

**PUBLIC SERVICES COMMITTEE MEETING MINUTES  
WEDNESDAY, FEBRUARY 2, 2022  
10:00 A.M.**

PRESENT: G. Deming, M. Schuster, W. Devine, M. Falk, D. LeFeber, D. Pangrazio, W. Wadsworth, A. Ellis, B. Mann, S. Hillier  
 ABSENT: C. DiPasquale,

Public Services Chair Jerry Deming asked County Historian Amie Alden to lead the Pledge of Allegiance.

**COUNTY HISTORIAN – AMIE ALDEN**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF COUNTY HISTORIAN: LUCIDEA TECHNOLOGIES (U.S.) CORP**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Department of County Historian according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Lucidea Technologies (U.S) Corp. 500 Unicorn Park Drive 5 <sup>th</sup> Floor Woburn MA 01801	12/22/21-12/22/24	\$16,311.00

For: Three (3) year Presto Software subscription service includes: hosting, licenses, support, and maintenance. Year one (1) fee of \$9,100 includes implementation and subscription fee; year two (2) subscription fee of \$3,570; and three (3) subscription fee of \$3,641.

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
Livingston County	100%	yes

**Director's Comments:**

This software is necessary to replace the search engine that was maintained by ITS on the AS 400 system that is no longer supported.

Ms. Alden reviewed the contract for approval.

*Motion: Mr. Falk moved and Mr. Schuster seconded to approve the foregoing resolution.....Carried.*

**EMERGENCY MANAGEMENT SERVICES – ANDREW BRODELL**

**Action Item(s) To Be Reported**

**AWARDING BID AND AUTHORIZING THE PURCHASE OF ONE (1) NEW 2022 FORD F-250 XLT FOR LIVINGSTON COUNTY EMERGENCY MANAGEMENT SERVICES – ORLEANS FORD**

WHEREAS, after the proper legal advertisement seeking bids for one 2022 Ford F-250 or F-350 or the equivalent pick-up truck for the Emergency Management Services Office, one (1) bid was received and opened January 21, 2022; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby awards the following bid and authorizes Livingston County Emergency Management Services to purchase through a Livingston County Sealed Bid from Orleans Ford of 1405 S Main St, Medina, NY 14103, one (1) new Ford F-250 XLT at a cost of \$52,852.50.

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
A3640	100%	Yes X No

Mr. Brodell reviewed the bid attempts and the final vehicle bid for approval. The current Tahoe will be used by the Deputy Director as the primary command vehicle. Mr. Brodell explained that he has been to 15 structure fires since his appointment. The anticipated delivery date is three months.

*Motion: Mr. Pangrazio moved and Mr. LeFeber seconded to approve the foregoing resolutionCarried.*

The Tier III training has been canceled for tomorrow.

### **Informational Item(s) Written Only**

- Responded to 11 house fires and 2 vehicle fires since hire date.
- Acquired new 24-foot trailer for rope rescue and flood response
- Developing new OEM patch to represent the agency
- Updating state grants to reflect current office needs and future goals
- Digitizing resource inventory and contact information for field use

### **COUNTY CLERK – ANDREA BAILEY**

#### **Pre-approved Informational Item(s) To Be Reported**

##### **- Department Update**

- **County Clerk**
  - 2021 in Review
  - 2022 Department Initiatives
- **DMV**
  - 2021 in Review
  - 2022 Department Initiatives

Ms. Bailey reviewed the report for fees collected for 2021. Of the ~\$10M taken in, ~\$7M is turned over to the state. We did have very good mortgage recording collections last year and Ms. Bailey reviewed anticipated changes in the mortgage interest rates. Ms. Bailey reviewed department activities and initiatives for the County Clerk's and DMV offices. They have had 87 credit card transactions since January 3. Ms. Bailey reviewed the increased online activities in the County Clerk's office. Ms. Bailey reviewed the online DMV activities and how they are focusing on getting residents to do their business in the office so that more of that money stays in the County. Ms. Bailey explained that she is scheduled to speak to some Rotary meetings and is available to speak to other organizations.

Ms. Bailey announced that she is appointing Chris Secor as the Deputy County Clerk and shared Ms. Secor's professional experience. Ms. Secor's first day will be 2/7/22.

### **LC WATER & SEWER AUTHORITY – JASON MOLINO**

#### **Pre-approved Informational Item(s) To Be Reported**

1. Quarterly Update-Mr. Molino gave a brief overview of the Water and Sewer Authority and reviewed the quarterly update presentation.

### **PLANNING – ANGELA ELLIS**

#### **Action Item(s) To Be Reported**

##### **1. AUTHORIZATION TO SUBMIT A USDA RECONNECT APPLICATION FOR PURPOSES OF EXPANDING BROADBAND INFRASTRUCTURE THROUGHOUT LIVINGSTON COUNTY AND REFER TO THE WAYS AND MEANS COMMITTEE**

WHEREAS, reliable, high-speed, affordable access to internet service is imperative for Livingston County residents, businesses, farms, schools, nonprofit organizations, and visitors; and

WHEREAS, investment in internet service will foster economic development, job growth, rural entrepreneurship, and innovative technologies; and

WHEREAS, Livingston County completed an engineering study and public input survey which concluded that internet service is either unavailable or of an inadequate quality for many residents, farms and businesses throughout the County; and

WHEREAS, Livingston County wants to prioritize the deployment of broadband infrastructure and wishes to pursue public-private partnerships and funding sources in an effort to effectively achieve greater access to reliable and affordable high-speed internet service throughout the County; and

WHEREAS, the United States Department of Agriculture (USDA) issued a solicitation of applications for the third round of the Rural e-Connectivity Pilot Program (ReConnect) to expand broadband service to rural areas that lack sufficient access to broadband; and

WHEREAS, Livingston County issued a Request for Proposals seeking a public-private partnership for purposes of applying to the USDA ReConnect program for eligible areas, and one proposal was received; and  
WHEREAS, Empire Access was determined to be the most qualified to serve as the private partner; and  
WHEREAS, should funding be awarded, Livingston County will provide the 25% cost share grant funding match required under the terms of the Program with the understanding that the County will fully recover said contribution pursuant to the terms of a negotiated financial agreement with Empire Access; now, therefore, be it

RESOLVED, that Livingston County wishes to partner with Empire Access in jointly preparing an application to the USDA ReConnect Program and hereby fully supports Empire Access as the lead applicant; and be it further

RESOLVED, that the Chairman of the Board is hereby authorized to sign a letter to the USDA declaring the County's intent to partner with Empire Access and provide the required grant funding match for the cost of the project, should funding be awarded.

**Director's Comments:** This resolution authorizes partnership with Empire Access in applying for funding (ReConnect Round 3) to further expand broadband infrastructure in the County. This resolution is a follow-up to the presentation provided to the Board on January 26<sup>th</sup>. Empire Access is the lead applicant. The application is due February 22, 2022. This resolution is being provided for consideration and approval to forward to Ways and Means.

Ms. Ellis reviewed the application for approval today along with the Broadband Reconnect project activities to date.

*Motion: Mr. Pangrazio moved and Mr. Falk seconded to approve the foregoing resolution..... Carried.*

## **2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN A MEMORANDUM OF UNDERSTANDING WITH THE LIVINGSTON COUNTY WATER AND SEWER AUTHORITY FOR PROJECT MANAGEMENT AND OVERSIGHT SERVICES AND REFER TO THE WAYS AND MEANS COMMITTEE**

WHEREAS, on December 23, 2014, an Order On Consent and Administrative Settlement was entered into by and among the State of New York, the County of Livingston, Akzo Nobel, Inc. and Akzo Nobel Salt Inc. (collectively "Akzo Nobel") for purposes of addressing the Retsof Salt Mine collapse that occurred on March 12, 1994. Said Order required Akzo Nobel to pay \$20,000,000.00 jointly to the State and the County with the understanding the proceeds would be used to address the impacts of the collapse; and

WHEREAS, the Livingston County Board of Supervisors authorized the County Administrator to form a committee, now known as the Akzo Settlement Committee, for purposes of developing policies and procedures and providing recommendations on projects to be funded through the use of the Akzo Nobel settlement funds; and

WHEREAS, Resolution 2021-185 formally approved the Akzo Settlement Committee's recommendation to fund a project for the planning and engineering work needed to improve the public drinking water infrastructure for the Towns of Leicester and York and authorized the County Administrator to submit the required documentation to the New York State Attorney General's Office and the New York State Department of Environmental Conservation for purposes of obtaining approval to utilize Akzo Nobel settlement funds for this project. Said approval was subsequently received from these state agencies on or about July 8, 2021; and

WHEREAS, the Akzo Settlement Committee strongly believes project management and oversight assistance is needed for the project. Pursuant to discussions with the Livingston County Water and Sewer Authority's Executive Director, the Committee has become aware of the Authority's strong qualifications and staff capacity to provide the needed project management and oversight assistance. Furthermore, the project corresponds nicely with the Authority's mission to provide high quality, environmentally sound, efficient, reliable, and affordable water and sewer services to the people who live, work and visit Livingston County. As such, the Akzo Settlement Committee recommends the execution of a Memorandum of Agreement between Livingston County and the Authority relative to the Authority providing desired project management and oversight assistance; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby supports the recommendation of the Akzo Settlement Committee and the Chairman of the Board of Supervisors is hereby authorized to sign any

and all necessary Memorandum of Agreement documents with the Livingston County Water and Sewer Authority, subject to review and approval by the New York State Attorney General's Office, the New York State Department of Environmental Conservation, the Livingston County Administrator, and the Livingston County Attorney.

Director's Comments: The County submitted an application (\$700,000 total; 50/50 match of which \$350,000 was Akzo Settlement Funds) to the Northern Border Regional Commission to fund planning, environmental, design and engineering work and partial implementation of water infrastructure improvements for the towns of Leicester and York. The County's application was not awarded funding. After much discussion, the Akzo Settlement Committee would like to recommend that the County still use \$350,000 of the Akzo Settlement Funds for the planning, environmental, design and engineering work for the water infrastructure improvements as originally intended. The Executive Director of the Livingston County Water and Sewer Authority has offered to provide project management and oversight services at no cost to the County. A Project Management Committee would be formed comprising representatives from the Akzo Settlement Committee and the Water and Sewer Authority. This resolution is being provided for consideration and approval to forward to Ways and Means.

Ms. Ellis reviewed the MOU for approval today and the settlement committee discussions to continue support of this project. Ms. Ellis is seeking Committee approval today and referral to the Ways and Means Committee.

*Motion: Mr. LeFeber moved and Mr. Schuster seconded to approve the foregoing resolution .Carried.*

### **3. APPROVING THE OFFICIAL UNDERTAKING OF PUBLIC EMPLOYEES FIDELITY (BLANKET) BOND FOR GENESEE FINGER LAKES REGIONAL PLANNING COUNCIL**

WHEREAS, the County of Livingston has appropriated the sum of \$10,967.00 as its share of the Year 2022 operating funds of the Genesee Finger Lakes Regional Planning Council; and

WHEREAS, pursuant to Section 119-00 of the General Municipal Law of the State of New York, the County is authorized to provide for the payment of such appropriations to an officer of the agency designated by the agency to receive such monies provided that such officer shall have executed an official undertaking approved by the governing body of the County; and

WHEREAS, the Genesee Finger Lakes Regional Planning Council has designated Paul Gavin, Executive Director of the Council, as the officer to receive payments of such monies; and

WHEREAS, the Genesee Finger Lakes Regional Planning Council has secured a Public Employees Fidelity (Blanket) Bond, issued by National Grange Mutual Insurance Company, providing faithful performance blanket bond coverage for officers and employees of the Council in the amount of \$500,000.00;

now therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby approves such bond as the official undertaking required pursuant to Section 119-00 of the General Municipal Law; and be it further

RESOLVED, that a copy of this resolution shall be forwarded to the offices of the Genesee Finger Lakes Regional Planning Council.

Director's Comments: This is an annual resolution approved by the Board of Supervisors. The NYS General Municipal Law requires counties participating in regional planning agencies to annually approve an "official undertaking" which can consist of a Public Employees Fidelity (Blanket) Bond for that officer of the agency designated to receive monies appropriated by member counties. This bond is to provide faithful performance blanket bond coverage for the designated officer in the amount of funds being managed. In 2022, the total amount of funds being managed by the Regional Planning Council at any point during the calendar year will be approximately \$500,000. The County's contribution is included in the 2022 County Budget.

Ms. Ellis reviewed the Council representatives for Livingston County and that Paul Gavin is the new Council Director. This is the first increase in many years.

*Motion: Mr. Falk moved and Mr. Devine seconded to approve the foregoing resolution..... Carried.*

### **4. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF PLANNING: CC ENVIRONMENT & PLANNING, CPL, HUNT ENGINEERS,**

**ARCHITECTS, LAND SURVEYORS & LANDSCAPE ARCHITECTS, DPC, MRB GROUP, OSWEGO COUNTY SOIL AND WATER CONSERVATION DISTRICT**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Planning Department, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>CC Environment &amp; Planning</b>	2/1/22-6/1/22	Not to exceed \$990.00

23 Jackson Street  
Batavia, NY 14040

For: Professional design services for the 2021 Conesus Lake Watershed Management Plan Annual Report.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Environmental Protection Funds through NYS DEC: Finger Lakes-Lake Ontario Watershed Protection Alliance (CLAWS 31)	0%	Yes

Director's Comments: This contract will allow CC Environment & Planning to prepare the Conesus Lake Watershed Council Annual Report for 2021. Planning staff prepares the report content and the consultant creates the layout and final product.

<b>CPL</b>	2/9/22-6/1/22	Not to exceed \$5,000.00
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205 St. Paul Street  
Suite 500  
Rochester NY, 14604

For: Feasibility study in preparation for a NYS Consolidated Funding Application for stormwater management at the corner of Long Point Road and West Lake Road

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Environmental Protection Funds through NYS DEC: Finger Lakes-Lake Ontario Watershed Protection Alliance (CLAWS 31)	0%	Yes

Director's Comments: This contract will allow CPL to prepare a feasibility study that would fulfill the requirements for an upcoming CFA grant application to install a stormwater management facility in the Town of Geneseo at the corner of Long Point Road and West Lake Road.

<b>HUNT Engineers, Architects, Land Surveyors &amp; Landscape Architects, DPC</b>	1/1/22-4/1/22	Not to exceed \$7,500.00
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Airport Corporate Park  
100 Hunt Center  
Horseheads, NY 14845

For: Professional services for preparing the ReConnect Round 3 Application

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County budget	100%	Yes

Director's Comments: This contract will allow Hunt Engineers to work with our team and prepare the ReConnect Round 3 Application on behalf of the County and Empire Access. Empire Access is the lead applicant.

<b>MRB Group</b>	2/1/22-4/1/22	\$12,500.00
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145 Culver Road  
Suite 160  
Rochester NY 14620

For: Professional services for analyzing costs and financial feasibility of creating supportive housing units for the homeless and those at risk of homelessness.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County budget	100%	Yes

Director's Comments: This contract will allow MRB Group to perform a financial feasibility analysis of creating supportive housing units for the homeless and those at risk of homelessness. The analysis assumes that

substantially all of the capital costs of such a project will come from grant funds or other public funds and that, specifically, no permanent debt will need to be issued and supported by cash flows from the project. If in the course of our research, we determine otherwise, we will adjust our analysis accordingly and report this change back to the Committee.

**Oswego County Soil and Water Conservation District** 4/1/22-12/31/24 \$89,200.00

3105 State Route 3  
Fulton, NY 13069

For: Pass Through of Finger Lakes-Lake Ontario Watershed Protection Alliance funds for Conesus Lake Aquatic Weeds Strategy (CLAWS 32)/Conesus Lake Watershed Management Plan implementation efforts.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Environmental Protection Funds through NYS DEC: Finger Lakes-Lake Ontario Watershed Protection Alliance	0%	Yes

**Director’s Comments:** This contract will provide the funding to continue Conesus Lake Watershed Management Plan implementation efforts.

Ms. Ellis reviewed the contracts for approval.

*Motion: Mr. Schuster moved and Mr. Falk seconded to approve the foregoing resolution..... Carried.*

**5. AWARDING BID FOR THE PLANNING DEPARTMENT FOR LIVINGSTON COUNTY WATER SYSTEM LEAK DETECTION: GROUND PENETRATING RADAR SYSTEMS, LLC**

WHEREAS, after the proper legal advertisement seeking bids for the Livingston County Water System Leak Detection project, one bid was received and opened on January 11, 2022, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Ground Penetrating Radar Systems, LLC</b>	2/10/22-10/1/22	\$72,550.00
5217 Monroe Street Toledo, Ohio 43623		

For: County-wide leak detection survey of municipal water infrastructure

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
	0%	Yes

**Director’s Comments:** As you know, the Livingston County Comprehensive Water Supply Study Update document was completed in December 2020. The project was funded through the NYS Department of State Local Government Efficiency Grant Program. The project also included identification of equipment and services to be purchased and cost estimates, to be part of a shared services arrangement with interested involved agencies. As result, a portion of the grant funding is being used for a county-wide leak detection survey of municipal water infrastructure in the spring of 2022. All water systems were contacted about their interest in participating. The grant will cover 100% cost of the vendor services.

Ms. Ellis reviewed the bid process for the project and explained that we will need a grant extension to complete this work. GPRS has agreed to hold their pricing if there is a delay in receiving the state response to the grant extension.

*Motion: Mr. LeFeber moved and Mr. Falk seconded to approve the foregoing resolution..... Carried.*

Ms. Ellis reviewed the project budget and reported that she is bringing these next two items to Committee for approval now so that there are no delays in getting the project started. She is hoping to bring these to the Board for approval on 2/9. She will send information to the Committee after the bid opening. If she felt there were questions and didn't think it appropriate to put before the Board on 2/9, then Ms. Ellis is requesting approval to send them to Ways and Means on 2/22 for review and approval.

**6. AWARDING BID FOR THE PLANNING DEPARTMENT FOR THE LIVINGSTON COUNTY EMERGENCY COMMUNICATIONS SYSTEM UPGRADE PROJECT PHASE 6 – CONTRACT 2:**

**EQUIPMENT SHELTER: TBD**

WHEREAS, after the proper legal advertisement seeking bids for the Livingston County Emergency Communications System Upgrade Project Phase 6 – Contract 2: Equipment Shelter, \_\_\_ bids were received and opened on February 8, 2022, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>TBD</b>	N/A	TBD
For: Purchase of equipment shelter for new emergency communications tower located at the Livingston County Emergency Operations Center		

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
NYS Division of Homeland Security and Emergency Services Statewide Interoperable Communications Grant Program	0%	Yes

*Motion: Mr. Pangrazio moved and Mr. Schuster seconded to approve the foregoing resolution pending the bid opening results..... Carried.*

**7. AWARDING BID FOR THE PLANNING DEPARTMENT FOR THE LIVINGSTON COUNTY EMERGENCY COMMUNICATIONS SYSTEM UPGRADE PROJECT PHASE 6 – CONTRACT 3: STEEL MONOPOLE ANTENNA TOWER: TBD**

WHEREAS, after the proper legal advertisement seeking bids for the Livingston County Emergency Communications System Upgrade Project Phase 6 – Contract 3: Steel Monopole Antenna Tower, \_\_\_ bids were received and opened on February 8, 2022, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>TBD</b>	N/A	TBD
For: Purchase of steel monopole antenna tower to be located at the Livingston County Emergency Operations Center		

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
NYS Division of Homeland Security and Emergency Services Statewide Interoperable Communications Grant Program	0%	Yes

Director’s Comments: These resolutions authorize the purchase of equipment for developing the new emergency communications tower at the EOC.

*Motion: Mr. LeFeber moved and Mr. Falk seconded to approve the foregoing resolution pending the bid opening results..... Carried.*

**8. AMENDING THE 2022 HOURLY EMPLOYEE SALARY SCHEDULE: PLANNING**

RESOLVED, that the 2022 Hourly Salary Schedule is amended as follows:

**Planning:**

- Create one full-time Community Development Specialist position.

Director’s Comments: We currently have one Part-Time Community Development Specialist position. I would like to make the PT position into a FT position. The PT position is currently filled.

Ms. Ellis explained that this resolution is to create a FT Community Development Specialist Position – Grade 14. We currently have one an individual working as a PT Community Development Specialist and PT as Program Specialist providing support the Land Bank Corporation. The job entails working on various County programs and projects primarily in support of Administration and special projects These are non CSEA positions. Ms. Ellis would like to consolidate the two positions into one FT CSEA position. The intent would be for the position to continue working as is on County special projects and programs and still provide support to the Land Bank Corporation. It is anticipated that the Land Bank will contribute funding towards the position. There are some Enterprise grant funds this year and she would envision using some of those funds toward the position. The current Grade 13 base salary between both positions is \$36,502 with no benefits or fringe. The new base salary at Grade 14 becomes \$48,104. The hourly pay rate goes from 24.75 to 26.33. In this particular case, the CSEA contract does affect the starting rate - Under normal situations we would start with the new hire rate, but because of the number of hours and service he has already put in, he can go to the base rate once appointed to the position.

*Motion: Mr. Pangrazio moved and Mr. Schuster seconded to approve the foregoing resolution Carried.*

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### **Informational Item(s) Written Only**

#### **CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES**

##### **Conesus Lake Watershed Council.**

- 1) We were notified by the NYS Department of State that the Conesus Lake Watershed Management Plan Update project was selected for funding in 2022 (\$60,000). The Plan was developed in 2004 and in need of an update after 27 years. Once we are set with a contract with the State, we will be issuing an RFP to hire a consultant to perform the work. This project will take about a year to complete, assuming all goes smoothly with the State contract process.
- 2) We were notified by the NYS Department of Environmental Conservation that the Road Ditch Remediation Project in the towns of Conesus, Geneseo, and Sparta was selected for funding in 2022 (\$973,335). Long Point Road Geneseo (County Highway), Jones Hill Road in Conesus, Story Road (over 14,000 linear feet) in Sparta. The County was the applicant on behalf of the municipalities. \$243,333 local in-kind match is a combination of County and Town labor and highway department equipment.

**Watershed Education Center at Vitale Park (WEC).** See link for schedule:

<https://conesuslake.org/lake-community/475-2021-wec-virtual-program-schedule>

#### **AGRICULTURAL AND FARMLAND PROTECTION BOARD**

**Agricultural District #2 Renewal. Agricultural District #2 Renewal.** Includes Towns of Avon, Conesus, Geneseo, Groveland, Lima & Livonia. The NYS Department of Ag & Markets has certified the renewal of Agricultural District #2.

**Agricultural District #3 Renewal.** The County is contracting with Cornell Cooperative Extension of Livingston County for assistance with the renewal of Agricultural District #3. First mailing to landowners is scheduled for July 2022. Anticipated completion end of year 2022. Agricultural District #3 covers the southern part of the County – 7 towns from Mt. Morris to Springwater.

**Purchase of Development Rights (PDR) Program/Partnership with Genesee Valley Conservancy.** The PDR pre-application selection process will begin in February 2022, with a mandatory workshop for interested landowners being held on February 23<sup>rd</sup> in Room 205 of the Government Center from 6:30 – 8:30 p.m.. Deadline for pre-application submissions will be March 23, 2022.

#### **ENVIRONMENTAL MANAGEMENT COUNCIL (EMC)**

The next meeting of the EMC is scheduled for March 23, 2022. Upcoming activities include preparing the Annual Report and the 2022 Earth Day Award (submission deadline is March 4) and Community Clean Up Event (weekend of April 23).

#### **COUNTY PLANNING BOARD**

The Planning Board now has a dedicated email: [LCPlanningBoard@co.livingston.ny.us](mailto:LCPlanningBoard@co.livingston.ny.us). Referrals can be submitted to this email.



For 2021, the County Planning Board received 112 zoning referrals. 39 (35%) were reviewed by the full board, and 73 (65%) were handled in-house/local option. Of the 39 referrals reviewed by the full board, 16 (41%) concerned solar laws/moratorium, battery energy storage system laws/moratorium, or solar project review. The Planning Board has an Executive Committee meeting scheduled for January 25, 2022. The Committee would like to explore options to streamline the zoning referral review process. Some options being considered include increased use of the County website and online submissions, more information available to the public about the review process and increased availability of project information. They are also working on an update to the by-laws and an updated zoning referral form.

**Next meeting.** The next meeting is scheduled for February 10, 2022.

**LET'S Plan.** In 2021, the Planning Department hosted/presented at four land use trainings, which resulted in over 589 hours of land use training credits. Two sessions were on solar related topics. The last webinar was held in December and 275 people participated. This was a state-wide webinar on special permitted uses and county planning board review of solar projects. Planning staff helped develop this webinar.

**Reminder:** "Evenings with the County Planning Board" is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but they do happen.

**SOLAR:** The Solar Coordinator has been meeting with Code Enforcement Officers and visiting solar sites and coordinating with the Planning Department on technical assistance to municipalities on solar/BESS projects. The Planning Department intern from SUNY Geneseo, Alex Maccallini, will be continuing for the Spring Semester to assist with deliverables for the NYSEDA agreement. The Planning Department is changing the current solar resources website and launching a new website in February 2022 to be a technical and informational resource for municipalities and the public.

## **TRANSPORTATION CONNECTIVITY PLAN IMPLEMENTATION**

### **Comprehensive Mobility Management Strategy:**

The Livingston County Comprehensive Mobility Management Strategy (completed in July 2021) has 2 projects being implemented:

- 1) **Mobility Management Services.** Livingston County has contracted with Arc GLOW for mobility management services, this initiative is currently funded by CSBG monies for a one-year pilot. Exploration for future funding sources is underway and transportation grants are anticipated to be used to continue the pilot. County staff continue to meet regularly with the mobility manager and develop the standard operating procedures.
- 2) **Ride LivINgston.** Staff continues to meet with a working group of mobility management representatives from Monroe and Ontario Counties toward transforming Ride LivINgston into a regional web portal as a resource. The anticipated outcome is a regional mobility management consortium.

**Public Transportation Work Group.** The public transportation work group has continued to meet regularly on implementation of the mobility management program.

## **GENESEE TRANSPORTATION COUNCIL**

**2022-2023 Unified Planning Work Program:** On behalf of the Town of Livonia, the Planning Department submitted an application for funding to develop a *Lakeville Corridor Strategic Plan*. The GTC Planning Committee released the draft project list on January 6<sup>th</sup> for a 30-day public review period. In February, the draft UPWP, including the new projects, will be presented to the GTC Board for approval. Following Board approval, planning funds for new projects will be released starting April 1, 2022.

## **SPECIAL PROJECTS**

### **WATER SUPPLY STUDY UPDATE PROJECT:**

1) The leak detection survey bid document was advertised in December 2021. Bids were due January 11<sup>th</sup>. One bid was received. The leak detection survey is anticipated to start in the spring of 2022. All municipal water systems and LCWSA were interested in participating in this survey. We are planning on using remaining funds to purchase shared equipment such as GPS units, valve exerciser, and related software and training programs.

2) Now that federal and state funding is becoming available, we are encouraging municipalities to use the water supply study as documentation to support their grant applications. Final documents can be viewed at:

<https://www.livingstoncounty.us/1177/Water-Study-Update-Project>;

3) Akzo Settlement Committee. The Committee met on January 12, 2022, to discuss potential consultant scope of work for refining the multiple water supply and infrastructure improvement alternatives identified in the water supply study for the areas affected by the mine collapse. The Executive Director of the Livingston County Water and Sewer Authority (WSA) attended the meeting and offered to provide project management and oversight services for the County. The Committee agreed to make recommendation to the Board of Supervisors about establishing a Memorandum of Agreement with WSA for such assistance.

**BROADBAND PROJECT:** We continue working with Empire Access on the ReConnect Program award. Round 3 ReConnect was announced. We are currently reviewing the eligibility criteria for a possible submission. Hunt Engineers and Planning staff are providing the Board with an overview/update on all our broadband activities on January 26<sup>th</sup> in anticipation of a submission to Round 3 ReConnect in late February.

**RADIO COMMUNICATIONS UPGRADE PROJECT.** We continue work on the planning and design of the new tower at the EOC. We issued a request for bids for the tower and shelter equipment. Bids are due on February 8, 2022. We are working with C&S Engineers on the site construction bid document which we anticipate releasing in February/March. Work continues on the environmental analysis.

**TECHNOLOGY STRATEGIC PLANNING.** GeoCove, GIS consultant, is working with ITS to upgrade the GIS servers to support the new internet mapping platform, which will be completed in February/early March. Planning Department will be arranging meetings with departments for Spring 2022 to discuss app development.

**LAND BANK CORPORATION (LBC).** The Land Bank Board is working on a pro

**ALL HAZARD MITIGATION PLAN PROJECT.** The Draft Plan is currently under review by NYS Division of Homeland Security and Emergency Services and FEMA. The project is anticipated to be completed in March, pending comments from these agencies. County and Towns will need to adopt the Plan this year.

**COVID 19 FEMA Reimbursement (Presidential Disaster Declaration)** – We submitted over \$350,000 in reimbursement requests. We continue work on multiple rounds of appeals and anticipate that final reimbursement will take place in 2022.

## **ADJOURNMENT**

Mr. Schuster moved and Mr. Falk seconded to adjourn the meeting at 11:14 a.m.

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## **BOARD OF ELECTIONS – DAVID DIPASQUALE AND BECKY SCHROEDER**

### **Informational Item(s) Written Only**

1. Payment was received on the Cybersecurity Grant. Thanks to Jason Parker for his efforts on this.
2. In addition to the Livonia Central School Proposition Vote on February 15, 2022, the Village of Dansville contacted us regarding a special election for the Cannabis consumption and dispensaries within the Village. Questions will be presented to village residents on February 15. Permanent absentee information and sample ballots have already been provided.
3. As of this report, most caucuses have taken place for the villages of Avon, Caledonia, Geneseo, Leicester, Lima and Nunda. We will be ramping up election preparation in a couple weeks once candidates have been confirmed.
4. We continue to participate in conference calls with our respective caucuses as well as the NYS BOE to weave through the election law changes. Considerable changes have been made related to absentee ballots, and early voting hours have been extended.
5. Current active voter enrollment stands at 39,628. Democratic: 10,250; Republican: 17,163; Conservative: 923; Working Families: 124; Oth-Green: 114; Oth-Lbt: 138; Oth-Ind: 1,694; Blank- No Party: 9,119; Oth-Blank: 88; Oth-WEP: 9; and Oth-Reform: 6. Inactive enrollment is at 2,294. Total active/inactive voter enrollment: 41,929.

## **CENTRAL SERVICES – WILLIAM MANN**

### **Informational Item(s) Written Only**

#### **Al Lorenz Park: (CIP)**

- 1) The Insurance Adjuster has completed their assessment of storm related damage to Pavilion #2. We are now in the planning process for demolition and reconstruction.

## Murray Hill

- 1) Building #1 – Restoration of existing office space near the Auditorium continues.

## DOH - Dog Control expansion: (Grant)

This project is now substantially complete.

## Government Center: (CIP)

Door locks - Day Automation – Installation of new door readers/locks is 10% complete.

- 1) Cameras – Integrated Solutions – Interior installation of new cameras is 90% complete.  
Exterior installation of eight new cameras will commence when equipment is received.
- 2) Security – New X-ray machine – A new machine was purchased, delivered, and now in service at the front entrance.
- 3) Judge Wesley’s Office Space – Interior painting of the office space is now complete. New Carpet has been ordered. Expected delivery is approximately 8 weeks.

## Sheriff’s Office: (CIP)

- 1) Training Center – Thank you to the Highway Department for their assistance in snow removal around the pavilion. Installation of the rain gutters is to commence.
- 2) Stairs from the upper to lower parking lots – The hillside has been cleared, the foundations/piers have been constructed, and we are in the process of prepping the ground for rock and final placement of the stairs. Unfortunately the recent snow has limited our ability to work on the hillside.
- 3) 911 Center furniture upgrade – Quotes obtained, contract in final completion phase. This project is scheduled for completion in February.

## **EMERGENCY MEDICAL SERVICES – KAREN DEWAR**

### **Informational Item(s) Written Only**

#### **Dispatch Statistics**

1. LCEMS Dispatches 2021 = 5,887
2. County-wide EMS Dispatches 2021 = 12,960
3. LCEMS Dispatches through 1/24/2022 = 393

### **Highlights - Meetings / Activities / Responses**

1. Training with LCSO
2. MLREMS Council meeting hosted at Hampton Corners
3. Medical Director meetings
4. Meeting with LCSO Snowmobile Team regarding off road medical care

## **PROBATION – LYNNE MIGNEMI**

### **Informational Item(s) Written Only**

#### **1. PROBATION DEPARTMENT WORKLOAD**

297 adult offenders supervised in county  
(30 treatment court cases being supervised in drug court)  
25 offenders in other NYS counties  
6 offenders in other states  
10 juveniles supervised  
5 new juvenile referrals  
30 investigations ordered  
3 active EHM cases (0 juveniles; 3 adults; 0 of which are female), 2-Global Positioning  
0 adult placed on probation for willful violation of support  
15 New Leandra’s Law cases (11 CDs)  
0 New Criminal Adolescent Offender Youth Part cases  
6 New Pre-Trial Services

#### **2. MONIES COLLECTED**

\$3,977.75 – restitution

\$2,614.86 – fines  
 \$2,935.00 – DWI supervision fees  
 \$147.25 – EHM fees  
 \$196.23 – restitution surcharge

**3. 2021 COLLECTION TOTALS**

4. \$54,469.92 – restitution  
 5. 29,413.60 – DWI fees  
 6. 12,351.55 – EHM fees  
 7. 2,534.14 – restitution surcharge  
 8. 22,295.60 – TOTAL FINES  
 9. STOP DWI - \$14,700.60  
 10. CASE SUPERVISION - \$3,000.00  
 11. OUT OF COUNTY FINES - \$4,595.00

**3. OUTSTANDING FEES**

\$91,637.40 – DWI Supervision Fees as of 12/30/21  
 \$152,557.65 – EHM fees as of 12/30/21

**4. MEETINGS ATTENDED**

12/9/2021 NYS COPA (Virtual)  
 12/14/2021 COPA Meeting (Livingston County)  
 12/16/2021 Transportation Workgroup Committee  
 12/17/2021 Hillside Advisory Council  
 12/17/2021 Meeting with Greg Bump (Mt. Morris School Superintendent)  
 12/20/2021 Staff Meeting

**5. ADMINISTRATIVE REVIEWS**

One (1) administrative review

**6. TRAINING**

12. Name	13. Date	14. Training	15. Hours	16. Misc.
<b>Lynne Mignemi</b>	12/7/21	Bail Reform: Overview & Impact on DV	1.5	
	12/14/21	Opioid Overdoses & COVID-19	0.75	
<b>Michelle Jordan</b>	None			
<b>Deb Williams</b>	12/7/21	There's More to You than Your Career: Finding Balance And Personal Identity	1.0	
	12/13/21	What is De-Escalation	0.75	
<b>Courtney Sobrado</b>	12/10/21	Aged and Confused	1.5	
	12/20/21	A Beginner's Guide to Online Investigations	1.00	
<b>Liz Laney</b>	None			
<b>Rachel Merrick</b>	None			
<b>Kerrin Chapman</b>	12/29/21	Lessons on Compassionate Policing	1.0	
<b>Katie Dunn</b>	None			
<b>Jason Varno</b>	2021	Law Enforcement Risk Management Group legal update	10.0	
	2021	Training for Chris Kendall (new officer)	9.0	
<b>Josh Wren</b>	12/7/21	Bail Reform: Overview & Impact on DV	1.5	
<b>Holly Laurie</b>	None			
<b>Christopher Kendall</b>	None			

Respectfully submitted,  
 Michele R. Rees, IIMC-CMC  
 Clerk of the Board