

WAYS & MEANS COMMITTEE MEETING MINUTES
MONDAY, APRIL 10, 2023
1:30 P.M.

PRESENT: D. Knapp, W. Wadsworth, D. DiSalvo, D. Fanaro, D. LeFeber, D. Pangrazio, M. Falk, I. Coyle, B. Mann, S. Hillier
ABSENT: E. Gott

Ways & Means Chair Dwight Knapp asked Leicester Supervisor Dave Fanaro to lead the Pledge of Allegiance.

PERSONNEL ISSUES

**1. CENTER FOR NURSING & REHABILITATION – SHARI HUTCHISON
AMENDING THE 2023 LIVINGSTON COUNTY SALARY SCHEDULE: LIVINGSTON COUNTY
CENTER FOR NURSING AND REHABILITATION**

RESOLVED, that the 2023 Livingston County Salary Schedule is amended as follows:

Center for Nursing and Rehabilitation:

- Create one (1) full-time Senior Account Clerk/Typist position at Wage Grade 9 CSEA Contract effective April 15, 2023.

For: This position is intended to overlap the current Senior Account Clerk position who is retiring on May 12, 2023. This position will allow training for the new clerk and will be deleted in May once recruitment/onboarding and retirement have been completed.

- Create one (1) full-time Activities Aide position at Wage Grade 4 CSEA Contract effective April 15, 2023.

For: This position provides activity programming to residents.

- Create one (1) full-time Certified Occupational Therapy Assistant position at Wage Grade 11 CSEA Contract effective April 15, 2023.

For: Needed due to increased rehab resident stays with growing census, this position will provide billable therapy services.

- Create one (1) full-time Physical Therapist Assistant position at Wage Grade 11 CSEA Contract effective April 15, 2023.

For: Needed due to increased rehab resident stays with growing census, this position will provide billable therapy services.

- Create one (1) full-time Hairdresser position at Wage Grade 4 CSEA Contract effective April 15, 2023.

For: This position provides hairdresser, beautician and barbering services to residents. These services are offset by billings to the resident receiving service.

Ms. Hutchison reviewed the positions to be created. Two part time Activities Aide, Certified Occupational Therapy Assistant position and the Physical Therapist Assistant positions will be deleted after the full time positions are created.

Motion: Mr. Pangrazio moved and Mr. Fanaro seconded to approve the foregoing resolution Carried.

**2. CENTRAL SERVICES – WILLIAM MANN
AMENDING THE 2023 LIVINGSTON COUNTY SALARY SCHEDULE: CENTRAL SERVICES**

RESOLVED, that the 2023 Livingston County Salary Schedule is amended as follows:

Central Services:

- Create one (1) Intern position effective April 12, 2023.

For: Creating a permanent Seasonal Intern position allowing Central Services to fill for up to a 6 month period, year after year. Requesting Board approval wage rate of \$16.25 per hour.

Mr. Mann explained that there has been an intern for the past three years and this simply makes it permanent so he doesn't have to come back each year.

Motion: Mr. DiSalvo moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.

3. INFORMATION & TECHNOLOGY SERVICES – JASON PARKER

Action Item(s) To Be Reported

1. AMENDING THE 2023 LIVINGSTON COUNTY SALARY SCHEDULE: INFORMATION AND TECHNOLOGY SERVICES

RESOLVED, that the 2023 Livingston County Salary Schedule is amended as follows:

Information and Technology Services Department:

- Create one (1) full-time Senior Computer Services Assistant position at Wage Grade 14, CSEA Contract, effective April 10, 2023.

For: To prepare for additional staff retirement and staff leaving in 2023.

Mr. Parker reviewed the position to be created.

Motion: Mr. Pangrazio moved and Mr. DiSalvo seconded to approve the foregoing resolution Carried.

CLERK OF THE BOARD – MICHELE REES

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR LIVINGSTON COUNTY: PARTYMAN CATERING & RENTAL

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for Livingston County, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Partyman Catering & Rental 1515 West Henrietta Road Avon, NY 14414	6/28/23 (event date)	Not to exceed \$5,000.00

For: 2023 Employee Recognition

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
Department Budget	100%	Yes X No

The Clerk explained that this is the catering contract for the annual event. The amount is unknown until the RSVPs are in but is typically around \$4,000.

Motion: Mr. Fanaro moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.

COUNTY ATTORNEY – SHANNON HILLIER

Action Item(s) To Be Reported

1. REQUESTING THE NEW YORK STATE SENATE AND THE NEW YORK STATE ASSEMBLY TO AUTHORIZE LIVINGSTON COUNTY TO IMPOSE AN ADDITIONAL RATE OF SALES AND COMPENSATING USE TAXES

WHEREAS, a bill has been introduced in the New York State Senate S.5119-A and the New York State Assembly A.5768A to amend the Tax Law, in relation to authorizing Livingston County to impose an additional rate of sales and compensating use taxes, and

WHEREAS, the Livingston County Board of Supervisors must make a Home Rule Request requesting the New York State Senate and the New York State Assembly to enact this special law, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors request that the New York State Legislature adopt Senate Bill S.5119-A and Assembly Bill A.5768A, amending the Tax Law, in relation to authorizing Livingston County to impose an additional rate of sales and compensating use taxes, and, be it, further

RESOLVED, that the Chairman of the Livingston County Board of Supervisors and the Clerk of the Board of Supervisors are authorized to file the appropriate Home Rule Request with the New York State Senate and the New York State Assembly.

2/3 Majority Vote

Ms. Hillier reviewed state tax law and explained that this required for the additional 1%. This is the second step now that we have received our bill numbers.

Motion: Mr. DiSalvo moved and Mr. Fanaro seconded to approve the foregoing resolution.... Carried.

2. AMENDING A PORTION OF RESOLUTION NO. 2022-423 (ADOPTING 2023 SALARY SCHEDULE)

WHEREAS, by Resolution No. 2022-423, the Livingston County Board of Supervisors established the 2023 salaries for nonunion full-time, permanent County employees and certain compensation and benefits for other employees; and

WHEREAS, the Board of Supervisors now desires to amend a portion of said resolution to remove the requirement that each Officer and Department Head keep a written record of all of their own sick leave and that of their subordinate officers and employees; and

WHEREAS, as part of an ongoing concerted effort to transition business operations to paperless, the County has fully implemented new ERP software that electronically manages employee payroll data and accruals. All County Officers and Department Heads, as well as their subordinate officers and employees, now have direct access to their personal payroll and accrual information electronically; now, therefore, be it

RESOLVED, that a portion of Resolution No. 2022-423 is hereby amended.

Ms. Hillier reviewed the amendment needed to bring everything up to the current electronic process followed by the County.

Motion: Mr. Wadsworth moved and Mr. DiSalvo seconded to approve the foregoing resolution Carried.

LIVINGSTON COUNTY LAND BANK CORPORATION/PLANNING DEPARTMENT – JOE GUNTHER & HEATHER FERRERO

Action Item(s) To Be Reported

1. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY LAND BANK CORPORATION BOARD: DANIEL PANGRAZIO, IAN COYLE, WILLIAM BACON, AMY DAVIES, ANGELA ELLIS, WILLIAM FULLER & SHANNON HILLIER

RESOLVED, that the following members are hereby appointed to the Livingston County Land Bank Corporation Board of Directors for the term designated:

Livingston County Land Bank Corporation			
Name	Address	Rep./Title	Term Expires
Daniel Pangrazio	531 Feeley Road, Caledonia, New York 14423	Chair	4/17/23-4/16/25
Ian Coyle	6534 Florence Lane, Livonia, New York 14487	Member	4/17/23-4/16/25
William Bacon	25 Crestwood Circle, Dansville, New York 14437	Member	4/17/23-4/16/25
Amy Davies	11 Melodee Lane, Nunda, New York 14517	Member	4/17/23-4/16/25
Angela Ellis	4994 Lima Road, Geneseo, New York 14454	Member	4/17/23-4/16/25
William Fuller	5121 Reservoir Road, Geneseo, New York 14454	Member	4/17/23-4/16/25
Shannon Hillier	P.O. Box 263, Nunda, New York 14517	Member	4/17/23-4/16/25

Motion: Mr. Wadsworth moved and Mr. Fanaro seconded to approve the foregoing resolution Carried.

Mr. Gunther explained that one of the long term goals of the Land Bank was to expand the Board membership.

2. AUTHORIZATION TO SUBMIT A FARMLAND PROTECTION PLANNING GRANT APPLICATION TO NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS

WHEREAS, the Planning Department has requested that the County apply for funding on its behalf from the New York State Department of Agriculture and Markets in the amount of \$50,000.00 to finance a portion of the cost for updating the Livingston County Agricultural and Farmland Protection Plan; and

WHEREAS, the County of Livingston will provide remaining balance in the amount of \$50,000.00; and

WHEREAS, the Plan will result in updated policies and recommended projects to maintain the economic viability of the County's agricultural industry and its supporting land base; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to submit a Farmland Protection Planning Grants application to the New York State Department of Agriculture and Markets on behalf of the County in the amount of \$50,000.00 for the update of the Livingston County Agricultural and Farmland Protection Plan; and be it further

RESOLVED, that the Chairman is hereby authorized to execute a grant agreement between the County and New York State Agriculture and Markets and all related documents associated with the grant, including

implementation and administration of the Farmland Protection Planning Grant, all such documents to be subject to review and approval by the County Attorney.

Ms. Ferrero reviewed the Farmland Protection Plan and the grant application to the state to do a plan update. There is a June 1 application deadline.

Motion: Mr. Pangrazio moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.

COUNTY ADMINISTRATOR – IAN COYLE (Attachments)

Action Item(s) To Be Reported

1. APPROVING ABSTRACT OF CLAIMS #4A-APRIL 12, 2023

RESOLVED, that the Livingston County Board of Supervisors approves the Abstract of Claims #4A dated April 12, 2023 in the total amount of \$2,820,390.69.

Motion: Mr. Wadsworth moved and Mr. DiSalvo seconded to approve the foregoing resolution Carried.

2. AMENDING 2023 LIVINGSTON COUNTY BUDGET: COUNTY HISTORIAN & PROBATION

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries that have been approved by the Livingston County Administrator.

Mr. Coyle reviewed the amendments for approval.

Motion: Mr. Fanaro moved and Mr. DiSalvo seconded to approve the foregoing resolution.... Carried.

3. AUTHORIZING TRANSFER OF FUNDS: CONTINGENCY (2)

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested transfers per the Budget Amendment entries that have been approved by the Livingston County Administrator.

Mr. Coyle reviewed the contingency transfers for approved.

Motion: Mr. Wadsworth moved and Mr. Fanaro seconded to approve the foregoing resolution Carried.

4. RATIFYING TENTATIVE COLLECTIVE BARGAINING AGREEMENT WITH THE NEW YORK STATE NURSES ASSOCIATION AND AUTHORIZING EXECUTION OF A COLLECTIVE BARGAINING AGREEMENT

WHEREAS, the collective bargaining agreement between the New York State Nurses Association and Livingston County expired on December 31, 2022; and

WHEREAS, the negotiating teams for the parties have reached a tentative agreement for a new collective bargaining agreement; and

WHEREAS, the New York State Nurses Association has ratified this tentative agreement March 31, 2023; and

WHEREAS, the Ways & Means Committee recommends the ratification of this agreement by the County; now, therefore, be it

RESOLVED, that the tentative agreement commencing January 1, 2023 and expiring December 31, 2027, a copy of which is attached hereto, is hereby ratified; and be it further

RESOLVED, that the Chairman of the Livingston County Board of Supervisors and the County Administrator are hereby authorized to execute a collective bargaining agreement consistent with the terms of the tentative agreement.

Mr. Mann reviewed some of the highlights in the new contract.

Motion: Mr. Pangrazio moved and Mr. Fanaro seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

1. Legislative Update
2. Budget & Finance Update
3. Indigent Burial Discussion

Mr. Coyle reported that CSEA FT, NYSNA and LCDSC are now all lined up, codified and in effect. LCCOPS is moving forward with CSEA PT the only remaining. Mr. Coyle reported that the state budget has still not been passed. Our main focus areas are bail reform, eFMAP, Article 10 foreclosure and a few other things. On

the legislative front we are waiting on the Vital Access Provider grant application and he has a follow up call in to our consultant for an update. Mr. Coyle reported that he has reached out to Senator Schumer’s Office on Reconnect 4 announcements and the various earmark applications we have put forth.

Chairman LeFeber reported that he will be meeting with Congresswoman Tenney in Avon on Wednesday and arriving at the Government Center for an informal meet and greet with the Supervisors. This is a great opportunity for the Supervisors to promote Livingston County and put forth some of our legislative agenda items.

Mr. Coyle stated that he has questioned the Schumer staff on the eFMAP himself on where Senator Schumer is on that. Federally, they can resolve the issue with a simple piece of legislation that says if the feds make anything that’s to the betterment or to the benefit of states for Medicaid and that state requires their counties to share the cost of Medicaid, then that benefit needs to be passed down to the county. We have one more draw for the first quarter of the year for sales tax. Right now we are up ~\$830,000/14% versus the same time last year. Year-end financials are almost complete. CIP transfers will be at the next Ways and Means Committee meeting. Indigent burials will be discussed at the next meeting when Tracy McCaughey can be in attendance. Funeral Directors have been provided with information on fees in surrounding counties.

ADJOURNMENT

Mr. Pangrazio moved and Mr. DiSalvo seconded to adjourn the meeting at 1:54 p.m.

REAL PROPERTY TAX SERVICES – BILL FULLER

Informational Item(s) Written Only

1. Our Office will print the Tentative Assessment Rolls for the Assessors.
2. Provided the Assessors with paperwork for filing of the Tentative Assessment Roll. The Rolls are to be filed with the Town Clerk by May 1st
3. Board of Assessment Review Members have been notified of the upcoming training. This course will satisfy the requirements necessary to hear grievances.
4. The month of March report for Correction of Tax Roll Errors §§ 554(9) and 556(8):

MONTHLY REPORT – MARCH 2023

CORRECTION OF TAX ROLL ERRORS §§ 554(9) AND 556(8)

Resolution No. 2023-70 authorizes the Livingston County Treasurer to issue refunds.

1.) Town: Lima				
Owner: Martin J. & Catharine C. Gardner		<u>Correction:</u> Water District #2 unit charge applied in error.		
Tax Map Number: 27.-2-46.5				
	<u>Original 2023 Tax Amounts</u>	<u>Corrected 2023 Tax Amounts</u>	<u>Refund to Owner</u>	<u>Chargebacks to Taxing Jurisdictions</u>
Livingston County	\$255.32	\$255.32	\$ 0.00	\$ 0.00
Lima Town Tax	138.02	138.02	0.00	0.00
Lima Fire 1	19.21	19.21	0.00	0.00
Lima Water 2	<u>111.94</u>	<u>0.00</u>	<u>111.94</u>	<u>111.94</u>
Total	\$524.49	\$412.55	\$111.94	\$111.94
2.) Town: Lima				
Owner: Edwin O. Blodgett, II		<u>Correction:</u> Water District #2 unit charge applied in error.		
Tax Map Number: 27.-2-38.112				
	<u>Original 2023 Tax Amounts</u>	<u>Corrected 2023 Tax Amounts</u>	<u>Refund to Owner</u>	<u>Chargebacks to Taxing Jurisdictions</u>

Livingston County	\$214.07	\$214.07	\$ 0.00	\$ 0.00
Lima Town Tax	115.72	115.72	0.00	0.00
Lima Fire 1	16.11	16.11	0.00	0.00
Lima Water 2	<u>111.94</u>	<u>0.00</u>	<u>111.94</u>	<u>111.94</u>
Total	\$457.84	\$345.90	\$111.94	\$111.94

3.) Town: Leicester

Owner: Creekside Park LLC

Correction: Incorrect number of units charged.

Tax Map Number: 79.-1-34

	<u>Original 2023 Tax Amounts</u>	<u>Corrected 2023 Tax Amounts</u>	<u>Refund to Owner</u>	<u>Chargebacks to Taxing Jurisdictions</u>
Livingston County	\$ 6,228.69	\$ 6,228.69	\$ 0.00	\$ 0.00
Leicester Town Tax	4,837.61	4,837.61	0.00	0.00
Leicester Fire 1	560.73	560.73	0.00	0.00
Route 36 Water	<u>11,265.87</u>	<u>10,209.69</u>	<u>1,056.18</u>	<u>1,056.18</u>
Total	\$22,892.90	\$21,836.72	\$1,056.18	\$1,056.18

Respectfully submitted,
Michele R. Rees, IIMC-CMC
Clerk of the Board