



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

TENTATIVE AGENDA

COMMITTEE: WAYS AND MEANS

DATE: NOVEMBER 13, 2023

TIME: 1:30 P.M.

Committee Members

- D. Knapp, Chairman
- W. Wadsworth, Vice Chairman
- D. DiSalvo
- D. Fanaro
- E. Gott
- D. LeFeber
- D. Pangrazio

PLEDGE OF ALLEGIANCE:

1:30 PERSONNEL ISSUES

1. PLANNING – ANGELA ELLIS

AMENDING THE 2023 LIVINGSTON COUNTY SALARY SCHEDULE: PLANNING DEPARTMENT
RESOLVED, that the 2023 Livingston County Salary Schedule is amended as follows:

Planning Department:

- Create one full-time Deputy Planning Director position at the salary range of \$87,000.00-\$92,000.00 on the Department Head Salary Schedule.

For: Modification to the organizational structure of the Planning Department

1:35 OTHER – ANGELA ELLIS

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR LIVINGSTON COUNTY: MILLENNIUM STRATEGIES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for Livingston County, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Millennium Strategies	11/15/23-1/31/24	Not to exceed \$12,000.00
60 Columbia Road, Bldg. B, Suite 230		
Morristown, N.J. 07960		

For: Grant assistance and submission(s)

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Budget	100%	Yes X No
<i>Procurement Method</i> <input type="checkbox"/> Cooperative <input type="checkbox"/> Exempt Prof. Services <input type="checkbox"/> Piggyback <input checked="" type="checkbox"/> Quotes-Contract#:		

Director's Comments:

Millennium Strategies will assist the County with grant preparation and submission(s) related to applications for the Federal Highway Administration's Transportation Alternatives Program, which will be used to support projects in local municipalities.

1:40 HIGHWAY – JASON WOLFANGER

1. AUTHORIZING THE PURCHASE OF ONE (1) 2024 JOHN DEERE 444 P-TIER WHEEL LOADER WITH 9 FOOT HYDRAULIC BROOM HEAD AND 12 FOOT SNOW PUSHER FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT: FIVE STAR EQUIPMENT

RESOLVED, that the Livingston County Highway Department is hereby authorized to purchase through Five Star Equipment of 60 Paul Road, Rochester, New York 14624 one (1) 2024 John Deere 444 P-Tier Wheel

cc: BOS, Administration, Amy Davies, Jason Parker, Kate Hill, Bill Fuller, Megan Sokolow



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Loader with 9 foot hydraulic broom and 12 foot snow pusher at a cost not to exceed \$ 230,063.25.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS CHIPS Reimbursement Funds	100%	Yes X No
<i>Procurement Method</i> <input type="checkbox"/> <i>Cooperative</i> <input type="checkbox"/> <i>Exempt Prof. Services</i> <input type="checkbox"/> <i>Piggyback</i> <input type="checkbox"/> <i>Quotes-Contract#</i> : NYS OGS PC69403		

1:45 CENTER FOR NURSING & REHABILITATION – SHARI HUTCHISON

Action Item(s) To Be Reported

1. AMENDING A PORTION OF RESOLUTION NOS. 2019-437 AND 2019-438 (DIALYSIS EXTENSION CLINIC – WYOMING COUNTY COMMUNITY HEALTH SYSTEM)

WHEREAS, Resolution No. 2019-437 authorized the Chairman of the Livingston County Board of Supervisors to sign a lease agreement with Wyoming County Community Health System (“WCCH”) for the use of space located at 11 Murray Hill Drive, Mt. Morris, New York. Said lease was for a five (5) year period commencing January 1, 2020, at an initial monthly rental amount of \$2,673.33 with a 3% annual escalator; and

WHEREAS, Resolution No. 2019-438 authorized the Chairman of the Livingston County Board of Supervisors to sign a Letter of Intent/Letter of Agreement with WCCH for the operation of a dialysis extension clinic within the above-mentioned leased space. WCCH agreed to provide hemodialysis services to adult long-term care residents of the Livingston County Center for Nursing and Rehabilitation (“LCCNR”), as well as adult members of the community. The clinic would be open three (3) shifts a day, three (3) days a week; and

WHEREAS, hemodialysis treatments are typically three (3) times a week for three (3) to four (4) hours per dialysis session. Some of the common challenges associated with in-center hemodialysis include arranging transportation, early departure to ensure timely arrival at the facility, and finding a center capable of accommodating new patients within its operating schedule; and

WHEREAS, WCCH recently reported to the County a change in financial condition due to various fiscal pressures within its operations. As a community partner, the County wishes to assist WCCH in alleviating these pressures. Given the challenges typically associated with in-center hemodialysis, it is imperative the local dialysis extension clinic continue to operate for local residents, including long-term care patients at the LCCNR; and

WHEREAS, the County is agreeable to WCCH continuing to occupy the leased space at no cost and providing WCCH with an annual subsidy of \$150,000.00. Said subsidy would be paid in monthly installments. In exchange, WCCH agrees to operate the clinic for three (3) shifts a day, six (6) days a week. This arrangement is in the County’s best interests as it provides operational cost avoidance to the LCCNR due to keeping these necessary services on-site for long-term care patients residing at the facility; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign amendments to the existing lease agreement and Letter of Intent/Letter of Agreement; and be it further

RESOLVED, that Resolution Nos. 2019-437 and 2019-438 are hereby amended.

2. RESOLUTION INCREASING THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION PRIVATE PAY DAILY ROOM AND BOARD RATE TO \$412.00 PER DAY (EXCLUDING THE NYS CASH RECEIPTS ASSESSMENT) EFFECTIVE JANUARY 1, 2024

RESOLVED, that the Livingston County Board of Supervisors, under a single price system for all beds in the Livingston County Center for Nursing and Rehabilitation, irrespective of room occupancy, hereby establishes a daily room rate of \$412.00 to be charged to private paying residents effective January 1, 2024, excluding a cash receipts assessment imposed by New York State, collection of Cash Receipts Assessment Tax to remain in effect until such time as it is modified or repealed by the State of New York.

1:55 COUNTY TREASURER – AMY DAVIES

1. APPROVING ESTIMATED 2024 SALES TAX DISTRIBUTION

RESOLVED, that the list below of 2024 estimated Sales Tax Distribution be, and the same hereby is,

cc: BOS, Administration, Amy Davies, Jason Parker, Kate Hill, Bill Fuller, Megan Sokolow



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approved:

TOWN	ESTIMATE
AVON	\$115,000.00
CALEDONIA	\$65,000.00
GENESEO	\$160,000.00
GROVELAND	\$68,000.00
LEICESTER	\$40,000.00
LIVONIA	\$235,000.00
OSSIAN	\$14,000.00
PORTAGE	\$15,000.00
SPRINGWATER	\$60,000.00
WEST SPARTA	\$24,000.00
YORK	\$95,000.00
TOTAL	\$891,000.00

2. PROVIDING FOR LEVY OF ERRONEOUS TAXES TO BE CHARGED TO TOWNS

The following is a list of items shown on the records of the County Treasurer as having been charged to the to the following Towns due to erroneous assessments, errors in the levy of the budget or similar items:

AVON	\$2,276.41
CALEDONIA	\$1,361.23
CONESUS	\$1,921.15
GENESEO	\$1,309.89
GROVELAND	\$972.85
LEICESTER	\$1,613.00
LIMA	\$680.32
LIVONIA	\$5,904.92
MT. MORRIS	\$8,648.29
NORTH DANSVILLE	\$0.00
NUNDA	\$546.43
OSSIAN	\$3,718.51
PORTAGE	\$419.52
SPARTA	\$0.07
SPRINGWATER	\$0.65
WEST SPARTA	\$467.85
YORK	\$1,124.64
TOTAL:	\$30,965.73

3. APPROVING APPORTIONMENT OF MORTGAGE TAX RECEIPTS FOR PERIOD OF 4/01/23-09/30/23

WHEREAS, the Ways and Means Committee submits the following report on Apportionment of the Mortgage Tax receipts for the period April 1, 2023 through September 30, 2023, among the several Towns and Villages of the County, it is hereby



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RESOLVED, that the County Treasurer is hereby directed to pay to the various municipalities the amount set forth herein:

4/01/2023-9/30/2023

TAX DISTRICT	AMOUNT	DISTRIBUTED TO TOWNS	DISTRIBUTED TO VILLAGES
AVON	\$74,417.46	\$59,478.00	\$14,939.46
CALEDONIA	\$40,884.12	\$33,703.21	\$7,180.91
CONESUS	\$20,740.84	\$20,740.84	\$0.00
GENESEO	\$77,983.55	\$61,966.84	\$16,016.71
GROVELAND	\$10,230.93	\$10,230.93	\$0.00
LEICESTER	\$6,597.51	\$6,135.17	\$462.34
LIMA	\$47,487.45	\$39,913.61	\$7,573.84
LIVONIA	\$80,910.94	\$76,370.29	\$4,540.65
MT. MORRIS	\$29,224.73	\$22,673.57	\$6,551.16
N. DANSVILLE	\$42,138.95	\$26,786.97	\$15,351.98
NUNDA	\$15,455.85	\$13,142.54	\$2,313.31
OSSIAN	\$6,791.17	\$6,791.17	\$0.00
PORTAGE	\$7,383.77	\$7,383.77	\$0.00
SPARTA	\$7,599.87	\$7,599.87	\$0.00
SPRINGWATER	\$10,119.65	\$10,119.65	\$0.00
WEST SPARTA	\$6,273.90	\$6,273.90	\$0.00
YORK	\$25,208.58	\$25,208.58	\$0.00
TOTAL	\$509,449.27	\$434,518.91	\$74,930.36

2:00 REAL PROPERTY TAX SERVICES – BILL FULLER

Action Item(s) To Be Reported

1 ESTABLISHING RATIOS FOR THE YEAR 2023

RESOLVED, that the Livingston County Board of Supervisors hereby approves the following equalization ratios for each township of the County for the apportionment of the 2024 County Tax Levy:

Avon	100.00	North Dansville	96.00
Caledonia	99.00	Nunda	96.00
Conesus	95.00	Ossian	99.00
Geneseo	98.00	Portage	96.00
Groveland	100.00	Sparta	96.00
Leicester	96.00	Springwater	100.00
Lima	99.00	West Sparta	100.00
Livonia	98.00	York	96.00
Mt. Morris	96.00		

2. AUTHORIZING THE LIVINGSTON COUNTY REAL PROPERTY TAX SERVICES DIRECTOR TO ADD TAXES ON VARIOUS 2024 TOWN TAX ROLLS

WHEREAS, pursuant to Section 520 of the Real Property Tax Law, the Assessors of the various Towns of the County of Livingston have assessed and subjected to taxation, certain properties which had been exempt; now, therefore, be it

RESOLVED, that the Livingston County Director of Real Property Tax Services is hereby authorized to add to the 2024 various town tax rolls, the following taxes as provided by the town assessors as listed below:



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(Full list can be obtained from the Clerk of the Board)

3. AUTHORIZING ASSESSMENT ROLL FOOTINGS 2023

WHEREAS, the Ways and Means Committee has verified and corrected the footings of the Assessment Rolls referred to it as made by the Assessors for each tax district:

(Full list can be obtained from the Clerk of the Board)

and,

WHEREAS, the Ways and Means Committee recommends adopting the Assessment Roll Footings for 2023; now, therefore, be it

RESOLVED, that the report be accepted and that the several amounts herein be adopted by the Livingston County Board of Supervisors as the basis for the tax levies to be made thereof, and that the totals of the real property herein specified be adopted as the basis of equalization of this Board.

4. AUTHORIZING THE LIVINGSTON COUNTY REAL PROPERTY TAX SERVICES DIRECTOR TO APPLY CORRECTIONS FOR TAXES ON VARIOUS 2024 TOWN TAX ROLLS

WHEREAS, the Livingston County Real Property Tax Services Director has prepared four (4) recommendations, applications and/or decisions (4 parcels) to correct the various tax rolls (Real Property Tax Law Sections 550 and 554); and

WHEREAS, the following corrections are hereby recommended for the 2024 tax rolls for the various towns in Livingston County; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby authorizes the Livingston County Real Property Tax Services Director to apply these corrections to the 2024 tax rolls:

1. Town of Avon

Owner: Avon Limited Partnership

Tax Map Number: 34.6-2-7.1

Reason for correction: The investigation found that due to a clerical error, the incorrect amount (\$986,000) of Senior Housing property tax exemption was applied to this parcel. The exemption amount of \$986,000 shall be corrected to \$1,132,500 making this parcel wholly exempt from taxation for Town and County purposes.

2. Town of Leicester

Owner: Rawhide Ranch, LLC

Tax Map Number: 79.-1-18.111

Reason for correction: The investigation found that due to an error in essential fact, this parcel was assessed with improvements that exist on another parcel. The total assessed value of this parcel shall be corrected from \$794,600 to \$591,458. Correspondingly, the agricultural exemption shall be reduced from \$444,710 to \$422,438 for Town and County purposes.

3. Town of Livonia

Owner: David E. & Jacquelyn H. Beare

Tax Map Number: 93.-1-9.1

Reason for correction: This investigation found that due to a clerical error, this parcel had an incorrect total assessed value. The assessed value shall be corrected from \$364,800 to \$334,800.

4. Town of York

Owner: Doris L. Mitrano Irrevocable Trust

Tax Map Number: 41.-1-18

Reason for correction: The investigation found that due to a clerical error, this parcel was eligible but did not receive a valid veteran's exemption and a valid disabled veteran's exemption. A 25% veteran's exemption in the amount of \$35,000 shall be applied and a 30% disabled veteran's exemption in the amount of \$31,200 shall be applied to this parcel.

5. DIRECTING THE LIVINGSTON COUNTY REAL PROPERTY TAX SERVICES DIRECTOR TO SPREAD UNPAID WATER CHARGES AND UNPAID SEWER CHARGES ON 2024 TAX ROLLS - LIVINGSTON COUNTY WATER & SEWER AUTHORITY

WHEREAS, the Livingston County Water and Sewer Authority(LCWSA), pursuant to Section 1199-yyy(2) of the New York State Public Authorities Law, has provided to the Livingston County Board of



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Supervisors a statement of unpaid sewer and water charges in the districts serviced by the LCWSA; and
WHEREAS, such statement of unpaid charges is on file with the Clerk to the Board; now, therefore, be
it

RESOLVED, that pursuant to said Section 1199-yyy(2) of the New York State Public Authorities Law, the Real Property Tax Services Director is hereby authorized and directed to levy the sums stated in said statement against property liable, and state the amount of the charge in a separate column in the 2024 annual tax rolls of the County under the heading "Water Charge" or "Sewer Disposal Charge," as applicable, and to pay such amounts, excluding penalties and interest, to the Livingston County Water & Sewer Authority.

Informational Item(s) Written Only

1. Recapitulation sheets are complete, and have been provided for distribution to each Town Supervisor.
2. Currently gathering documentation from Towns for end of year processing of tax bills and tax rolls.
 - a. Town Budgets
 - b. Water and Sewer Relevies to be added to 2024 tax bills
 - c. Tax Collector tax bill information

2:05 PURCHASING – ASHLEY SCUTT

Action Item(s) To Be Reported

1. ADOPTING REVISIONS TO THE LIVINGSTON COUNTY PURCHASING POLICY

WHEREAS, pursuant to Section 104-b of the General Municipal Law, the Livingston County Board of Supervisors is required to review its purchasing policy on an annual basis; and

WHEREAS, that review has been completed and certain revisions have been recommended; and

WHEREAS, the Ways and Means Committee has reviewed these recommendations and has approved incorporating those revisions into the Livingston County Purchasing Policy; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby adopts the Livingston County Purchasing Policy filed with the Clerk of the Board, effective November 15, 2023, with said policy superseding the existing purchasing policy.

Informational Item(s) Written Only

MONTHLY ACTIVITY REPORT – OCTOBER 2023

Notable Accomplishments

- Attending the 2023 Fall SAMPO conference. Met with multiple vendors and attended many sessions.
- Assisted in the Contract ERP training.
- Participated in the Year-End Training and reviewed year-end procedures relative to PO's with staff. This training reviewed all year-end processes including, balancing budgets, accounts payable, purchase orders and more.
- Assisted the County Administrator with finalizing the 2024 budget.
- Met with representatives from Bonfire, a software company that specializes in e-procurement.

TRAININGS/ PROFESSIONAL DEVELOPMENT

- Department Head Meeting
- Contract Training
- Year-End Training
- NY SAMPO Conference 10/10-10/13/23
 - Public Procurement Body of Knowledge- What is it and why is it Important
 - The New York Local Government Market Place



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- Procurement as our Profession
- General Session- “No Bid” and I’ll tell you why NIGP Business Council
- Generative AI -The New Tool in the Toolkit
- NIGP & Certification
- Round Table County/City
- General Session - NYS Comptroller’s Office – Mark Stevens
- SAMPO Mentoring

PURCHASE ORDERS PROCESSED

	PO’s PROCESSED	PO DOLLAR VALUE
Monthly	69	\$916,494.89
YTD	362	\$8,831,732.74

PROCUREMENT CARD TRANSACTIONS REVIEWED

	PCARD TRANSACTIONS	PCARD DOLLAR VALUE
Monthly	150	\$38,788.90
YTD	1,168	\$557,278.90

SOLICITATIONS ISSUED THIS MONTH

Type	Dept	Bid/ RFP Name	Date Issued
RFP	CS	Conference Center A/V Upgrades	10/4/23
YTD	36		

NYS MINI-BID ISSUED THIS MONTH

Dept	Bid Name	Date Issued
NA		
YTD	7	

SOLICITATIONS OPENED THIS MONTH

Type	Dept	Bid Name	Date Opened
RFP	OFA	Legal Services	10/13/23
RFP	CS	Conference Center A/V Upgrades	10/25/23
YTD	36		

INSURANCE CLAIMS

Monthly: 3
YTD: 26

VEHICLES / EQUIPMENT SURPLUS FORMS PROCESSED

Monthly: 2
YTD: 43



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2:10 TRAINING & PROFESSIONAL DEVELOPMENT – KELLY GREENWAY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY TRAINING AND PROFESSIONAL DEVELOPMENT DEPARTMENT: KEE CONCEPTS CONSULTING

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Training and Professional Development Department, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
KEE Concepts Consulting	12/1/23-11/30/24	Not to exceed \$4,000.00
4877 Kortwright Road		
Ashville, NY 14710		
For: Training and Professional Development Courses		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
	100%	Yes x No
<i>Procurement Method</i> <input type="checkbox"/> Cooperative <input checked="" type="checkbox"/> Exempt Prof. Services <input type="checkbox"/> Piggyback <input type="checkbox"/> Quotes-Contract#:		

Informational Item(s) Written Only

- Organized and planned the Department Head Meeting on 10/5/23
- Continuing to communicate training opportunities to staff through bi-weekly newsletter
- Trainings recently offered/scheduled include: CPR AED, Open Enrollment, ERP Contract Entry 101, Year End Processes, Safety in the Field and Workplace, Excellence in Customer Service, Purchasing 101, Emotional Intelligence, Time Management, Defensive Driving Course, and Older Adult Mental Health First Aid
- Working with Aaron Galvin to schedule an Active Shooter training

TRAININGS/ PROFESSIONAL DEVELOPMENT

- Leadership Livingston
 - Local Government Equity Clinic through UVA

2:15 COUNTY ADMINISTRATOR – IAN COYLE (Attachments)

Action Item(s) To Be Reported

1. **APPROVING ABSTRACT OF CLAIMS #11A-NOVEMBER 8, 2023**
 RESOLVED, that the Livingston County Board of Supervisors approves the Abstract of Claims #11A dated November 8, 2023 in the total amount of \$2,259,616.16.

2. AMENDING 2023 LIVINGSTON COUNTY BUDGET: CONTINGENCY (2), DEPARTMENT OF HEALTH (2), DEPARTMENT OF SOCIAL SERVICES, HIGHWAY (2), SHERIFF'S OFFICE & WORKFORCE

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries that have been approved by the Livingston County Administrator.

3. AUTHORIZING TRANSFER OF FUNDS: INFORMATION & TECHNOLOGY SERVICES & OFFICE FOR THE AGING (2)

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested



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transfers per the Budget Amendment entries that have been approved by the Livingston County Administrator.

4. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY WORKPLACE VIOLENCE PREVENTION COMMITTEE: PHYLLIS APPLIN & ANTHONY JARZYNA

RESOLVED, that the following members are hereby appointed to the Livingston County Workplace Violence Prevention Committee for the term designated:

Livingston County Workplace Violence Prevention Committee			
Name	Address	Rep./Title	Term
Phyllis Applin	7460 Barber Hill Road, P.O. Box 43, Groveland, NY 14462	Member	1/1/24-12/31/25
Anthony Jarzyna	96 Big Tree Street, Livonia, NY 14487	Member	1/1/24-12/31/25

5. ADOPTION OF LOCAL LAW 8-2023 OVERRIDING THE TAX LEVY LIMIT FOR LIVINGSTON COUNTY FOR THE 2024 FISCAL YEAR

WHEREAS, proposed Local Law No. D-2023, entitled Overriding the Tax Levy limit for Livingston County for the 2024 fiscal year was heretofore introduced on October 23, 2023; and

WHEREAS, in accordance with the law, a public hearing upon proposed Local Law No. D-2023, was duly held before this Board of Supervisors on November 15, 2023; and

WHEREAS, said proposed Local Law in final form has been on the desks of the members of this Board of Supervisors since October 23, 2023, constituting a period of over six (6) days; now, therefore, be it RESOLVED, that the aforesaid proposed Local Law No. D-2022 entitled Local Law Overriding the Tax Levy limit for Livingston County for the 2024 fiscal year introduced on October 23, 2023, is hereby approved and adopted as Local Law No. 8-2023.

6. ADOPTING BUDGET FOR FISCAL YEAR 2024

RESOLVED, that the Proposed Budget for the County of Livingston for the year 2024 is hereby approved and adopted as the final budget for the County of Livingston for the year 2024.

7. AUTHORIZING APPROPRIATION OF 2024 ADOPTED BUDGET

RESOLVED, that the adopted Livingston County Budget for the year 2024 be appropriated by the County Treasurer and classified by funds and administrative units as set forth in said budget.

8. ADOPTING THE 2024 MISCELLANEOUS PAY RATES

9. ADOPTING SALARIES OF THE EMPLOYEES OF THE COUNTY OF LIVINGSTON FOR THE YEAR 2024 AND ESTABLISHING CERTAIN COMPENSATION AND BENEFITS FOR OTHER EMPLOYEES

Pre-approved Informational Item(s) To Be Reported

- 1. Administration & Finance Updates

2:45 ADJOURNMENT



2023 Budget Request - Amendment with Instance ID of 71722 from County Administrator - Awaiting Board Approval

lforms to: MRees

10/25/2023 09:48 AM

2023 Budget Request - Amendment from **County Administrator** has been approved by the County Administrator. This request requires board approval.

Date of Request: 10/24/2023

Department: County Administrator **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 71722

From Appropriation / Revenue

From Dept Code:

From Dept Description: CONTINGENCY

15325.00

To Appropriation

To Dept Code:

To Dept Description: COUNTY ADMINISTRATOR

15325.00

Reason: (if applicable)

Source of Revenue: To cover first quarter CNR-related consultant services (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



[Click here to open this task in Forms.](#) ERP Budget Request Form.pdf



2023 Budget Request - Amendment with Instance ID of 71976 from County Administrator - Awaiting Board Approval

lfforms to: MRees

11/06/2023 03:06 PM

2023 Budget Request - Amendment from **County Administrator** has been approved by the County Administrator. This request requires board approval.

Date of Request: 11/6/2023

Department: County Administrator **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 71976

From Appropriation / Revenue

From Dept Code:

From Dept Description: CONTINGENCY

242000.00

To Appropriation

To Dept Code:

To Dept Description: Unallocated Insurance

242000.00

Reason: (if applicable)

Source of Revenue: Balance 2023 budget and pay invoices (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



[Click here to open this task in Forms.](#) ERP Budget Request Form.pdf



2023 Budget Request - Amendment with Instance ID of 72072 from Health, Department of - Awaiting Board Approval

lforms to: MRees

11/08/2023 02:17 PM

2023 Budget Request - Amendment from **Health, Department of** has been approved by the County Administrator. This request requires board approval.

Date of Request: 11/8/2023

Department: Health, Department of **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 72072

From Appropriation / Revenue

From Dept Code:

From Dept Description: EI 0-2 Program

36640.00

To Appropriation

To Dept Code:

To Dept Description: EI 0-2 Program

36640.00

Reason: (if applicable)

Source of Revenue: N/A - No change in revenue (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



[Click here to open this task in Forms.](#) ERP Budget Request Form.pdf



2023 Budget Request - Amendment with Instance ID of 72073 from Health, Department of - Awaiting Board Approval

lfforms to: MRees

11/08/2023 02:19 PM

2023 Budget Request - Amendment from **Health, Department of** has been approved by the County Administrator. This request requires board approval.

Date of Request: 11/8/2023

Department: Health, Department of **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 72073

From Appropriation / Revenue

From Dept Code:

From Dept Description: Ed Handicapped Children
48000.00

To Appropriation

To Dept Code:

To Dept Description: Ed Handicapped Children
48000.00

Reason: (if applicable)

Source of Revenue: N/A - no revenue change (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



[Click here to open this task in Forms.](#) ERP Budget Request Form.pdf



2023 Budget Request - Amendment with Instance ID of 71901 from Dept of Social Serv - Awaiting Board Approval

lfforms to: MRees

11/03/2023 02:02 PM

2023 Budget Request - Amendment from **Dept of Social Serv** has been approved by the County Administrator. This request requires board approval.

Date of Request: 11/1/2023

Department: Dept of Social Serv **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 71901

From Appropriation / Revenue

From Dept Code:

From Dept Description: Emergency Aid to Adults
10000.00

To Appropriation

To Dept Code:

To Dept Description: Institutional Care
10000.00

Reason: (if applicable)

Source of Revenue: We receive 56% reimbursement from local school district. (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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2023 Budget Request - Amendment with Instance ID of 71864 from Highway - Awaiting Board Approval

lfforms to: MRees

10/30/2023 03:45 PM

2023 Budget Request - Amendment from **Highway** has been approved by the County Administrator. This request requires board approval.

Date of Request: 10/30/2023

Department: Highway **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 71864

From Appropriation / Revenue

From Dept Code:

From Dept Description: Cty Road Adm
10972.87

To Appropriation

To Dept Code:

To Dept Description: Cty Road Maintenance
10972.87

Reason: (if applicable)

Source of Revenue: Re allocate to proper funding source (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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2023 Budget Request - Amendment with Instance ID of 71863 from Highway - Awaiting Board Approval

lfforms to: MRees

10/30/2023 03:45 PM

2023 Budget Request - Amendment from **Highway** has been approved by the County Administrator. This request requires board approval.

Date of Request: 10/30/2023

Department: Highway **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 71863

From Appropriation / Revenue

From Dept Code:

From Dept Description: Cty Road Adm

285.44

To Appropriation

To Dept Code:

To Dept Description: Cty Engineering

285.44

Reason: (if applicable)

Source of Revenue: re allocate to proper funding source (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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2023 Budget Request - Amendment with Instance ID of 71937 from Planning - Awaiting Board Approval

lforms to: MRees

11/03/2023 02:05 PM

2023 Budget Request - Amendment from **Planning** has been approved by the County Administrator. This request requires board approval.

Date of Request: 11/2/2023

Department: Planning **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 71937

From Appropriation / Revenue

From Dept Code:

From Dept Description: Mobility Management Services

0.00

To Appropriation

To Dept Code:

To Dept Description: Mobility Management Services

58575.00

Reason: (if applicable)

Source of Revenue: Resolution 2023-361 is a new grant award which will cover a percentage of costs going back to Oct. 2023 State and Fed. Revenue. This will decrease the total County Cost from \$35,616 to now \$21,827.(previous Res. 2023-228) (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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2023 Budget Request - Amendment with Instance ID of 71828 from Sheriffs Office - Awaiting Board Approval

lforms to: MRees

10/30/2023 03:49 PM

2023 Budget Request - Amendment from **Sheriffs Office** has been approved by the County Administrator. This request requires board approval.

Date of Request: 10/30/2023

Department: Sheriffs Office **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 71828

From Appropriation / Revenue

From Dept Code:

From Dept Description: Sheriff

0.00

To Appropriation

To Dept Code:

To Dept Description: Sheriff

15780.00

Reason: (if applicable)

Source of Revenue: 3Q billable details (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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2023 Budget Request - Amendment with Instance ID of 71788 from Workforce Development - Awaiting Board Approval

lforms to: MRees

10/27/2023 02:50 PM

2023 Budget Request - Amendment from Workforce Development has been approved by the County Administrator. This request requires board approval.

Date of Request: 10/26/2023

Department: Workforce Development **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 71788

From Appropriation / Revenue

From Dept Code:

From Dept Description: TANF SYEP

0.00

To Appropriation

To Dept Code:

To Dept Description: TANF SYEP

20000.00

Reason: (if applicable)

Source of Revenue: Federal (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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2023 Budget Request - Amendment with Instance ID of 71961 from Workforce Development - Awaiting Board Approval

lfforms to: MRees

11/03/2023 02:05 PM

2023 Budget Request - Amendment from Workforce Development has been approved by the County Administrator. This request requires board approval.

Date of Request: 11/3/2023

Department: Workforce Development **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 71961

From Appropriation / Revenue

From Dept Code:

From Dept Description: Job Search

0.00

To Appropriation

To Dept Code:

To Dept Description: Job Search

40000.00

Reason: (if applicable)

Source of Revenue: State (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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2023 Budget Request - Transfer with Instance ID of 71769 from Info and Tech Serv - Awaiting Board Approval

lforms to: MRees

10/30/2023 10:24 AM

2023 Budget Request - Transfer from **Info and Tech Serv** has been approved by the County Administrator. This request requires board approval.

Date of Request: 10/26/2023

Department: Info and Tech Serv **Program:**

Type of Request: Budget Request - Transfer

Instance ID: 71769

From Appropriation / Revenue

From Dept Code:

From Dept Description: ITS

14531.44

To Appropriation

To Dept Code:

To Dept Description: ITS

14531.44

Reason: This revenue is from department reimbursements for purchases made by ITS on behalf of departments using ITS funds. Need the funds back in an expense account to complete purchases for year end (if applicable)

Source of Revenue: (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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2023 Budget Request - Transfer with Instance ID of 72004 from Office for the Aging - Awaiting Board Approval

lforms to: MRees

11/06/2023 03:06 PM

2023 Budget Request - Transfer from Office for the Aging has been approved by the County Administrator. This request requires board approval.

Date of Request: 11/6/2023

Department: Office for the Aging **Program:**

Type of Request: Budget Request - Transfer

Instance ID: 72004

From Appropriation / Revenue

From Dept Code:

From Dept Description: IIIC-2

18000.00

To Appropriation

To Dept Code:

To Dept Description: IIIC-2

18000.00

Reason: Use unspent Automotive to cover payroll. Payroll was higher than budgeted due to CSEA wage increases and reclassification of positions. (if applicable)

Source of Revenue: (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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2023 Budget Request - Transfer with Instance ID of 72009 from Office for the Aging - Awaiting Board Approval

lforms to: MRees

11/07/2023 11:28 AM

2023 Budget Request - Transfer from Office for the Aging has been approved by the County Administrator. This request requires board approval.

Date of Request: 11/6/2023

Department: Office for the Aging **Program:**

Type of Request: Budget Request - Transfer

Instance ID: 72009

From Appropriation / Revenue

From Dept Code:

From Dept Description: IIIB

7968.52

To Appropriation

To Dept Code:

To Dept Description: IIIB

7968.52

Reason: Use excess Funds in Regular Earnings to pay shortage in MLR, postage and office supplies (if applicable)

Source of Revenue: (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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