

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, JANUARY 3, 2023
1:45 P.M.**

PRESENT: M. Walker, S. Erdle, I. Davis, G. Horr, D. Wester, D. LeFeber, D. Pangrazio, D. DiSalvo, M. Falk, D. Knapp, I. Coyle, A. Ellis, B. Mann, S. Hillier

Human Services Chair Merilee Walker asked West Sparta Supervisor Sue Erdle to lead the Pledge of Allegiance.

DEPARTMENT OF SOCIAL SERVICES – TRACY MCCAUGHEY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: ALLISON T. PRINCE, PSY.D., CATHOLIC CHARITIES FAMILY AND COMMUNITY SERVICES, HERITAGE CHRISTIAN SERVICES, INC., MARIA BENZONI, M. ED., LMSW, UNLIMITED CARE, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of Social Services, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Allison T. Prince, Psy.D. 1900 Empire Boulevard, Suite 186 Webster, NY 14580	1/1/23-12/31/23	\$200.00/hr.
For: Psychological evaluations of referred individuals		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Child Welfare FFFS – Title XX Under 200%	0-25%	Yes <input checked="" type="checkbox"/> No

Catholic Charities Family and Community Services 87 North Clinton Avenue Rochester, NY 14604	1/1/23-12/31/23	Min. 8 Tier I cases @ \$300/case Add. Tier II cases @ \$300/case plus \$80/hr.
For: Guardianship Services		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
AP/DV Title XX Under & Over 200%	0-30%	Yes <input checked="" type="checkbox"/> No

Director’s Comments: Provide financial/personal management services for referred adult protective services clients.

Heritage Christian Services, Inc. 275 Kenneth Drive Rochester, NY 14623	1/1/23-12/31/23	\$0.00
For: Consumer Directed Personal Services through Medicaid.		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
N/A	0%	Yes <input checked="" type="checkbox"/> No

Maria Benzoni, M. Ed., LMSW P.O. Box 31 Geneseo, NY 14454	1/1/23-12/31/23	Per Hour \$80.00
For: Social Work Services for children and families.		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Child Welfare FFFS – Title XX under 200%	0-25%	Yes <input checked="" type="checkbox"/> No

Unlimited Care, Inc. 333 Westchester Avenue White Plains, NY 10604	1/1/23-12/31/23	Fee Set by State
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For: Personal Care Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Federal/State Medicaid	MA Cap: Approx. 15%	Yes X No

Ms. McCaughey reviewed the contracts for approval.

Motion: Mr. Pangrazio moved and Mr. Davis seconded to approve the foregoing resolution... Carried.

2. AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO SIGN CONTRACTS WITH THE FOLLOWING: LIVINGSTON COUNTY HEALTH DEPARTMENT, LIVINGSTON COUNTY INFORMATION & TECHNOLOGY SERVICES, LIVINGSTON COUNTY SHERIFF'S DEPARTMENT, LIVINGSTON COUNTY VETERAN SERVICES AGENCY, LIVINGSTON COUNTY WORKFORCE DEVELOPMENT

RESOLVED, that the Commissioner of Social Services is hereby authorized to sign the following contracts for the Livingston County Department of Social Services, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston County Health Department 2 Murray Hill Drive Mt. Morris, NY 14510	1/1/23-12/31/23	Not to exceed \$100/hr.

For: Independent assessments of Foster Care Children placed in a Qualified Residential Treatment Program.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Medicaid Admin., Foster Care Block Grant & Title XX	42%	Yes X No

Livingston County Information & Technology Services 6 Court Street, Room 307 Geneseo, NY 14454	1/1/23-12/31/23	Not to exceed \$254,000.00
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For: ITS Services, Internet and software licensure

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Admin	15-43%	Yes X No

Livingston County Sheriff's Department 4 Court Street Geneseo, NY 14454	1/1/23-12/31/23	Not to exceed \$275,000.00
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For: Law Enforcement Services provided to the Department

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Admin	15-43%	Yes X No

Livingston County Veteran Services Agency 7 Murray Hill Drive Mt. Morris, NY 14510	1/1/23-12/31/23	Not to exceed \$50,000.00
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For: Information, assistance, referral and claims representation to veterans, dependents, survivors and other claimants.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Medicaid Admin and Public Assistance Admin.	25%	Yes X No

Livingston County Workforce Development 6 Court Street, Room 105 Geneseo, NY 14454	1/1/23-12/31/23	Not to exceed \$250,750.00
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For: Training and Employment services for Temporary Assistance recipients

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
FFFS for TANF	0% TANF, 100% SN	Yes X No

Ms. McCaughey reviewed the County department contracts for approval.

Motion: Mr. Wester moved and Mrs. Erdle seconded to approve the foregoing resolution..... Carried.

Informational Item(s) Written Only

1. Statistics (Monthly) (November)

	Nov	<u>% Change from Jan 1</u>
Temporary Assistance Cases (TA):		
Family Assistance	133	0.00%
Safety Net	185	1.09%
Total	318	0.63%
TA Applications Processed	158	
Medicaid Cases (MA):		
Community	2288	5.58%
Chronic Care	236	0.43%
Foster Care	122	-12.23%
SSI	1216	-2.01%
Total	3862	2.12%
Livingston County Citizens receiving some form of Medicaid service:		
Cases In Transit		
NYSOH		
Livingston County DSS	4966	
Total	4966	
Food Stamp Only Cases:	2485	9.81%
SSI Food Stamp Cases:	634	-6.90%
Child Care Cases:	149	148.33%
Indigent Burials:		
Approved	2	
Veterans (# included in the Approved #)	0	
Denied	0	
Withdrawn	0	
Approved Year to Date	36	
Fraud:		
Front End Detection (FEDS) - During Applicant Status	2	
Fraud Referrals Received - Anonymous/Other	1	
Fraud Referrals Received - Internal/DSS	2	
Referrals sent to Sheriff & DA	0	
Pending with DA/Awaiting Disposition	15	
Clients thru the lobby (Unduplicated #):	686	
Total # of individuals served by reception staff:	1248	
Housing - Homeless Caseload:		
Diversions	21	
Housed	25	
Total	46	
Total Nights	651	
Singles	515	
2 Adults	40	

Families	96	
Total Clients in Temp. Housing at end of month	20	
Clients entering Temp. Housing & remaining in the month	5	
Code Blue - Below 32 Degrees		
Cases	1	
Nights	13	
Section 8:		
Vouchers Leased Up	397	
Voucher Holders seeking Apartments	1	
Active/Pending (Could return - Port Outs, NH, Rehab, moving, etc.)	9	
Active/Pending Will Not Return (Declined, Accepted o/Subsidy, Lease Violation, etc.)	8	
Call-ins Pending Eligibility/Voucher Issuance	15	
Child Support:		
Caseload Count	2,525	-3.74%
Dollars Collected	\$501,260	
Child Protective Services (CPS): Ongoing		
New Primary Investigation Assignments	50	
Secondary Assignments from Other Counties	15	
Petitions Filed	4	
1034 Court Ordered Investigations Completed (# included in Primary Inv.)	3	
422 Summaries to Court	2	
CPS Ongoing Case Management/Preventive Services:		
Case Total	18	
Article 10 Supervision Cases (Youth Remaining in Home)	16	
*Distinct Children	33	
Non-Court Ordered (Article 10)-CPS indicated & Open Mandated Preventive	0	
*Distinct Children	0	
Supervision Cases on Behalf of Another County-Secondary	2	
*Distinct Children	4	
School Based Consults:		
Livonia Central School	223	
Article 10 Direct Custody Placement/Non-DSS Cases:		
Cases	8	-38.46%
*Distinct Children	13	-35.00%
Family Services/Permanency Unit:		
Foster Children - DSS Custody Distinct # of Children	19	-34.48%
Distinct Youth Remaining in DSS Custody on Trial Discharge	2	
Levels of Care for DSS Custody Cases:		
Foster Boarding Home	8	
Approved Relative Foster Home	3	
Institution	3	
Group Home	0	
Supervised Independent Living	2	
Other	1	
Foster Child Admissions - New	0	

Types of Foster Child Discharges During the Month

Children Trial Discharged to Parents or Other Resource (Remain in DSS Custody)	2
Children Discharged (Final) to Parent or Other Resource	1
Adoptions Finalized as Discharges	1
KinGap Discharges	0
Other Discharges (i.e. APLA-Another Planned Living Arrangement)	0

OCFS State Custody

2

Probation Based Diversionary Programming (Probation Based Referrals):

Cases/Referrals New this Month	4
*Distinct Children	4
Referrals under assessment or referred and receiving diversion services i.e. skillbuilding:	12
Case Referral Closed *Distinct Children	3
Cases Open in Connections FSS-Mandated Preventive	2

Non-Mandated Preventive Services:

Cases	0
*Distinct Children	0

Mandated Preventive - Community Based referrals that meet criteria

Cases	1
*Distinct Children	4

Other Case Processing - # of Distinct Children:

18

ICPC Requests	0
Supervision - Post Discharged - Court Ordered	5
Supervision on Behalf of Another County	12
Aftercare Services	1

TASA (Case Management for Pregnant/Parenting Teens):

Active Case	0
New Referrals Received	3
Cases Closed	0

Protective Services for Adults (PSA):

Active Cases	24	-17.24%
PSA Referrals Received	10	
Active Financial Mgmt. Cases	29	
Active Home Mgmt. Cases	29	
Personal Care Aide Cases Total	29	
Level I	1	
Level II	28	
Level I pending	0	
Cases waiting for an assigned Aide	0	
Guardianship Cases	4	
Awaiting discharge	6	
Pending	0	
Assessment Contacts	86	

2. Employees hired, resigned or retired in December:

Ashley Lantz	Promoted	Sr. Typist	Geneseo	12/18/22
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3. In the month of December, the DSS Work Happy/Play Happy Committee (WHPH) partnered with Catholic Charities Steuben/Livingston to provide holiday gifts to families in need. Gifts were delivered on December 19 to Catholic Charities to be dispersed to 23 individuals (4 families).

VETERAN’S SERVICES AGENCY – DAVID TERRY

Action Item(s) To Be Reported

1. APPOINTING LIVINGSTON COUNTY VETERAN SERVICES DIRECTOR AS THE VETERAN INDIGENT BURIAL DESIGNEE FOR LIVINGSTON COUNTY

WHEREAS, the Livingston County Board of Supervisors is required to appoint an appropriate designee to arrange and/or pay for indigent burials and headstones relative to Veterans pursuant to New York State General Municipal Law Section 148; and

WHEREAS, said designee shall also be responsible for compiling an annual report to the Board of Supervisors that encompasses the mandates of General Municipal Law Section 148(3); now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby appoints the Livingston County Veteran Services Director as the Veteran indigent burial designee for the County of Livingston.

Mr. Terry explained that this appointment is needed to follow the indigent burial processes.

Motion: Mr. Horr moved and Mr. Wester seconded to approve the foregoing resolution..... Carried.

2. PROCLAIMING FEBRUARY 3RD AS FOUR CHAPLAIN’S DAY IN LIVINGSTON COUNTY

WHEREAS, February 3, 2023, marks the 80th Anniversary of the tragic torpedoing of the U.S.A.T. Dorchester, a United States Army transport ship, 150 miles off the coast of Greenland that resulted in the loss of 672 lives; and

WHEREAS, witnesses of the event recount in the Congressional Record the heroism and self-sacrifice of four chaplains of different faiths: Lt. George L Fox, Methodist; Lt. Alexander D. Goode, Jewish; Lt. John P. Washington, Catholic; and Lt. Clark V. Poling, Dutch Reformed: Witnesses recalled that while the ship sank, these four chaplains went from soldier to soldier calming fears, handing out lifejackets, and guiding men to safety. When there were no more lifejackets to give, they removed their own and gave them to others. The chaplains were last seen arm-in-arm in prayer on the ship’s deck; and

WHEREAS, many of the 230 men that survived this tragedy owe their lives to these four chaplains, who with their unique interfaith spirit and love for their fellow man were memorialized by the United States Postal Service on a popular 1948 postage stamp entitled: “These Immortal Chaplains – Interfaith in Action;” and

WHEREAS, Congress passed a Concurrent Resolution in 1957 honoring these four chaplains and the men who died with them. Presidents Truman and Eisenhower issued similar proclamations calling for national recognition and participation in memorial services throughout the land, to be observed annually by the American Legion and others on the first Sunday in February; and

WHEREAS, Congress created a special Medal for Heroism in 1960, in memory of these four chaplains, an action which has never been repeated on January 27, 1998, and

WHEREAS, the United States Congress passed a unanimous resolution designating February 3 as “Four Chaplains Day” and, as it has done for decades, the first Sunday in February is recognized nationally by many congregations and by the American Legion as “Four Chaplains Sunday”; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors hereby proclaims February 3, 2023 as “Four Chaplains Day” in Livingston County.

Mr. Terry reviewed the annual proclamation. This is the 80th anniversary.

Motion: Mr. Wester moved and Mrs. Erdle seconded to approve the foregoing resolution Carried.

Informational Item(s) Written Only

On December 21, 2022, Director David Terry met with VA Homeless Outreach team to work on creating a more efficient communication and workable plan when our office comes across a homeless or high risk of homelessness veteran. The meeting was very beneficial identifying some VA practices that were a detriment to benefits in the past. Moving forward the process will hopefully be easier to access to benefits and resources in a more timely fashion.

OFFICE FOR THE AGING – SUE CARLOCK

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING MASTER SUBSCRIPTION AND SERVICES AGREEMENT FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING: BLOOMING HEALTH, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Office for the Aging, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Blooming Health, Inc.	1/1/2023-9/30/2023	N/A
501 West 123 rd Street, Apt. 5D		
New York, NY 10027		
For: Communication platform		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Paid for by the New York State Office for the Aging through the Association on Aging NY	N/A	N/A

Director's Comments: Communication platform that enables the Office for the Aging to send out program information and reminders

Ms. Carlock reviewed the program implementation and contract for approval.

Motion: Mr. Pangrazio moved and Mr. Davis seconded to approve the foregoing resolution... Carried.

2. AMENDING THE 2023 LIVINGSTON COUNTY SALARY SCHEDULE: LIVINGSTON COUNTY OFFICE FOR THE AGING AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the 2023 Livingston County Salary Schedule is amended as follows:

Office For The Aging:

- Convert one full-time Account/Clerk Typist position to a part-time position at a Wage Grade 7 CSEA Contract effective 1/15/23.

For: With the new ERP and Executime systems and changes in programs, the work load is less and Part-Time is sufficient to meet the need.

Ms. Carlock reviewed the position conversion for approval. The current long-time employee is amendable to going part time.

Motion: Mr. Wester moved and Mr. Horr seconded to approve the foregoing resolution Carried.

Program Statistics:

Served Client Summary

Livingston

01/01/2022 and 11/30/2022

Report Run Date: 12/22/2022

Service Type	Total Units January – November 2022
Case Management (hours)	1,945
Meals (Home Delivered 41,680, Congregate 18,523)	60,203
Information and Assistance (calls)	3,754
Health Promotion (contacts)	1,476
Transportation (trips)	5,184
Personal Care (hours)	4,103
Personal Emergency Response System (service months)	4,198

Contract Extensions/Renewals: LCOFA is exercising contract renewals/extensions with Law-NY for Legal Services, Noyes Memorial Hospital for Caregiver Services and Evidence-Based Health Promotion, and with the Village of Avon, Mt. Morris VFW and the United Methodist Church in Dansville for Congregate Meal Sites.

The Volunteer Income Tax Assistance (VITA) program in partnership with SUNY Geneseo is back for 2023. LCOFA staff will be scheduling appointments for qualified individuals.

DEPARTMENT OF HEALTH – MARK GROVE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: ARBOR HOUSING AND DEVELOPMENT, CASA-TRINITY, INC., CATHOLIC CHARITIES OF THE DIOCESE OF ROCHESTER, D/B/A CATHOLIC CHARITIES STEUBEN/LIVINGSTON, COMPEER WEST, INC., COORDINATED CARE SERVICES, INC., COUNTY OF STEUBEN, GENESEE COUNTY, GOODWILL OF THE FINGER LAKES, HILLSIDE CHILDREN’S CENTER, LAKEVIEW HEALTH SERVICES, LIVING OPPORTUNITIES OF DEPAUL INC., MENTAL HEALTH ASSOCIATION OF ROCHESTER/MONROE COUNTY, INC., NYSARC, INC. GENESEE-LIVINGSTON-ORLEANS-WYOMING COUNTIES CHAPTER D/B/A ARC GLOW, TOWN OF LIVONIA, VILLAGE OF LIVONIA

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Health Department and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Arbor Housing and Development 26 Bridge Street Corning, NY 14830	1/1/23-12/31/25	\$83,799.00 per year for 3 years Adjustable-not to exceed maximum amount of state funding.

For: Supportive Housing Units

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS OMH	0%	Yes <input checked="" type="checkbox"/> No

Director’s Comments: Funding is established by NYS OMH – pass through, amounts may be adjusted for COLA or prior year close outs, etc.

CASA-Trinity, Inc. 4612 Millennium Drive Geneseo, NY 14454	1/1/23-12/31/25	\$1,473,375.00 per year for 3 years Adjustable-not to exceed maximum amount of state funding.
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For: Livingston Prevention, Geneseo Clinic, Peer Engagement, Healthy Communities That Care, Residential Services, Jail Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS/Federal OASAS and Livingston County	\$77,011.00	Yes <input checked="" type="checkbox"/> No

Director’s Comments: Funding is established by NYS/Federal OASAS – pass through, amounts may be adjusted for COLA or prior year close outs, etc.

Catholic Charities of the Diocese of Rochester, D/B/A Catholic Charities Steuben/Livingston 34 East State Street Mt Morris, NY 14510	1/1/23-12/31/25	\$187,345.00 per year for 3 years Adjustable-not to exceed maximum amount of state funding.
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For: Youth Mentoring, Jail Transition, In Home Parent Support/Family Therapy, Care Management, PSR Skill

Building

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS OMH	\$100,614.00	Yes X No

Director's Comments: Funding is established by NYS OMH– pass through, amounts may be adjusted for COLA or prior year close outs, etc.

Compeer West, Inc. 1/1/23-12/31/25 \$53,435.00
 135 Delaware Avenue per year for 3 years
 Buffalo, NY 14202 Adjustable-not to exceed
 maximum amount of state
 funding.

For: Adult Mentoring Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS OMH	0%	Yes X No

Director's Comments: Funding is established by NYS OMH – pass through, amounts may be adjusted for COLA or prior year close outs, etc.

Coordinated Care Services, Inc. 1/1/23-12/31/24 \$75,180.00
 1099 Jay Street (\$37,590.00 annual)
 Building J
 Rochester, NY 14611

For: Fiscal Support and Consultation for Mental Health

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS OMH & Federal Salary Share	0%	Yes X No

Director's Comments: This contract provides fiscal support & consultation for Mental Health.

County of Steuben 1/1/23-12/31/23 \$62,500.00 in four equal
 3 East Pultney Square payments + mileage &
 Bath, NY 14810 equipment recertification
 expenses

For: Execution of the Weights and Measures program for retail facilities throughout Livingston County.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County	100%	Yes X No

Director's Comments: This contract provides for Steuben County to perform Livingston County Weights and Measures checks and inspections at Livingston County facilities.

Genesee County 1/1/23-12/31/25 \$800.00 per investigation
 3837 West Main Street Road Not to exceed \$8,000.00
 Batavia, NY 14020 per year.

For: Intermunicipal agreement for environmental risk assessments of homes and buildings for lead resulting in children with high lead exposure.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Lead Grant	0%	Yes X No

Director's Comments: This is an intermunicipal agreement for environmental risk assessments of homes and buildings for high lead levels lead in children.

Goodwill of the Finger Lakes 1/1/23-12/31/25 \$15,415.00
 422 South Clinton Street per year for 3 years
 Rochester, NY 14620 Adjustable-not to exceed
 maximum amount of state
 funding

For: After hour's crisis hotline for the Livingston County clinic.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Clinic revenue/NYS OMH	0%	Yes X No

Director's Comments: On call services for clinic after hours.

Hillside Children's Center 1/1/23-12/31/25 \$170,586.00
 1183 Monroe Avenue per year for 3 years

For: GLOW Region Family Support Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS OMH	0%	Yes X No

Director's Comments: Funding is established by NYS OMH – pass through, amounts may be adjusted for COLA or prior year close outs, etc.

Lakeview Health Services 1/1/23-12/31/25 \$56,939.00 per year for 3 years.
 600 Washington Street
 Geneva, NY 14456
 Adjustable-not to exceed maximum amount of state funding

For: Supportive Housing Units

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS OMH	0%	Yes X No

Director's Comments: Funding is established by NYS OMH – pass through, amounts may be adjusted for COLA or prior year close outs, etc.

Living Opportunities of DePaul Inc. 1/1/23-12/31/25 \$109,177.00 per year for 3 years.
 2475 George Urban Blvd.
 Suite 201
 Depew, NY 14043
 Adjustable-not to exceed maximum amount of state funding.

For: Adult Crisis Transitional Housing

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS OMH	0%	Yes X No

Director's Comments: Funding is established by NYS OMH – pass through, amounts may be adjusted for COLA or prior year close outs, etc.

Mental Health Association of Rochester/ Monroe County, Inc. 1/1/23-12/31/25 \$47,166.00 per year for 3 years.
 320 North Goodman Street
 Rochester, NY 14607
 Adjustable-not to exceed maximum amount of state funding.

For: Adult Mentoring Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS OMH	0%	Yes X No

Director's Comments: Funding is established by NYS OMH – pass through, amounts may be adjusted for COLA or prior year close outs, etc.

NYSARC, Inc. Genesee-Livingston-Orleans-Wyoming Counties Chapter d/b/a Arc GLOW 1/1/23-12/31/25 \$67,647.00 per year for 3 years.
 18 Main Street
 Mt Morris, NY 14510
 Adjustable-not to exceed maximum amount of state funding.

For: Hilltop Industries Employment Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS OMH	0%	Yes X No

Director's Comments: Funding is established by NYS OMH – pass through, amounts may be adjusted for COLA or prior year close outs, etc.

Town of Livonia 1/1/23-12/31/24 2023: \$4,900.00
 35 Commercial Street 2024: TBD based on approved budget
 Livonia, NY 14487
 Provide dog control services to the Town of Livonia to enforce their local dog control ordinance.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Town of Livonia	0%	Yes X No

Director's Comments: This Dog Control Intermunicipal Agreement provides services to the Town of Livonia to enforce their local dog control ordinance.

Village of Livonia 1/1/23-12/31/24 2023: \$4,900.00
 36 Commercial Street 2024: TBD based on
 Livonia, NY 14487 approved budget
 Provide dog control services to the Village of Livonia to enforce their local dog control ordinance.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Village of Livonia	0%	Yes X No

Director's Comments: This Dog Control Intermunicipal Agreement provides services to the Village of Livonia to enforce their local dog control ordinance.

Mr. Grove reviewed the contracts for review.

Motion: Mr. Pangrazio moved and Mr. Wester seconded to approve the foregoing resolution. Carried.

2. AMENDING THE 2023 LIVINGSTON COUNTY SALARY SCHEDULE: DEPARTMENT OF HEALTH AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the 2023 Livingston County Salary Schedule is amended as follows:

Department of Health:

- Convert one part-time Assistant Dog Control Officer position to a full-time position at a Wage Grade 5 CSEA Contract effective January 11, 2023.

For: To fulfill the needs and to fill the gaps within the Dog Control Program.

Mr. Grove reviewed the position conversion for approval. There are seven total municipalities that contract for these services.

Motion: Mr. Wester moved and Mr. Davis seconded to approve the foregoing resolution Carried.

Informational Item(s) Written Only

- Director of Community Services resigned- last day 12/23/22 – replacement has been appointed and will begin February 6, 2023.
- Mental Health numbers: 26 intakes: 867 visits..
- Hillside and Catholic Charities are not taking new children Health Home clients due to workforce issues.
- Janet Craft received her Social Work License- moving from MH Licensed Therapist to MH Clinical Therapist.
- Implementing OMH OUD – researching best practices.
- Opioid Funding discussion ongoing – two (2) community forums held on December 5 and December 12.
- 37 food service establishment site visits conducted. Two (2) Food Worker Training courses provided to school cafeteria, staff members.
- Seven (7) Sanitary Surveys conducted at Public Water Supplies. One operator exam proctored. Heath Clester completed his Grade C Water Operator in person Lab Course. Surveillance samples were collected at five (5) water systems. SOC water sample sets collected for two (2) mobile home park water systems.
- Six (6) septic field visits conducted. This has been a dramatic decrease from October.
- Conesus Watershed staff are monitoring six (6) construction sites around the lake. As leaf cover has dropped, visible construction observation has increased.
- The rabies program investigated 16 animal bite reports and had two (2) animal specimens sent for rabies (2 dogs) testing with zero testing positive for the virus. Zero (0) post exposure treatments were approved. Continued work with Rochester Regional Health regarding rabies post exposure vaccinations.
- Our WIC show rate for the month of November was 87% and we saw 558 appointments. In November, we were at 93.6% of our enrollment target at 1,359 participants.

- We have submitted our 2023 budget proposal to the state, which will start 10/1/22. We have also submitted our Request for Application for the state, which will start 10/1/23, and if approved, will last the following five (5) years. We are still waiting to hear back on the RFA.
- We are working with the PICHC program on a QI project. The goal of the project is for WIC staff to refer 100% of the Livingston County prenatal mothers we see to the PICHC program. Since May, WIC has seen 94 prenatal women, we offered 83 of these women a referral to the PICHC program, 55 of these women accepted the referral, and of these 55, 21 PICHC cases are open.
- We recently received a drop shipment of the hypoallergenic formula, Nutramigen, to help bridge the gap for WIC participants who have had difficulty finding this specific formula on the shelves due to the formula shortage.
- We had 25 Hospice referrals, 16 admissions; five (5) at the CNR.
- We served 34 Hospice patients in November: one (1) patient at the Teresa House; one (1) patient transferred to Suzanne's Comfort Home and we were able to continue to follow, nine (9) patients at the CNR and we saw the remainder in their homes.
- SHAPE: Food and non-food drive, door-decorating contest, winter luncheon with white elephant and spirit week.
- Center for Sexual Health and Wellness Ashley Hendershot, NP, received her certification in Nexplanon and IUD insertions/removals.
- Lauren Smith, NP, and Jill Burley, DPS, met with Karen Mach, Principal Administrator of Student Health and Counseling Services-hoping for increased collaboration to improve Sexual Health Services for SUNY students.
- The Corrective Action Plan from our IPRO visit in July was accepted.
- We are still only offering individual immunization appointments.

CENTER FOR NURSING & REHABILITATION – SHARI HUTCHISON

Action Item(s) To Be Reported

1. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR THE BIOMEDICAL, PATIENT CARE RELATED ELECTRICAL EQUIPMENT AND PATIENT HANDLING EQUIPMENT TESTING TO THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: MANTIS MEDICAL COMPLIANCE GROUP

WHEREAS, the County of Livingston solicited a Request for Proposal for Biomedical, Patient Care Related Electrical Equipment and Patient Handling Equipment Testing to the Livingston County Center for Nursing and Rehabilitation, and two (2) proposals were received, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Mantis Medical Compliance Group 1240 Jefferson Road, Suite C Rochester, New York 14623	1/1/2023-12/31/2025, with 2 additional one year renewal options	\$ 25,612.00 per year
For: Biomedical, Patient Care Related Electrical Equipment and Patient Handling Equipment Testing		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
	100 %	Yes

Ms. Hutchison reviewed the contract for approval. Ms. Hutchison reviewed the RFP for approval.

Motion: Mr. Pangrazio moved and Mr. Wester seconded to approve the foregoing resolution. Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: RELIANT STAFFING SYSTEMS, INC., DBA CAREER START, MESSER AMERICAS & GENESEE COMMUNITY COLLEGE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to

sign the following contracts for the Livingston County Center for Nursing and Rehabilitation and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Reliant Staffing Systems, Inc.	2/1/2023-1/31/2024	Fee Schedule

DBA Career Start
 19 Cambridge Street
 Rochester, NY 14607
 For: Supplemental Staffing Contract – RN, LPN and CNA

Funding Source	Local Share	Budgeted?
Operating Budget	N/A	X Yes No

Messer Americas	Upon execution-3 year term	Fee Schedule
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200 Somerset Corporate Blvd
 Suite 7000
 Bridgewater, NJ 08807

For: Bulk Liquified Medical Oxygen, Delivery & Tank Rental

Funding Source	Local Share	Budgeted?
Operating Budget	N/A	X Yes No

Genesee Community College	2/3/2022-3/25/2023	Fee Schedule
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One College Road
 Batavia, NY 14020

For: Administer a CNA Training Program at the CNR

Funding Source	Local Share	Budgeted?
Operating Budget	N/A	X Yes No

Ms. Hutchison reviewed the contracts for approval. Mr. Townsend reviewed the staffing contract negotiations.
Motion: Mr. Pangrazio moved and Mr. Davis seconded to approve the foregoing resolution... Carried.

Pre-approved Informational Item(s) To Be Reported

FINANCIAL/OPERATIONAL UPDATES:

- a) Occupancy – As 12/27/22- 67.6% and YTD 64.8%
- b) Cash Flow - The CNR's Cash Flow Report as of December 23, 2022, \$424,225 in reserve.
- c) The VAP application was reviewed with Bonadio on 12/21/22.
- d) 2023 budgets will be reviewed at the department managers meeting scheduled for January 3, 2023. We will also be reviewing LCCNR goals and priorities for 2023, which will focus on census, admissions, recruiting, retention, and maintaining expenses.
- e) IGT has not been received to date. Awaiting CMS approvals. Unknown anticipated date for receipt.
- f) We received 147K in additional Medicaid supplemental revenue-300K had been anticipated, calculated on past receipts, no additional details were provided with the payment.
- g) As a result of the delay of IGT, the administrative and finance team met to review all accounts payable. We are changing slightly how we pay vendors during this period. All vendors are within a 45-day payment window so we are not at risk of any bad faith practices, we are meeting every two weeks to review.

Ms. Hutchison reported that the nursing training program has been approved by the state so we can now do the nursing training program in our facility ourselves. They are looking to put a class together end of February/early March. Ms. Hutchison gave a brief facility overview as of today. Ms. Hutchison explained how the facility is managing accounts payable to give them some cash flow relief until we receive the IGT funds. Mr. Coyle updated the Committee on the delays to the IGT payment. Ms. Hutchison reported that the Leading Age call today reported that the staffing regulations lawsuit is being heard today. There was discussion on nursing home wages and how they compare with other homes. Mr. Coyle explained that he believes that we do compare favorably, but we are currently in the midst of a two year contract negotiation.

Informational Item(s) Written Only

- 1) Reports – Staffing Levels, Absenteeism, FMLA, Budget Performance Report, Work Related Injuries.
 - 2) Dialysis Extension Clinic (D.E.C.): The Dialysis Extension Clinic is currently operating Mon, Wed, Fri, on Day and Evening shifts. They hope to resume 6 days a week upon hiring additional staff.
 - 3) The Aetna contract will be effective 1/1/23, United Health Care 2/3/23, Independent Health 12/16/22, and Wellcare is estimated for 2/1/23.
 - 4) MOA’s related to employee recruitment and retention are currently being drafted.
 - 5) Case mix index which ended on September 30th, 2022 was .934. This will determine the Medicaid rate for Jan. 1st - June 30th 2023. Current case mix time frame is October 1 2022 - April 30, 2023 which will determine Medicaid rate for July 1st 2023 – December 31st 2023.
 - 6) LCCNR application has been submitted to the NYSDOH for a CNA training program on site. Still awaiting NYSDOH review.
 - 7) CNA Training class through BOCES has commenced on December 5, 2022. 10 participants are remaining in class.
 - 8) CNA Training Class – GCC – GCC is estimating a March 2023 class.
 - 9) Activity staff distributed gifts to every resident that were donated by several area churches.
 - 10) Staff appreciation gifts were passed out to staff on December 23rd.
 - 11) NYSDOH has reached out to providers of Adult Day Health care program providers to confirm reopening, repurposing, or closure plans for ADHC programs at this time. DOH will be notified when LCCNR has made a final determination regarding the program.
 - 12) LCCNR attended an informational webinar reviewing a different electronic medical record (EMR) on 12/20/22. This vendor provides service to many long term care facilities in NYS.
 - 13) LCCNR successfully recruited an Assistant Director of Nursing, who currently works for an agency.
 - 14) December staffing outcomes: We added 16 staff in December, 8 have left, for a net gain of 8. Losses are related to attendance and childcare issues.
 - 15) LCCNR held the “Twelve days of Christmas”, fun events for staff and residents.
 - 16) Staff donated to the “Jammies for Grammys” event, to gift residents who don’t normally have visitors or gifts for the holidays.
 - 17) We are hoping to enhance the quality of life for our residents with the reopening of our beauty salon in January and the return of outings and large group events in February.
 - 18) A special holiday meal was served for residents, families, and staff on Christmas.
- Several plant operations projects are in process, repaired a high pressure boiler, five boilers passed inspection with no issues, pressure tested the fire department connections, and scheduled the replacement of the automatic transfer switches. Auto transfer switches monitors main power switching to generator power for safe connection to electrical power for the fire pump.

WORKFORCE DEVELOPMENT – RYAN SNYDER

Action Item to Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY OFFICE OF WORKFORCE DEVELOPMENT: VIRA REALTY DBA WILLOW CREEK VENUE, PARTYMAN CATERING & RENTAL

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Office of Workforce Development/Youth Bureau, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Vira Realty DBA Willow Creek Venue	4/26/23 (event date)	\$1,250.00
3100 Rochester Road		
Lakeville, NY 14480		
For: Teen Recognition Dinner		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
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Local share	\$1,250	Yes
Partyman Catering & Rental 1515 West Henrietta Road Avon, NY 14414 For: Teen Recognition Dinner	4/26/23 (event date)	Not to exceed \$18,000.00
<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Local share and ticket sales	\$14,000	Yes

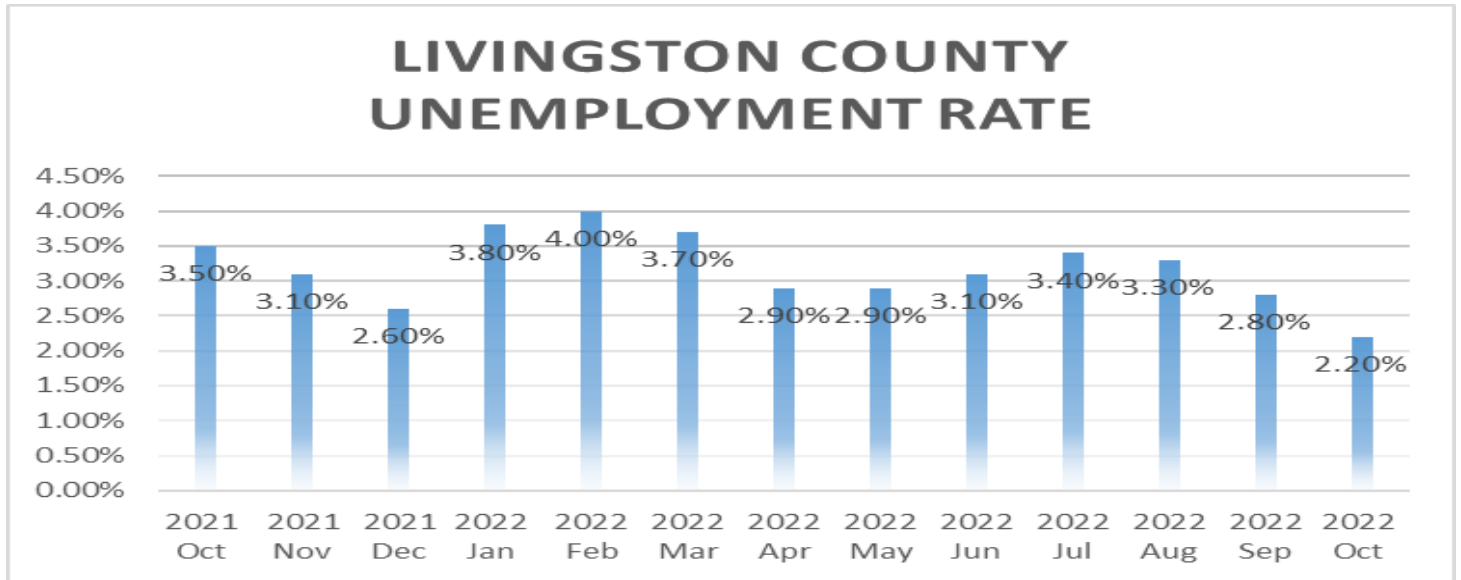
Mr. Snyder reviewed the teen recognition contracts for approval.

Motion: Mrs. Erdle moved and Mr. Horr seconded to approve the foregoing resolution Carried.

There was discussion on some areas of concern at the 2022 recognition event.

Informational Item(s) Written Only

Livingston County Unemployment Rate.



Livingston County’s Unemployment Rate for October 2022, was 2.2%, down from 3.5% during the same period in the prior year. The rate continues to remain far below the statewide average of 4.3%.

COUNTY ADMINISTRATOR – IAN COYLE

Pre-approved Informational Item(s) To Be Reported

1. Child Care discussion-Mr. Coyle gave a presentation on options and opportunities for a child care center for County employees. There was discussion on materials already available on site. There was discussion on the square footage needed for a possible operation. Mr. Coyle explained that he plans to have discussions with some larger centers in operation. There was discussion that there is a private sector need and some kind of County employee option built into any kind of agreement, whether new build or off site. Mr. Coyle reviewed the funding that the County has available now. At Committee direction, Mr. Coyle will continue to investigate the options.

ADJOURNMENT

Mr. Pangrazio moved and Mr. Wester seconded to adjourn the meeting at 2:35 p.m.

Respectfully submitted,
Michele R. Rees, IIMC-CMC
Clerk of the Board