

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, FEBRUARY 1, 2022
10:00 A.M.**

PRESENT: M. Walker, S. Erdle, I. Davis, G. Horr, D. Wester, D. LeFeber, D. Pangrazio, M. Falk, I. Coyle, B. Mann

Human Services Chair Merilee Walker asked Portage Supervisor Ivan Davis to lead the Pledge of Allegiance.

DEPARTMENT OF SOCIAL SERVICES – DIANE DEANE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: CHANCES & CHANGES, INC. (3)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of Social Services, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

| <u>Contractor</u> | <u>Term</u> | <u>Amount</u> |
|--|-----------------|---------------|
| Chances & Changes, Inc. P.O. Box 326 Geneseo, NY 14454 For: Family Safety Advocate | 1/1/22-12/31/22 | \$13,000.00 |

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|--|--------------------|---------------------------|
| Preventive Funding | 38% | Yes X No |
| Chances & Changes, Inc. P.O. Box 326 Geneseo, NY 14454 For: Non-Residential Domestic Violence Services | 1/1/22-12/31/22 | Not to exceed \$60,000.00 |

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|--|--------------------|------------------------------------|
| Federal Admin | 30% | Yes X No |
| Chances & Changes, Inc. P.O. Box 326 Geneseo, NY 14454 For: Residential Domestic Violence Services | 1/1/22-12/31/22 | Per Day Rate – Set by the State |

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|----------------------------------|--------------------|------------------|
| TANF – AP\DV Title XX under 200% | 0-100% | Yes X No |

Ms. Deane reviewed the contracts for approval and explained why these should continue to be one-year contracts.

Motion: Mr. Wester moved and Mrs. Erdle seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

1. Indigent Burial Update-Mr. Coyle explained that he requested that Ms. Deane give an update today now that we have a full report for the 2021 data. Ms. Deane reported that there were 32 approved indigent burials in 2021 compared to 48 in 2020. Total indigent burial costs last year were \$61,683 compared to \$132,500 in 2020. The average cost of burials in 2020 was \$2,900 and \$1,940 in 2021. The data does not give us how many families that had loved one pass away, could have been eligible for indigent burial but the department did not know about them. In the past, the primary mechanism for referrals was the funeral directors. Since 2021 the funeral directors do not refer families to DSS. In one particular instance last year, the funeral home declined to accept the partial payment from the department and Ms. Deane, with the County Attorney, determined that we could reimburse the family directly after eligibility was established. There was discussion on whether there were any covid related burials last year. Ms. Deane reviewed the reimbursement cap. The total budget for the

last five years was \$150,000. The majority of the indigent burial budget is local share cost. You can claim up to \$900 from the state but the county only receives \$250 back. This is a state mandated program.

Informational Item(s) Written Only

1. Statistics (Monthly) (December)

| | <u>Dec</u> | <u>% Change from Jan 1</u> |
|--|-------------------|---------------------------------------|
| Temporary Assistance Cases (TA): | | |
| Family Assistance | 133 | -18.40% |
| Safety Net | 183 | -11.59% |
| Total | 316 | -14.59% |
| TA Applications Processed | | |
| | 121 | |
| Medicaid Cases (MA): | | |
| Community | 2167 | 10.45% |
| Chronic Care | 235 | -3.29% |
| Foster Care | 139 | -15.76% |
| SSI | 1241 | -2.28% |
| Total | 3782 | 3.90% |
| Livingston County Citizens receiving some form of Medicaid service: | | |
| Cases In Transit | 0 | |
| NYSOH | | |
| Livingston County DSS | 4902 | |
| Total | 4902 | |
| Food Stamp Only Cases: | 2263 | -4.15% |
| SSI Food Stamp Cases: | 681 | -8.59% |
| Child Care Cases: | 60 | -45.95% |
| Indigent Burials: | | |
| Approved | 5 | |
| Denied | 0 | |
| Approved Year to Date | 31 | |
| Fraud: | | |
| Front End Detection (FEDS) - During Applicant Status | 0 | |
| Fraud Referrals Received - Anonymous/Other | 3 | |
| Fraud Referrals Received - Internal/DSS | 0 | |
| Referrals sent to Sheriff & DA | 1 | |
| Pending with DA/Awaiting Disposition | 6 | |
| Clients thru the lobby (Unduplicated #): | 574 | |
| Total # of individuals served by reception staff: | 965 | |
| Housing - Homeless Caseload: | | |
| Diversions | 13 | |
| Housed | 21 | |
| Total | 34 | |
| Total Nights | 826 | |
| Singles | 739 | |
| 2 Adults | 36 | |
| Families | 51 | |

| | | |
|--|------------|----------------|
| Total Clients in Temp. Housing at end of month | 30 | |
| Clients entering Temp. Housing & remaining in the month | 18 | |
| Code Blue - Below 32 Degrees | | |
| Cases | 5 | |
| Nights | 87 | |
| Section 8: | | |
| Vouchers Leased Up | 460 | |
| Voucher Holders seeking Apartments | 8 | |
| Active/Pending (Could return - Port Outs, NH, Rehab, moving, etc.) | 9 | |
| Active/Pending Will Not Return (Declined, Accepted o/Subsidy, Lease Violation, etc.) | 7 | |
| Call-ins Pending Eligibility/Voucher Issuance | 5 | |
| Child Support: | | |
| Caseload Count | 2,623 | -7.25% |
| Dollars Collected | \$657,526 | |
| Child Protective Services (CPS): Ongoing | | |
| New Primary Investigation Assignments | 58 | |
| Secondary Assignments from Other Counties | 16 | |
| Petitions Filed | 1 | |
| 1034 Court Ordered Investigations Completed (# included in Primary Inv.) | 13 | |
| 422 Summaries to Court | 0 | |
| CPS Ongoing Case Management/Preventive Services: | | |
| Case Total | 25 | |
| Article 10 Supervision Cases (Youth Remaining in Home) | 24 | |
| *Distinct Children | 62 | |
| Non-Court Ordered (Article 10)-CPS indicated & Open Mandated Preventive | 2 | |
| *Distinct Children | 8 | |
| Supervision Cases on Behalf of Another County-Secondary | 0 | |
| *Distinct Children | 0 | |
| School Based Consults: | 246 | |
| Dansville Central School | 0 | |
| Livonia Central School | 246 | |
| Article 10 Direct Custody Placement/Non-DSS Cases: | | |
| Cases | 13 | -35.00% |
| *Distinct Children | 20 | -16.67% |
| Family Services/Permanency Unit: | | |
| Foster Children - DSS Custody Distinct # of Children | 29 | -35.56% |
| Distinct Youth Remaining in DSS Custody on Trial Discharge | 4 | |
| Levels of Care for DSS Custody Cases: | | |
| Foster Boarding Home | 14 | |
| Approved Relative Foster Home | 6 | |
| Institution | 3 | |
| Group Home | 0 | |
| Supervised Independent Living | 2 | |
| Other | 0 | |
| Foster Child Admissions - New | 1 | |

Types of Foster Child Discharges During the Month

| | |
|--|---|
| Children Trial Discharged to Parents or Other Resource (Remain in DSS Custody) | 1 |
| Children Discharged (Final) to Parent or Other Resource | 5 |
| Adoptions Finalized as Discharges | 3 |
| KinGap Discharges | 0 |
| Other Discharges (i.e. APLA-Another Planned Living Arrangement) | 0 |

OCFS State Custody 1

Probation Based Diversionary Programming (Probation Based Referrals):

| | |
|---|---|
| Cases | 4 |
| *Distinct Children | 4 |
| Cases Closed *Distinct Children | 0 |
| Cases Open in Connections FSS-Mandated Preventive | 3 |

Non-Mandated Preventive Services:

| | |
|--------------------|---|
| Cases | 0 |
| *Distinct Children | 0 |

Other Case Processing - # of Distinct Children:**22**

| | |
|---|----|
| ICPC Requests | 2 |
| Supervision - Post Discharged - Court Ordered | 10 |
| Supervision on Behalf of Another County | 9 |
| Aftercare Services | 1 |

TASA (Case Management for Pregnant/Parenting Teens):

| | |
|------------------------|---|
| Active Case | 0 |
| New Referrals Received | 0 |
| Cases Closed | 0 |

Protective Services for Adults (PSA):

| | | |
|------------------------------------|-----------|----------------|
| Active Cases | 29 | -23.68% |
| PSA Referrals Received | 11 | |
| Active Financial Mgmt. Cases | 36 | |
| Active Home Mgmt. Cases | 36 | |
| Personal Care Aide Cases Total | 34 | |
| Level I | 3 | |
| Level II | 28 | |
| Level I pending | 3 | |
| Cases waiting for an assigned Aide | 3 | |
| Guardianship Cases | 3 | |
| Awaiting discharge | 6 | |
| Pending | 0 | |
| Assessment Contacts | 65 | |

2. Employees hired, resigned or retired in December/January:

| | | | | |
|--------------|----------|----------------|----------|-----------|
| Abbie Plano | Resigned | Clerk/Typist | 12/30/21 | Dansville |
| Sean Hanglow | Promoted | Sr. Caseworker | 1/9/22 | Groveland |

3. Traverse project was rolled out to all Services Division staff members. Forty-five staff received new mobile equipment that will allow access to networks from out in the field. The Traverse software program utilizes the cloud for storage of imaged documents and collects and organizes case management documentation for administrative efficiencies.

4. The New York Public Welfare Association conference was once again held virtually the last two weeks of January. Highlights include legislative changes in program requirements, the Governor's proposed executive budget changes as well as round table discussions for programs to share best practices and concerns with one another.

5. The next Homelessness and Housing Task Force meeting will be held February 8 at 1:00 pm.
6. Year-end data shows changes to activity between Jan 1 – Dec 31:
 - Temporary Assistance caseload decreased 14.6%
 - SNAP caseload decreased 4.2%
 - Community Medicaid increased 10.5%
 - Day Care decreased 46%
 - Child Support decreased 7.3%
 - Child Protective Services referrals increased 13.9%

OFFICE FOR THE AGING – SUE CARLOCK

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING: GENESEE-LIVINGSTON-ORLEANS-WYOMING COUNTIES CHAPTER NYSARC, INC. DBA ARC GLOW, HOME AND HEALTH CARE SERVICES, INC., STATE UNIVERSITY OF NEW YORK FOR THE COLLEGE AT ONEONTA

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Office for the Aging, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

| <u>Contractor</u> | <u>Term</u> | <u>Amount</u> |
|--|---|---------------------------|
| Genesee-Livingston-Orleans-Wyoming Counties Chapter NYSARC, Inc. DBA Arc GLOW 18 Main Street Mt. Morris, NY 14510 For: Transportation Services | 4/1/22-3/31/23 with 3 one-year options to renew | Not to exceed \$24,500.00 |

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|---------------------------------------|----------------------------------|------------------|
| CSE, State Transportation, Unmet Need | 25% for CSE; no match for others | Yes X No |

Director's Comments: Transportation for older adults, groups and individual, for various purposes

| | | |
|---|--|-----------------------------------|
| Home and Health Care Services, Inc. City Hall 82 Main Street, 3 rd Floor Hornell, NY 14843 For: Non-Medical In-Home Personal Care Services | 4/1/22-3/31/23 with 2 one-year options to renew | \$30.95 per hour Rate schedule |
|---|--|-----------------------------------|

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|--|--------------------|------------------|
| NYS EISEP, CSE, Unmet Need Caregiver (Federal Title IIIE) | 25% | Yes X No |

Director's Comments: Services needed to assist older adults to remain in their homes and for Caregiver Respite; funded through state (Expanded In-Home Services for the Elderly, Community Services for the Elderly and Unmet Need) and federal (Title IIIIE Caregiver Support Services) funding with local match.

| | | |
|---|-----------------|-----|
| State University of New York for the College at Oneonta University Plaza Albany, NY 12246 For: Affiliation Agreement to Host Dietetics Students | 1/15/22-1/14/27 | N/A |
|---|-----------------|-----|

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|-----------------------|--------------------|------------------|
| N/A | N/A | Yes N/A No |

Director's Comments: Affiliation agreement between Livingston County and SUNY for the College at Oneonta Dietetics Program

Ms. Carlock reviewed the contracts for approval. The SUNY Oneonta contract will be a county contract this time instead of just with OFA.

Motion: Mr. Wester moved and Mr. Horr seconded to approve the foregoing resolution Carried.

Ms. Carlock reported that the proposed budget information is included below.

Program Statistics:

Served Client Summary

Livingston

01/01/2021 and 12/31/2021

Report Run Date: 1/19/2022

| Service Type | Total Units January – December 2021 |
|--|--|
| Case Management (hours) | 1,928 |
| Meals (Home Delivered 62,925, Congregate 11,114) | 74,039 |
| Information and Assistance (calls) | 5,910 |
| In Home Contact & Support (contacts) well check calls, deliveries | 5,092 |
| Nutrition Education (contacts) | 6,330 |
| Personal Care (hours) | 5,533 |
| Personal Emergency Response System (service months) | 4,771 |

Contract Extensions/Renewals: LCOFA is exercising contract renewals/extensions with Law-NY for legal services, Noyes Memorial Hospital for Caregiver Services and Evidence-Based Health Promotion, and with the Village of Avon and the United Methodist Church in Dansville for Congregate Meal Sites.

Tai Chi for Arthritis: Through grant funding, four individuals will be trained in January and February to teach Tai Chi for Arthritis. This will expand our capacity to offer classes.

Senior Planet Technology Training: Three individuals will be trained in February and the first classes offered in the second quarter of 2022.

LCOFA is looking to hire a PT Health Promotion and Activities Coordinator to organize wellness programs (evidence-based programs, education and social activities) for older adults in Livingston County. We also need substitute Food Service Helpers and Couriers.

The Mobility Management Project is underway. Protocols have been developed and the initiative is underway as of 1/18/2022.

The Volunteer Income Tax Assistance (VITA) program in partnership with SUNY Geneseo is back for 2022. LCOFA staff are currently scheduling appointments for qualified individuals.

Executive Budget:



| | 2021-22 | 2022-23 | 2022-23 |
|--|----------------|------------------------------------|----------------|
| NYSOFA Budget | Enacted Budget | Executive Budget | Enacted Budget |
| EISEP | \$73,120,000 | \$75,498,000 Includes 5.4% COLA | |
| WIN (Wellness in Nutrition) | \$28,281,000 | \$33,474,000 Includes 5.4% COLA | |
| CSE | \$32,051,000 | \$35,867,000 Includes 5.4%COLA | |
| NORCs & NNORCS | \$9,055,000 | \$8,055,000 (- \$1,000,000) | |
| MCCAP | \$1,767,000 | \$1,767,000 | |
| Senior Transportation | \$1,121,000 | \$1,121,000 | |
| Social Model Adult Day Services | \$1,072,000 | \$1,072,000 | |
| A. Respite | \$656,000 | \$656,000 (-\$361,500) | |
| B. Individual respite | \$361,500 | | |
| HIICAP | \$1,000,000 | \$1,000,000 | |
| Elder Abuse Education & Outreach (Lifespan) | \$1,120,000 | \$995,000 (-\$125,000) | |
| EMDT (Lifespan) | \$500,000 | \$500,000 | |
| LTC Ombudsman Program | \$1,440,000 | \$1,190,000 (- \$250,000) | |
| CSI | \$403,000 | \$403,000 | |
| Caregiver Resource Centers | \$353,000 | \$353,000 | |
| AgingNY Ed &Tech | \$250,000 | \$250,000 | |
| State match for federal grants | \$175,000 | \$175,000 | |
| RSVP | \$216,500 | \$216,500 | |
| Livable NY/Community Empowerment | \$122,500 | \$122,500 | |
| NYSADSA | \$122,500 | \$122,500 | |
| Foster Grandparents | \$98,000 | \$98,000 | |
| Patients' Rights Hotline-(Statewide Senior Action) | \$231,500 | \$31,500 (-\$200,000) | |
| Holocaust Survivors Initiative | \$1,000,000 | \$1,000,000 | |
| State Master Plan on Aging | | \$500,000 | |
| GetSetUp Online Classes | | \$350,000 | |
| Joy for All Companion Pets | | \$350,000 | |
| SelfHelp Online Classes | | \$200,000 | |
| Low-Income Older Adults Digital Technology & Affordable Internet | | \$700,000 | |
| TRUALTA Caregiver Training & Support | | \$400,000 | |

| | | | |
|--------------------------------|----------------------|----------------------|--|
| GoGoGrandparent Expansion | | \$500,000 | |
| LTCOP/HIICAP Volunteer Stipend | | \$150,000 | |
| Additional Legislative Adds | \$6,175,000 | | |
| TOTAL | \$163,891,513 | \$167,392,500 | |

VETERAN’S SERVICES AGENCY – JASON SKINNER

Pre-approved Informational Item(s) To Be Reported

1. New York State Proposed Budget Update-Mr. Skinner reported on the increased funding included in the proposed state budget. Mr. Skinner also updated the Committee on the sponsorship program and the elimination of the county share for rural communities.
2. Mission Act Of 2018 VA Realignment-Mr. Skinner reviewed the Mission Act of 2018 and the market study using data review to be done of 2020 and 2021 for asset realignment across the country in 2023.

WORKFORCE DEVELOPMENT – RYAN SNYDER

Action Item to Be Reported

1. APPOINTING MEMBER TO THE COMMUNITY INITIATIVES COUNCIL FOR THE TERM DESIGNATED: SUSAN GEORGE

RESOLVED, that the following member is hereby appointed to the Community Initiatives Council for the term designated:

| Community Initiatives Council | | | |
|--------------------------------------|------------------------------------|----------------|---------------------------------------|
| Name | Address | Rep/Title | Term |
| Susan George | 29 Watrous Street, Perry, NY 14530 | Private Sector | 1/1/22-12/31/22 (K. McMillan term) |

Mr. Snyder reviewed the new appointment recommendation.

Motion: Mr. Pangrazio moved and Mr. Davis seconded to approve the foregoing resolution...Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY OFFICE OF WORKFORCE DEVELOPMENT: PARTYMAN CATERING & RENTAL & THE BONADIO GROUP

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Office of Workforce Development/Youth Bureau, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

| <u>Contractor</u> | <u>Term</u> | <u>Amount</u> |
|---|----------------------|---------------------------|
| Partyman Catering & Rental 1515 West Henrietta Road Avon, NY 14414 For: Teen Recognition Dinner | 4/27/22 (event date) | Not to exceed \$17,000.00 |

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|------------------------------|--------------------|------------------|
| Local share and ticket sales | \$14,000 | Yes |

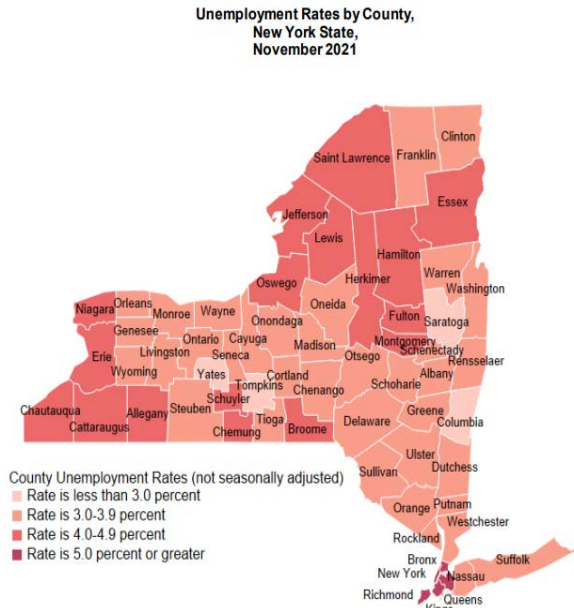
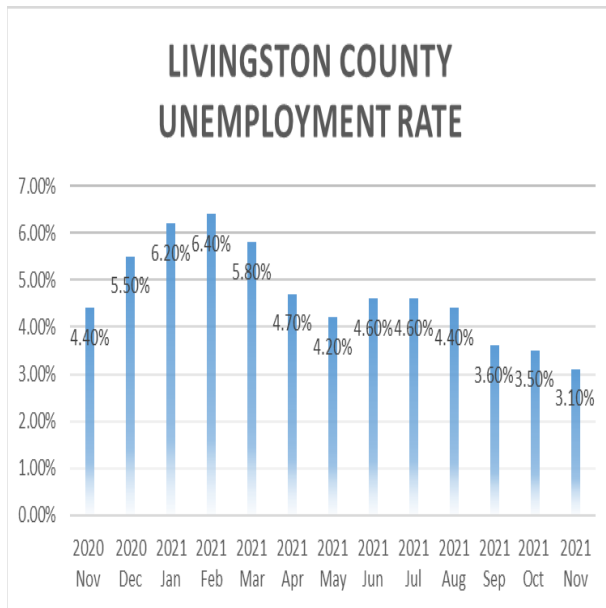
| | | |
|---|----------------|---------------------------|
| The Bonadio Group 171 Sully’s Trail, Suite 201 Pittsford, New York 14534-4618 For: Sub Recipient Auditing of WIOA Contractors | 1/1/22-6/30/22 | Not to exceed \$19,999.00 |
|---|----------------|---------------------------|

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|---|--------------------|------------------|
| Workforce Innovation and Opportunity Act (WIOA) | \$0 | Yes |

Mr. Snyder reviewed the contracts for approval. Partyman is the exclusive catering vendor for the venue. There are additional tickets sold to guests that will lower costs by ~\$3,000. Mr. Snyder reviewed the auditing services contract.

Motion: Mr. Pangrazio moved and Mr. Wester seconded to approve the foregoing resolution. Carried.

Livingston County Unemployment Rate.



The unemployment rate for December was not available at the time of submission.

Department Activity Report

| Activity | December 2021 |
|---|---------------|
| Job Openings Posted with NYS DOL | 504 |
| Unique Office Visits | 82 |
| Individual Appointments | 29 |
| Adults/Youth in Training | 19 |
| Employer Pre-Hire Assessments | 7 |
| WIOA Youth Enrolled in Services (34 by 6/30/22) | 19 |
| WIOA Adults Trained (35 by 6/30/22) | 18 |

Program Report

Summer Employment Audit – NYSOTDA completed an audit of our TANF summer youth employment program and recommended our program to the Commissioner of NYSOTDA as a model program. This was largely due to the fact that we are able to serve a high number of youth with disabilities (67% of our program participants).

CNA Training – BOCES is holding a TNA (Temporary Nursing Assistant) to CNA (Certified Nursing Assistant) program the second week of February. We have 6 current employees identified to participate in the program. We are exploring alternative training providers for more classes.

NYS DOL – When PUA (Pandemic Unemployment Assistance) was implemented, the Feds did not require any documentation and applicants only had to attest that they met the program requirements. With the passage of the Continued Assistance Act, New York State is required to obtain documentation from customers who collected Pandemic Unemployment Assistance after 12/27/20.

CNR Recruitment Strategies – The movie theater campaign starts this weekend at the Geneseo Movie Theater. We have also secured a billboard in Avon to highlight employment opportunities.

Highway Department – Andrew Guesno from Retrolight Studios completed a recruitment video for the Livingston County Highway Department.

CENTER FOR NURSING & REHABILITATION – STEPHEN WOODRUFF

Pre-approved Informational Item(s) To Be Reported

FINANCIAL/OPERATIONAL UPDATES:

- a) Report on Post Audit – Financial Meetings and Activities.
- b) Occupancy – As of January 25th, 2022 occupancy was 62%.
- c) Cash Flow - The CNR's Cash Flow Report as of January 21, 2022, \$7,274,739 in Reserves. Budget Variance – The November 2021 budget variance report will be distributed and discussed at the committee meeting.

Mr. Woodruff updated the Committee on facility operations and activities for January. Mr. Woodruff reviewed the vaccination status for staff and residents. Vaccinations clinics are being held weekly on Wednesdays. As of today, 374 staff fully vaccinated, 2 are partially vaccinated, 74 are boosted, of which 45 are hands-on care staff. There are 214 staff eligible for the booster and Mr. Woodruff is hopeful that they will accept the booster. They are continuing to work with Workforce Development on recruitment strategies and marketing. On January 14 they activated contingent staffing strategy to reduce the number of people on furlough. There are 12 residents with covid in the quarantine area. Mr. Woodruff reviewed the status of the minimum staffing mandate and the daily monetary penalties if you are out of compliance. We have a TNA to CNA training program to begin at Boces in February. Mr. Woodruff reviewed the survey cycles and the five star rating. The facility is at three star overall rating. Mr. Woodruff reviewed annual recertification survey and any deficiencies. This is the best survey the facility has received since opening. Mr. Woodruff reviewed the National Guard survey and that he has requested six guardsmen. On 1/28 they received an email from Health Resources & Services Administration that they are continuing to evaluate our Phase 3 funding application. In talking to Bonadio, this is a good sign because it means that they have not declined our plan. There was discussion on how the guardsmen will be deployed at the facility if received and what will be required before they can work in the facility. Mr. Coyle reviewed the survey process and explained that the survey results that came in from the state is great news and a real testament to Steve and the staff.

Informational Item(s) Written Only

- 1) Reports - Absenteeism, Mandation, FMLA, Payroll Performance, Work Related Injuries, Report Card
- 2) Current FT Nursing Assistant vacancies are: Night Shift 16, Evening Shift 28, Day Shift 37
- 3) Nurse Recruitment – The CNR is actively recruiting qualified applicants.
 - a) There are currently 3 Full Time Day and 2 Part Time Day Shift LPN, 11 Full Time and 3 Part Time Evening shift LPN and 5 Full Time and 4 Part Time LPN Night Shift vacancies.
 - b) There are currently 6 Full Time day shift RN, 2 Full Time and 1 Part Time Evening Shift RN, & 1 Full Time Night Shift RN vacancies.
 - c) There are currently 11 Part Time Day Shift, & 11 Part Time Evening Shift PCA vacancies.
 - d) There are currently 4 Part Time Day Shift and 6 Evening Shift Uncertified Nursing Assistant vacancies.
- 4) Beacon Solutions Monthly Report – to be distributed.
- 5) On Dec. 31st, Governor Hochul issued Executive Order (EO) 4.4, extending the statewide health care staffing emergency and temporarily suspending the minimum nursing hours (i.e., 3.5 hours per resident day) and minimum direct care spending requirements (i.e., 70/40) for nursing homes that were otherwise slated to take effect on Jan. 1, 2022. Specifically, the EO provides that, in light of the staffing shortage caused by the COVID-19 public health emergency, the following are suspended or modified: the minimum nursing hours statute "to the extent that failure of a nursing home to meet the daily average staffing hours will not be held to be a violation of the Public Health Law"; the minimum direct care spending statute "to the extent that failure of a residential health care facility to spend a minimum of seventy percent of revenue on direct resident care, and forty percent of revenue on resident-facing staffing, will not be held to be a violation of the Public Health Law." The EO and the suspension of the requirements are effective through Jan. 30, 2022.
- 6) On January 4, 2022 the NYSDOH issued the Interim Advisory on Return-to-Work Protocols for Personnel with SARS-CoV-2 Infection or Exposure to SARS-CoV-2 in Healthcare Settings. On Jan. 4th, the Department of Health (DOH) released return to work directed to all health care settings and providers,

including nursing homes, adult care facilities (ACFs), and home care. The guidance further clarified previous guidance issued on Dec. 24, 2021 for health care personnel (HCP) and when to follow the Centers for Disease Control and Prevention (CDC) return to work guidance for HCP. This guidance supersedes return to work guidance for HCP issued before Dec. 24, 2021. The guidance notes that transition from conventional to contingency to crisis strategies should be based on ability to provide essential services, as determined by the facility and facility notification of the DOH and the Surge and Flex Operations Center.

- 7) On January 13, 2022, all Residents and Family members were notified of the Center's NYSDOH *Health Advisory: Nursing Home Staff and Visitation Requirements*, dated 01/12/2022, all licensed nursing homes must verify that visitors have received a negative SARS-CoV-2 test result one day prior to visitation for antigen tests and two days prior to visitation for NAAT (e.g. PCR) tests. All visitors may use either NAAT testing or antigen testing. This means, for example, that a test for a Sunday visit should be conducted no earlier than Saturday if it's an antigen test or Friday if it's a PCR test. Any PCR or antigen test used must either have Emergency Use Authorization by the U.S. Food and Drug Administration or be operating per the Laboratory Developed Test requirements by the U.S. Centers for Medicare and Medicaid Services. In the event that a visitor does not have other valid proof of a negative test conducted within the required timeframe, they will be offered an iHealth OTC COVID-19 Antigen Rapid Test and will be required to self-test at the facility, in a designated self-testing area located in the ground floor atrium. Compassionate caregiving visitors, within the meaning of Public Health Law §2801-h, who are visiting in anticipation of the end of a resident's life or in the instance of a significant mental, physical, or social decline or crisis of a resident. In any case where such an exception is made, the visitor must wear a N95 or KN95, gown, gloves and a face shield.
- 8) On January 21, 2022, the Department Of Health issued guidance notifying "covered entities" that new regulations had taken effect requiring health care personnel to receive COVID-19 booster vaccinations. The booster mandate will not be enforced until Feb. 21, 2022. It requires personnel to receive any booster or supplemental dose as recommended by the CDC, absent receipt of a medical exemption. Covered entities are directed to ensure that personnel currently eligible for a booster dose have documentation of compliance with the booster mandate by Feb. 21' and that personnel not currently eligible receive their booster within 30 days of becoming eligible.
- 9) COVID-19 Vaccination Booster Clinic - Vaccination boosters are offered and available to residents and staff on weekly basis. As of 01/25/22 The resident vaccination acceptance rate is 98.77% and the booster rate is 92.6%. The current staff number that are fully vaccinated is 98.9% and the booster rate is 19.1%.
- 10) On January 25, 2022 the NYSDOH arrived at the LCCNR for their Annual Survey.
- 11) Genesee Valley B.O.C.E.S. is scheduled to facilitate a TNA to CNA class in the month of February, with an anticipated enrollment of 6 students from the Center.
- 12) Garden of Life (G.O.L.) Adult Day Health Care Program – The program remains suspended at this time.
- 13) NYS-DOH reporting continues on a daily basis, 7 days per week, via the HERDS survey in the Health Commerce System.
- 14) The CNR reports survey data to the CDC, via the National Healthcare Safety Network, twice per week.
- 15) The CNR initiated reporting weekly vaccination data to the CDC, via the National Healthcare Safety Network.
- 16) The CNR's PPE supplies remain above the minimal requisite 60-day supply. The CNR maintains a 90-day supply on hand.
- 17) The Center continues to communicate with Residents / Families weekly via telephone calls, electronic communication(s) and letters.
- 18) Dialysis Extension Clinic (D.E.C.): The National Dialysis Accreditation Commission was on-site on 01/19/22 to complete an on-site inspection of the Dialysis Extension Clinic.
- 19) Cooling Tower – The cooling tower replacement project started November 17, 2020. Awaiting completion of final project punch list items/ close out items remain pending. Awaiting electrical engineering to verify wiring integrity associated with motor starter and engineering is in process of reviewing turnover documentation.

COUNTY ADMINISTRATOR – IAN COYLE

Action Item(s) To Be Reported

1. PROCLAIMING MARCH 2022 AS DEVELOPMENTAL DISABILITIES AWARENESS MONTH IN LIVINGSTON COUNTY

WHEREAS, developmental disabilities affect more than 7 million Americans and their families; and

WHEREAS, public awareness and education can enhance a community’s understanding of the issues affecting people with developmental disabilities; and

WHEREAS, people with developmental disabilities can be vital and vibrant members of our communities, improving the quality of life for all of us; and

WHEREAS, the month of March has been designated Developmental Disabilities Awareness Month, with 100,000 members and 600 Chapters of The Arc undertaking public awareness, educational, and fundraising initiatives; and

WHEREAS, The Arc of the United States is the nation’s leading volunteer-based organization advocating for and with people with developmental disabilities and their families; now, therefore, be it

RESOLVED, the Livingston County Board of Supervisors does hereby proclaim March 2022 as Developmental Disabilities Awareness Month in Livingston County, New York, and urges the citizens of Livingston County to give full support to efforts that work towards enabling people with developmental disabilities to live full and productive lives of inclusion in our communities.

Director comments: Once approved by Committee this resolution will be on the February 23 Board agenda.

Motion: Mr. Pangrazio moved and Mr. Davis seconded to approve the foregoing resolution Carried.

2. APPOINTING COMMISSIONER OF SOCIAL SERVICES – TRACY MC CAUGHEY AND REFER THIS MATTER TO THE 2/22/22 WAYS AND MEANS COMMITTEE

WHEREAS, the office of Commissioner of Social Services shall become vacant on February 27, 2022 at 11:59 p.m. due to the retirement of Commissioner of Social Services Diane Deane;

WHEREAS, the County Administrator has recommended the appointment of a successor Commissioner of Social Services pursuant to his powers and duties as specified in Section 4 (C) of Local Law E-2007; and

WHEREAS, the Ways and Means Committee has reviewed the recommendation of the County Administrator, concurs with it, and likewise recommends to the Board of Supervisors said appointment; and

WHEREAS, the Board of Supervisors wishes to make appointment consistent with these recommendations; now, therefore, be it

RESOLVED, that the 2022 Department Head Salary Schedule is amended as follows:

Department of Social Services

Appoint Tracy McCaughey of 50 Westview Crescent, Geneseo, New York to the position of Commissioner of Social Services for a term commencing February 28, 2022 at 12:00 a.m. and terminating May 31, 2026, at an annual salary of \$112,000.00.

Mr. Coyle reviewed the recruitment process and the recommendation of Tracy McCaughey to the position of DSS Commissioner.

Motion: Mr. LeFeber moved and Mrs. Erdle seconded to approve the foregoing resolution..... Carried.

Once approved by Committee this resolution will be on the February 23 Board agenda.

ADJOURNMENT

Mr. Wester moved and Mr. Horr seconded to adjourn the meeting at 10:46 a.m.

DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

Informational Item(s) Written Only

- The state has moved to a self-attestation portal, which is linked on our web page. It is for the employer; the employee can print out their self-attestation for their isolation order. The state has moved away from contract tracing. The biggest move is from ten (10) to five (5) day isolation.
- SUNY Geneseo has opened their testing site Monday-Friday.

- The Health Department offers home-test to individuals that need a test.
- We do test those that are required to be POC tested – i.e. nursing home staff and Hospice nurses.
- The schools in our county are contact tracing. Schools in other counties aren't, because they don't have to.
- We test to stay; to keep the child in the classroom.
- We are also allowing extra-curricular activities.
- We are planning vaccine clinics. We do walk-in clinics as well as drive-through clinics. We have done clinics at Avon and Dansville School.
- We are working on our Strategic Plan.
- Be Well in Livingston - Mt. Morris (BWIMM). Looking at Food Insecurity in setting up greater access to fresh fruits with no grocery stores in Mt. Morris.
- Community Health Assessment is due next year. Our Leadership Team has started meeting. We will get some of the data indicators. We are partnering with Common Ground Health.
- Facebook followers increased by 20%.
- We continue to process new and existing service provider contracts.
- Pre-K - In December, we billed 2,570 claims = \$187,622 and received \$109,482 in revenue from past months billings.
- Early Intervention - In December, we billed 177 claims = \$2,450 and received \$1,750 in revenue from past months billings.
- We have submitted our application for the USDA Breastfeeding Award of Excellence Gold award. We will find out in August 2022 if we have won the award for our agency.
- WIC participants can now use their eWIC card at self-checkout registers at any WIC approved Tops or super Wal-Mart stores. The state is in the process of adding more availability of curbside pick-up options for WIC participants.
- For the month of December, 584 WIC appointments and were completed; our show rate was 84%.
- MH staff vaccine mandate still pending. While it is required for some settings, it is not for a county run clinic. We do have a fair number of staff in the MH clinic that are unvaccinated, OSHA's ruling was stopped, so we do not have to test unvaccinated staff weekly, similar to what the schools are now doing.

Respectfully submitted,
Michele R. Rees, IIMC-CMC
Clerk of the Board