

PUBLIC SERVICES COMMITTEE MEETING MINUTES
THURSDAY, MARCH 2, 2023
10:00 A.M.

PRESENT: G. Deming, M. Schuster, W. Devine, M. Falk, D. LeFeber, D. Pangrazio, I. Coyle, A. Ellis, B. Mann, S. Hillier
ABSENT: D. Babbitt Henry

Public Services Chair Jerry Deming asked Lima Supervisor Michael Falk to lead the Pledge of Allegiance.

COUNTY CLERK – ANDREA BAILEY

Action Item(s) To Be Reported

1. PROCLAIMING APRIL AS DONATE LIFE MONTH

WHEREAS, through their membership in the New York State Association of Counties (NYSAC), New York's Counties have come together to collectively support several important causes; and

WHEREAS, in New York State there are approximately 8,100 people waiting for an organ transplant which represents the third highest need in the nation; and there are an estimated 400 New Yorkers that die every year while waiting for an organ transplant; and

WHEREAS, a single individual's donation of the heart, lungs, liver, kidneys, pancreas and small intestine can save up to eight lives; donation of tissue can save and heal the lives of up to 75 others; and

WHEREAS, organ, eye and tissue donation are life-giving and healing acts recognized worldwide as expressions of compassion to those in need; and

WHEREAS, New York State's County governments play a key role in raising awareness of the need for organ, eye and tissue donation through the interactions County officials have with the public with regard to this subject through local DMV offices, local boards of elections, departments of health, naturalization ceremonies and veterans' programs; and

WHEREAS, such interactions by Livingston County officials with the public provide opportunities for the provision of information on how individuals can help their fellow New Yorkers by signing up as organ and tissue donors; and

WHEREAS, counties across New York State are proclaiming the month of April 2023 as "Donate Life Month," and engaging in various awareness activities designed to promote an increase in the number of registered organ, eye and tissue donations; and

WHEREAS, the Livingston County Clerk's Office, through its Department of Motor Vehicles, wish to promote the month of April 2023 as "Donate Life Month" in Livingston County; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby proclaims the month of April 2023 as "Donate Life Month" in Livingston County, and encourages those Livingston County departments and agencies involved in providing information on organ and tissue donations and enrolling in the New York State Donate Life Registry to engage in activities throughout the month to increase the number of organ and tissue donors and promote awareness of the need for organ and tissue donations in Livingston County.

Motion: Mr. Pangrazio moved and Mr. Schuster seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

- Designating April as "Donate Life Month" - Ms. Bailey gave a brief overview on the organ donor options through DMV and the impact of a single donation.

- Department Update

County Clerk & DMV

- o 2022 in Review/Annual Financial Report-Ms. Bailey reviewed highlights from the 2022 Annual Report. Ms. Bailey reviewed the increase on the County retention of a portion of DMV fees in the proposed state budget. There was discussion on the mortgage tax collection shift to more corporate filings than individuals.
- o 2023 Department Initiatives

HIGHWAY – JASON WOLFANGER

Action Item(s) To Be Reported

1. AWARDING BIDS AND AUTHORIZING PURCHASE FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT: VARIOUS CONSTRUCTION MATERIALS & SERVICES THROUGH APRIL 1, 2024

WHEREAS, after the proper legal advertisement seeking bids for Various Construction Materials & Services from April 2, 2023 through April 1, 2024, bids were received and opened on January 24, 2023, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contracts, which are hereby accepted as the lowest responsible bids, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Various Contractors & Suppliers	4/2/23-4/1/24	As Required

For: Annual Bids for Various Construction Materials and Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Highway Department Budget Appropriations	100%	Yes X No

Mr. Wolfanger explained that these contracts are for the annual bids.

Motion: Mr. Falk moved and Mr. Schuster seconded to approve the foregoing resolution..... Carried.

2. AWARDING BIDS AND AUTHORIZING PURCHASE FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT: RENTAL OF VARIOUS PIECES OF CONSTRUCTION EQUIPMENT THROUGH APRIL 1, 2024

WHEREAS, after the proper legal advertisement seeking bids for Rental of Various Pieces of Construction Equipment from April 2, 2023 through April 1, 2024, bids were received and opened on January 24, 2023, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contracts, which are hereby accepted as the lowest responsible bids, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Various Contractors	4/2/23-4/1/24	As Required

For: Annual Bids for Rental of Various Pieces of Construction Equipment

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Highway Department Budget Appropriations	100%	Yes X No

Motion: Mr. Pangrazio moved and Mr. Falk seconded to approve the foregoing resolution..... Carried.

3. AWARDING BIDS AND AUTHORIZING PURCHASE FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT: VARIOUS AGGREGATE MATERIALS THROUGH MARCH 31, 2024

WHEREAS, after the proper legal advertisement seeking bids for Various Aggregate Materials from April 1, 2023 through March 31, 2024, bids were received and opened on January 24, 2023, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contracts, which are hereby accepted as the lowest responsible bids, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Various Contractors	4/1/23-3/31/24	As Required

For: Annual Bids for Various Aggregate Materials

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Highway Department Budget Appropriations	100%	Yes X No

Motion: Mr. LeFeber moved and Mr. Schuster seconded to approve the foregoing resolution . Carried.

4. APPROVING HOURLY RATE TO BE PAID FOR TOWN 10-WHEEL DUMP TRUCKS WHILE ENGAGED IN LIVINGSTON COUNTY HIGHWAY MAINTENANCE & CONSTRUCTION

WORK THROUGH THE END OF 2024

WHEREAS, the hourly reimbursement rate for the year 2022 for Town 10-Wheel Dump Trucks (including operator) was increased to \$104.00 (regular time) and \$116.00 (overtime), and,

WHEREAS, the lowest bid on the 2023 Annual Equipment Rental bid prices for contractor 10-wheel dump trucks is \$110.00, now, therefore be it

RESOLVED, that the hourly rate be increased to \$110.00 (regular time) and \$123.00 (overtime) for the 2023-2024 season for reimbursement to Towns for use of all 10-Wheel Dump Trucks, including operator, while engaged in local County Highway maintenance and construction work, and, be it further

RESOLVED, that said hourly rate shall not apply to long-range hauling of materials to project sites from gravel, stone or asphalt sources, in which case a “per-ton” or “per-cubic-yard” price will be negotiated with the Town, based upon current Annual County Bid prices, and be it further

RESOLVED, that said hourly rates of \$110.00 (regular time) and \$123.00 (overtime) shall remain in effect through March 31, 2024.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Various Livingston County Towns	4/1/23-3/31/24	As Required
For: Rental Rates for Town 10-Wheel Dump Trucks during 2023-24		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County Highway Budget Appropriations	100%	Yes

This year the truck rates went up 42% in the rental bids and the lowest rate submitted was used in determining this rate.

Motion: Mr. Falk moved and Mr. Devine seconded to approve the foregoing resolution..... Carried.

MOTION TO MOVE THE AGENDA

Mr. Pangrazio moved and Mr. Schuster seconded to move the Sheriff Office items to the end of the agenda.....Carried.

CENTRAL SERVICES – WILLIAM MANN

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY CENTRAL SERVICES DEPARTMENT: CPL

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Central Services Department, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
CPL	2/1/2023-1/31/2025	Not to exceed \$100,000.00

255 Woodcliff Drive, Suite 200
Fairport, NY 14450

For: Professional Services for the Programming, Schematic Design, Design Development, Construction Documentation and Construction Administration related to the Livingston County Sheriff’s Office Training Facility Classroom. This is an ARPA project.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
ARPA	0%	Yes X No

Mr. Mann reviewed the contract for approval. The scope of work has not been finalized.

Motion: Mr. LeFeber moved and Mr. Falk seconded to approve the foregoing resolution..... Carried.

2. AMENDING THE 2023 LIVINGSTON COUNTY SALARY SCHEDULE: CENTRAL SERVICES AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the 2023 Livingston County Salary Schedule is amended as follows:

Central Services:

- Create one (1) full-time Carpenter position at Wage Grade 13 CSEA Contract effective March 8, 2023.

- Create three (3) full-time Senior Building Maintenance Mechanic positions at Wage Grade 12 CSEA Contract effective March 8, 2023.

For: Organizational improvements, career laddering, supervisory oversight, and succession planning while addressing the complexities of the projects being completed.

Mr. Mann reviewed the positions for creation. The carpenter position is not budgeted but can be covered by some vacant positions. Mr. Mann explained that he is negotiating an MOA with CSEA to change the current wage grade from 12 to 13 for the senior building maintenance positions.

Motion: Mr. Pangrazio moved and Mr. Schuster seconded to approve the foregoing resolution Carried.

PLANNING – ANGELA ELLIS

Action Item(s) To Be Reported

1. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY PLANNING BOARD: MARY THERESA GLEASON-BLACK & KEITH STEIN

RESOLVED, that the following member is hereby appointed to the Livingston County Planning Board for the term designated:

Livingston County Planning Board			
Name	Address	Title/Representing	Term
Mary Theresa Gleason-Black	1725 Parkside Place, Lima, NY 14485	Village of Lima	1/1/23-12/31/25
Keith Stein	3434 Iroquois Road, Caledonia, NY 14423	Town of Caledonia	1/1/23-12/31/24

Director’s Comments: This resolution appoints Ms. Gleason-Black and Mr. Stein to the County Planning Board as the Village of Lima and Town of Caledonia representatives, respectively. Barry Ingalsbe, former Village of Lima representative, stepped down in December 2022 after serving on the County Planning Board for 26 years. Joan Crunden, former Town of Caledonia representative, stepped down in December 2022 after serving for 18 years.

Ms. Ellis gave a brief overview for the individuals. Barry Ingalsbe and Joan Crunden were both very active members of the Planning Board.

Motion: Mr. Falk moved and Mr. LeFeber seconded to approve the foregoing resolution..... Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF PLANNING: SUNY RESEARCH FOUNDATION OF THE STATE OF NEW YORK, GENESEE FINGER LAKES REGIONAL PLANNING COUNCIL

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Planning Department, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
SUNY Research Foundation of the State of New York P.O. Box 9 Albany, NY 12201-0009	3/1/2023-1/26/2024	Not to exceed \$22,873.00

For: 2023 Conesus Lake water quality monitoring

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
Finger Lakes/Lake Ontario Watershed Protection Alliance (CLAWS 32)	0%	Yes

Director’s Comments:

This resolution authorizes a contract with SUNY Research Foundation for SUNY Geneseo and SUNY Brockport to perform water quality monitoring activities for Conesus Lake.

Genesee Finger Lakes Regional Planning Council 50 W. Main Street	3/1/2023-12/31/2024	Not to exceed \$10,000.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Energy & Research Development Authority (NYSERDA)	0%	Yes

Director’s Comments:

In 2021, the County received grant funding through the New York State Energy Research and Development Authority to hire a part-time Solar Coordinator (position has been filled) and for additional technical assistance services. That contract ends 3/31/2023. NYSERDA is considering a contract extension to December 2024 with an additional \$40,000 for the Solar Coordinator and technical assistance services. G/FLRPC would provide assistance with local law research, review, and creation.

Ms. Ellis reviewed the contracts for approval.

Motion: Mr. Schuster moved and Mr. Falk seconded to approve the foregoing resolution..... Carried.

Pre-approved Informational Items:

1. Update on the Light Up Livingston broadband initiative.

Mr. Ryan Garrison gave an overview of the broadband project and a brief report of the work done since the last update. USDA Reconnect Round 4 is still pending. Megan Crowe reviewed the municipal broadband analysis and the new FCC Map challenge on eligible territories. Ms. Crowe gave an overview of ongoing meetings and activities. Mr. Coyle explained that there may be an earmark option available. Quarterly updates will continue to be scheduled.

Informational Item(s) Written Only

CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES

Conesus Lake Watershed Council. The next meeting will be March 3, 2023.

Watershed Education Center at Vitale Park (WEC). See link for schedule of future presentations:

<https://conesuslake.org/lake-community/wec>

AGRICULTURAL AND FARMLAND PROTECTION BOARD (AFPB)

303-b Petitions. We received plan approval from NYS Ag and Markets.

Agricultural District #3 Renewal. The final report was submitted to Ag and Markets for approval.

ENVIRONMENTAL MANAGEMENT COUNCIL (EMC)

The next meeting of the EMC is March 22, 2023, at 6:30 p.m.

Earth Day Award. Deadline for Earth Day Nominations is March 3rd. Nomination forms can be found here:

<https://www.livingstoncounty.us/108/Earth-Day-Awards>.

COUNTY PLANNING BOARD

Reminder: The Planning Board has a dedicated email: LCPlanningBoard@co.livingston.ny.us. Referrals can be submitted to this email.

Next meeting. The next meeting is scheduled for March 9, 2023.

LET’S Plan Reminder: “Evenings with the County Planning Board” is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but they do happen.

SOLAR. The Planning Department has launched an Alternative/Renewal Energy website,

<https://www.livingstoncounty.us/938/Renewable-Alternative-Energy>, with sections on solar and Battery Energy Storage Systems to be a technical and informational resource for municipalities and the public.

OTHER – MICHELE REES

Action Item(s) To Be Reported

1. **RESOLUTION OPPOSING PROPOSED CHANGES TO THE NEW YORK STATE SOIL AND WATER CONSERVATION DISTRICT LAW**

WHEREAS, in the 1930s soil and water conservation districts were established in local communities throughout the United States in direct response to the environmental disaster of the Dust Bowl. In 1940, the

New York State Soil and Water Conservation Districts Law (“Districts Law”) was enacted creating the State Soil Conservation Committee (“State Committee”) and authorizing counties to create local soil and water conservation districts (“Local Districts”) led by local leadership; and

WHEREAS, Local Districts currently provide all counties in New York State with environmental services, including but not limited to climate resiliency, watershed monitoring, soil health protection, sediment and erosion control, nutrient reduction, stormwater management, forestry management, water quality improvement, education and technical training, invasive species mitigation, green infrastructure, best management implementation, and technical assistance for private citizens, municipalities, and the State; and

WHEREAS, the New York Association of Conservation Districts recently alerted counties of an initiative attempting to drastically amend Article 2 of the Districts Law. Article 2 specifically governs the State Committee and the creation of Local Districts; and

WHEREAS, the proposed legislative amendment significantly modifies the make-up, board size, and scope of work being performed by the State Committee and the boards of Local Districts; and

WHEREAS, the proposal changes the State Committee’s membership by increasing the number of members from five (5) to seven (7) members and completely eliminates the authority of the New York State Grange (“the Grange”) to nominate a member for appointment. This power is instead granted to the Northeast Organic Farming Association of New York. In addition, one of the other members of the State Committee would have to be appointed from a combined nomination list submitted by other newly identified organizations, including but not limited to the state college of agriculture and life sciences at Cornell University and the college of environmental science and forestry of the state university of New York; and

WHEREAS, the legislative amendment also seeks to modify the make-up of Local District boards. While these boards would continue to consist of five (5) members, the three (3) members who are not representatives of the county board would be appointed from a combined list of nominees submitted by newly identified organizations, including but not limited to the New York State Soil Conservation Districts Association, Inc., the local office of Cornell Cooperative Extension, and the local chapter of the National Young Farmers Coalition. The proposed change specifically eliminates the ability of the county grange and the county farm bureau to independently nominate two (2) of the three (3) board members who are not representatives of the county board. Lastly, the proposal allows Local Districts to move from two (2) appointed county legislative representatives to an open election for these positions; and

WHEREAS, the legislative bill creates sweeping changes to the Districts Law that only benefits the organizations involved in drafting it. The proposal would marginalize Local Districts and empower various environmental groups. Projects already being developed or in a state of being completed may be jeopardized; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby strongly opposes the proposed legislative changes to the Soil and Water Conservation Districts Law because of the negative long term economic and environmental impacts to small communities; and be it further

RESOLVED, that the Clerk of the Board shall forward copies of this Resolution to Governor Kathy Hochul, Senator Pam Helming, Assemblywoman Marjorie Byrnes, the New York State Association of Counties and all others deemed necessary and proper.

The Clerk reviewed the opposition resolution that was referred from the Inter County Association of Western New York meeting.

Motion: Mr. Pangrazio moved and Mr. Schuster seconded to approve the foregoing resolution Carried.

2. PROCLAIMING MARCH 24, 2023 AS WOMEN IN AGRICULTURE DAY IN LIVINGSTON COUNTY

WHEREAS, the agricultural industry is part of the foundation upon which our distinct American heritage is built; and

WHEREAS, hardworking American women farmers provide New York State, the Nation, and much of the world with a safe, healthy, affordable, and abundant food supply. There are currently more than 1,200,000 females engaged in agricultural production within the United States thereby making up more than a third of the Nation’s agricultural producers; and

WHEREAS, in 2017, farms operated by women in the United States sold roughly \$148,000,000,000 in

agricultural products, accounting for 38 percent of the total agriculture sales in the United States for that year; and

WHEREAS, in addition to leading farming operations, women working in agriculture make a difference across the United States in various commodity and industry fields, such as research and development, manufacturing, sales and distribution, agricultural education, agribusiness and advocacy, which extends benefits to individuals across the globe through the international trade of the United States; and

WHEREAS, women farmers are vital in fostering the next generation of the agricultural workforce by promoting STEM and agricultural education and entrepreneurial and community initiatives and by serving as mentors for 4-H, FFA, the Cooperative Extension System, and numerous postsecondary agricultural science educator programs; and

WHEREAS, the celebration of Women's Agriculture Day specifically recognizes women farmers from all racial, ethnic, and socio-economic backgrounds and walks of life, who feed us and our families every day, and acknowledges the importance of agriculture as a vital industry and economic driver in New York; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby proclaims March 24, 2023, as Women in Agriculture Day in Livingston County in conjunction with National Women in Agriculture Day and National Women's History Month, honoring and recognizing the important contributions of women to all branches of farming. All citizens are encouraged to recognize women in agriculture and praise the significant impacts these women have had on our food resources; and be it further

RESOLVED, that the Clerk of the Board shall forward copies of this Resolution to Governor Kathy Hochul, Senator Pam Helming, Assemblywoman Marjorie Byrnes, USDA Farm Services Agency, and NY FarmNet.

The Clerk explained that that is resolution was at Assemblywoman Byrnes request.

Motion: Mr. Falk moved and Mr. Schuster seconded to approve the foregoing resolution..... Carried.

MOTION TO MOVE AGENDA

Mr. Coyle requested that the Sheriff’s Office items be moved the 3/6/23 Ways and Means agenda.

Mr. Pangrazio moved and Mr. LeFeber seconded to move the Sheriff’s Office agenda items to the 3/6/23 Ways and Means meeting agenda.....Carried.

SHERIFF’S OFFICE – SHERIFF THOMAS DOUGHERTY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY SHERIFF’S OFFICE: N.O.M.A.D. ENTERPRISES, INC., LIFE SAFETY INTEGRATED SYSTEMS, PROFESSIONAL CARE MEDICAL PRACTICE, PC C/O PRIMECARE MEDICAL OF NEW YORK, INC., DANVILLE CENTRAL SCHOOL DISTRICT, GENESEE VALLEY EDUCATIONAL PARTNERSHIP, KESHEQUA CENTRAL SCHOOL DISTRICT, LIVONIA CENTRAL SCHOOL DISTRICT, MT MORRIS CENTRAL SCHOOL DISTRICT & YORK CENTRAL SCHOOL DISTRICT

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Sheriff’s Office, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
N.O.M.A.D. Enterprises Inc. Dba Warsaw Dry Cleaners 102 South Academy Street Wyoming, NY 14591 For: Cleaning of uniforms	2/1/2023-1/31/2026 with two additional 1-year renewals	as per cost sheet

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A.074.3150	100%	Yes X No

Life Safety Integrated Systems, Inc.6455 Lake Avenue, Suite A
Orchard Park, NY 14127

For: Maintenance/service plan of jail camera system

4/1/2023-3/31/2024 with
one 1-year renewal option

\$21,650.00 annually

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A.074.3150	100%	Yes No X

**Professional Care Medical Practice, PC
c/o PrimeCare Medical of New York, Inc.**3940 Locust Lane
Harrisburg, PA 17109

For: Jail medical services

4/1/23-3/31/24

\$744,066.24

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A3150	100%	Yes X No

Director comments: There were two 1-yr renewals in the original RFP that were not included in the original resolution. This is a 1-year renewal at the above increased cost.**Dansville Central School District**284 Main Street
Dansville, NY 14437

For: 2023-2024 school resource deputy

9/1/2023-6/30/2024

\$96,679.40

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A.074.3111	~25%	Yes X No

Genesee Valley Educational Partnership27 Lackawanna Avenue
Mt. Morris, NY 14510

For: 2023-2024 school resource deputy

9/1/2023-6/30/2024

\$84,798.24

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A.074.3111	~25%	Yes X No

Keshequa Central School District13 Mill Street
Nunda, NY 14517

For: 2023-2024 school resource deputy

9/1/2023-6/30/2024

\$84,798.24

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A.074.3111	~25%	Yes X No

Livonia Central School District40 Spring Street
Livonia, NY 14487

For: 2023-2024 school resource deputy

9/1/2023-6/30/2024

\$84,798.24

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A.074.3111	~25%	Yes X No

Mt. Morris Central School District30 Bonadonna Avenue
Mt. Morris, NY 14510

For: 2023-2024 school resource deputy

9/1/2023-6/30/2024

\$84,798.24

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A.074.3111	~25%	Yes X No

York Central School District2578 Genesee Street
Retsof, NY 14539

For: 2023-2024 school resource deputy

9/1/2023-6/30/2024

\$84,798.24

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A.074.3111	~25%	Yes X No

Pre-approved Informational Item(s) To Be Reported

NYS Division of Criminal Justice has granted Livingston County \$250,000 towards body worn cameras. Payments have been, or will be, paid directly to the County; this is a one-time payment. Please see attached letter for further details.

ADJOURNMENT

Mr. Pangrazio moved and Mr. Schuster seconded to adjourn the meeting at 10:52 a.m.

BOARD OF ELECTIONS – DAVID DIPASQUALE AND BECKY SCHROEDER

Informational Item(s) Written Only

1. Sample ballots have been sent to candidates for the March 21, 2023 Village Elections. In addition to caucuses, several Independent Nominating Petitions were filed. Machines have been tested.
2. Signature requirements have been calculated and posted on the website.
3. Work has begun on GE 22. Caucuses may begin as early as February 28. There are no County positions open but numerous local races will be on the ballot.
4. NCOA (National Change of Address) process has been completed for the year. NYS Election Law requires each Board to annually review any address changes reported to the USPS.
5. Current active voter enrollment stands at 39,514. Democratic: 10,123; Republican: 17,160; Conservative: 915; Working Families: 122; Oth-Green: 108; Oth-Lbt: 131; Oth-Ind: 1,570; Blank-No Party: 9,244; Oth-Blank: 126; Oth-WEP: 8; and Oth-Reform: 6. Inactive enrollment is at 3,000. Total active/inactive voter enrollment: 42,514.

COUNTY HISTORIAN – HOLLY WATSON

Informational Item(s) Written Only

County Historian – Holly Watson

County Historian Holly Watson - February

- Attended virtual regional planning meeting regarding 250th anniversary of Revolutionary War (2/14)
- Completed 4-week virtual Certified Interpretive Guide training through National Association for Interpretation (NAI) to hone presentation and education skills; one of the most valuable classes I have ever taken (2/15)
- Participated in Al Lorenz Park Family Fest kick-off meeting (2/22)
- Attended virtual webinar, “A Metadata Assessment Tool for Oral History Projects” by DHPSNY (2/23)
- Created new “Find Records” page on county website to help patrons locate records across departments
- Worked to secure county funding for the Poorhouse Cemetery Project and collected updated vendor quotes
- Began contract process for audio-visual digitization project, made possible by \$6,300 RRLC grant
- Significant requests included research on the Big Tree and Big Tree Treaty and women in agriculture

Deputy Historian Madeline Friedler - February

- Added hundreds of entries to searchable online database
- Digitized hundreds of pages and images, adding more to online photo gallery
- Processed digital collections; completed archiving of Covid-19 Collection
- Assisted with numerous research and office organizational projects
- Worked on educational video

Office-wide Projects – February

- Consulted weekly on historical significance and context of various historical records series held at Records Management
- Weekly volunteer Jane Oakes: transcribed Groveland farm diaries
- Donations: WGSU radio broadcasts about COVID-19, 2020

- Organized and preserved digital and physical collections
- Assisted patrons in research room and on phone/email

ECONOMIC DEVELOPMENT – BILL BACON

Informational Item(s) Written Only

- Livingston County Tourism (“Visit LivCo”) approved the hiring of Kelly Burns as the new Director of Tourism! Kelly is relocating to Livingston County from her current position that she held for the past 10 years with Yellowstone National Park. She is originally from this area and is excited to put her skills to work in the Genesee Valley. We are excited to have her join our team and look forward to her arrival in mid-late March.
- A recent announcement was made by Governor Hochul that the Village of Geneseo was awarded a \$4.5 million grant from the NY Forward Program. The program has extensive participation from the Department of State and Bergmann Associates as a consulting partner. There will be several planning meetings and discussion prior to awarding any applications or implementing any funding for projects.
- A Restore NY application was submitted for the Village of Dansville to address the Maxwell Block renovation project. The funds would be specifically used for the creation of residential apartments on the 2nd and 3rd floor of the building. Students from the SUNY Alfred civil engineering class participated in drafting plans and layouts for the renovations, which became an integral part of the eventual decision-making for the final plans. We anticipate eight (8) new units with an elevator in the rear of the building that will service the upper floors. The units will be a mix of 1-2 bedroom apartments.
- The most recent report from New York State reflecting gross sales in the various NAICS categories for Livingston County increased ~.5% from the period September to November ’21 vs.’22. While consumers still appear to be spending, the increase does not seem to be keeping pace with increased costs or inflation. That raises concerns that the overall economy is slowing to a level that may negatively affect our businesses.
- Conversely, we have experienced an increase in the levels of occupancy tax being collected by the County. Visit LivCo has been researching ways to maximize the recovery of occupancy taxes not being submitted by those who maintain short-term rental units. We have been negotiating with a company that can assist with the identification of those vendors and the introduction / instruction for collecting the required tax.

EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Informational Item(s) Written Only

1. LCEMS Dispatches January 2023 = 546
2. LCEMS Dispatches through February 20, 2023 = 905
- 3.
4. Highlights - Meetings / Activities / Responses
5. EMT Classes at Hampton Corners and Avon bases started
6. Montgomery County EMS meeting to discuss countywide EMS structure
7. 911 Governance Board Meeting
8. EMS Captain meeting
9. NYS Rural Ambulance Task Force Meeting
10. Emergency Services Training Committee meeting
11. EOC Tower Project Management Team meetings
12. MLREMS Executive Meeting
13. Medical Director Meetings
14. DOH Drill Meeting and Evaluation
15. Attended Law Enforcement Council meeting along with Dr. Farney to talk about Mental Health responses and transports

PROBATION – LYNNE MIGNEMI

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

269 adult offenders supervised in county
 (26 treatment court cases being supervised in drug court)
 25 offenders in other NYS counties
 7 offenders in other states
 13 juveniles supervised
 3 new juvenile referrals
 36 investigations ordered
 7 active EM cases (2 juveniles; 5 adults; 2 of which are female), 1-Global Positioning
 0 adult placed on probation for willful violation of support
 9 New Leandra's Law cases (4 CDs)
 0 New Criminal Adolescent Offender Youth Part cases
 5 New Pre-Trial Services

2. MONIES COLLECTED

\$1,237.94 – restitution
 \$1,965.00 – fines
 \$1,243.33 – DWI supervision fees
 \$873.67 – EM fees
 \$36.51 – restitution surcharge

3. OUTSTANDING FEES

\$96,729.57 – DWI Supervision Fees as of 01/31/23
 \$159,825.58 – EM fees as of 01/31/23

4. MEETINGS ATTENDED

1/3/2023 Human Services Department Head
 1/3/2023 Board of Supervisors Organizational Meeting
 1/5/2023 Quarterly Department Head Meeting
 1/9/2022 LIV TAC (Threat Assessment Team)
 1/9/2023 Annual Meeting w/Judge Jennifer Noto
 1/10/2023 Council Of Probation Administrator's Meeting (Genesee County)
 1/11/2023 Board of Supervisor Meeting
 1/12/2023 NYS COPA-Ontario County
 1/17/2023 Law Enforcement Council
 1/18/2023 LIV TAC Meeting
 1/20/2023 Staff Meeting
 1/23/2022 SUNY Geneseo (Suicide Prevention Task Force Event)
 1/24/2023 Suicide Prevention Task Force Meeting

5. ADMINISTRATIVE REVIEWS

One (1) administrative review

6. TRAINING

3. Name	4. Date	5. Training	6. Hours	7. Misc.
Lynne Mignemi	01/09/2023	Identifying, Assessing and Managing Targeted Attacks		3.5
	01/13/2023	Introduction to Electronic Records	1.5	
	01/19/2023	Defensive Driving	6	
Courtney Sobrado	01/12/2023	Defensive Driving	6	
Liz Laney	None			
Deb Williams	01/30/2023	Corporate Compliance	1	
	01/30/2023	Workplace Violence	1	
	01/30/2023	Sexual Harassment	1	
Rachel Merrick	01/05/2023	Corporate Compliance	1	
	01/05/2023	Sexual Harassment	1	
	01/05/2023	Violence in the Workplace	1	
Christopher Kendall	01/18/2023	Corporate Compliance	1	
	01/18/2023	Sexual Harassment	1	

	01/18/2023	Workplace Violence	1
Kerrin Chapman	01/18/2023	Corporate Compliance	1
	01/18/2023	Workplace Violence	1
	01/18/2023	Sexual Harassment	1
Holly Laurie	01/12/2023	Defensive Driving	6
	01/19/2023	Corporate Compliance	1
	01/19/2023	Workplace Violence	1
	01/19/2023	Sexual Harassment	1
	01/30/2023	Adult Mental Health First Aid USA	9
Michelle Jordan	01/18/2023	eJustice Portal Training	1.5
	01/18/2023	Sexual Harassment	1
	01/18/2023	Workplace Violence	1
	01/18/2023	Corporate Compliance	1
Jason Varno	None		
Josh Wren	01/12/2023	Defensive Driving	6

Respectfully submitted,
Michele R. Rees, IIMC-CMC
Clerk of the Board