

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, MAY 2, 2023
10:00 A.M.**

PRESENT: M. Walker, I. Davis, G. Horr, D. LeFeber, D. Pangrazio, M. Falk, I. Coyle, A. Ellis, B. Mann
 ABSENT: S. Erdle, D. Wester

Human Services Chair Merilee Walker asked Portage Supervisor Ivan Davis to lead the Pledge of Allegiance.

CENTER FOR NURSING & REHABILITATION – SHARI HUTCHISON

Action Item(s) To Be Reported

1. PROCLAIMING THE WEEK OF MAY 15-20, 2023 AS NURSING HOME WEEK IN LIVINGSTON COUNTY IN CELEBRATION OF OLDER AMERICANS’ MONTH

WHEREAS, we as Americans experience aging as the natural order of life, live longer than at any time in the past, and seek to maintain our highest level of physical function in periods of infirmity; and

WHEREAS, nursing homes at the local, state and national level provide skilled nursing and rehabilitative care for injured, disabled, or sick persons who require chronic or restorative nursing care; and

WHEREAS, the nursing homes in Livingston County provide a high quality of care and services to meet the needs of Livingston County residents and the greater community; and

WHEREAS, nursing homes are a vital component of the local economy providing employment and economic activity beneficial to the community; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors proclaims May 15-20, 2023 as Nursing Home Week in Livingston County in honor of the valuable contributions Livingston County’s nursing homes and their staffs make to the quality of life of our county.

Motion: Mr. Pangrazio moved and Mr. Horr seconded to approve the foregoing resolution....Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: GENESEE VALLEY EDUCATIONAL PARTNERSHIP (GSLW BOCES)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Center for Nursing and Rehabilitation and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Genesee Valley Educational Partnership	9/1/2023-6/30/2026	N/A

GSLW BOCES
 80 Munson Street
 Leroy, NY 14482

For: CNA Program Clinical Experience – Secondary Education

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>	
Operating Budget	N/A	X Yes	No

Ms. Hutchison reviewed the contract for approval.

Motion: Mr. Davis moved and Mr. Horr seconded to approve the foregoing resolutionCarried.

3. AMENDING A PORTION OF RESOLUTION NO. 2022-422: ADOPTING THE 2023 MISCELLANEOUS PAY RATES (CENTER FOR NURSING AND REHABILITATION) AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE

WHEREAS, by Resolution No. 2022-422, the Livingston County Board of Supervisors established the 2023 miscellaneous pay rates; and

WHEREAS, the County employs individuals to work on a part-time basis in the role in the role of

Charge RN; and

WHEREAS, the CSEA Part-Time Unit includes individuals employed by the County to work part-time as Charge RNs; and

WHEREAS, the CSEA Part-Time Unit and County are parties to Memorandums of Agreement that permit the full-time Director of Nursing (DON) and full-time Assistant Directors of Nursing (ADON) to serve on a per diem basis when necessary due to staffing shortages in the role of per diem Charge RN; and

WHEREAS, the County has the unilateral right to set the rate of pay for the DON and ADON when working out of title as per diem Charge RN; and

WHEREAS, the Charge RN (Out of Title) pay rate of \$44.34/hour is being added to the 2023 Miscellaneous Pay Rates effective immediately; now, therefore, be it

RESOLVED, that a portion of Resolution No. 2022-422 is hereby amended.

Ms. Hutchison reviewed the changes to the Miscellaneous Pay Rates resolution.

Motion: Mr. Pangrazio moved and Mr. Davis seconded to approve the foregoing resolution... Carried.

Pre-approved Informational Item(s) To Be Reported

FINANCIAL/OPERATIONAL UPDATES

A. Occupancy: As of 4/24/23 we have 202 residents for an occupancy of 75.9%. Year to date we are at 72.1%.

B. Cash Flow- The LCCNR's total cash flow-cash reserves as of 4/24/23 is \$1,603,163. \$404,370 remains from the first transferred budget funds. We are requesting an additional \$2,500,000 transfer from Livingston County, which will bring the total transferred funds year to date to \$5,000,000 (out of the original \$6,000,000 designated for 2023). This transfer will cover a \$1,600,000 bond payment due.

C. IGT has not been received to date. Awaiting CMS approvals.

D. LCCNR leadership and finance staff continue to meet biweekly to review all accounts payable.

E. The VAP application has been submitted. A follow up meeting with the NYSDOH was held on March 6th, 2023. The consultants assisting with the grant process felt that we were successful in presenting our application.

F. ProNexus consultants have completed their assessment of our financial processes and have issued a report. We are reviewing the report and will be presenting recommendations for implementation.

Ms. Hutchison gave a brief overview on occupancy and updated the Committee on the status of IGT & the VAP grant. A LPN training grant application was also submitted and they hope to hear in the next month or so. Mr. Coyle explained that the state IGT filing was delayed which caused the 90 day window to begin on February 10; therefore the federal government deadline is May 10 when we should hear something.

Ms. Rauber reviewed the statement of revenues and expenses for January through March. There was discussion on how occupancy is driving revenue and at what point in time those balances level out. There was discussion on the agency staffing expense and the decrease in April of ~\$100,000. Ms. Hutchison reviewed several successes in census, the nurse aide training classes and agency use reduction. They have a number of recruiting strategies targeted at LPNs and they have received interest from CNA's going on to become LPNs. Ms. Hutchison reviewed several opportunities for savings and/or increased revenue. There was discussion on how dialysis admissions increase CNR revenue. Transportation services are extremely unreliable right now. There was discussion regarding the vaccine and masking requirement for nursing home workers. There was discussion on the IGT payment schedule moving forward. Mr. Coyle reported on a call this week on the VAP and the IGT payments. Mr. Coyle reviewed the framework of the state budget impacts to the County. Mr. Coyle explained that the ProNexus report will be sent out to the Committee to consider some possible personnel changes at the next meeting. There was discussion on private pay collections. Mr. Coyle requested an accounts receivable review at the next Committee meeting for 2022 and 2023 with percentages, where we should be from the 3rd party/Bonadio perspective, our collection rate compared to normal nursing homes and what's left in accounts receivable.

Informational Item(s) Written Only

G. Nursing leadership staff are reviewing schedules on a daily basis to remove and cancel unnecessary agency

shifts. We are observing progress is being made to meet our agency expenditure goals.

H. A graduation ceremony was held on April 18th to honor nurse aide students. Our first class from March 2023 is awaiting their certification test at this time. Our April class has 8 students, May has 12, and July has four at this time. We are continuing to have a good flow of applicants for the nurse aide training program. The Prometric contract for student testing is finalized.

I. LCCNR leadership will be participating in a virtual series presented by our state association, Leading Age, on Adult day healthcare programs. Topics include: Reopening and Rebuilding, Person Centered Care, Recruitment and Retention, and Building back census. This is very timely as we are assessing reopening our program at this time.

J. We are in the process of submitting a grant request to the New York State Department of Health to increase training capacity in healthcare. Our grant request would create a temporary licensed practical nurse training position, provide tuition and a salary while attending training. Once they complete the program and become licensed, they would become LPN's at LCCNR. Unlike the nurse aide training program where we cannot require aides to stay or contribute to the cost of training, these LPN programs allow an agreement to be completed. We are seeking grant funding for a total of \$1,600,000 (grants allow up to \$2,000,000) requests. This represents 8 LPNT students over the course of two years. Grant applications are very competitive and due by April 19th.

K. LCCNR staff are working to meet requirements of the grant that is offering funding to upgrade our nurse call system.

L. We are currently reviewing our physician services coverage and determining what LCCNR's needs are. A request for proposal has been sent to three vendors. RFP's are due May17, 2023.

M. One of the quality assurance projects the clinical team is working on is reviewing the number of medications that a resident receives. The goal of the project is to assure appropriate medication levels and reduce unnecessary use, which will result in improved resident quality of life, reduce the nursing time spent on medication pass, and save on pharmacy costs.

N. Staff are planning for National Nursing Home that begins on Monday, May 15th. The theme this year is the "Wild, Wild, West". Plans for the week include a BBQ meal, cowboy cookie day, cowboy caviar day, a food truck rodeo in the Atrium for the residents, an onsite job fair, western omelets cooked to order for night shift by Administration, dress down events and games. The purpose of this week is to recognize all the dedicated long term care staff who work very hard to make LCCNR a success.

O. Brittany Ritenburg, currently Assistant Director of Nursing has accepted the Director of Nursing role effective April 17, 2023. Brittany will be working with Kathy Crye for a smooth transition in nursing leadership.

P. A retirement party is being planned for Kathy Crye, DON, who is retiring after 37 years of service. The party will take place on Friday, May 12th at 2:30 p.m., in the atrium at LCCNR.

Q. Our Director of Social Work resigned to accept a clinical consulting position, her last day is May 5th, recruitment efforts have begun.

R. The monthly Quality Assurance and Quality Improvement committee meeting will be held on April 20th.

S. Monthly safety meeting will be held on April 27th.

T. Livingston County Center for Nursing and Rehabilitation staff participated in a mutual aid plan drill on April 19, 2023. The scenario was providing assistance to a facility evacuating due to a bomb threat. As part of the drill, LCCNR reviewed our bomb threat procedures and made updates to our plan.

U. Accounts receivables were reviewed with Tom Lang, the attorney assisting with difficult case collections. Good progress is being made on several complicated cases.

V. Our next Resident Council meeting will be held on May 4th.

W. We are switching Family Forum from a monthly phone in format to a quarterly in person meeting.

X. Work is being planned on the facility courtyards which includes clean up, planting, sanding and painting of furniture. The Avon Rotary club is planning a day of service to assist us.

Y. Plumbing repairs continue on drain lines and water supply devices

Z. Facility staff are working on repairs on our Country unit due to water damage.

AA. The majority of ceiling lifts and portable lifts have been repaired

DEPARTMENT OF SOCIAL SERVICES – TRACY MCCAUGHEY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: CHRISTOPHER DEHON, PH.D., GENESEE-LIVINGSTON-ORLEANS-WYOMING COUNTIES CHAPTER NYSARC, INC., HILLSIDE CHILDREN’S CENTER, JOHN V. BRENNICK A/K/A BRENNICK COUNSELING SERVICES, LANGUAGE SERVICES ASSOCIATES, INC., & VARIOUS RESIDENTIAL TREATMENT CENTERS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of Social Services, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Christopher Dehon, Ph.D. 919 Winton Rd. South, Suite 304 Rochester NY 14618 For: Psychological evaluations of referred individuals	1/1/23-12/31/23	\$125.00/hr.-Direct Service \$100.00/hr.- Indirect Service

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Child Welfare FFFS – Title XX Under 200%	38%	Yes X No

Genesee-Livingston-Orleans-Wyoming Counties Chapter NYSARC, Inc. 18 Main St. Mt. Morris NY 14510 For: Work Experience program at DSS for qualified Arc individuals	6/1/23-12/31/24	N/A
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
N/A	0%	Yes X No

Hillside Children’s Center 1183 Monroe Ave. Rochester NY 14620 For: Youth Court Preventive Services Program	6/1/23-5/31/24	\$30,250.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Preventive - Donated Funds	38%	Yes X No

John V. Brennick a/k/a Brennick Counseling Services 1580 Elmwood Ave. Suite A – Upper Level Rochester NY 14620 For: Behavioral Health Counseling for individuals/couples	1/1/23-12/31/23	\$80.00/hr.-Individuals \$100/hr.-Couples
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Child Welfare FFFS – Title XX Under 200%, EAF	38%	Yes X No

Language Services Associates, Inc. 455 Business Center Dr., Suite 100 Horsham PA 19044 For: Interpretation and translation services	1/1/23-10/26/27	Hourly Rate established by NYSOGS Contract #PS69778
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Admin	23%	Yes X No

Various Residential Treatment Centers For: Specialized level of care placement for children in the custody of the Commissioner.	7/1/23-6/30/24	Various Rates
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
State Foster Care Block Grant, Fed IV-E if Eligible	24%	Yes X No

Ms. McCaughey reviewed the contracts for approval. There was discussion on the translation services contract.

Motion: Mr. Pangrazio moved and Mr. Davis seconded to approve the foregoing resolution... Carried.

2. AUTHORIZING THE COMMISSIONER OF THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES TO SIGN THE FOLLOWING CONTRACT: DONATED FUNDS AGREEMENT

RESOLVED, that the Commissioner of Social Services is hereby authorized to sign the following contract for the Livingston County Department of Social Services, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Donated Funds Agreement	N/A	\$11,495.00

For: Agreement authorizing DSS to accept donated funds from private sources to provide the local share of Preventive Services.

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
Hillside Children’s Foundation	0%	Yes X No

Ms. McCaughey explained that this resolution allows DSS to accept donated funds for private sources.

Motion: Mr. Davis moved and Mr. LeFeber seconded to approve the foregoing resolution..... Carried.

Informational Item(s) Written Only

1. Statistics (Monthly) (March)

	<u>Mar</u>	<u>% Change from Jan 1</u>
Temporary Assistance (TA) Caseload:		
Family Assistance Cases	134	0.75%
Safety Net Cases	194	2.65%
Total	328	1.86%

Medicaid Cases (MA):		
Community	2331	2.33%
Chronic Care	231	0.00%
Foster Care (Include children placed & receiving Adoption Subsidy)	121	0.00%
SSI	1215	-0.41%
Total	3898	1.25%

Livingston County Citizens receiving some form of Medicaid service:		
Cases In Transit	0	
NYSOH		
Livingston County DSS	5000	
Total	5000	

Food Stamp Only:		
Cases	2561	2.11%
SSI Food Stamp Individuals	617	-1.28%

Child Care/Day Care:		
Cases	183	18.83%

Indigent Burials:		
Approved	5	
Veterans (# included in the Approved #)	0	
Denied	0	
Withdrawn	0	
No Action/Application process not complete	0	

Approved Year to Date		11	
Fraud:			
Front End Detection (FEDS) - During Applicant Status		7	
Fraud Referrals Received - Anonymous/Other		1	
Fraud Referrals Received - Internal/DSS		6	
Referrals sent to Sheriff & DA		0	
Pending with DA/Awaiting Disposition		6	
Clients thru the lobby (Unduplicated #):		606	
Total # of individuals served by reception staff:		1069	
Housing - Homeless Caseload:			
Diversions		6	
Housed		36	
	Total	42	
Total Nights		1004	
Singles		948	
2 Adults		0	
Families		56	
Clients entering Temp. Housing & remaining in the month		12	
Total Clients in Temp. Housing at end of month		27	
Code Blue - Below 32 Degrees			
Cases		1	
Nights		18	
Section 8:			
Voucher Allocation		450	
Vouchers Leased Up for the 1st of the following Month		375	
Voucher Holders Seeking Affordable & Inspected Housing		7	
Pending Applicants/Number Includes-PORT OUTS, new owners awaiting LL ID, tenants relocating to new unit, NH-rehab, new move, move and w/in hearing timeframe, LL term lease and no penalty; Call ins pending eligibility/voucher issuance or denial issuance, applicants who decline, accepted other subsidy, have a penalty, and/or lease violations		33	
Child Support:			
Caseload Count		2,458	-2.58%
Dollars Collected		\$694,472	
Child Protective Services (CPS): Ongoing			
New Primary Investigation Assignments		61	
Secondary Assignments from Other Counties		16	
Petitions Filed		3	
1034 Court Ordered Investigations Completed (# included in Primary Inv.)		8	
422 Summaries to Court		1	
CPS Ongoing Case Management/Preventive Services:			
Case Total		20	
Article 10 Supervision Cases (Youth Remaining in Home)		15	

*Distinct Children	29	
Non-Court Ordered (Article 10)-CPS indicated & Open Mandated Preventive	1	
*Distinct Children	2	
Supervision Cases on Behalf of Another County-Secondary	2	
*Distinct Children	4	
Non-Court Ordered Unfounded/Opened Voluntary Cases	2	
*Distinct Children	4	
School Based Consults:		
Livonia Central School	242	
Article 10 Direct Custody Placement/Non-DSS Cases:		
Cases	5	-44.44%
*Distinct Children	6	-50.00%
Family Services/Permanency Unit:		
Foster Children - DSS Custody Distinct # of Children	19	11.76%
Distinct Youth Remaining in DSS Custody on Trial Discharge	0	
Levels of Care for DSS Custody Cases:		
Foster Boarding Home	11	
Approved Relative Foster Home	1	
Institution	5	
Group Home	0	
Supervised Independent Living	1	
Other	1	
Foster Child Admissions - New	1	
Return to Foster Care from Trial Discharge	0	
Types of Foster Child Discharges During the Month		
Children Trial Discharged to Parents or Other Resource (Remain in DSS Custody)	0	
Children Discharged (Final) to Parent or Other Resource	0	
Adoptions Finalized as Discharges	0	
KinGap Discharges	0	
Other Discharges (i.e. APLA-Another Planned Living Arrangement)	0	
OCFS State Custody	2	
Probation Based Diversionary Programming (Probation Based Referrals):		
Cases/Referrals New this Month	3	
*Distinct Children	3	
Referrals under assessment or referred and receiving diversion services i.e. skill building:	12	
Case Referral Closed *Distinct Children	0	
Cases Open in Connections FSS-Mandated Preventive	2	
Detention Referrals	3	
Non-Mandated Preventive Services:		
Cases	0	
*Distinct Children	0	

Mandated Preventive - Community Based referrals that meet criteria

Cases 1
 *Distinct Children 6

Other Case Processing - # of Distinct Children: 20

ICPC Requests 0
 Supervision - Post Discharged - Court Ordered 13
 Supervision on Behalf of Another County 5
 Aftercare Services 2

TASA (Case Management for Pregnant/Parenting Teens):

Active Case 0
 New Referrals Received 0
 Cases Closed 0

Protective Services for Adults (PSA):

Active Cases 31 **0.00%**
 PSA Referrals Received 13
 Active Financial Mgmt. Cases 29
 Personal Care Aide Cases Total **25**
 Level I 0
 Level I pending 0
 Level II 0
 Level II Pending 0
 CDPAP Active 25
 Cases waiting for an assigned Aide 0
 Guardianship Cases 4
 Awaiting discharge 5
 Pending 0
 Assessment Contacts 64

2. Employees hired, resigned or retired in April:

Name	Action	Title	Town	Date
Jessica Vazquez	Title Change	Eligibility Clerk	Leicester	4/9/23
Melisa Palmer	Returned to DMV's Office	Social Welfare Exam.	Piffard	4/12/23
Brenelle Martin	Resigned for position @ WFD	Social Welfare Exam.	Mt. Morris	4/22/23
Kimberly Lemmon	Hire	Social Welfare Exam.	Dansville	4/25/23
Marissa Draper	Reinstatement	Social Welfare Exam.	Dansville	4/25/23

3. April was Child Abuse Prevention Month – Child Protective Services Staff held a ticket raffle raising approximately \$710, proceeds to be donated to Focus on the Children, and the CPS Unit Fund which is used for various emergency items for families. Spirit week was held the week of April 17, each day was a different theme. April 21 was Dress in Blue Day. A group staff picture was taken in front of Building 1. Banners and pinwheels were placed on the Mt. Morris Campus and in front of the Courthouse in Geneseo.
4. The DSS, Work Happy/Play Happy Committee is hosting National Eat What You Want Day on May 11. Yummy breakfast items will be in each breakroom.

OFFICE FOR THE AGING – SUE CARLOCK

Action Item(s) To Be Reported

1. **DECLARING SURPLUS PROPERTY: OFFICE FOR THE AGING AND REFER THIS MATTER TO THE WAYS AND MEANS COMMITTEE**

WHEREAS, the County of Livingston owns surplus personal property that is no longer necessary for public use; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby declare the following item(s) as surplus property to be disposed of as determined by the County Administrator:

Office for the Aging

Quantity	Year, Make & Model	Mileage/Hours	Serial #
1	2011 Dodge Caravan	109,603	2D4RN1AG8BR795515
1	2013 Dodge Caravan	110,239	2C4RDGBG5DR792091

Ms. Carlock reviewed the vehicles for surplus. Both vehicles have been replaced.

Motion: Mr. Pangrazio moved and Mr. Horr seconded to approve the foregoing resolution.... Carried.

Pre-approved Informational Item(s) To Be Reported

1. 2023 Annual Plan Update to New York State Office for the Aging-Ms. Carlock gave a brief overview of the plan and timeline. The Advisory Council has approved the plan. Ms. Carlock shared the Advisory Council priority items included in the plan.

Informational Item(s) Written Only

**Livingston County Office for the Aging
Service Statistics**

Service Type	Total Units January – March 2023
Case Management (hours)	530/223 individuals
Senior Nutrition Meals (Home Delivered 11,829; Congregate 5,246)	17,075/390 individuals
Information and Assistance (calls)	727
Transportation (trips)	1,111
Personal Care (hours)	1,351
Group Respite (hours)	112
PERS Personal Emergency Response System (service months)	1,074
Legal Services (hours)	83

May Activities at Congregate Dining Sites:

Avon 74 Genesee St (Village Building) 585-226-6353		
5/5	Cinco de Mayo All Day & Music	12:30p
5/10	Sr. Planet Technology Training	12:30p
5/12	Cooking Matters Fruit and Vegetable Rx Program	12:30p
5/16	Chocolate Chip Cookie Bake Off	11a-1p
5/17	FREE Financial Management w/Lifespan Presentation	12:30p
5/19	BINGO	12:30p
5/26	Alzheimer’s Association Healthy Living	10:30a
5/26	Cooking Matters F&VRX	12.30p

Mt Morris 3 Elm St (VFW)
585-658-4513

5/4	Cooking Matters F&VRX Also on 5/11 & 5/18	10:30-11:30a
5/8	Music	12N
5/8	FREE Financial Management w/Lifespan presentation	12:30p
5/16	Chocolate Chip Cookie Bake Off	11a-1p
5/23	Craft	10a
5/23	Card Games	10a

BINGO 5/3 & 5/17 10:30-11:30a

Dansville 5 Chestnut St (Methodist Church)
585-335-8130

5/1	Music	12N
5/2	Cooking Matters F&VRX Also on 5/9 & 5/16	12:30p
5/9	FREE Financial Management w/Lifespan presentation	10:30a
5/11	Craft	10a
5/16	Chocolate Chip Cookie Bake Off	11a-1p
5/23	Trivia with Monica	11:30

BINGO EVERY Mon/Wed at 12:30p

Livonia 17 Wildbriar Dr
585-346-0010

5/2	Blood Pressure Checks	12:30p
5/3	Cooking Matters F&VRX Last class 5/10	12:30p
5/4	Learn/Play Euchre	11a
5/16	Chocolate Chip Cookie Bake Off	11am-1pm
5/15	Music	12N
5/17	FREE Financial Management w/Lifespan Presentation	10:30a
5/18	Learn/Play Euchre	11a
5/23	Paint n Sip Tea	10a

Livingston County Office for the Aging Advisory Council 2023

Jan Totman

Joan F. Mitchell

Jenny Hensler

Dianne Acomb

Christina Klosner

Joyce Wechsler

Ron Niedermaier

Marilyn Stuart

Maureen Bertram

Doris March

Robert Glenn

Roxanne Morsch

Linda Hopkins

Kim Keenan

Stephanie Montero

Avon/XYZ

Caledonia

Conesus/Wildbriar Site

North Dansville/TRIAD

Geneseo/Young at Heart

Geneseo/Interfaith Center

Groveland

Lima/Golden Agers

Livonia

Nunda

Mt. Morris

Ossian

Springwater

DSS Adult Services

Lifespan

**Denise Slattery
Kayla Howe
Holley Hillier
David Parish**

**AmeriCorps Seniors
Noyes Community Outreach Services
DSS Section 8
TRIAD**

Upcoming Dates

**Seniorama
United Way BBQ
First Annual Senior Picnic
Fall Prevention Event**

**May 6, 2023
May 31, 2023
August 18, 2023
September 15, 2023**

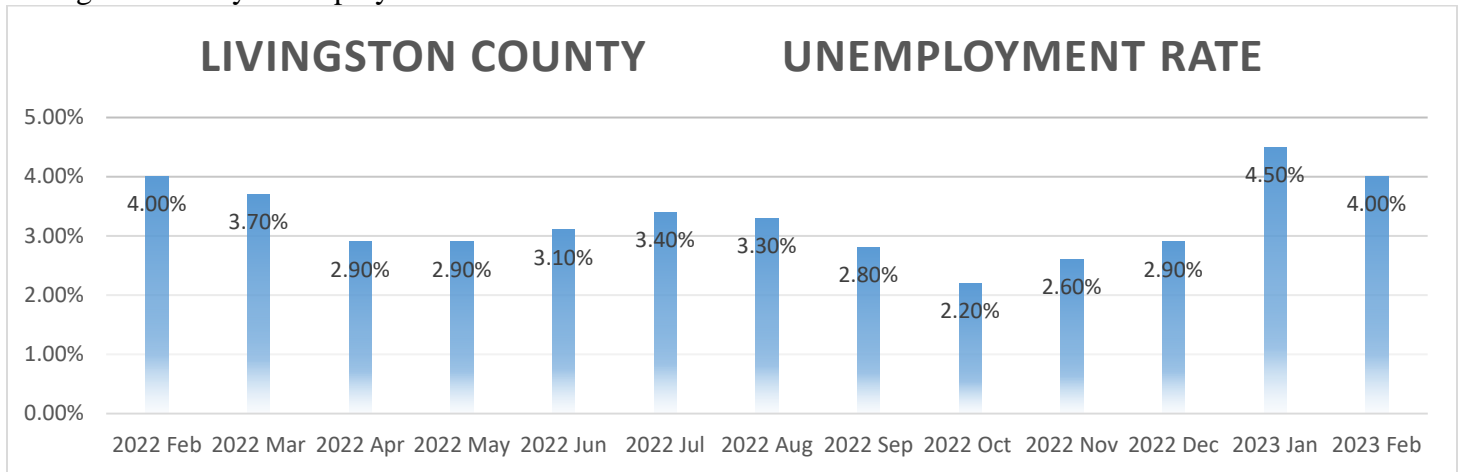
WORKFORCE DEVELOPMENT – RYAN SNYDER

Pre-approved Informational Item(s) To Be Reported.

1. Use of ARPA funds for job training-Mr. Snyder gave an overview of the training activities since the December ARPA funds approval. With the high demand for skilled workers Mr. Snyder is requesting an additional ARPA funds in the amount of \$50,000 to continue investing in County residents to help them train in the skills they need. Employers, including several County departments are in great need of workers. Mr. Snyder explained that they are working on a multi county grant.

Motion: Mr. Pangrazio moved and Mr. LeFeber seconded to approve the request for \$50,000 in ARPA funds Carried.

Livingston County Unemployment Rate.



Livingston County’s Unemployment Rate for February 2023, was 4.0% equal to the rate during the same period in the prior year. The rate continues to remain just below the statewide average of 4.5%.

Department Activity Report

Activity	March 2023
Job Openings Posted with NYSDOL	977
Unique Office Visits	289
Individual Appointments	52
Workshop Attendees	8
Adults/Youth in Training	18
Credential Earned	18
WIOA Youth Enrolled in Services (34 by 6/30/23)	25/34
WIOA Adults Trained (35 by 6/30/22)	61/35

Program Report

- Mini Job Fair – 49 jobseekers and 28 employers attended the 4/18 event at the Govt Center. The next job fair is scheduled for May 22nd.
- Youth Sports RFP – Avon Youth Football & Cheerleading, LC Legends Football, Livwell Community Center, Cal Mum Youth Basketball and GLOW YMCA all received Youth Sports Funding awards through the Youth Bureau.
- SYEP – Applications are still being expected for the summer youth employment program, which is scheduled to run from July 10th until August 11th. Worksites are still needed in all areas of the County.
- CNA Training - Free, fully paid certified nursing assistant classes are scheduled at the CNR monthly throughout the remainder of the year.
- Youth Bureau – The Youth Bureau is still accepting mini grant applications for projects which encourage positive youth development.

DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: LIBERTY RESOURCES PSYCHOLOGY, PHYSICAL, OCCUPATIONAL, SPEECH THERAPY, PLLC, NICHOLAS H. NOYES MEMORIAL HOSPITAL & R. MARK HILTON SPEECH PATHOLOGY SERVICES P.C.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of Health and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u> Liberty Resources Psychology, Physical, Occupational, Speech Therapy, PLLC 67 Towpath Road East Syracuse, NY 13057	<u>Term</u> 2/1/23-8/31/25	<u>Amount</u> Tuition rates are set by NYS Department of Education; Related Services - \$57.50 per 30-minute session
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For: Education for Children with Disabilities

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County, NYS Department of Education, Medicaid	% varies	Yes X No

Director’s Comments: This contract provides for psychology, physical, occupational, and speech therapy services for children with disabilities within Livingston County.

Nicholas H. Noyes Memorial Hospital 111 Clara Barton Street Dansville, NY 14437	4/1/23-12/31/25	\$75.00 per 30-minute session
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For: Provision of Physical Therapy and Speech Therapy for Pre-K program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County, NYS Department of Education, Medicaid	% varies	Yes X No

Director’s Comments: This contract provides for physical and speech therapy services for children within the Pre-K program.

R. Mark Hilton Speech Pathology Services P.C. P.O. Box 615 Newark, NY 14513	5/1/23-12/31/25	\$60.00 per 30-minute individual session \$40.00 per 30-minute group session
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For: Speech Therapy for Preschool Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County, NYS Department of Education, Medicaid	% varies	Yes X No

Director's Comments: This contract provides for speech therapy services for children within the Preschool program.

Ms. Rodriguez reviewed the contracts for approval.

Motion: Mr. Pangrazio moved and Mr. Horr seconded to approve the foregoing resolution.... Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: NEW YORK STATE DEPARTMENT OF HEALTH (2)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant award contracts for the Livingston County (Department of Health), and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

New York State Department of Health 4/1/23-3/31/28 \$155,250.00 (5-year term)
 Corning Tower, Empire State Plaza \$31,050.00 annual
 Albany, NY 12237
 For: Immunization Action Plan

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Immunization Action Plan Grant	0%	Yes X No

Director's Comments: This contract covers the Immunization Action Plan in the amount of \$155,250 over a five-year term.

New York State Department of Health 10/1/23-9/30/28 \$3,859,500.00 (5-year term)
 Corning Tower, Empire State Plaza \$771,900.00 annual
 Albany, NY 12237
 For: Women, Infants and Children (WIC)

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS WIC (Women, Infants and Children)	0%	Yes X No

This contract covers the Special Supplemental Nutrition Program for Women, Infant and Children in the amount of \$3,859,500 over a five-year term.

Ms. Rodriguez reviewed the grants contracts for approval.

Motion: Mr. Horr moved and Mr. Davis seconded to approve the foregoing resolution Carried.

3. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR THE PARATRANSIT SERVICES FOR CHILDREN WITH A DISABILITY FOR GENESEE, ORLEANS, AND LIVINGSTON COUNTIES: NYSARC, INC. GENESEE-LIVINGSTON-ORLEANS-WYOMING COUNTIES CHAPTER DBA ARC GLOW

WHEREAS, the County of Livingston solicited a Request for Proposal for Paratransit Services for Children with a Disability for Genesee, Orleans, and Livingston Counties, and 2 proposals were received; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, and any amendments to said contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

Contractor Term Amount
NYSARC, Inc. Genesee-Livingston-Orleans- 9/1/23-8/31/27 Per Rate Sheet
Wyoming Counties Chapter dba Arc GLOW
 18 Main Street
 Mt. Morris, NY 14510

For: Transportation of Livingston County children 0-5 years of age (Early Intervention/Pre-K)

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County, NYS Department of Education, Medicaid	% varies	Yes X No

Director's Comments: Two responses to the RFP for transportation of Livingston County children 0-5 years of age (EI-Pre-K) were received; Erie Bus, Inc. dba WNY Bus Co. and Arc GLOW with Arc GLOW being the lowest bid.

Ms. Rodriguez reviewed the contract for approval.

Motion: Mr. Pangrazio moved and Mr. Davis seconded to approve the foregoing resolution... Carried.

4. AMENDING THE 2023 LIVINGSTON COUNTY SALARY SCHEDULE: DEPARTMENT OF HEALTH AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the 2023 Livingston County Salary Schedule is amended as follows:

Department of Health:

- Create one full-time Director of Community Health position at the salary range of \$75,000 - \$79,000 on the Department Head Salary Schedule.

For: Infrastructure succession planning.

- Delete one full-time Director of Patient Services position, effective immediately.
- Delete one per-diem Director of Patient Services position, effective immediately.
- Delete one part-time Public Health Assistant position, Wage Grade 12, effective immediately.

Ms. Rodriguez reviewed the positions for approval.

Ms. Rodriguez explained that this position is paid in full by the succession planning grant they received.

Motion: Mr. LeFeber moved and Mr. Davis seconded to approve the foregoing resolution..... Carried.

5. PROCLAIMING THE MONTH OF MAY 2023 AS MENTAL HEALTH MONTH

WHEREAS, the month of May 2023, is Mental Health month; and

WHEREAS, mental health is essential to everyone's overall health and well-being; and

WHEREAS, all Americans face challenges in life that can impact their mental health; and

WHEREAS, prevention is an effective way to reduce the burden of mental health conditions; and

WHEREAS, there are practical tools that all people can use to improve their mental health and increase resiliency; and

WHEREAS, mental health conditions are real and prevalent in our nation; and

WHEREAS, with effective treatment, those individuals with mental health conditions can recover and lead full, productive lives; and

WHEREAS, each business, school, government agency, health care provider, organization and citizen share the burden of mental health problems and has a responsibility to promote mental wellness and support prevention and treatment efforts.

RESOLVED, that the Livingston County Board of Supervisors does hereby proclaim the month of May, 2023, as Mental Health Month in Livingston County, NY; and be it further

RESOLVED, the people of Livingston County are encouraged to observe this month to commit our community to increasing awareness and understanding of mental health, the steps our citizens can take to protect their mental health, and the need for appropriate and accessible services for all people with mental health conditions.

There will be a lot of messaging coming out over the next few weeks.

Motion: Mr. Horr moved and Mr. Pangrazio seconded to approve the foregoing resolution.... Carried.

5. PROCLAIMING THE WEEK OF MAY 6-12, 2023 AS NATIONAL NURSES WEEK

WHEREAS, registered nurses in the United States constitute our nation's largest health care profession; and

WHEREAS, the registered nursing profession meets the different and emerging health care needs of the American population in a wide range of settings; and

WHEREAS, a renewed emphasis on primary and preventive health care will require better utilization of all of our nation's registered nursing resources; and

WHEREAS, the delivery of the best quality nursing care to all residents is the function of the Livingston County nursing staff; and

WHEREAS, the nurses in “our neighborhoods” are employed in a variety of areas where their expertise is in specialized skilled nursing services and have the ability and knowledge to coordinate services to meet individual needs; and

WHEREAS, professional nursing has been demonstrated to be an indispensable component of preventative health and the safety and quality of care of hospitalized patients; and

WHEREAS, the demand for registered nursing services will be greater than ever because of the aging of the American population, the continuing expansion of life-sustaining technologies, and the explosive growth of home health care services; and

WHEREAS, the Adult Day Health Care, Center for Nursing and Rehabilitation, Hospice, Immunization Programs, Livingston County Jail, Mental Health, Lead Program, Early Intervention, Children with Special Health Care Needs, Maternal Child Health Team, Preschool, WIC Program, Foster Care, Communicable Disease and the Center for Sexual Health and Wellness are the “neighborhoods” where nurses provide care to children, adolescents, adults, seniors, the sick, and the terminally ill; and

WHEREAS, the Livingston County Board of Supervisors salutes the LPNs, RNs, Nurse Practitioners, Nurse Midwives and Advanced Practice Nurses for their leadership and contributions to the health care of Livingston County residents; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors ask that all residents of Livingston County join us in honoring the registered nurses who care for all of us, and be it further

RESOLVED, that the residents of Livingston County celebrate registered nurses’ accomplishments and efforts to improve our health care system, and show our appreciation for the nation’s registered nurses not just during this week, but at every opportunity throughout the year.

They have several planned events.

Motion: Mr. Davis moved and Mr. Horr seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

1. Methadone Clinic Proposal by CASA: Ms. Rodriguez introduces Kristin Fisher, Director of Community Services and explained how she has been looking at ways to best use our opioid settlement money with some community initiatives to help our community members and tax payers. The Mobile Crisis contracts was discussed last month and they are working on a suicide prevention proposal. CASA is the recipient of the Mobile Crisis funds and they are also here to speak regarding a proposal for a methadone clinic. There is no action needed today. CASA CEO Ann Domingos and COO Tatiana Zentz reviewed the funding proposal for a methadone clinic using opioid settlement funds. Currently CASA has opened a methadone clinic in Elmira and recently received state funding for a clinic in Steuben County. Those receiving treatment now need to drive outside of Livingston County for that treatment. The methadone clinic location is being proposed for the Dansville clinic site. CASA will be utilizing current staff for this proposed clinic. Ms. Domingos explained that there it is possible that clients may come from outside of Livingston County It is possible for a patient to reach the end goal of weening off the Methadone treatment and what type of things are considered that may change the number of clinic visits for a patient were discussed. Ms. Domingos does not have any concerns with the clinic being located at the southern end of the County. There was discussion on whether there are any local approvals needed to establish the clinic. Ms. Domingos explained that the Dansville site was chosen was that the site already has a twenty year lease and they recently received a grant to build on to the Dansville site to add a prevention program and a recovery program. Ms. Fisher spoke in support of this program and explained the next steps in order to establish the new program.

Informational Item(s) Written Only

- Completed Doula contract, submitted to Board of Supervisors.
- Year two (2) contract with CCE for Home Safe Home for Little Kids approved.
- CSHW (Center for Sexual Health and Wellness) in-service, PICHC (Perinatal Infant Community Health Collaborative) staff trained in newest birth control methods.
- PICHC staff attended in-service with Dr. Rosen-Carole for breast feeding updates.
- Presented PICHC program to DSS staff.

- PICHHC staff attended (2) car seat check events. Car seats checked during home visits these last four (4) weeks: seven (7) seats checked, eight (8) seats given away, one (1) seat installed correctly by caregiver.
- Fifty-three (53) families enrolled in PICHHC, six (6) pending intakes.
- A new comprehensive Medical Reserve Corp Plan is 80% complete.
- PHEP (Public Health Emergency Preparedness) is continuing to provide Blood Pressure clinics for OFA Avon nutrition center.
- PHEP volunteers will begin assisting at all rabies clinics this month.
- Completing a trial using a new online software tool for volunteer management, which includes the scheduling of volunteers.
- Claudia McAfee, Dog Control Officer, and Howard Green, Assistant Dog Control Officer, attended Animal Control Officer training and both passed with 100%.
- Regional Transportation contract with Genesee/Orleans Counties at Genesee County has been finalized.
- SPTF - Continuing to work on a strategy, based on input from stakeholders. Focus groups scheduled with OFA and young adults at CASA youth clubhouse. Implementation of Mobile Crisis and Sequential Mapping Exercise should serve to provide additional resources and inform stakeholders of available resources in the county.
- Value Based Payment/IPA/BHCC - Integrity Partners is holding a strategic planning session in April to identify goals to improve area services and information sharing.
- CASA MH continues to serve adult clients and is a welcome source of support for our clinic's staffing needs at this time
- NOYES MH - Continuing to take referrals of adults and children, although intake appointments are booking into May.
- Children - Catholic Charities is willing to take clients for home based crisis intervention under their expansion grant currently. Contract will need to be amended if they are to continue to provide this service full time.
 - Identified needs to simplify referral process and explanation of available services for community providers/families. We will look at this as a task for a Social Work Aide.
- Jail/ ATI - Work release program numbers are down significantly. Jail to work with DA/PD/Magistrates to promote this program.
- OMH - Regional listening sessions held in Rochester to discuss needs ahead of state budget. There is talk of holding additional listening session in the GLOW region.
- Mobile Crisis - Will contract with CASA for \$198,959.19 to provide mobile crisis response. Contract to move forward in HSC next month.
- Mental Health staffing: Intensive Care Manager to start April 23, 2023. New Social Work Aide to begin April 10, 2023. To interview for MH Therapy Aide position in April. One staff member is out on maternity leave. We continue to look for a full-time clinical position. New Sr. Typist, Melissa Friscia, to start April 25.
- Future Projects/Issues - Crisis Intervention Team (CIT) Initiative: Sequential Intercept Mapping to identify strengths and gaps in the system will be held with law enforcement, service agencies and community members on June 9. CIT training for law enforcement to follow in August 2023.
- Meeting with PM/QI regarding QI project to map regulatory time lines that affect Annual Performance Report.
- Administration staffing: Robert Paul, Data Systems Specialist, to begin May 2, 2023.
- CHIP (Community Health Improvement Plan) Update: Be Well in Lima - meeting with Town Supervisor and Mayor to discuss the initiative and next steps.
- Developing and implementing CSHW (Center for Sexual Health and Wellness)/PICHHC (Perinatal Infant Community Health Collaborative) and MRC (Medical Reserve Corp) media campaigns.
- Health Education staff attended three (3) career fairs for youth.

VETERAN'S SERVICES AGENCY – DAVID TERRY

Action Item(s) To Be Reported

1. AUTHORIZING A LICENSE AGREEMENT WITH VETERAN ONE STOP CENTER OF WESTERN NEW YORK STAFF SERGEANT GORDON FOX SUICIDE PREVENTION GRANT PROGRAM

RESOLVED, that the Chairman of the Livingston County Board of Supervisors finds that approximately 16 square feet of space located in the Livingston County Veteran Services Agency, 7 Murray Hill Drive, Mt Morris, New York is available to house a Veteran One Stop Center of Western New York Staff Sergeant Gordon Fox Suicide Prevention Grant Program Regional Coordinator; and be it further

RESOLVED, that the Livingston County Board of Supervisors hereby authorizes the Chairman of the Board to sign a License Agreement with Veteran One Stop Center of Western New York for said space commencing June 1, 2023 and ending December 31, 2024, a two (2) year period, at \$150.00 per month, said Agreement to be subject to review by the County Attorney and County Administrator.

Mr. Terry reviewed the license agreement for space in his office for approval. This will allow us to have a great resource located right in our office. There is a new Veterans Services Officer starting tomorrow.

Motion: Mr. Horr moved and Mr. Davis seconded to approve the foregoing resolution Carried.

Mr. Coyle reviewed the regional decision to close group homes in the County and state reps will be attending a June Community Services Board meeting.

ADJOURNMENT

Mr. Pangrazio moved and Mr. Davis seconded to adjourn the meeting at 11:15 a.m.

Respectfully submitted,
Michele R. Rees, IIMC-CMC
Clerk of the Board