

**PUBLIC SERVICES COMMITTEE MEETING MINUTES
WEDNESDAY, APRIL 5, 2023
10:00 A.M.**

PRESENT: G. Deming, M. Schuster, D. Babbitt Henry, W. Devine, M. Falk, D. LeFeber, D. Pangrazio, D. Wester, A. Ellis, B. Mann, S. Hillier

Public Services Chair Jerry Deming asked Groveland Supervisor Bill Devine to lead the Pledge of Allegiance.

PUBLIC DEFENDER – LINDSAY QUINTILONE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY PUBLIC DEFENDER’S OFFICE: NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Public Defender’s Office, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Office of Indigent Legal Services A.E. Smith Building, 11 th Floor 80 South Swan Street Albany, NY 12210 For: Distribution #13 (Contract # C130023)	1/1/2023-12/31/2025	\$101,601.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Grant – NYSOILS		Yes x No

Director’s Comments:

This is a roll over distribution grant from Distribution #10 in the same funding amount. The reimbursement funding in Distribution #13 will be allocated 100% to a family court position, which started as a part time and has since been increased to a full time position.

Ms. Quintilone reviewed the grant contract for approval.

Motion: Mr. Pangrazio moved and Mr. Falk seconded to approve the foregoing resolution.....Carried.

Pre-approved Informational Item(s) To Be Reported

Departmental updates for the Public Defender, including ILS funding, staffing/hiring, building project. Ms. Quintilone gave a brief overview of the indigent legal services reporting and the Hurrell Herring funding. There is a one year no cost extension on this funding. Ms. Quintilone reviewed what is included in the ILS funding. It is still uncertain whether Livingston County will have its own assigned counsel administrator or a regional administrator. Once the budget is approved, the contract amendment will need to be approved. Ms. Quintilone reviewed the case management software that they are reviewing.

COUNTY CLERK – ANDREA BAILEY

Action Item(s) To Be Reported

1. AUTHORIZING THE LIVINGSTON COUNTY CLERK TO SIGN AN AGREEMENT WITH THE NEW YORK STATE THRUWAY AUTHORITY

WHEREAS, the Livingston County Clerk’s Office wishes to retail E-ZPass Tags through the New York State Thruway Authority’s E-ZPass On-the-Go Program; and

WHEREAS, the Livingston County Clerk’s Office will purchase E-ZPass tags for the cost of \$21.00 per Tag from the Thruway Authority and sell the Tags at a cost of \$25.00 per tag, allowing the County to keep \$4.00 per sale; now, therefore, be it

RESOLVED, that the Livingston County Clerk is hereby authorized to sign the following agreement for

the Livingston County Clerk’s Office, and any future amendments to said agreement, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Thruway Authority	Upon execution	\$21.00 per tag
200 Southern Boulevard		
Albany, NY 12209		

For: Ability to offer additional services to County residents, benefiting both residents and the County.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A-044-1410	100%	Yes X No

Ms. Bailey reviewed the contract for approval. The County would retain \$4 for each tag sold out of the Clerk’s Office.

Motion: Mr. Schuster moved and Mr. Falk seconded to approve the foregoing resolution.....Carried.

OFFICE OF EMERGENCY MANAGEMENT – ANDREW BRODELL

Action Item(s) To Be Reported

1. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR THE OFFICE OF EMERGENCY MANAGEMENT EOC A/V UPGRADES: SOLUTIONZ, INC.

WHEREAS, the County of Livingston solicited a Request for Proposal for EOC A/V Upgrades, two (2) proposals were received, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Solutionz, Inc.	4/1/2023-2/29/2024	\$58,671.00
140 Quaker Lane		
Malvern, PA 19355		

For: Technology upgrades to the Emergency Operations Center. Includes an array of microphones, moving the system from local to the network, and associated equipment.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A3640	48%	Yes
State Homeland Security Preparedness Grant FY 2020	52%	Yes

Director’s Comments:

\$30,631 of the project covered by SHSP FY2020 grant program. The balance will be covered by OEM budgeted funds.

Mr. Brodell reviewed the contract for approval.

Motion: Mr. LeFeber moved and Mrs. Babbitt Henry seconded to approve the foregoing resolutionCarried.

PROBATION – SHANNON HILLIER

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACT FOR THE LIVINGSTON COUNTY PROBATION DEPARTMENT: NYS DIVISION OF CRIMINAL JUSTICE SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant award contract for the Livingston County Probation Department, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Department of Criminal Justice Services	4/1/22-3/31/23	\$92,189.00
Alfred E. Smith State Office Building		
80 South Swan Street		
Albany, NY 12210		

For: Raise the Age Continued Program Sustainment

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Division of Criminal Justice Services Grant	0%	Yes

Ms. Hillier reviewed the grant contract for approval.

Motion: Mr. Pangrazio moved and Mr. Schuster seconded to approve the foregoing resolution Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY PROBATION DEPARTMENT: AGUIRRE LANGUAGE SERVICES, LLC

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Probation Department, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Aguirre Language Services, LLC 286 Pine Hill Road Spencerport, NY 14559 For: Interpreter Services	1/1/23-12/31/23 with option to renew for two additional 1 year periods	Fee Schedule

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County Probation Department	100%	Yes

Ms. Hillier reviewed the contract for approval.

Motion: Mr. Falk moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

- 262 adult offenders supervised in county
(22 treatment court cases being supervised in drug court)
- 25 offenders in other NYS counties
- 8 offenders in other states
- 11 juveniles supervised
- 3 new juvenile referrals
- 25 investigations ordered
- 5 active EM cases (1 juveniles; 4 adults; 2 of which are female), 2-Global Positioning
- 0 adult placed on probation for willful violation of support
- 8 New Leandra's Law cases (5 CDs)
- 0 New Criminal Adolescent Offender Youth Part cases
- 2 New Pre-Trial Services

2. MONIES COLLECTED

- \$1,618.13 – restitution
- \$1,042.49 – fines
- \$1,447.67 – DWI supervision fees
- \$1,596.08 – EM fees
- \$74.09 – restitution surcharge

3. OUTSTANDING FEES

- \$97,291.90 – DWI Supervision Fees as of 02/28/23
- \$159,117.85 – EM fees as of 02/28/23

4. MEETINGS ATTENDED

- 1/31-2/3/2023 Crisis Intervention Team Kick Off (Albany)
- 2/8/2023 Lock & talk Livingston Presentation (Westchester County)
- 2/8/2023 LIV TAC Threat Assessment Team
- 2/9/2023 NYS COPA (virtual)
- 2/9/2023 Meeting w/Kate Hill-employee appreciation
- 2/13/2023 DSS Meeting w/Tracy McCaughey, Angela Milello
- 2/14/2023 COPA Region 1 (Virtual)

5. ADMINISTRATIVE REVIEWS

One (1) administrative review

6. TRAINING

Name	Date	Training	Hours	Misc.
Lynne Mignemi	02/01/2023	Use of Force	1	
	02/17/2023	Workplace Violence	1	
	02/17/2023	Corporate Compliance	1	
Liz Laney	02/01/2023	Corporate Compliance	1	
	02/01/2023	Sexual Harassment	1	
	02/01/2023	Workplace Violence	1	
	02/01/2023	LASO Certification, Level 4 Security Awareness	1	
	02/22/2023	Use of Force	1	
Deb Williams	02/23/2023	Use of Force	1	
Rachel Merrick	02/01/2023	Use of Force	1	
Kerrin Chapman	02/01/2023	Use of Force	1	
Holly Laurie	02/01/2023	Use of Force	1	
Michelle Jordan	02/01/2023	Use of Force	1	
Josh Wren	02/10/2023	Use of Force	1	
	02/23/2023	Corporate Compliance	1	
	02/23/2023	Sexual Harassment	1	
	02/23/2023	Violence in the Workplace	1	
Courtney Sobrado	None			
Christopher Kendall	None			
Jason Varno	None			

HIGHWAY – ZACHARY CRACKNELL

Action Item(s) To Be Reported

1. **AUTHORIZING THE IMPLEMENTATION AND SUPPLEMENTAL AGREEMENT #4 WITH NYS DEPARTMENT OF TRANSPORTATION FOR PRELIMINARY ENGINEERING, DESIGN, ROW INCIDENTALS AND ROW ACQUISITION, CONSTRUCTION AND CONSTRUCTION INSPECTION PHASES AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFOR: COUNTY ROAD 62 (BRONSON HILL ROAD) HIGHWAY REHABILITATION PROJECT, TOWNS OF AVON & LIVONIA, PIN 4LV0.02**

WHEREAS, Sponsor will design, let and construct the “Project”; and

WHEREAS, a Project for the County Rd 62(Bronson Hill Rd) Highway Rehabilitation Project, Towns of Avon & Livonia, P.I.N. 4LV0.02 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the County of Livingston desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Preliminary Engineering, Design, ROW Incidental and ROW Acquisition Phases; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Livingston County Board of Supervisors hereby authorizes the Chairman of the Board to pay in the first instance 100% of the federal and non-federal share of the cost of Preliminary Engineering, Design, ROW Incidental and ROW Acquisition Phases work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$3,874,988.00 is hereby appropriated from Livingston County Budget

Appropriation and made available to cover the cost of participation in the above phases of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Livingston County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Livingston County Highway Superintendent thereof; and it is further

RESOLVED, that the Chairman of the Board of the Livingston County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Livingston with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further

RESOLVED, this Resolution shall take effect immediately.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Department of Transportation	8/9/19-8/9/29	\$3,874,988
50 Wolf Road		
Albany, NY 12232		

For: State/Local Agreement for Rehabilitation of Bronson Hill Rd- Towns of Avon & Livonia

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
FHWA, Livingston County Highway Budget Appropriations	20%	Yes

Director's Comments:

Supplemental Agreement #3 with NYSDOT, covering all phases of this Highway Rehabilitation Project, adding NYS Marchiselli match to the Construction, Construction Support and Inspection phases. Current Local Share is 5.0% (\$193,749)

Mr. Cracknell reviewed the contract for approval.

Motion: Mr. Falk moved and Mr. Schuster seconded to approve the foregoing resolution.....Carried.

SHERIFF'S OFFICE – DIRECTOR AMANDA SCHULTZ & CHIEF DEPUTY AARON GALVIN

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE: FRONTIER COMMUNICATIONS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Sheriff's Office, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Frontier Communications	7/1/2023-7/30/2028	\$584,848.84
401 Merritt 7		
Norfolk, CT 06851		

For: Hardware, software and maintenance for the 911 Center's call-taking system

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
2022 NYS DHSES OIEC SICG funding & CIP	47%	Yes X No

Director's Comments: This agreement with Frontier Communications is for a hardware, software and maintenance agreement for a 5-year term. Frontier Communications has provided us with maintenance on our customer premise equipment in the 911 center and back-up center for the past 5-years. The total amount of the project is \$584,848.84 however we are splitting the cost between the 2022 NYS DHSES OIEC SICG funding and CIP. The grant funding will be covering \$310,244.55.

Ms. Schultz reviewed the contract for approval.

Motion: Mr. Pangrazio moved and Mr. Schuster seconded to approve the foregoing resolution Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT CONTRACT FOR THE LIVINGSTON COUNTY SHERIFF’S OFFICE: NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant contract for the Livingston County Sheriff’s Office, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Division of Criminal Justice Services	7/1/2023-6/30/2024	Not to Exceed \$10,308.00
80 South Swan Street Albany, NY 12210 For: Work Release Program		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
ATI Grant	0	Yes X No

Chief Deputy Galvin reviewed the grant contract for approval

Motion: Mr. Falk moved and Mr. LeFeber seconded to approve the foregoing resolution.....Carried.

COUNTY HISTORIAN – HOLLY WATSON

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY HISTORIAN: GEO-GRAF, INC., MEDIA TRANSFER SERVICE, LLC & NEW YORK STATE INDUSTRIES FOR THE DISABLED

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Historian, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Geo-Graf, Inc.	7/1/2023-12/31/2023	\$6,900.00
1138 Pottstown Pike West Chester, PA 19380-4138 For: Mapping of 2 Poorhouse Cemeteries with ground-penetrating radar (GPR)		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County	100%	Yes X No

Media Transfer Service, LLC	3/1/2023-12/31/2023	\$6,263.00
317 Main Street Suite 3019 East Rochester, NY 14445 For: Conversion of audio-visual materials to digital format		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Rochester Regional Library Council (RRLC) Collections and Access Grant	0%	Yes X No

New York State Industries for the Disabled	4/1/2023-12/31/2023	\$1,350.00
11 Columbia Circle Drive Albany, NY 12203 For: Conversion of microfilm to digital		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating budget	100%	Yes X No

Ms. Watson reviewed the contracts for approval. There was discussion on the estimated number of people buried in the poorhouse cemeteries.

Motion: Mr. LeFeber moved and Mr. Pangrazio seconded to approve the foregoing resolution Carried.

There was discussion on the regional planning meeting referenced below regarding the Revolutionary War anniversary.

Informational Item(s) Written Only

County Historian Holly Watson - March

- Participated in quarterly SHAPE meeting (3/7)
- Attended virtual regional planning meeting regarding 250th anniversary of Revolutionary War (3/21)
- Gave short presentation to Geneseo Rotary about Historian's Office (3/27)
- Developed six interpretive historical panels for Al Lorenz Park kiosks
- Contacted town clerks to create list of vital records holdings at town and village offices
- Created several social media posts (Women's History Month, historian's RRLC grant, Irish place names)
- Significant requests included research on famous fly-tier Sara Jane McBride and Dansville's Castle on the Hill after recent fire

Deputy Historian Madeline Friedler - March

- Added hundreds of entries to searchable online database
- Planned County Historian activity table for Al Lorenz Park Family Fest
- Assisted with developing Al Lorenz Park kiosk panels
- Assisted with numerous research and office organizational projects

Office-wide Projects – March

- Consulted weekly on historical significance and context of various historical records series held at Records Management
- Weekly volunteer Jane Oakes: transcribed Groveland farm diaries
- Donations: Records of Liv. Co. Volunteer Fire Police Association, 1955-2011; photographs of Al Lorenz Park Family Fest 2022; several Moore family photos from Geneseo
- Organized and preserved digital and physical collections
- Assisted patrons in research room and on phone/email

OTHER – MARK SCHUSTER

RESOLUTION IN OPPOSITION TO NEW YORK STATE'S LEGISLATIVE PROPOSAL TO MANDATE ALL LOCAL BOARDS OF ELECTIONS TO HIRE ADDITIONAL FULL-TIME ELECTION STAFF

WHEREAS, pursuant to existing New York State Election Law Section 3-300, every board of elections has the power to appoint clerks, voting machine technicians, and other employees and, in doing so, must ensure equal representation of the major political parties in the locality. Every commissioner in each county, with the exception of commissioners in New York City, must also hire a deputy; and

WHEREAS, the New York State Senate recently passed a bill (S.644) amending Election Law Section 3-300 to mandate all local boards of elections to employ, at a minimum, four (4) full time employees in addition to the appointed commissioners. The bill goes on to require an additional two (2) employees for every full allotment of 20,000 active registered voters beyond 40,000 active registered voters; and

WHEREAS, the bill is now pending in the New York State Assembly (A.1258); and

WHEREAS, county boards of elections are responsible for managing all election operations. In 2022, the Livingston County Board of Elections administered more elections than ever before and did so utilizing its existing full-time staff of two (2) commissioners and two (2) deputies. The office did also use election inspectors and machine technicians on an as needed basis to assist when the work demand increased throughout the year, most typically during actual elections. Despite the heavy lift and all of the changes in the law that came with it, using only its existing full-time staff supplemented with inspectors and technicians as needed, the office was able to execute its responsibilities with efficiency and a high level of integrity; and

WHEREAS, not all local boards of elections hold the same level of responsibility or operate in the same manner. Some boards of elections choose to assist local libraries and schools with their budget vote/board elections and some boards opt to administer village elections. Others may limit their responsibilities to just

primaries, special elections, and general elections. Yet other boards elect to absorb all of these responsibilities plus additional duties like printing ballots. The number of full-time employees needed for a board of elections to fulfill its obligations is clearly dependent upon the nature and scope of responsibilities said board chooses to take on; and

WHEREAS, another factor significantly impacting the number of needed full-time staff is the number of active registered voters within a county. The larger the number of registered voters, the greater the work demand is on the local board of elections. Due to the number of registered voters varying among the counties, the various local boards of elections have divergent staffing needs; and

WHEREAS, the intent of the legislation is to ensure uniformity among all county boards of elections safeguarding their ability to adequately handle the ever-changing Election Law and any resulting increases in voter volume. However, the legislation completely dismisses the uniqueness of each local board of elections. A one-size-fits-all approach to staffing will only result in an inefficient mandate that, in many instances, wastes tax payer dollars. Each county with the assistance of its commissioners should be able to independently decide the needs and corresponding employee structure of its board of elections; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors does hereby strongly oppose Senate Bill S.644 and Assembly Bill A.1258. The legislation improperly assumes all local boards of elections have the same full-time staffing needs. It fails to adequately take into account the variation in each board of election’s assumed and required responsibilities and the clear variation in the number of registered voters in each county; and be it further

RESOLVED, that the Clerk of this Board of Supervisors shall forward this resolution to Governor Kathy Hochul, Senator Pam Helming, Assemblywoman Marjorie Byrnes, the Inter County Association of Western New York, the New York State Association of Counties and all others deemed necessary and appropriate.

Mr. Schuster reviewed the resolution and his concern that additional staffing is not a need in our BOE Office. Mr. Schuster asked that this resolution also be shared with Inter County.

Motion: Mr. Pangrazio moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.

There was discussion on the lack of early voting participation some days and the costs imposed by the State. Mr. Schuster reviewed earlier discussions on “Zucker Bucks” and that the County not participate.

VARIOUS COMMITTEE APPOINTMENTS – MICHELE REES

Action Item(s) To Be Reported

1. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY TRAFFIC SAFETY BOARD: THOMAS DOUGHERTY, KATHLEEN O’HARA, KEITH YOUNG, JR., MATTHEW NESBITT & GEORGE WORDEN, JR.

RESOLVED, that the following members are hereby appointed to the Livingston County Traffic Safety Board for the term designated:

Livingston County Traffic Safety Board			
Name	Address	Rep./Title	Term
Thomas Dougherty	4 Court Street, Geneseo, NY 14454	Member-Sheriff	1/1/23-12/31/25
Kathleen O’Hara	2672 Perry Road, Mt. Morris, NY 14510	Member-Town of Leicester	1/1/23-12/31/25
Keith Young, Jr.	4336 Linzy Road, Dansville, NY 14437	Alternate-Town of Ossian	1/1/23-12/31/25
Matthew Nesbitt	8903 Pardee Hollow Road, Wayland, NY 14572	Member-Town of Springwater	1/1/22-12/31/24 (W. Morgan)
George Worden, Jr.	2650 Limrick Road, Piffard, NY 14533	Member-Town of York	1/1/23-12/31/25

and be if further

RESOLVED, that the Deputy Clerk of the Board of Supervisors shall forward a certified copy of this Resolution to the Livingston County Traffic Safety Board.

2. APPOINTING MEMBER TO THE LIVINGSTON COUNTY SOIL AND WATER CONSERVATION DISTRICT BOARD OF DIRECTORS: GARY GALTON

RESOLVED, that the following member is hereby appointed to the Livingston County Soil and Water Conservation District Board of Directors for the term designated:

Livingston County Soil and Water Conservation District Board of Directors			
Name	Address	Rep./Title	Term
Gary Galton	14 Gibbs Street, Nunda, NY 14517	Farm Bureau Member	1/1/23-12/31/25

and be it further

RESOLVED, that the Deputy Clerk of the Board of Supervisors shall forward a certified copy of this Resolution to the Livingston County Soil and Water Conservation District Board of Directors.

The Clerk explained that both resolutions include oaths that were not taken by the 30-day deadline.

Motion: Mr. Falk moved and Mr. Schuster seconded to approve the two foregoing appointment resolutions Carried.

PLANNING – ANGELA ELLIS

1. APPOINTING MEMBER TO THE LIVINGSTON COUNTY ENVIRONMENTAL MANAGEMENT COUNCIL: KATHERINE FISH

RESOLVED, that the following member is hereby appointed to the Livingston County Environmental Management Council for the term designated:

Livingston County Environmental Management Council			
Name	Address	Title/Representing	Term
Katherine Fish	6 Second Street, Geneseo, NY 14454	General Citizen	4/12/23-12/31/23

Director’s Comments: This resolution appoints a new member, Katherine Fish, to the Livingston County Environmental Management Council (EMC). All EMC member terms will be expiring 12/31/23.

Ms. Ellis reviewed the appointment candidate qualifications.

Motion: Mr. Pangrazio moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY PLANNING DEPARTMENT: ARC GLOW

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Planning Department, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Arc GLOW 18 Main Street Mt. Morris, NY 14510	4/1/23-6/30/23	\$5,936.00 per month Not to exceed \$17,800.00

For: Month to month contract for mobility management services for DSS and OFA clients

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
State/Federal/County contributions	20% OFA State reimbursement/80% DSS (State/Federal Reimbursement combined & County cost	Yes No

Director’s Comments:

This resolution authorizes a contract with Arc GLOW to continue mobility management services for DSS and OFA clients. We heard from the State that awards likely won’t be announced until October 2023 or later. The team is looking for additional funding opportunities. The mobility management program has been underway since November 2021, serving human service agency clients from DSS and OFA. Since the inception of the program we’ve seen success by the reduction of no-shows from over 35 percent down to around 10 percent (more clients are taking the scheduled trip to an appointment), increased use of public transportation rather than

private vendors, improved relations between customers /vendors and increased ride sharing. A typical month includes around 250 rides scheduled through Arc GLOW.

Ms. Ellis reviewed the contract for approval and explained that they are working with the state to try and receive the funding sooner rather than later.

Motion: Mr. Falk moved and Mr. Schuster seconded to approve the foregoing resolution.....Carried.

Pre-approved Informational Item(s) To Be Reported

1. Environmental Management Council Update from Chairman Patti LaVigne-Ms. LaVigne gave a brief overview of EMC activities over the past year and priority plans for the coming year. Ms. LaVigne reached out to the Supervisors for help recruiting new members. Angela Ellis will send an email to Mr. Pangrazio and the Board of Supervisors.
2. ARPA Funds & County Agricultural & Farmland Protection Plan Update-The original plan was approved in 2006 and Ms. Ellis explained that they have been seeking funding to update the plan. Ms. Ellis explained that she has spoken with the County Administrator on using ARPA funding to leverage a grant application to fund a plan update. Ms. Ellis gave a brief overview of the changes occurring and the impact that these changes may have on agriculture. Chairman LeFeber spoke in favor of using ARPA funds. There was discussion on the ARPA fund allocation timeline. An application would need to be submitted by June 1.

Motion: Mr. Falk moved and Mr. Schuster seconded to refer a resolution approving the grant application to the Ways and Means Committee for consideration.....Carried.

There was discussion on cannabis guidelines and the impact to the county.

Informational Item(s) Written Only

CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES

Conesus Lake Watershed Council. The next meeting will be May 26, 2023.

Watershed Education Center at Vitale Park (WEC). See link for schedule of future presentations:

<https://conesuslake.org/lake-community/wec>

AGRICULTURAL AND FARMLAND PROTECTION BOARD (AFPB)

303-b Petitions. We received plan approval from NYS Ag and Markets.

Agricultural District #3 Renewal. The final report was submitted to Ag and Markets for approval.

ENVIRONMENTAL MANAGEMENT COUNCIL (EMC)

The next meeting of the EMC is May 24, 2023, at 6:30 p.m.

Earth Day Award. Presentation will be at the April 26th Board of Supervisors meeting.

Community Clean Up Event. This year’s Community CleanUp Event will occur between April 15 – 23rd.

Anyone interested in registering a cleanup event or looking to volunteer at a registered event can visit

<https://www.livingstoncounty.us/838/Events> for more information.

COUNTY PLANNING BOARD

Reminder: The Planning Board has a dedicated email: LCPlanningBoard@co.livingston.ny.us. Referrals can be submitted to this email.

Next meeting. The next meeting is scheduled for April 13, 2023.

LET’S Plan Reminder: “Evenings with the County Planning Board” is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but they do happen.

SOLAR. The Planning Department has launched an Alternative/Renewal Energy website,

<https://www.livingstoncounty.us/938/Renewable-Alternative-Energy>, with sections on solar and Battery Energy Storage Systems to be a technical and informational resource for municipalities and the public.

GENESEE TRANSPORTATION COUNCIL

2022-2023 Unified Planning Work Program: Lakeville Corridor Strategic Plan – The first public outreach meeting is March 28th.

SPECIAL PROJECTS

- **WATER SUPPLY STUDY & LEICESTER/YORK REGIONAL WATER PROJECT**
- **Contract with NYS Department of State.** The remaining funds are proposed for purchase of a THM Analyzer. We are working with the State on amending the contract to allow for the purchase. The MOA with WSA for the equipment purchase is pending DOS approval of the contract amendment.
- **Leicester/York Regional Water Project/Akzo Settlement Committee.**
 - The Committee met on March 8, 2023, for updates and continued project oversight. The Committee will be making a recommendation to the Board of Supervisors in May for June submission of the annual budget.
 - We had a debrief with the State about our Northern Border Regional Commission (NBRC) application (not awarded). This project may not be a good fit for the next round of funding. We will be participating in the upcoming informational webinars and looking at other funding opportunities as well.

BROADBAND PROJECT

- The USDA Reconnect 4 application was submitted on November 2, 2022. No award announcement yet. Announcements are expected in first half of 2023.
- Reconnect 2 – Empire Access, USDA, Hunt Engineers and Planning staff continue coordination with USDA grant implementation efforts. The team is scheduling a ground-breaking event for early May.

RADIO COMMUNICATIONS UPGRADE PROJECT

- Installation of the tower, shelter and antennas is complete. We anticipate system and fiber installation will take place this Spring. Microwaves installation will likely happen in last half of year due to supply chain issues. The tower should be fully commissioned and operable before the end of the year.

MOBILITY MANAGEMENT

- **RIDE Livingston & Regional Mobility Management Website Project.** The Project Management Team continues work on developing RIDE Livingston into a regional mobility management portal.

Mobility Management with Arc GLOW and the Application to the 5311 Program. We heard from the State that awards likely won't be announced until October 2023 or later. The team is looking for additional funding opportunities to help supplement in the meantime. The Arc GLOW mobility management office continues to manage transportation referrals from DSS and Office for the Aging.

CENTRAL SERVICES – WILLIAM MANN

Action Item(s) To Be Reported

1. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR A PREVENTATIVE MAINTENANCE PROGRAM FOR GENERATORS LOCATED IN VARIOUS COUNTY BUILDINGS: EMERGENCY POWER SYSTEMS, LLC

WHEREAS, the County of Livingston solicited a Request for Proposal for a generator preventative maintenance program for generators located in various County buildings, and four (4) proposals were received, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Central Services Department, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Emergency Power Systems, LLC 300 Mile Crossings Blvd. Rochester, NY 14624	4/1/2023-3/31/2025 w/ two 1-year renewal options	Per Rate Sheet

For: Preventative maintenance program for generators in various County buildings

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	100%	Yes X No

Mr. Mann reviewed the contract for approval.

Motion: Mr. Schuster moved and Mr. Falk seconded to approve the foregoing resolution.....Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF

SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY CENTRAL SERVICES DEPARTMENT: CPL

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Central Services Department, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
CPL	3/1/2023-2/28/2024	Not to exceed \$50,000.00

255 Woodcliff Drive Suite 200
Fairport, NY 14450

For: Government Center Generator addition/replacement: Professional Services for the Programming, Schematic Design, Design Development, Construction Documentation and Construction Administration related to power generation for complete building coverage at the Livingston County Government Center.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
CIP	100%	Yes X No

Mr. Mann reviewed the contract for approval.

Motion: Mr. Pangrazio moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.

3. AMENDING THE 2023 LIVINGSTON COUNTY SALARY SCHEDULE: CENTRAL SERVICES AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the 2023 Livingston County Salary Schedule is amended as follows:

Central Services:

- Create one (1) permanent seasonal Intern position effective April 12, 2023.

For: Creating a Permanent Seasonal Intern position allowing Central Services to fill for up to a 6 month period, year after year. Requesting Board approval wage rate of \$16.25 per hour.

Mr. Mann explained that this is not a new position, but this action will simply allow for the position each year.

Motion: Mr. Falk moved and Mr. Schuster seconded to approve the foregoing resolution..... Carried.

Mr. Mann reported that they have reached agreement for a new NYSNA contract that will be coming to Ways and Means for approval. Mr. Mann explained that the County’s stance on ARPA funding is that all funding has already been allocated due to lost revenue.

Informational Item(s) Written Only

Al Lorenz Park: (CIP)

1) Electrical upgrade –LaBella providing recommendations for the scope of the project. RG&E has been onsite to assist the engineers with their planning.

Murray Hill:

- 1) Building # 2 – Elevator modernization – Completed.
- 2) Electrical upgrade – Replacement of existing Electric Main line. LaBella has reviewed the current system and are providing recommendations for the scope of the project. RG&E has been onsite to assist the engineers with their planning.

Government Center: (CIP)

- 1) Interior signage –Installation has commenced – approximately 80% complete.
- 2) Driveway/Parking re-paving – Due to scheduling constraints of milling and paving companies this project is now planned for Spring, 2023 – potentially May of 2023.
- 3) Generator – Upgrading to maintain the whole building. We are with CPL on scope and contract once approved for engineering and bids.
- 4) Public Defenders office space re-construction – We have approved the schematic design and have begun construction design documents. First review of construction docs was 3/29/23

Sheriff’s Office: (CIP)

- 1) Training Center – Working on a contract with CPL.
- 2) Sheriff’s Office – Completed new flooring – rubber stair treads.

- 3) Chief Deputy Galvin's Office – Constructed new office space for CD Galvin.
- 4) Locker Room – Working on a re-model of the locker room area.

EMS Facility

- 1) Hampton Corners Alternate Garage: This project has commenced and is being done by our Projects Team. Framing and metal is complete. Five (5) over head garage doors and man doors were approved and currently in final contract phase and purchase ordering.
- 2) Avon: Completing new siding, doors, and windows.
- 3) Avon: Addressing some exterior drainage issue with the property.

ADJOURNMENT

Motion: Mr. Pangrazio moved and Mr. Schuster seconded to adjourn the meeting at 10:55 a.m.

BOARD OF ELECTIONS – DAVID DIPASQUALE AND BECKY SCHROEDER

Informational Item(s) Written Only

1. March 21, 2023 Village Elections have been certified. There were contested races in Dansville and Mt. Morris with a turnout of 29.1% and 18.6% respectively. Livonia candidates were unopposed with only 65 voters turning out.
2. Invoices were sent to Dansville, Livonia and Mt. Morris for inspector bill backs.
3. The Sparta Republican Caucus for GE 23 was held on March 16. Several others have been scheduled. Caucuses for GE 23 can be held until July 27, 2023.
4. Work has begun on School and Library elections.
5. Commissioner Schroeder will be retiring effective March 30, 2023. Gary Nageldinger has been appointed to replace her effective March 31, 2023.
6. Current active voter enrollment stands at 39,720. Democratic: 10,141; Republican: 17,240; Conservative: 922; Working Families: 122; Oth-Green: 108; Oth-Lbt: 131; Oth-Ind: 1,563; Blank-No Party: 9,349; Oth-Blank: 129; Oth-WEP: 8; and Oth-Reform: 6. Inactive enrollment is at 2,763. Total active/inactive voter enrollment: 42,483.

EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Informational Item(s) Written Only

1. LCEMS Dispatches February 2023 = 476
2. LCEMS Dispatches through March 27, 2023 = 1,513

Highlights - Meetings / Activities / Responses

3. CPR Instructor monitoring
4. Regional EMS Advisory Council meeting
5. NYS Rural Ambulance Task Force committee and subcommittee meetings
6. EMS Captain meeting
7. Agency participation in LCSO HERO presentation
8. Emergency Services Training Committee meeting
9. EOC Tower Project Management Team meetings
10. MLREMS Meeting
11. Emergency Responder Support Services leadership meeting
12. Tactical medical review training for LCSO
13. Agency participation in GLOW With Your Hands at Genesee Community College
14. Medical Director Meetings

Respectfully submitted,
Michele R. Rees, IIMC-CMC
Clerk of the Board