEY – GREG MCCAFFREY**

**AMENDING THE 2022 LIVINGSTON COUNTY SALARY SCHEDULE: DISTRICT ATTORNEY**

RESOLVED, that the 2022 Livingston County Salary Schedule is amended as follows:

**District Attorney:**

- Create one full-time Legal Assistant (District Attorney) position at Wage Grade 11 CSEA Contract effective immediately.
- Delete one full-time Senior Legal Typist at Wage Grade 11 effective immediately.

For: Meet the changing demands of 2020 criminal justice reform and to address the changing demands of the position.

**3. SHERIFF'S OFFICE – SHERIFF THOMAS DOUGHERTY**

**AMENDING THE 2022 LIVINGSTON COUNTY SALARY SCHEDULE: SHERIFF'S OFFICE**

RESOLVED, that the 2022 Livingston County Salary Schedule is amended as follows:

**Sheriff's Office**

- Create seven (7) full-time Deputy Sheriff/Corrections Officer positions at Wage Grade 12 LCDSC contract effective immediately.
- Delete fourteen (14) part-time Deputy Sheriff/Corrections Officer positions. Upon filling one full time position, two part time positions will be deleted up to a total of fourteen (14).



# LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

For: Improved shift coverage

## 1:45 COUNTY ADMINISTRATOR – IAN COYLE (Attachments)

### Action Item(s) To Be Reported

1. APPROVING ABSTRACT OF CLAIMS #5A-MAY 11, 2022

2. AMENDING 2022 LIVINGSTON COUNTY BUDGET: DEPARTMENT OF HEALTH, HIGHWAY (4), PLANNING & WORKFORCE DEVELOPMENT

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries that have been approved by the Livingston County Administrator.

3. DECLARING SURPLUS PROPERTY: SHERIFF'S OFFICE

WHEREAS, the County of Livingston owns surplus personal property that is no longer necessary for public use; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby declares the following item(s) as surplus property to be disposed of as determined by the County Administrator:

#### Sheriff's Office

Quantity	Year, Make & Model	Mileage/Hours	Serial #
1	2014 Ford Explorer	198,855	1FM5K8AR4EGC28262
1	2017 Ford Explorer	222,691	1FM5K8AR4HGD07097

### Pre-approved Informational Item(s) To Be Reported

1. CNR Director Update
2. Sales Tax Update
3. Administrative/Financial Report

## 2:00 ADJOURNMENT

## REAL PROPERTY TAX SERVICES – BILL FULLER

### Informational Item(s) Written Only

1. In-Person Board of Assessment Review Training was held April 26<sup>th</sup> for reappointed and newly appointed members.
2. Tentative Assessment Rolls have been printed have been printed for the Assessors. They have also been provided with the rolls in an electronic format. Rolls are to be filed with the Town Clerks by May 1<sup>st</sup>
3. Printed Change of Assessment Notices for the Assessors.
4. Tentative Rolls are also hosted on the County Website
5. SDG Image Mate contract has been approved and signed. The SDG online Assessment information should be available to the public by the end of May.
6. The Assessor Financial Disclosure Statement form has been sent to Assessors for filing with the municipality or the county clerk by May 15<sup>th</sup>.
7. Currently working to finalize the village tax bills.



**2022 Budget Request - Amendment with Instance ID of 57436 from Health, Department of - Awaiting Board Approval**

**lforms** to: MRees

04/26/2022 10:40 AM

**2022 Budget Request - Amendment** from **Health, Department of** has been approved by the County Administrator. This request requires board approval.

**Date of Request:** 4/26/2022

**Department:** Health, Department of **Program:**

**Type of Request:** Budget Request - Amendment

**Instance ID:** 57436

**From Appropriation / Revenue**

**From Dept Code:**

**From Dept Description:** Lead

0.00

**To Appropriation**

**To Dept Code:**

**To Dept Description:** Lead

337350.00

**Reason:** (if applicable)

**Source of Revenue:** \$168,675 additional Lead revenue received that includes response to children with confirmed elevated blood levels of equal or > 5 ug/dl. (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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**2022 Budget Request - Amendment with Instance ID of 57523 from Health, Department of - Awaiting Board Approval**

**lforms** to: MRees

05/02/2022 02:45 PM

**2022 Budget Request - Amendment** from **Health, Department of** has been approved by the County Administrator. This request requires board approval.

**Date of Request:** 5/2/2022

**Department:** Health, Department of **Program:**

**Type of Request:** Budget Request - Amendment

**Instance ID:** 57523

**From Appropriation / Revenue**

**From Dept Code:**

**From Dept Description:** Emergency Preparedness

0.00

**To Appropriation**

**To Dept Code:**

**To Dept Description:** Emergency Preparedness

4000.00

**Reason:** (if applicable)

**Source of Revenue:** Extra \$2000 grant funds received to cover Emergency Preparedness Coordinator June Preparedness Conference and extra medical supplies. (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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**2022 Budget Request - Amendment with Instance ID of 57521 from Highway - Awaiting Board Approval**

**lforms** to: MRees

05/02/2022 02:45 PM

**2022 Budget Request - Amendment** from **Highway** has been approved by the County Administrator. This request requires board approval.

**Date of Request:** 5/2/2022

**Department:** Highway **Program:**

**Type of Request:** Budget Request - Amendment

**Instance ID:** 57521

**From Appropriation / Revenue**

**From Dept Code:**

**From Dept Description:** CHIPS Severe Winter (EWR)

0.00

**To Appropriation**

**To Dept Code:**

**To Dept Description:** CHIPS Severe Winter (EWR)

689994.92

**Reason:** (if applicable)

**Source of Revenue:** 2022-23 State funding per letter attached 04/26/2022 (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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**2022 Budget Request - Amendment with Instance ID of 57522 from Highway - Awaiting Board Approval**

**lforms** to: MRees

05/02/2022 02:45 PM

**2022 Budget Request - Amendment** from **Highway** has been approved by the County Administrator. This request requires board approval.

**Date of Request:** 5/2/2022

**Department:** Highway **Program:**

**Type of Request:** Budget Request - Amendment

**Instance ID:** 57522

**From Appropriation / Revenue**

**From Dept Code:**

**From Dept Description:** PAVE NY

0.00

**To Appropriation**

**To Dept Code:**

**To Dept Description:** PAVE NY

1125131.00

**Reason:** (if applicable)

**Source of Revenue:** 2022-23 State funding per letter attached 04/26/2022 (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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**2022 Budget Request - Amendment with Instance ID of 57642 from Highway - Awaiting Board Approval**

**lforms** to: MRees

05/06/2022 09:35 AM

**2022 Budget Request - Amendment** from **Highway** has been approved by the County Administrator. This request requires board approval.

**Date of Request:** 5/5/2022

**Department:** Highway **Program:**

**Type of Request:** Budget Request - Amendment

**Instance ID:** 57642

**From Appropriation / Revenue**

**From Dept Code:**

**From Dept Description:** CHIPS Capital Project LAF  
0.00

**To Appropriation**

**To Dept Code:**

**To Dept Description:** CHIPS Capital Project LAF  
689995.02

**Reason:** (if applicable)

**Source of Revenue:** 2022-23 Additional State funding per letter attached 04/26/2022 (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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**2022 Budget Request - Amendment with Instance ID of 57663 from Highway - Awaiting Board Approval**

**lfforms** to: MRees

05/06/2022 10:39 AM

**2022 Budget Request - Amendment** from **Highway** has been approved by the County Administrator. This request requires board approval.

**Date of Request:** 5/6/2022

**Department:** Highway **Program:**

**Type of Request:** Budget Request - Amendment

**Instance ID:** 57663

**From Appropriation / Revenue**

**From Dept Code:**

**From Dept Description:** CHIPS Pave our potholes  
0.00

**To Appropriation**

**To Dept Code:**

**To Dept Description:** CHIPS Pave our potholes  
750087.34

**Reason:** (if applicable)

**Source of Revenue:** CHIPS funding per attached. New allocation, Pave Our Potholes (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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**2022 Budget Request - Amendment with Instance ID of 57465 from Planning - Awaiting Board Approval**

**lforms** to: MRees

04/26/2022 03:22 PM

**2022 Budget Request - Amendment** from **Planning** has been approved by the County Administrator. This request requires board approval.

**Date of Request:** 4/26/2022

**Department:** Planning **Program:**

**Type of Request:** Budget Request - Amendment

**Instance ID:** 57465

**From Appropriation / Revenue**

**From Dept Code:**

**From Dept Description:** UNASSIGNED FUND BALANCE

3768081.00

**To Appropriation**

**To Dept Code:**

**To Dept Description:** GRANT MANAGEMENT SERVICES

3768081.00

**Reason:** (if applicable)

**Source of Revenue:** Resolution 2022-81 2/23/2022 (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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**2022 Budget Request - Amendment with Instance ID of 57650 from Workforce Development - Awaiting Board Approval**

**lforms** to: MRees

05/06/2022 09:35 AM

**2022 Budget Request - Amendment from Workforce Development** has been approved by the County Administrator. This request requires board approval.

**Date of Request:** 5/5/2022

**Department:** Workforce Development **Program:**

**Type of Request:** Budget Request - Amendment

**Instance ID:** 57650

**From Appropriation / Revenue**

**From Dept Code:**

**From Dept Description:** WIA Livingston

0.00

**To Appropriation**

**To Dept Code:**

**To Dept Description:** WIA Livingston

10000.00

**Reason:** (if applicable)

**Source of Revenue:** Local share for retiree health insurance unable to be paid by federal grant (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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