

PUBLIC SERVICES COMMITTEE MEETING MINUTES
WEDNESDAY, MAY 3, 2023
10:00 A.M.

PRESENT: G. Deming, D. Babbitt Henry, W. Devine, M. Falk, D. LeFeber, D. Pangrazio, D. Fanaro, D. Wester, I. Coyle, A. Ellis, B. Mann, S. Hillier

ABSENT: M. Schuster,

PRESENT AFTER MEETING CALLED TO ORDER: W. Wadsworth

Public Services Chair Jerry Deming asked Caledonia Supervisor Dan Pangrazio to lead the Pledge of Allegiance.

SOLID WASTE – PEGGY GRAYSON

1. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR THE GLOW REGION SOLID WASTE MANAGEMENT COMMITTEE FOR THE 2023 HOUSEHOLD HAZARDOUS WASTE COLLECTION PROGRAM: ENVIRONMENTAL ENTERPRISES, INC.

WHEREAS, the GLOW Region Solid Waste Management Committee (herein referred to as “GLOW”) expects to be awarded funding from the New York State Department of Environmental Conservation in 2023 for the Household Hazardous Waste Collection Program; and

WHEREAS, this funding is to be used to pay for eligible expenses at a single collection planned for August, 2023; and

WHEREAS, the Glow Region Solid Waste Management Committee solicited a Request for Proposal for the 2023 Household Hazardous Waste Collection Program, and two (2) proposals were received; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors authorizes the Chairperson of the Board of Supervisors to enter into a contract with the other GLOW Counties and Environmental Enterprises, Inc. for the GLOW Household Hazardous Waste Collection Program at a cost not to exceed \$45,000, subject to review by the County Attorney and County Administrator.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Environmental Enterprises, Inc.	2023 Event	\$45,000.00
4650 Spring Grove Ave. Cincinnati, Ohio, 45232	Plus two 1yr extensions	

For: 2023 Household Hazardous Waste Collection event

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
GLOW Region Solid Waste Management Committee	\$28,088.00	Yes X No

Director’s Comments:

Two proposals were reviewed by the GLOW Committee. EEI was the most responsive proposal to provide the service. 2023 would be the 19th year GLOW has used this company. The GLOW Committee recommended EEI by resolution in the March 2023 meeting. The collections event is in Livingston County this year on August 26. NYS Household Hazardous Waste State Assistance Grant also is providing funding for the event to GLOW. Contract for GLOW’s 2023 Household Hazardous Waste Collection with Environmental Enterprises of Cincinnati, Ohio-Vendor provides collection and disposal services of hazardous waste from residents in Genesee, Livingston and Wyoming Counties.

Ms. Grayson reviewed the contract for approval. This is the seventh 3-year contract with EEI. Livingston County is hosting this year on 8/26/23. Ms. Grayson has walked the site with Andrew Brodell to make sure there are no traffic flow issues with ambulances. Ms. Grayson reviewed the paint program and reported that there is a paint collection event at the Pavilion Highway Garage on June 10. Peggy is retiring this year but she will continue to volunteer.

Motion: Mr. Falk moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.

Ms. Grayson reported that Assemblyman Steve Hawley is sponsoring an electronics event in Batavia in Jun3 17.

Informational Item(s) Written Only

1. Review of the 2022 Executive Summary report to the Committee of Jurisdiction in each county per the GLOW Committee.

- Household Hazardous Waste Collections
- Held yearly since 1996 except for 1999 when a farm pesticide collection was held
- Total attendance over 8,000. Each year approx. half attending indicate it is their first time participating
- Collections of electronics are now done on a separate day due to the volume coming in and unloading time needed
- An online appointment system was created and implemented in 2021, revised in 2022 and will be used in 2023. The appointment system saves money and allows GLOW to process cars in as little as 15 minutes
- On June 10 GLOW will hold a collection for items covered by the NYS Paint Stewardship Law. This, and the drop off locations that are part of the program should greatly reduce the amount of paint coming in
- Funding via DEC grants and GLOW’s County contributions
- The next household collection is being planned for August 26 at Hampton Corners Complex, with a tentative electronics collection to be held on either Saturday, September 9, 16 or 23 (pending proposals for a free event as required by New York State Law

OFFICE OF EMERGENCY MANAGEMENT – ANDREW BRODELL

Action Item(s) To Be Reported

1. AWARDING BID FOR THE OFFICE OF EMERGENCY MANAGEMENT FOR PURCHASE, INSTALLATION, AND MAINTENANCE OF AFTERMARKET VEHICLE EQUIPMENT FOR A 2022 CHEVROLET 2500 PICK UP TRUCK: 10-75 EMERGENCY VEHICLES

WHEREAS, after the proper legal advertisement seeking bids for the purchase, installation, and maintenance of aftermarket vehicle equipment for a 2022 Chevrolet 2500 Pick-Up Truck, two bids were received and opened on (3/15/2023), now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
10-75 Emergency Vehicles 2065 Harlem Road Cheektowaga, NY 14212	3/1/2023-3/31/2024	\$12,859.87

For: Emergency vehicle up fit for one of our towing emergency response vehicles.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A3640	100%	Yes

Mr. Brodell vehicle up fitting work to be done on one of the towing vehicles.

Motion: Mrs. Babbitt Henry moved and Mr. Falk seconded to approve the foregoing resolution Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY OFFICE OF EMERGENCY MANAGEMENT: WHP TRAININGTOWERS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract through Sourcewell Contract#011822-JHK for the Livingston County Office of Emergency Management, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
WHP Trainingtowers	5/1/23-12/31/24	Not to Exceed \$675,000.00

519 Duck Road
 Grandview, MO 64030
 For: Fire training tower build

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
ARPA Allocation	100%	Yes

Director's Comments:

This project includes the creation, shipping, and assembly of the new fire training tower for the Office of Emergency Management. The vendor, WHP Trainingtowers, is a Sourcewell participant with contract #011822-JHK. The overall out-to-out dimensions of the new modular structure will be 40'Lx 16'W with 4 modules on the first floor, 2 modules on the second floor, 2 modules on the third floor with one module being 24' L to provide 4' cantilevered balcony, and 2 modules on the fourth floor. Conforming to the configuration detailed in the attached drawings and renderings. • One (1) Adjustable Sloped Roof Prop 8'x8' with chop out • Twelve (12) Plate steel doors • Ten (10) Window Shutters • One (1) Four-Story Interior Intermediate Lading Stair • One (1) Five-story exterior intermediate landing stair • Railing on all roof perimeters • One (1) Four-Story Dry Galvanized Standpipe • One (1) Wall Breach Prop • Ten (10) Full Height Maze Panels • One (1) Reconfigurable Maze System • One (1) 10'x14' first floor Burn Room with Padgenite Interlock™ on all walls and ceiling, and Fire Brick on floor • One (1) 8'x20' second floor Burn Room with Padgenite Interlock™ on all walls and ceiling, and Fire Brick on floor • One (1) 8'x18' third floor Burn Room with Padgenite Interlock™ on all walls and ceiling, and Fire Brick on floor • Three (3) Pallet-style burn room cribs, one for each burn room • One (1) Temperature monitor with two probes in each burn room (6 total) • One (1) Forcible entry door device • Twenty (20) Rappelling anchors (floor mount) • One (1) Rappelling anchor (over window mount)

Mr. Brodell reviewed the contract for approval. The contract amount was increased in anticipation of prevailing wage rate costs.

Motion: Mr. Devine moved and Mr. Falk seconded to approve the foregoing resolution.....Carried.

PROBATION – LYNNE MIGNEMI

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY PROBATION DEPARTMENT: ALCOHOL MONITORING SYSTEMS, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Probation Department, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Alcohol Monitoring Systems, Inc. 1241 West Mineral Avenue, Suite 200 Littleton, Colorado 80120	1/3/2023-1/2/2026 with automatic renewal for additional 1 year periods, unless either party provides written notice of termination 30 days prior to the end of the then current term.	Fee Schedule

For: Electronic Monitoring Equipment and Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County Probation Department	100%	Yes

Ms. Mignemi reviewed the contract for approval.

Motion: Mr. Pangrazio moved and Mrs. Babbitt Henry seconded to approve the foregoing resolutionCarried.

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

264 adult offenders supervised in county

(27 treatment court cases being supervised in drug court)
 32 offenders in other NYS counties
 7 offenders in other states
 11 juveniles supervised
 3 new juvenile referrals
 28 investigations ordered
 3 active EM cases (1 juveniles; 2 adults; 1 of which are female), 3-Global Positioning
 0 adult placed on probation for willful violation of support
 10 New Leandra's Law cases (5 CDs)
 0 New Criminal Adolescent Offender Youth Part cases
 6 New Pre-Trial Services

2. MONIES COLLECTED

\$3,221.92 – restitution
 \$2,105.00 – fines
 \$1,220.00 – DWI supervision fees
 \$620.00 – EM fees
 \$151.11 – restitution surcharge

3. OUTSTANDING FEES

\$97,791.90 – DWI Supervision Fees as of 03/31/23
 \$159,169.80 – EM fees as of 03/31/23

4. MEETINGS ATTENDED

3/2/2023 TRIAD Meeting- Lock & Talk Presentation
 3/6/2023 Staff Meeting
 3/6/2023 Crisis Intervention Team Meeting
 3/6/2023 DSS Meeting w/Angela Millello
 3/8/2023 LIV TAC Threat Assessment Team
 3/8/2023 Board of Supervisors Meeting-Employee Recognition
 3/9/2023 Psych Armor Meeting-Lock & Talk Livingston
 3/10/2023 VA Medical Center, North Port, LI-Lock & Talk Livingston
 3/16/2023 Transportation Committee Meeting
 3/17/2023 Hillside Advisory Council Meeting
 3/21/2023 Law Enforcement Council Meeting
 3/22/2023 GVEP BOCES Career Day
 3/27/2023 SUNY Geneseo-Guest Lecturer
 3/28/2023 Suicide Prevention Task Force Meeting
 3/30/2023 DSS In-Service Lecturer
 3/30/2023 Opioid Task Force Meeting
 3/31/2023 Western Intelligence Network-Ontario County
 3/31/2023 Domestic Violence Consortium

5. ADMINISTRATIVE REVIEWS

Zero (0) administrative review

6. TRAINING

3. Name	4. Date	5. Training	6. Hours	7. Misc.
Lynne Mignemi	03/06/2023	WorkForce In-Service	1.00	
	03/24/2023	AED/CPR and First Aid	7.00	
Liz Laney	03/06/2023	WorkForce In-Service	1.00	
	03/24/2023	AED/CPR and First Aid	7.00	
Deb Williams	03/06/2023	WorkForce In-Service	1.00	
	03/24/2023	AED/CPR and First Aid	7.00	
Chris Kendall	03/06/2023	WorkForce In-Service	1.00	
	03/24/2023	AED/CPR and First Aid	7.00	
	03/28/2023	Portal Certification	1.50	

Kerrin Chapman	03/06/2023	WorkForce In-Service	1.00	
	03/17/2023	The Changing Face of Probation: Recipes for Resilience to Survive Corrections Fatigue	0.75	
	03/24/2023	AED/CPR and First Aid	7.00	
Holly Laurie	03/30/2023	Drug Recognition Expert Program	2.00	
	03/06/2023	WorkForce In-Service	1.00	
Michelle Jordan	03/24/2023	AED/CPR and First Aid	7.00	
	03/06/2023	WorkForce In-Service	1.00	
Josh Wren	03/24/2023	AED/CPR and First Aid	7.00	
	03/06/2023	WorkForce In-Service	1.00	
	03/24/2023	AED/CPR and First Aid	7.00	
Courtney Sobrado	03/30/2023	Drug Recognition Expert Program	2.00	
	03/06/2023	WorkForce In-Service	1.00	
	03/14/2023	Intergenerational Trauma and the Role of Family Culture		1.25
Rachel Merrick	03/06/2023	WorkForce In-Service	1.00	
	03/24/2023	AED/CPR and First Aid	7.00	
	03/30/2023	Drug Recognition Expert Program	2.00	
Jason Varno	03/06/2023	WorkForce In-Service	1.00	
	03/24/2023	AED/CPR and First Aid	7.00	

EMERGENCY MEDICAL SERVICES –IAN COYLE

Action Item(s) To Be Reported

1. PROCLAIMING THE WEEK OF MAY 21-27, 2023 AS EMERGENCY MEDICAL SERVICES WEEK

WHEREAS, in 1974, President Gerald Ford authorized EMS Week to celebrate EMS practitioners and the important work they do in our nation's communities; and

WHEREAS, Livingston County Emergency Medical Services responders are frontline heroes dedicated to providing emergency medicine and countless hours to save lives and minimize the effects of injuries and illnesses; and

WHEREAS, the 2023 theme for EMS Week is " *EMS Week 2023: Where Emergency Care Begins,*" reminding people that every day EMS is responding, supporting, and caring for the citizens in our communities during their time of need; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors does hereby proclaim the week of May 21-27, 2023 as Emergency Medical Services Week in Livingston County to honor all EMS responders and their frontline partners.

Motion: Mr. Pangrazio moved and Mr. Falk seconded to approve the foregoing resolution.....Carried.

2. AUTHORIZING THE PURCHASE OF ONE (1) NEW 2023 FORD DEMERS TYPE 3 AMBULANCE FOR THE LIVINGSTON COUNTY EMERGENCY MEDICAL SERVICES DEPARTMENT: NORTH EASTERN RESCUE VEHICLES, INC. AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the vehicle is available through SAVVIK Buying Group Pricing Contract #29559, the Livingston County Emergency Medical Services is hereby authorized to purchase from North Eastern Rescue Vehicles, Inc. of 10 Dwight Park Drive, Syracuse, New York 13209, one (1) new 2023 Ford Demers Ambulance for a total cost not to exceed \$148,600.00.

Mr. Coyle explained that this is the annual purchase for a replacement ambulance. We have used this vendor and buying group successfully in the past. There is an annual CIP transfer for ambulance purchases each year. We currently have eight ambulances and we need ten. Mr. Coyle has asked Karen to start the procurement process for an additional ambulance to build up the fleet.

Motion: Mrs. Babbitt Henry moved and Mr. Devine seconded to approve the foregoing resolutionCarried.

Informational Item(s) Written Only

LCEMS Dispatches March 2023 = 555

LCEMS Dispatches through April 24, 2023 = 2,017

Highlights - Meetings / Activities / Responses

1. Opioid Task Force meeting
2. EMS Captain meeting
3. CPR class for SUNY Geneseo Mental Health professionals
4. Monroe Livingston Regional EMS Advisory Council meeting
5. NYS Rural Ambulance Task Force committee and subcommittee meetings
6. Emergency Services Training Committee meeting
7. EOC Tower Project Management Team meetings
8. Medical Director Meetings

ECONOMIC DEVELOPMENT – BILL BACON

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING PILOT AGREEMENT FOR LIVINGSTON COUNTY: DIMENSION RENEWABLE ENERGY

WHEREAS, Dimension Renewable Energy (the “Owner”) has submitted a Notice of Intent to the Taxing Jurisdiction that it plans to build and operate a “Solar Energy System” as defined in New York Real Property Tax Law (“RPTL”) Section 487 (1)(b) (herein the “Project”) with an expected nameplate capacity (“Capacity”) of approximately four (4.00) Megawatts AC on parcel(s) of land located within the Town of Avon and identified as SBL # (44.-1-30.2), as described in Exhibit A (herein the “Property”); and;

WHEREAS, the Taxing Jurisdiction has not opted out of RPTL Section 487; and

WHEREAS, pursuant to RPTL Section 487 (9)(a), the Taxing Jurisdiction has indicated its intent to require a Payment in Lieu of Taxes (“PILOT”) Agreement with the Owner, under which the Owner (or any successor owner of the Project) will be required to make annual payments to the Taxing Jurisdiction for each year during the term of this Agreement; and

WHEREAS, the Owner has submitted or will submit to the assessor of the Town of Avon a RP-487 Application for Tax Exemption of Solar or Wind Energy Systems or Farm Waste Energy Systems, demonstrating its eligibility for a real property tax exemption pursuant to RPTL Section 487; and

WHEREAS, the Parties intend that, during the term of this Agreement, the Project will be subject to standard land taxes and applicable special district taxes. The improved property will placed on exempt portion of the assessment roll and the Owner will not be assessed for any statutory real property taxes for which it might otherwise be subjected under New York law with respect to the Project.

WHEREAS, Owner agrees to make annual payments to the Taxing Jurisdiction in lieu of real property taxes for the Project for a period of fifteen (15) consecutive fiscal tax years; annual payments may not exceed the amounts that would otherwise be payable but for the RPTL 487 exemption. Such 15-year term shall commence on the first taxable status date selected by Owner following commencement of the construction of the Project (the “Commencement Date”), and shall end the fifteenth fiscal year following the Commercial Operations Date. The first annual payment shall be in the amount of \$1,000.00 per Megawatt AC of Capacity (the “Annual Payment”). Thereafter Annual Payments will escalate by two percent (2%) per year. Based on the Capacity of four (4.00) Megawatts AC, as identified by Exhibit A below:

EXHIBIT A

Year	Payment Amount
1	\$4,000.00
2	\$4,080.00
3	\$4,162.00
4	\$4,245.00
5	\$4,330.00
6	\$4,416.00
7	\$4,505.00

8	\$4,595.00
9	\$4,687.00
10	\$4,780.00
11	\$4,876.00
12	\$4,973.00
13	\$5,073.00
14	\$5,174.00
15	\$5,278.00

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following PILOT agreement for Livingston County, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator.

Mr. Bacon reviewed the corrected project resolution for approval. There was discussion on the location of this solar farm-CSG2 in regards to a nearby solar farm-CSG1.

Motion: Mr. Pangrazio moved and Mr. LeFeber seconded to approve the foregoing resolution as amended Carried.

2. PROCLAIMING THE WEEK OF MAY 7-13, 2023 AS LIVINGSTON COUNTY TRAVEL AND TOURISM WEEK

WHEREAS, the travel industry fuels every industry and will continue to be an essential part of Livingston County’s economy, development and workforce; and

WHEREAS, travel is an economic powerhouse for every state and destination across the country, with an economic output of \$2.6 trillion in 2022, supporting 14.5 million American jobs; and

WHEREAS, travel spending supports vibrant and safe communities in Livingston County and across the United States by generating \$84 billion in state and local tax revenue in 2022 to support essential services, such as education, emergency response, public safety and more; and

WHEREAS, travel enables success for all industries—including manufacturing, agriculture, defense, healthcare and more—by driving sales growth, innovation, education and operations that move our economy, our nation and Livingston County forward; and

WHEREAS, Livingston County has enjoyed an trending increase in lodging tax, sales tax and travel-related employment; and

WHEREAS, the travel industry cannot recover without the full return of leisure, business and international inbound travelers; increasing travel to and within the United States drives America forward to a more prosperous future.

WHEREAS, the travel industry’s success will grow Livingston County’s economy and workforce, since, prior to the pandemic, small businesses accounted for 60% of leisure and hospitality employment.

WHEREAS, travel is an essential industry, and we must continue to communicate that growing travel leads to economic growth, benefits businesses and fosters mutual understanding.

RESOLVED, that the Livingston County Board of Supervisors hereby proclaims May 7-13, 2023 as National Travel and Tourism Week in Livingston County, NY, and urge the citizens of Livingston County to join me in recognizing the critical role this industry plays in our County.

Motion: Mr. Falk moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.

3. PROCLAIMING THE WEEK OF MAY 8-12, 2023 AS NATIONAL ECONOMIC DEVELOPMENT WEEK IN LIVINGSTON COUNTY

WHEREAS, economic developers promote economic well-being and quality of life for their communities by creating, retaining, and expanding jobs that facilitate growth, enhance wealth, and provide a stable tax base; and

WHEREAS, economic developers stimulate and incubate entrepreneurship in order to help establish the next generation of new businesses, which is the hallmark of the American economy; and

WHEREAS, economic developers are engaged in a wide variety of settings including rural and urban, local, state, provincial, and federal governments, public-private partnerships, chambers of commerce, universities, and a variety of other institutions; and

WHEREAS, economic developers attract and retain high-quality jobs, develop vibrant communities, and improve the quality of life in their regions; and

RESOLVED, that the Livingston County Board of Supervisors hereby recognizes the week of May 8-12, 2023, as Economic Development Week, and reminds individuals of the importance of this recognition which supports expanding career opportunities and making lives better.

Motion: Mrs. Babbitt Henry moved and Mr. Falk seconded to approve the foregoing resolution Carried.

Informational Item(s) Written Only

- We have filed a letter of intent to apply to the Northern Border Regional Commission (NBRC) to assist with the implementation of our Wayfinding initiative. If invited to apply, the application will be due in early June. Wayfinding is a very important component necessary to improve the visitor experience by making it easier for people to navigate an area. Strong wayfinding can also connect people with the resources they need.
- On April 8, 2024 the next Great American Eclipse will take place providing our Livingston County communities with a front row seat to the total solar eclipse. The maximum duration for the total eclipse is approximately 4 minutes and 27 seconds; however, the longest duration for Livingston will occur in Caledonia by bringing darkness for approximately 3 minutes and 33.5 seconds. Livingston County is marketing itself as “Your Dark Sky Destination.” In advance of the eclipse, we are working with organizers from Sweetwater, TN, who found themselves in the path of totality for the 2017 total solar eclipse. Representatives from Sweetwater will be in Livingston County on May 23rd and 24th, holding two (2) different sessions to discuss their successes, opportunities and lessons learned from their experience during their event. Information on the sessions will be forthcoming.

PUBLIC DEFENDER – LINDSAY QUINTILONE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY PUBLIC DEFENDER, CONFLICT DEFENDER AND ASSIGNED COUNSEL PROGRAM: LEGALSERVER

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Public Defender’s Office, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u> LegalServer P.O. Box 221154 Chicago, IL 60622	<u>Term</u> 6/5/23-12/31/25 w/1yr auto renewals	<u>Amount</u> \$73,750.00 Quarterly Subscription fee – Remainder of 2023- \$2,700.00 w/3% increase each year thereafter
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For: Case Management Software development for the Public Defender, Conflict Defender and Assigned Counsel Programs with annual subscription services.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Grant – Hurrell-Harring		Yes No x

Director’s Comments:

This is a new software case management system that will be built for the specific needs of the indigent defense programs in Livingston County to include the Public Defender, Conflict Defender and Assigned Counsel Program. This should increase efficiency for attorneys and support staff and allow remote work capabilities for employees and contract attorneys. The reimbursement funding has been set aside by Indigent Legal Services already as an \$80,000 commitment.

Ms. Quintilone reviewed the contract. There was discussion regarding the contract term and the annual subscription fees.

Motion: Mr. Pangrazio moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

The Year 4 & 5 budgets have been finalized by ILS for the Hurrell-Harring Settlement funding. A contract amendment incorporating these budgets will be forthcoming. The contract amendment extending the time frame by one year has already been submitted for signatures.

Ms. Quintilone gave a brief overview of the those items included in Year 4 & 5 contract budgets. We have been included in the western district for assigned counsel to keep up in the GLOW region. Ms. Quintilone reviewed the assigned counsel rate increase in the state budget. Ms. Quintilone and Mr. Dadd anticipate that this change may result in staff losses in their offices.

CHAIRMAN APPOINTMENTS – MICHELE REES

Action Item(s) To Be Reported

1. APPOINTING MEMBERS TO THE ALTERNATIVES TO INCARCERATION (ATI) ADVISORY BOARD: HON. DAVID PROVO, HON. JENNIFER NOTO, AARON GALVIN & KRISTIN FISHER

RESOLVED, that the following members are hereby appointed to the Alternatives to Incarceration (ATI) Advisory Board for the term designated:

Alternatives to Incarceration Advisory Board			
Name	Address	Designation	Term
Hon. David Provo	117 Main Street, Mt. Morris	Justice	At Pleasure
Hon. Jennifer Noto	Liv. Co. Courthouse, Geneseo	Court Judge	At Pleasure
Aaron Galvin	Liv. Co. Sheriff's Office, Geneseo	Local Police Agencies	At Pleasure
Kristen Fisher	4600 Millennium Drive, Geneseo	Community Mental Health Director	At Pleasure

The Clerk explained that these appointments are replacing those members that no longer attend the meetings.

Motion: Mrs. Babbitt Henry moved and Mr. Falk seconded to approve the foregoing resolution Carried.

PLANNING – ANGELA ELLIS

Action Item(s) To Be Reported

1. APPOINTING MEMBER TO THE LIVINGSTON COUNTY PLANNING BOARD: DONALD R. WILCOX

RESOLVED, that the following member is hereby appointed to the Livingston County Planning Board for the term designated:

Livingston County Planning Board			
Name	Address	Title/Representing	Term
Donald R. Wilcox	18 South State Street Nunda, NY 14517	Village of Nunda	5/1/23-12/31/23

Director's Comments: This resolution appoints a new member, Donald R. Wilcox, to the Livingston County Planning Board as the Village of Nunda representative. The Village of Nunda seat has been vacant since 2015. The term will expire on 12/31/2023, and successive terms will run for three years.

Ms. Ellis reviewed Mr. Wilcox background and stated that he will be a good addition to the Board.

Motion: Mr. Pangrazio moved and Mr. Falk seconded to approve the foregoing resolution.....Carried.

2. AUTHORIZING SUBMISSION OF TRAIL PLAN & TRAIL SYSTEM APPROVAL AND APPLICATION TO NEW YORK STATE OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION FOR SNOWMOBILE TRAILS GRANT PROGRAMS

WHEREAS, the Caledonia Trailblazers and Hill and Valley Riders have requested that Livingston County apply on behalf of the Caledonia Trailblazers and the Hill and Valley Riders to the New York State Office of Parks, Recreation and Historic Preservation for a Snowmobile Trail Grant, now therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to submit a snowmobile trail plan and trail system to the New York State Office of Parks, Recreation and Historic Preservation, and any amendments hereto; and be it, further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to submit an application to the New York State Office of Parks, Recreation and Historic Preservation for the Snowmobile Trails Grant Program.

**Snowmobile Trail Mileage
Livingston County
Proposed 2023-2024 Mileage**

<u>Trail</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>Responsible Club</u>
C3	21 miles	21 miles	Caledonia Trailblazers
C4F	3 miles	3 miles	Caledonia Trailblazers
S30	10 miles	10 miles	Caledonia Trailblazers
S31	1 miles	1 mile	Caledonia Trailblazers
S40	5 miles	5 miles	Caledonia Trailblazers
C4	7 miles	7 miles	Hill & Valley Riders
C4A	8 miles	8 miles	Hill & Valley Riders
S49	3 miles	3 miles	Hill & Valley Riders
S49A	9 miles	9 miles	Hill & Valley Riders
Total	67 miles	67 miles	

Director Comments: This resolution authorizes application to the NYS Program on behalf of the Caledonia Trailblazers and the Hill and Valley Riders. Proposed 2023-2024 mileage is shown in the chart below. No changes proposed from last year’s snowmobile trail system.

Ms. Ellis reviewed the annual application process for resolution.

Motion: Mr. Pangrazio moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.

3. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF PLANNING: CALEDONIA TRAILBLAZERS, HILL AND VALLEY RIDERS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of Planning, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Caledonia Trailblazers P.O. Box 161 Caledonia, NY 14423 For: 2022-2023 NYS Snowmobile Grant Program	4/1/2023-3/31/2024	Per NYS Reimbursement

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
New York State Office of Parks, Recreation and Historic Resources	0%	Yes

Director’s Comments:

This resolution authorizes the Planning Department to contract with Caledonia Trailblazers for the pass-thru funds from the State. The Planning Department will help coordinate administrative activities with the State and Caledonia Trailblazers.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Hill and Valley Riders P.O. Box 61 Honeoye, NY 14471 For: 2022-2023 NYS Snowmobile Grant Program	4/1/2023-3/31/2024	Per NYS Reimbursement

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
New York State Office of Parks, Recreation and Historic Resources	0%	Yes

Director's Comments:

This resolution authorizes the Planning Department to contract with Hill and Valley Riders for the pass-thru funds from the NYS Office of Parks, Recreation and Historic Preservation. The Planning Department helps coordinate administrative activities with the State and Hill and Valley Riders.

Motion: Mr. Falk moved and Mr. Devine seconded to approve the foregoing resolution..... Carried.

Informational Item(s) Written Only

CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES

Conesus Lake Watershed Council. The next meeting will be May 26, 2023.

Watershed Education Center at Vitale Park (WEC). See link for schedule of future presentations:

<https://conesuslake.org/lake-community/wec>

AGRICULTURAL AND FARMLAND PROTECTION BOARD (AFPB)

303-b Petitions. The 2023 303-b petition process will begin in September with AFPB review in October.

Agricultural District #3 Renewal. Agricultural District #3 has been certified by NYS Department of Agriculture & Markets.

ENVIRONMENTAL MANAGEMENT COUNCIL (EMC)

The next meeting of the EMC is May 24, 2023, at 6:30 p.m.

Community Clean Up Event. This year's Community CleanUp Event occurred between April 15 – 23rd.

Statistics: 12 events were held in 6 municipalities with over 130 volunteers participating.

COUNTY PLANNING BOARD

Reminder: The Planning Board has a dedicated email: LCPlanningBoard@co.livingston.ny.us. Referrals can be submitted to this email.

Next meeting. The next meeting is scheduled for May 11, 2023.

LET'S Plan Reminder: "Evenings with the County Planning Board" is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but they do happen.

SOLAR. The Planning Department has launched an Alternative/Renewal Energy website,

<https://www.livingstoncounty.us/938/Renewable-Alternative-Energy>, with sections on solar and Battery Energy Storage Systems to be a technical and informational resource for municipalities and the public.

GENESEE TRANSPORTATION COUNCIL

2022-2023 Unified Planning Work Program: Lakeville Corridor Strategic Plan – The first public outreach meeting was held on March 28th. Over 50 interested individuals attended. The next Steering Committee meeting is scheduled for May 18, 2023.

SPECIAL PROJECTS

- **WATER SUPPLY STUDY & LEICESTER/YORK REGIONAL WATER PROJECT**
- **Contract with NYS Department of State.** The contract amendment was approved by the State. The remaining funds were provided to LCWSA for the purchase of a THM Analyzer. We finalized our required documentation and submitted to the State for final closeout.
- **Leicester/York Regional Water Project/Akzo Settlement Committee.**
 - The Committee met on March 8, 2023, for updates and continued project oversight. The Committee will be making a recommendation to the Board of Supervisors in late May for June submission of the annual budget.

BROADBAND PROJECT

- The USDA Reconnect 4 application was submitted on November 2, 2022. No award announcement yet. Announcements are expected in first half of 2023.
- Reconnect 2 – Empire Access, USDA, Hunt Engineers and Planning staff continue coordination with USDA grant implementation efforts. The team is scheduling a ground-breaking event for May.

RADIO COMMUNICATIONS UPGRADE PROJECT

- We anticipate system and fiber installation will take place this Spring. Microwaves installation will likely happen in last half of year due to supply chain issues. The tower should be fully commissioned and operable before the end of the year.

MOBILITY MANAGEMENT

- **RIDE Livingston & Regional Mobility Management Website Project.** The Project Management Team continues work on developing RIDE Livingston into a regional mobility management portal.

Mobility Management with Arc GLOW and the Application to the 5311 Program. We heard from the State that awards likely won't be announced until October 2023 or later. The team is looking for additional funding opportunities to help supplement in the meantime. The Arc GLOW mobility management office continues to manage transportation referrals from DSS and Office for the Aging.

CENTRAL SERVICES – WILLIAM MANN

Action Item(s) To Be Reported

1. AWARDING BID FOR CENTRAL SERVICES FOR AIR PURIFICATION MATERIALS: EMCOR BETLEM SERVICES

WHEREAS, after the proper legal advertisement seeking bids for Air Purification Materials, two (2) bids were received and opened on April 27, 2023, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Emcor Betlem Services 704 Clinton Ave. South Rochester, NY 14620	5/1/2023-12/31/2023	\$63,828.00

For: Livingston County requires air purification materials to complete a county-wide air quality project. It is the intent of the County to contract with Emcors Betlem Services to establish unit prices for these items for the stated contract term.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
CIP	100%	Yes X No

Director's Comments: Upgrades to our HVAC systems for improved air purification.

Mr. Mann reviewed the bid contract for approval.

Motion: Mr. Falk moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

1. LivWell Community, Wellness & Fitness Center – License Agreement - Mr. Mann reviewed past practice for park facility usage and the LivWell youth flag football request. A \$25 fee per use has been established. There was discussion on whether to have a fee for youth activities through a non-profit. Mr. Mann discussed the current authority signing off on these license agreements and Mr. Mann will have this authority. Non-Profit organizations will not be charged and a rate sheet will be established for all others. Insurance requirements will be reviewed by the County Attorney.

Motion: Mr. Pangrazio moved and Mrs. Babbitt Henry seconded to approve the license agreement format for Al Lorenz Park usage Carried.

2. Wendel Engineering renewable energy discussion. Mr. Mann introduced Chuck Nesbitt and Sam Marotta from Wendel Engineering and explained that we engaged Wendell last year to start the process for resiliency and renewable energy planning. Mr. Nesbitt explained that Wendell specializes in resiliency evaluation work. Mr. Murano gave a brief overview of the resiliency evaluation report at Hampton Corners. There was discussion on the County electricity costs during an incident. Mr. Coyle reviewed what thoughts brought forth the events that would require the need for this type of back up infrastructure. There was discussion on whether there are any state programs and grants available. There are some federal funding programs available. Three of the four generators run on diesel. There was discussion on what needs/should be done now while we are in the process of replacing the current fuel tanks at the Hampton Corners. There was

discussion on the condition and/or appearance of the generator located at dog control and Mr. Mann explained that they are working with the Department of Health on grant funding for that generator. There was discussion on which fuel connection is a better option for long term use. FEMA funding for natural gas supply is not available. There needs to be a system that works when there is no access to electricity. Mr. Coyle explained that we did put this forward for an earmark with interest that there may be some federal funding match. Mr. Coyle reviewed some of the next steps moving forward.

Mr. Mann reviewed the upcoming Family Fest event at the park.

Informational Item(s) Written Only

Al Lorenz Park: (CIP)

1) Electrical upgrade –LaBella providing recommendations for the scope of the project. RG&E has been onsite to assist the engineers with their planning. We have scheduled a scoping review on April, 27th.

Murray Hill:

1) Electrical upgrade – Replacement of existing Electric Main line. LaBella has reviewed the current system and are providing recommendations for the scope of the project. RG&E has been onsite to assist the engineers with their planning. We have scheduled a scoping review on April, 27th.

2) We have begun the review and schematic design process of the Bldg. 1 kitchen renovation/transformation to a fitness center for employees.

Government Center: (CIP)

1) Interior signage –Installation has commenced – approximately 85% complete. Awaiting the delivery of returned signs with mistakes.

2) Driveway/Parking re-paving – Coordinating with contractor and the opening of the plant. Anticipate early summer start. Continue working on the phasing to minimize impact.

3) Generator – Upgrading to maintain the whole building. We are in contract phase with CPL for design and scope, and bid documents.

4) Public Defenders office space re-construction – We have approved the schematic design and have begun construction design documents. First review of construction docs was 3/29/23

5) North and South Stairwells – completed installation of cameras, door card readers and phones (direct dial to 911) in each of the stairwells.

Sheriff's Office: (CIP)

1) Training Center – Contract with CPL is completed. May 4th is a schematic design meeting with CPL and our team.

2) Locker Room – Working on a re-model of the locker room area.

EMS Facility

1) Hampton Corners Alternate Garage: This project has commenced and is being done by our Projects Team. Framing and metal is complete. Five (5) over head garage doors and man doors were approved and currently awaiting delivery of the doors.

2) Avon: Completing new siding – approximately 70% complete. Doors and windows are complete.

Mr. Coyle reported that the AKZO Committee is meeting after adjournment to discuss possible water projects.

ADJOURNMENT

Mr. Pangrazio moved and Mrs. Babbitt Henry seconded to adjourn the meeting at 10:58 a.m.

BOARD OF ELECTIONS – DAVID DIPASQUALE AND GARY NAGELDINGER

Informational Item(s) Written Only

1. Ballots have been printed and provided to three local libraries for their trustee elections and budget votes: Bell Memorial, Wadsworth, and Dansville Memorial. We are also working with the 8 county school districts to finalize their ballots for the May 16 budget votes, propositions, and trustee elections. We have printed

almost 9,000 ballots to support their votes. BoE has completed setup and testing of the machines with delivery to schools taking place May 15th and 16th.

2. SUNY Geneseo has been named a 2023-2024 Voter Friendly Campus. This recognizes the campus has developed a comprehensive plan for voter engagement, education, and turnout, all led by students. BoE has a good relationship with campus representatives and works closely with them to encourage participation from the student population. More info in LCN article dated 4/10/2023.
3. BoE Commissioners, Deputies, and Machine Technicians will be attending regional BoE conference in Batavia on May 4. Commissioner DiPasquale is the Region 6 chair organizing the event.
4. Annual mail check cards will be going out the last week of April. All registered voters in Livingston County will receive a yellow card listing pertinent voting information and asking to verify the information we have on file. Undelivered yellow cards are returned to BOE and used for updating our registration rolls.
5. We assisted Workforce Development in constructing their booklets for the Teen Recognition Event.
6. Current active voter enrollment stands at 39,777. Democratic: 10,147; Republican: 17,258; Conservative: 920; Working Families: 123; Oth-Green: 105; Oth-Lbt: 131; Oth-Ind: 1,562; Blank-No Party: 9,383; Oth-Blank: 133; Oth-WEP: 8; and Oth-Reform: 6. Inactive enrollment is at 2,719. Total active/inactive voter enrollment: 42,496.

COUNTY HISTORIAN – HOLLY WATSON

Informational Item(s) Written Only

County Historian Holly Watson - April

- Presented with Amie Alden on *Women's Biographical Review* for Geneseo Torch Club (4/13)
- Attended virtual regional planning meeting regarding 250th anniversary of Revolutionary War (4/17)
- Presented on Al Lorenz Park kiosk panels and history of Murray Hill at department head meeting (4/20)
- Gave new public presentation, "Agricultural Innovation in Livingston County," as part of Beltane Spring Festival at the Three Bricks, Geneseo (4/29)
- Completed six interpretive historical panels for Al Lorenz Park, had them installed in kiosks
- Secured equipment for better in-person patron access to digital collections and resources
- Obtained ten historically significant watercolor paintings of Murray Hill
- Created social media posts: local eclipse history, Al Lorenz kiosks, agriculture program
- Significant requests included research on Shaker fountain stone, patents in Livingston County, canning factories

Deputy Historian Madeline Friedler - April

- Added dozens of entries to searchable online database
- Catalogued hundreds of digital items in collections
- Planned County Historian activity table for Al Lorenz Park Family Fest
- Assisted with developing and completing Al Lorenz Park kiosk panels
- Assisted with research projects

Office-wide Projects – April

- Visited Seneca Iroquois National Museum in Salamanca and the Nunda Historical Society to learn and study interpretive techniques (4/4, 4/18)
- Participated in facilitated tour of Shaker Cemetery at Groveland Correctional Facility (4/26)
- Consulted weekly on historical significance and context of various historical records series held at Records Management
- Weekly volunteer Jane Oakes: transcribed Groveland farm diaries
- Donations: Collection of railroad photos from York/Caledonia area
- Organized and preserved digital and physical collections
- Assisted patrons in research room and on phone/email

Respectfully submitted,

EXECUTIVE SESSION

Motion made by Mr. and seconded by Mr. that the Committee adjourn and reconvene for the purpose of discussing

- matters which will imperil the public safety if disclosed;
- matters which may disclose the identity of law enforcement agency or informer;
- information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- information regarding proposed, pending or current litigation
- collective negotiations pursuant to Article 24 of the Civil Service law (the Taylor Law)
- the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- the preparation, grading or administration of examinations,
- the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, as publicity would substantially affect the value thereof.

and all Supervisors, County Administrator Ian Coyle, County Attorney Shannon Hillier, Clerk of the Board Michele Rees and _____ remain present. Carried.

Mr. moved and Mr. seconded that the Committee reconvened in regular session. The following report was presented.

The Public Services Committee having met in Executive Session, hereby reports as follows:
No action taken.