



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

TENTATIVE AGENDA

COMMITTEE: PUBLIC SERVICES
DATE: SEPTEMBER 7, 2022
TIME: 10:00 A.M.

Committee Members

G. Deming, Chairman
M. Schuster, Vice Chairman
W. Devine
D. DiSalvo
M. Falk
D. LeFeber
D. Pangrazio

PLEDGE OF ALLEGIANCE:

10:00 HIGHWAY – JASON WOLFANGER

Pre-approved Informational Item(s) To Be Reported

1. Discussing fuel island replacement at Gypsy Lane/buried or above ground and costs

10:10 OFFICE OF EMERGENCY MANAGEMENT – ANDREW BRODELL

Pre-approved Informational Item(s) To Be Reported

Departmental Update:

- Staffing Increases: Full-time Deputy Director + Four part-time Deputy Fire Coordinators
- Special Operations: Functional and size growth
- FY22 Grants: Applied for + Previous years up to date
- Training: Numerous fire service classes scheduled – Catching up from pandemic
- DLAN Integration: Virtual EOC
- Emergency Services Training Committee (ESTC): First meeting complete
- All Hazard Mitigation Plan (AHMP): Adopted by FEMA, municipalities adopting now
- County Emergency Preparedness Assessment (CEPA): Attended by multiple agencies
- Arson Control Plan: Updates underway
- Comprehensive Emergency Management Plan (CEMP): Updates underway for 2023

10:20 CONFLICT DEFENDER – HAYDEN DADD

Action Item (s) To Be Reported

1. AMENDING THE 2022 LIVINGSTON COUNTY SALARY SCHEDULE: CONFLICT DEFENDER'S OFFICE AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the 2022 Livingston County Salary Schedule is amended as follows:

Conflict Defender's Office:

- Convert one (1) part time Family Court assistant conflict defender position to a full-time position at the salary of 73,000.00 effective September 12, 2022.

For: Case load balance amongst Family Court assistant conflict defenders and improve quality of representation

10:25 COUNTY CLERK – ANDREA BAILEY

Pre-approved Informational Item(s) To Be Reported

County Clerk/DMV Updates:

- Mid-year report
- Pistol Permit
 - o Updates to changes effective September 2022
- County Clerk extended hours Thursday evenings

cc: BOS, Administration, Becky Schroeder, David DiPasquale, Hayden Dadd, Andrea Bailey, Holly Watson, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino



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10:35 SHERIFF'S OFFICE – SHERIFF THOMAS DOUGHERTY

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACTS FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE: NEW YORK STATE DEPARTMENT OF MOTOR VEHICLES AND NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant award contracts for the Livingston County Sheriff's Office, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Department of Motor Vehicles	10/1/2022-9/30/2023	\$31,500.00

Governor's Traffic Safety Committee
6 Empire Plaza
Albany, NY 12228
For: Police Traffic Services (PTS) Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A3118	FICA/WC ~ \$3,000	Yes X No

New York State Division of Homeland Security and Emergency Services	1/1/2022-12/31/2022	\$152,793.00
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1220 Washington Avenue, Bldg. 7A, Suite 710
Albany, NY 12226
For: 2021-22 Public Safety Answering Points (PSAP) Operations Grant Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A3020/A3661	0	Yes X No

10:40 BOARD OF ELECTIONS – DAVID DIPASQUALE AND BECKY SCHROEDER

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACT FOR THE LIVINGSTON COUNTY BOARD OF ELECTIONS: NEW YORK STATE BOARD OF ELECTIONS**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Board of Elections, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Board of Elections	7/1/2022-12/31/2022	\$20,760.80

40 North Pearl Street, Suite 5
Albany, NY 12207
For: Absentee Ballot prepaid postage

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Absentee Ballot Pre-Paid Postage	100%	No

Director's Comments: This resolution authorizes a contract with NYS Board of Elections to reimburse County Boards of Elections for local dollars spent to provide pre-paid return envelopes for absentee ballots and applications and other related costs.

cc: BOS, Administration, Becky Schroeder, David DiPasquale, Hayden Dadd, Andrea Bailey, Holly Watson, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino



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Pre-approved Informational Item(s) To Be Reported

At the suggestion of Kate Hill, we are recommending an increase in the stipend paid to elections inspectors to align with minimum wage. The increase would be: \$200 - \$250 for Primary, Special and General elections; \$150 - \$160 for Village elections and training would increase from \$25 to \$45.

Informational Item(s) Written Only

1. The August 23 Republican Primary was certified on August 30, 2022. The turnout was approximately 17%. Claudia Tenney was the victor over Mario Fratto and George K. Phillips.
2. Early voting for the Primary was held at the Government Center in the BOE. We had a total of 60 voters in 9 days. Two days we had zero. As a reminder, 9 days of early voting is required for every primary, special and general election. It is not required for a village election.
3. Inspector charge backs were mailed to each town clerk on August 24, 2022
4. Preparation has begun for GE 2022.
5. The machine techs have spent much time cleaning up the warehouse with an eye toward the records retention schedule.
6. Inspector training has been scheduled for September and recruitment for new inspectors continues.
7. Current active voter enrollment stands at 39,500. Democratic: 10,193; Republican: 17,069; Conservative: 916; Working Families: 132; Oth-Green: 111; Oth-Lbt: 138; Oth-Ind: 1,636; Blank-No Party: 9,179; Oth-Blank: 112; Oth-WEP: 8; and Oth-Reform: 6. Inactive enrollment is at 2,696. Total active/inactive voter enrollment: 42,196.

10:45 PLANNING – ANGELA ELLIS

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF PLANNING: NYS DEPARTMENT OF ENVIRONMENTAL CONSERVATION, NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant award contract for the Livingston County Department of Planning, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Department of Environmental Conservation	5/1/2022-4/30/2027	\$973,335.00
One Commerce Plaza		
625 Broadway		
Albany, NY 12233		

For: Road ditch remediation project for Livingston County and Towns of Conesus and Sparta

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Department of Environmental Conservation – Water Quality Improvement Program	\$243,333 County (\$196,304)/Town combination of in-kind labor and equipment use	Yes (New Grant)

Director's Comments:

This resolution authorizes Livingston County to enter into a grant award contract with the NYS Department of Environmental Conservation to remediate three road ditch sections along Long Point Road, Jones Hill Road,

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and Story Road. The Towns of Conesus and Sparta are included in this grant. The grant pays for material costs and rental equipment costs, and County/Town labor and equipment (\$243,333) are counted towards the local match requirement.

NYS Division of Homeland Security 1/1/22-12/31/24 \$1,207,837.00

and Emergency Services

1220 Washington Avenue

Albany, NY 12242

For: Livingston County Emergency Communications System Upgrades

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Division of Homeland Security and Emergency Services FY2021 Statewide Interoperable Communications Grant Program (SICG 21)	\$0	Yes (New Grant)

Director's Comments: Director's Comments: This resolution authorizes the County to enter into contract with the NYS Statewide Interoperable Communications Grant program for various upgrades to the County's emergency communications system. A portion of the funding will be used to complete the construction of the new EOC tower. The Project Management Team is currently reviewing additional emergency communications needs and will provide a recommendation to the Board at a future date.

2. AMENDING A PORTION OF RESOLUTION 2021-372

WHEREAS, Resolution No. 2020-372 authorized the Chairman of the Livingston County Board of Supervisors to sign a contract with C&S Engineers, Inc, for professional consultant and engineering services in support of the Livingston County Emergency Communications Upgrade Project. Said contract was for a provision of term commencing January 1, 2022, and terminating December 31, 2022, for an amount not to exceed \$69,500; and

WHEREAS, additional consultant services are needed to upgrade the County's emergency communications system; and

WHEREAS, C&S Engineers, Inc., has provided a scope of work for said professional consultant services as additional work tasks under the existing contract; and

WHEREAS, the scope of said contract needs to be amended to include the additional work tasks, and the amount of the contract needs to be increased to an amount not to exceed \$98,713.00; and

WHEREAS, the term of said contract needs to be extended to September 30, 2023 to complete said work tasks now, therefore, be it

RESOLVED, that Resolution No. 2021-372 is hereby amended.

3. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF PLANNING: ARCGLOW, CAMBRIDGE SYSTEMATICS, INC., LIFESPAN OF GREATER ROCHESTER, MICROWAVE NETWORKS INC. (MNI) & MOTOROLA SOLUTIONS, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of Planning, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Arc GLOW 18 Main Street Mt. Morris, NY 14510	10/1/2022-3/31/2023	\$5,936.00 per month (Not to exceed \$35,616.00)

cc: BOS, Administration, Becky Schroeder, David DiPasquale, Hayden Dadd, Andrea Bailey, Holly Watson, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino



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For: Month-to-month contract for mobility management services for DSS and OFA clients

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County budget (20% OFA/80% DSS)	100%	Yes

Director's Comments:

This resolution authorizes Livingston County to enter into a month-to-month contract with Arc GLOW for up to 6 months (\$5,936 a month, Not to Exceed \$35,616) to cover a "gap period" between the end of the CSBG contract and timeline involved with securing funding through the Federal Transit Administration 5311 program. This contract will accomplish the following: 1) Provide continuity in services since DSS and OFA staff now have an established referral process with Arc GLOW. Without funding, assistance with arranging transportation for clients returns to County staff; 2) Allows for a more complete picture to evaluate program effectiveness. The program has been up and running for about 4 months. We received favorable input from NYSDOT regarding our intent to submit an application for 5311 funding. Our understanding is that the State will be releasing the application in September and that the reimbursement period will go back to 10/1/2022 for qualifying contracts. If funded by the State, Livingston County will transition the contract from month-to-month to a contract that complies with the requirements of the 5311 program and County procurement. Under the proposed month-to-month arrangement, a portion of the monthly fee will be covered by OFA (20%). DSS is looking into the possibility that a portion of the remaining 80% of the monthly fee can be reimbursed through one of the DSS state or federal programs. Both departments have the funding in their respective budgets to cover the 6-month gap period.

Cambridge Systematics Inc. 9/1/2022-8/31/2025 Not To Exceed \$250,000.00
 101 Station Landing- Suite 410
 Medford, MA 02155

For: The expansion of Ride LivINgston into a regional mobility management portal in coordination with Lifespan of Greater Rochester, Monroe and Ontario counties.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Lifespan of Greater Rochester	\$201,000	Yes - New grant award
Local Share	\$49,000	Yes (over 3 years)

Director's Comments:

This resolution authorizes Livingston County to enter into a contract with Cambridge Systematics, Inc. to transition the existing Ride LivINgston website into a regional mobility management portal. The County is providing \$49,000 cash toward this project over a three-year period which is a savings due to the efficiencies of combining efforts with Monroe and Ontario counties. The County's contribution reflects the continuation of the annual contract of \$10,000 per year for hosting/maintenance/support plus a one-time cash match of \$19,000 for the Innovative Coordinated Access and Mobility Grant (ICAM) award. This project will save the County \$30,000 in annual maintenance fees over the 3 years and will additionally provide access to the services of a regional mobility manager to work with our local mobility management team. The existing Ride LivINgston website will remain fully functional until the regional site is completed. Lifespan is the recipient of the ICAM award on behalf of Monroe, Ontario and Livingston counties. The County will contract with Lifespan separately to receive \$201,000 in ICAM grant funds to cover the contract with Cambridge Systematics.

Lifespan of Greater Rochester 9/1/2022-8/31/2025 \$201,000.00
 1900 S. Clinton Avenue
 Rochester, NY 14618

For: The expansion of Ride LivINgston into a regional mobility management portal in coordination with Monroe and Ontario counties.

<i>Funding Source</i>		<i>Budgeted?</i>
Lifespan	\$201,000	Yes - New grant award

Director's Comments:

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This resolution authorizes Livingston County to enter into a contract with Lifespan of Greater Rochester to pay for the expansion of the existing Ride LivINgston website into a regional mobility management portal. Lifespan will pay the County \$201,000, and we will hold the contract with Cambridge Systematics to perform the work.

Microwave Networks Inc. (MNI) 4000 Greenbriar Stafford, TX 77477	9/1/2022-8/31/2023	TBD
For: Purchase of microwaves and related communications equipment for development of new emergency communications tower at Hampton Corners		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Statewide Interoperable Communications Grant Program (FY2021 SICG)	0%	Yes (New grant award)

Director's Comments: This resolution authorizes the procurement of microwave and related communications equipment for development of the new emergency communications tower at the Emergency Operations Center in Groveland. All equipment will be purchased using the NYS OGS contract. We are confirming proposal pricing and should have final numbers for Committee meeting on September 7, 2022.

Motorola Solutions, Inc. 9/1/2022-8/31/2023 Not to exceed \$505,000.00
123 Tice Blvd
Suite 202
Woodcliff Lake, NJ 07677

For: Purchase of equipment for EOC site trunking and paging systems (NYS-OGS Contract PT68722)

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Statewide Interoperable Communications Grant Program (FY2021 SICG)	0%	Yes (New grant award)

Director's Comments: This resolution authorizes the procurement of the radio system components (site trunking and paging systems) required to integrate the new EOC tower into the existing communications system. All equipment will be purchased using the NYS OGS contract.

4. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR THE LIVINGSTON COUNTY EMERGENCY COMMUNICATIONS UPGRADE PROJECT: MID-STATE COMMUNICATIONS & ELECTRONICS, INC.

WHEREAS, the County of Livingston solicited a Request for Proposal for procurement of antennas and related equipment for the Livingston County Emergency Communications Upgrade Project, and one proposal was received, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is determined to be the most qualified to provide said services, and any future amendments to said contract, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Mid-State Communications & Electronics, Inc. 185 Clear Road Oriskany, NY 13424	9/1/2022-6/30/2023	Not to exceed \$61,000.00

For: Purchase of antennas and related equipment for development of a new emergency communications tower at the Emergency Operations Center in Groveland.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Statewide Interoperable Communications Grant (FY2020 SICG)	0%	Yes

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LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

Director's Comments: This resolution authorizes the County to enter into contract with Mid-State Communications to purchase the necessary antennas and related equipment for the new emergency communications tower to be constructed behind the County's Emergency Operations Center in Groveland.

Pre-approved informational items:

1. Update on solar development in the County.

Informational Item(s) Written Only

CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES

Conesus Lake Watershed Council. The Council met on August 26, 2022. The next meeting will be on November 18, 2022. This meeting will have discussions on the 2023 work plan. The Conesus Lake Watershed Management Plan will be updated in 2023, funded through a Local Waterfront Revitalization Program grant by New York State Department of State.

Watershed Education Center at Vitale Park (WEC). See link for schedule of future presentations:

<https://conesuslake.org/lake-community/wec>

AGRICULTURAL AND FARMLAND PROTECTION BOARD

303-b Petitions. September is the month for farmers and owners of active farmland to submit petitions requesting inclusion in the Agricultural District program. Petitions will be reviewed by the Ag Board in October.

Agricultural District #3 Renewal. The County has contracted with Cornell Cooperative Extension of Livingston County for assistance with the renewal of Agricultural District #3. Initial and reminder mailings have been sent to landowners, with a response deadline of August 22. Next step will be to contact Town Assessors and ag agencies to review a list of non-respondents. Anticipated completion is end of year 2022. Agricultural District #3 covers the southern part of the County – 7 towns from Mt. Morris to Springwater.

ENVIRONMENTAL MANAGEMENT COUNCIL (EMC)

The next meeting of the EMC is September 21st at 6:30 p.m.

COUNTY PLANNING BOARD

Reminder: The Planning Board has a dedicated email: LCPlanningBoard@co.livingston.ny.us. Referrals can be submitted to this email.

Next meeting. The next meeting is scheduled for September 8, 2022.

LET'S Plan Reminder: "Evenings with the County Planning Board" is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but they do happen.

SOLAR. In partnership with NYSERDA, the Planning Department has scheduled a September 13th bus tour of solar sites for land use officials and board members. Each municipality in the County had until August 26th to designate 2 attendees. After August 26th, the limit of 2 bus seats was lifted. To register a planning board member, zoning board of appeals member, code enforcement officer, or Town Board/Village Board of Trustees member, please visit the tour registration site at <https://tinyurl.com/LivCoSolarTour>. There is no cost to participants, and lunch will be provided. The Solar Coordinator has been meeting with Code Enforcement Officers and visiting solar sites and coordinating with the Planning Department on technical assistance to municipalities on solar/BESS projects. The Planning Department has launched an Alternative/Renewal Energy website, <https://www.livingstoncounty.us/938/Renewable-Alternative-Energy>, with sections on solar and Battery Energy Storage Systems to be a technical and informational resource for municipalities and the public.

GENESEE TRANSPORTATION COUNCIL

2022-2023 Unified Planning Work Program: Lakeville Corridor Strategic Plan - The Project Committee is currently conducting the consultant selection process.

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SPECIAL PROJECTS

- 1) Leak Detection Survey. We anticipate field work will start early October and work will be completed before the end of 2022.
- 2) Akzo Settlement Committee. County representatives met with State representatives on August 9th to provide an overview on the Leicester/York water project. We were notified that the application to the Northern Border Regional Commission (NBRC) was not selected for funding. We are working to schedule an application debriefing with the State.

BROADBAND PROJECT:

- Our Reconnect 3 application is still pending. The Reconnect 4 application opportunity was announced. The deadline is November 2, 2022. We plan on applying for Reconnect 4 – Hoping a decision about Reconnect 3 comes out soon since it affects the eligible areas for Reconnect 4.
- We provided the State with our data to help better inform the State's broadband initiative.
- Reminder – We published an App on the county website for the public to check on the status of grant activity.
- Empire Access, USDA and Hunt Engineers continue coordination with USDA grant implementation efforts.

RADIO COMMUNICATIONS UPGRADE PROJECT.

- We received the MWBE waiver request for Kaplan-Schmidt, Inc. (KS) to perform the site construction work and are now working to execute a contract.
- We were notified that the County was awarded \$1,207,837.00 in funding from the FY2021 Statewide Interoperable Communications Grant program. This will allow the County to complete construction of the EOC tower.
- EOC Tower equipment
 - Antenna Procurement for the EOC Tower - We received one proposal for the radio antennas and related equipment. This isn't a surprise given the specialized nature of the equipment.
 - We have been in negotiations with Motorola for the radio system equipment needed to integrate the new EOC tower.
 - We have also been working with MNI on determining the microwaves and related equipment needed for the tower site.

LAND BANK CORPORATION.

- Cattaraugus Community Action submitted the Mobile Home Replacement Program application to the State on our behalf on August 26th.
- Demolition of 32 Jefferson Street, Dansville, is tentatively scheduled for mid-September.

11:05 COUNTY ATTORNEY – SHANNON HILLIER

Pre-approved Informational Item(s) To Be Reported

1. Weighted Vote Update

11:10 ADJOURNMENT

CENTRAL SERVICES – WILLIAM MANN

Informational Item(s) Written Only

Al Lorenz Park: (CIP)

- 1) In planning phase for a "splash pad" in the Park.
- 2) Electrical upgrade – New/dedicated electric main line for the park. Kick off meeting with LaBella to discuss the project, timeline, and scope of work.



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3) Materials for the construction of another pavilion and a Storage Building are out for Bid.

Murray Hill:

- 1) Building #1 – Upgrades to the conference center A/V system are being reviewed. Two quotes (Integrated and Solutions) have been received and are being evaluated.
- 2) Building #2 – Elevator modernization - the contract is complete. It will be a September/October start - Supply chain and ordering product issue.
- 3) Signage – Sign Language is in the production stage.
- 4) All Buildings - Flat roof preventative maintenance - re-coating is underway
- 5) Electrical upgrade – Replacement of existing Electric Main line. Kick off meeting with LaBella to discuss the project, timeline, and scope of work.

DOH - Dog Control expansion: (Grant)

- 1) Completed. – Exterior fencing to be installed late September

Government Center: (CIP)

- 1) Door locks - Day Automation – Go live was 8/29
- 2) Probation – We will be converting/adding storage/lockers to the existing break room. This area has been repainted, additional security installed and we are working with Probation on the locker installs. Probation still reviewing potential lockers.
- 3) Interior signage. Reviewing revised quote from low bidder.
- 4) Stairwell - Completed
- 5) Driveway/Parking re-paving – Scheduling of milling for end of September for the main entrance, and all of the east parking areas for the Court House, Sheriff's Office, and Gov't Center.

Mental Health:

- 1) Covered walk way / entrance: This covered walk/entrance will mirror the covered walk way into dialysis. Structure is complete, waiting on roofing material.

Court House:

- 1) Carpet - Contract with GP Flooring - Supply Chain 10-12 weeks for arrival of material. Once here 4 weeks to install. Appears to be an October start.

Sheriff's Office: (CIP)

- 1) Training Center – Installed underground electric for future use at Pavilion
- 2) Office Renovation – Project complete.
- 3) Office Carpet – Project scheduled for October start.
- 4) Kitchen – Cabinets and countertops installed
- 5) Body Scanners – Purchase complete and the Office is to commence training.

COUNTY HISTORIAN – HOLLY WATSON

Informational Item(s) Written Only

This August, projects have included:

- Optimized storage space in archives
- Prepared 2023 budget proposal
- Consulted with Town of Springwater regarding Springwater town historian's collection and prepared report and recommendations for organization and preservation of collections
- Consulted on historical significance of old sheriff's investigative reports held at Records Management
- Began planning for digitization of A/V materials
- Filled deputy historian position and began training the new hire, Madeline Friedler
- Assisted patrons in research room and on phone/email

PROBATION – LYNNE MIGNEMI

cc: BOS, Administration, Becky Schroeder, David DiPasquale, Hayden Dadd, Andrea Bailey, Holly Watson, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino



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Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

- 294 adult offenders supervised in county
- (35 treatment court cases being supervised in drug court)
- 32 offenders in other NYS counties
- 7 offenders in other states
- 12 juveniles supervised
- 7 new juvenile referrals
- 20 investigations ordered
- 8 active EM cases (0 juveniles; 8 adults; 2 of which are female), 3-Global Positioning
- 0 adult placed on probation for willful violation of support
- 10 New Leandra's Law cases (6 CDs)
- 0 New Criminal Adolescent Offender Youth Part cases
- 3 New Pre-Trial Services

2. MONIES COLLECTED

- \$4,678.37 – restitution
- \$1,050.00 – fines
- \$960.00 – DWI supervision fees
- \$1,912.20 – EM fees
- \$228.95 – restitution surcharge

3. OUTSTANDING FEES

- \$95,050.90 – DWI Supervision Fees as of 7/29/22
- \$156,519.35 – EM fees as of 7/29/22

4. MEETINGS ATTENDED

- 7/5/2022 Human Services Department Head Meeting
- 7/6/2022 Public Service Committee Meeting
- 7/6/2022 Probation Financial Work Group
- 7/6/2022 Treatment Court Graduation
- 7/7/2022 Budget Meeting w/Ian Coyle
- 7/7/2022 Meeting w/Mobility Manager Courtney McKay
- 7/13/2022 E-Connect Meeting w/Columbia University
- 7/13/2022 Lock & Talk Livingston Statewide Lunch & Learn
- 7/13/2022 Board of Supervisor's Meeting
- 7/18/2022 Staff Meeting
- 7/19/2022 Law Enforcement Council
- 7/20/2022 Guest Speaker DOH Supervisor's Luncheon
- 7/26/2022 Suicide Prevention Task Force Meeting
- 7/28/2022 NYS Probation Officers Association Conference-Syracuse (panelist w/Columbia University)

5. ADMINISTRATIVE REVIEWS

Zero (0) administrative review

6. TRAINING

Name	Date	Training	Hours	Misc.
Lynne Mignemi	7/18/22	Discovery Reform	0.75	
Michelle Jordan	7/18/22	Discovery Reform	0.75	
Deb Williams	7/18/22	Discovery Reform	0.75	
Courtney Sobrado	7/15/22	Invisible Clients; Working with Transgendered Patients	2.0	
	7/18/22	Discovery Reform	0.5	

cc: BOS, Administration, Becky Schroeder, David DiPasquale, Hayden Dadd, Andrea Bailey, Holly Watson, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

Liz Laney	7/18/22	Discovery Reform	0.75
Rachel Merrick	7/18/22	Discovery Reform	0.75
Kerrin Chapman	7/18/22	Discovery Reform	0.75
Katie Dunn	7/18/22	Discovery Reform	0.75
	7/20/22	Understanding Trauma & Trauma-Informed Response	5.0
Jason Varno	7/18/22	Discovery Reform	0.75
Josh Wren	7/18/22	Discovery Reform	0.75
Holly Laurie	7/18/22	Discovery Reform	0.75
Christopher Kendall	7/18/22	Discovery Reform	0.75

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