

WAYS & MEANS COMMITTEE MEETING MINUTES
MONDAY, MARCH 7, 2022
1:30 P.M.

PRESENT: D. Knapp, W. Wadsworth, E. Gott, D. LeFeber, D. Pangrazio, M. Falk, D. Wester, I. Coyle, A. Ellis, B. Mann, S. Hillier
ABSENT: D. Babbitt Henry, D. Fanaro

Ways & Means Chair Dwight Knapp asked Lima Supervisor Mike Falk to lead the Pledge of Allegiance.

PERSONNEL ISSUES

**1. EMERGENCY MANAGEMENT – ANDREW BRODELL
APPOINTING THE DEPUTY DIRECTOR OF EMERGENCY MANAGEMENT FOR THE
LIVINGSTON COUNTY OFFICE OF EMERGENCY MANAGEMENT SERVICES – WILLIAM
GALL**

RESOLVED, that the 2022 Department Head Salary Schedule is amended as follows:

Office of Emergency Management Services

- Appoint William Gall of 124 Chapel Street, Mt. Morris, New York to the position of full-time Deputy Director of Emergency Management at an annual salary of \$68,000.00 effective March 28, 2022.

Mr. Brodell reviewed the application process and shared Mr. Gall's extensive work and fire experience. Mr. Gall was one of the few applicants that met all of the position requirements. Mr. Coyle clarified that a resolution is needed as this is the first appointment to the newly created position.

Motion: Mr. Wadsworth moved and Mr. Gott seconded to approve the foregoing resolution ... Carried.

**2. EMERGENCY MEDICAL SERVICES – KAREN DEWAR
AMENDING THE 2022 HOURLY EMPLOYEE SALARY SCHEDULE: EMERGENCY MEDICAL
SERVICES DEPARTMENT**

RESOLVED, that the 2022 Hourly Employee Salary Schedule is amended as follows:

Emergency Medical Services Department:

- Create three (3) full-time Emergency Medical Technician positions at Grade 5 CSEA Contract effective immediately.

Ms. Dewar reviewed the current EMS staffing. There have been seven consecutive months with over 500 calls. Our ambulance and crews are covering the majority of the County at this time. Ms. Dewar reviewed the staffing shifts and the critical need for these positions. She may need to come back later this year for additional positions. Ms. Dewar reviewed the current ambulance fleet. Our fleet is currently 8 ambulances with the oldest being from 2015. There are several vehicles at or over 200,000 miles. There are 4-5 ambulances in service during the day with 3-4 at night. She has reserved an ambulance through a cooperative for May or June this year. The positions are all budgeted positions.

Motion: Mr. Pangrazio moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.

**3. PLANNING – ANGELA ELLIS
AMENDING THE 2022 LIVINGSTON COUNTY SALARY SCHEDULE: PLANNING
DEPARTMENT**

RESOLVED, that the 2022 Livingston County Salary Schedule is amended as follows:

Planning Department:

- Increase salary for Solar Coordinator Michael Dunn to \$33.24 effective April 2, 2022.

Director's Comments:

Year 2 of the NYSEDA grant funding contract identifies the Solar Coordinator hourly rate as \$33.24 per hour. Ms. Ellis explained that this position salary is prescribed through the grant.

Motion: Mr. Gott moved and Mr. Wadsworth seconded to approve the foregoing resolution ... Carried.

**4. COUNTY ADMINISTRATOR – IAN COYLE
AMENDING RESOLUTION NO. 2022-83 - APPOINTING COMMISSIONER OF SOCIAL**

SERVICES: TRACY MCCAUGHEY

WHEREAS, Livingston County Board Resolution No. 2022-83 appointed Tracy McCaughey as Commissioner of Social Services for a term commencing February 28, 2022 at 12:00 a.m. and terminating May 31, 2026, completing the term of retired Commissioner of Social Services Diane Deane; and

WHEREAS, pursuant to Social Services Law Section 116, a local social services commissioner shall be appointed for a five-year term. The term of a newly appointed commissioner succeeding an incumbent who does not serve a full five-year term shall also be a full five-year term and not merely the balance of the incumbent’s term; now, therefore, be it

RESOLVED, that Resolution No. 2022-83 is hereby amended to appoint Tracy McCaughey as Commissioner of Social Services for a full five-year term commencing February 28, 2022 at 12:00 a.m. and terminating February 28, 2027.

Mr. Coyle reviewed the correction to the appropriate term for the DSS Commissioner.

Motion: Mr. Pangrazio moved and Mr. Gott seconded to approve the foregoing resolution.....Carried.

**5. HIGHWAY – JASON WOLFANGER
APPROVING REAPPOINTMENT OF LIVINGSTON COUNTY DEPUTY HIGHWAY
SUPERINTENDENT-ZACHARY A. CRACKNELL**

RESOLVED, that the Livingston County Board of Supervisors hereby approves the County Highways Superintendent’s reappointment of Zachary A. Cracknell, 5649 Sutton Road, Avon, NY 14414 as Deputy Highway Superintendent, for a term commencing April 2, 2022 and terminating May 24, 2024.

**APPROVING REAPPOINTMENT OF LIVINGSTON COUNTY DEPUTY HIGHWAY
SUPERINTENDENT-SHANNON E. RICE**

RESOLVED, that the Livingston County Board of Supervisors hereby approves the County Highways Superintendent’s reappointment of Shannon E. Rice, 8143 Dutch Street Road, Mount Morris, NY 14510 as Deputy Highway Superintendent, for a term commencing April 2, 2022 and terminating May 24, 2024.

Mr. Wolfanger reviewed both deputy superintendent reappointments for approval.

Motion: Mr. LeFeber moved and Mr. Gott seconded to approve the foregoing resolution.....Carried.

HIGHWAY – JASON WOLFANGER

1. DECLARING SURPLUS PROPERTY-HIGHWAY

WHEREAS, the County of Livingston owns surplus personal property that is no longer necessary for public use, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby declares the following items as surplus property to be disposed of as determined by the County Administrator:

Highway Department

Quantity	Year, Make & Model	Mileage/Hours	Serial #
1	1984 Caterpillar 988B Loader	497 Hours	VIN#62Y00322R
1	1986 Athey 7-12 Force Feed Loader	2164 Hours	VIN#703595K
1	1997 International 4700 box truck	35,746 Miles	VIN#1HTSCABMXVH445833
1	1992 International 4900 dump truck	109,368 Miles	VIN#HTSDPNNXNH462782

Motion: Mr. Wadsworth moved and Mr. Pangrazio seconded to approve the foregoing resolutionCarried.

Mr. Wester reviewed the flooding facing the watershed and thanked Mr. Wolfanger for his support during an ice jam incident.

INFORMATION & TECHNOLOGY SERVICES – JASON PARKER (Attachments)

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY INFORMATION & TECHNOLOGY SERVICES DEPARTMENT: REL COMM, INC. & TELE DATA COM, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Information and Technology Department, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Rel Comm, Inc.	1/17/22-12/31/22	\$49,407.90
250 Cumberland St Suite 214 Rochester, NY 14605		
For: Upgrade/Replace phone system at Millennium Drive		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
ITS CIP Funds	100%	Yes X No

Director's Comments: This is the last phone system upgrade to be completed at County sites.

Tele Data Com, Inc.	3/1/22-12/31/22	\$20,113.00
90 Air Park Drive Suite 102 Rochester, NY 14624		
For: Cabling needs at Millennium Drive to support phone system upgrade		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
ITS CIP Funds	100%	Yes X No

Director's Comments: This is the last phone system upgrade to be completed at County sites.

Mr. Parker reviewed the contracts for approval.

Motion: Mr. Gott moved and Mr. Pangrazio seconded to approve the foregoing resolution..... Carried.

REAL PROPERTY TAX SERVICES – BILL FULLER (Attachment)

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR LIVINGSTON COUNTY REAL PROPERTY TAX SERVICES: SYSTEMS DEVELOPMENT GROUP, INC.**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for Livingston County Real Property Tax Services, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Systems Development Group, Inc.	2022-2027	\$7,500.00
8140 State Route 12		*Years 2 through 5 \$6,000.00 Annually
Barneveld, New York 13304		
For: SDG Image Mate Online (Installation, Configuration and Testing + Year 1 Hosting)		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Real Property Tax Services Professional Services Fund	100%	Yes X No

Director's Comments: This is to introduce a new website for public use.

Mr. Fuller reviewed the new public online portal demo. Many of our sister counties use this service.

Motion: Mr. Gott moved and Mr. Pangrazio seconded to approve the foregoing resolution..... Carried.

Informational Item(s) Written Only

1. Taxable Status Day was March 1st; this was also the deadline for exemption applications.
2. Final Village Assessment Rolls are printed and will be delivered to Villages by the Assessors.
3. Finalizing parcel splits, merges, subdivisions and transfers for Assessors tentative roll April deadline.

COUNTY TREASURER – IAN COYLE (Attachment)

Pre-approved Informational Item(s) To Be Reported

1. Petition and Notice of Foreclosure filed March 1, 2022. The list of parcels has been forwarded to the

office of the aging as well as copies to Town Supervisors, County Attorney and County Administrator. Mr. Coyle reviewed the foreclosures and reported that Ms. Davies shared that we have a total of 108 parcels, which, at this time in the process, is the lowest number we have had. Ms. Hillier explained that the hardship parcels are now added into the mix. We are truly back to our normal process with a June 15 deadline and a July auction.

COUNTY ATTORNEY – SHANNON HILLIER

Pre-approved Informational Item(s) To Be Reported

1. Verizon Water Tower Lease Update-Ms. Hillier reviewed the Verizon counter offer from her contact of an even lower monthly amount while keeping the annual 3% escalator. It is Verizon's position that this is more than fair to the County and they define it as passive income with equipment on the tower. They only enter the property twice per month. It is costly to Verizon to have these escalators on all of their tower leases, so how can they possibly improve their network, through technology or new site builds. They are asking for the County to consider the lower amount and continue to be a community partner. Ms. Ellis reported that Verizon has not made a lot of effort on improving service to the County with the exception of a problem at the EOC. Committee members agreed that we hold to the original offer.

LIVINGSTON COUNTY LAND BANK CORPORATION – ANGELA ELLIS & JOE GUNTHER

Pre-approved Informational Item(s) To Be Reported

1. Livingston County Land Bank Presentation & Request for funding from the American Rescue Plan Act State and Local Fiscal Recovery Fund disbursement. Ms. Ellis explained that they are here today to give an update on Land Bank activities and future planned opportunities. They are not asking for a decision today. They will be providing information today for Committee consideration. Mr. Gunther gave a brief overview and background of the LC Land Bank Corporation and the projects to date. Ms. Ellis reviewed the future planning efforts and where the Land Bank goes from here. Ms. Ellis gave an overview the Land Bank's three focus areas moving forward. There have been discussions on a potential partnership with Cattaraugus County for the replacement of mobile and manufactured homes. Ms. Ellis reviewed several recommendations for addressing homelessness in the County and the supportive housing project idea for collaboration between the County, Land Bank and Catholic Charities to help reduce the DSS emergency housing costs. A technical memorandum and proposal will be prepared for presentation at a future meeting. Ms. Ellis reviewed the funding options available and their Land Bank ARPA appropriation request for \$500,000 to be spent over the next 4-5 years. The ultimate goal is to get the Land Bank sustainable without utilizing County funds. They are looking at other successful county land bank operations. There was discussion regarding the various group homes that the state has recently closed within the County. Mr. Gott referenced the inability of private developers to compete against the Land Bank to obtain a foreclosure property with such a large loss of investment that a land bank can withstand. Mr. Pangrazio explained that the Land Bank only expects to rehab one, maybe two properties per year. There is the potential to save \$500K for the County over ten years in DSS housing costs. Mr. Coyle agreed that both positions are true when there is a land bank. If a land bank purports in its mission to develop properties, it is already a competitor of a would-be private sector developer. There are also elements of the Land Bank's overall business plan like demos, the real dogs and real zombies that the private sector heretofore has not wanted to address. Other elements that we should not lose sight of are things like the supportive housing being discussed, that may only be accomplished by the proposed partnership. The last piece, are those properties like K&K Stripping and Brownfields that are around forever and that the Land Bank is a great vehicle for. And yes, there will also be those properties where the Land Bank is in direct competition with "property redevelopers". Mr. Gott expressed his opinion that the Land Bank should be on a level playing field with private developers in the same way that bank foreclosures are held. Ms. Hillier explained that the way that the statute is read, the super bid powers lie with the land bank and that is why they get to cherry pick. This is the case in all counties and there are some land banks that take the whole foreclosure list and no longer have a public auction. Mr. Gott asked that this process be reviewed for a more level playing field. There was further discussion on those properties that have difficulties and will never sell. Mr. Wadsworth expressed his thoughts on having the Land Bank focus on those difficult properties that are never going to be purchased and that the Land Bank is the perfect opportunity to get those properties back on the tax roll s. He also asked for information on the ARPA contributions other counties made to their respective Land Banks and the details thereof.

COUNTY ADMINISTRATOR – IAN COYLE (Attachments)

Action Item(s) To Be Reported

1. APPROVING ABSTRACT OF CLAIMS #3A-MARCH 9, 2022

RESOLVED, that the Livingston County Board of Supervisors approves the Abstract of Claims #3A dated March 9, 2022 in the total amount of \$1,961,971.52.

Motion: Mr. Pangrazio moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.

2. AMENDING 2022 LIVINGSTON COUNTY BUDGET- HIGHWAY, MENTAL HEALTH & SHERIFF'S OFFICE (2)

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries that have been approved by the Livingston County Administrator.

Mr. Coyle reviewed the amendments for approval.

Motion: Mr. moved and Mr. seconded to approve the foregoing resolution..... Carried.

3. AUTHORIZING TRANSFER OF FUNDS-COUNTY HISTORIAN

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested transfers per the Budget Amendment entries that have been approved by the Livingston County Administrator.

Mr. Coyle reviewed the transfer for approval.

Motion: Mr. Gott moved and Mr. LeFeber seconded to approve the foregoing resolution..... Carried.

Pre-approved Informational Item(s) To Be Reported

1. Admin & Finance Updates-Mr. Coyle reviewed the NYSAC synopsis on motor fuel increases. The total collection of gas sales tax remains a large center of our overall receipts.

EXECUTIVE SESSION

Motion made by Mr. Gott and seconded by Mr. Wadsworth that the Committee adjourn and reconvene for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation and all Supervisors and County Administrator Ian M. Coyle remain present. Carried.

Mr. Gott moved and Mr. Wadsworth seconded that the Committee reconvened in regular session. The following report was presented.

The Ways and Means Committee having met in Executive Session, hereby reports as follows:

No action taken.

ADJOURNMENT

Mr. Pangrazio moved and Mr. Gott seconded to adjourn the meeting at 2:45 p.m.

Respectfully submitted,
Michele R. Rees, IIMC-CMC
Clerk of the Board