

WAYS & MEANS COMMITTEE MEETING MINUTES
MONDAY, MAY 9, 2022
1:30 P.M.

PRESENT: D. Knapp, E. Gott, W. Wadsworth, D. Babbitt Henry, D. LeFeber, D. Pangrazio, D. Devine, M. Falk, M. Walker, D. Wester, I. Coyle, A. Ellis, S. Hillier
ABSENT: D. Fanaro

Ways & Means Chair Dwight Knapp asked Springwater Supervisor Babbitt Henry to lead the Pledge of Allegiance.

PERSONNEL ISSUES

1. DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

APPOINTING DIRECTOR OF COMMUNITY MENTAL HEALTH SERVICES: LYNETTE GREENE

WHEREAS, the office of Director of Community Services became vacant on December 31, 2021; and
WHEREAS, the County must have a Director of Community Services on location; and
WHEREAS, the Public Health Director and the County Administrator both recommend the appointment of Lynette Greene; and

WHEREAS, the Ways and Means Committee has reviewed the recommendation of the Public Health Director and the County Administrator, concurs with it, and likewise recommends to the Board of Supervisors said appointment; and

WHEREAS, the Board of Supervisors wishes to make an appointment consistent with these recommendations; now, therefore, be it

RESOLVED, that the 2022 Department Head Salary Schedule is amended as follows:

Department of Health

- Appoint Lynette Greene of 6870 Campbell Road, Gainesville, New York 14066 to the position of full-time Director of Community Services effective May 8, 2022 and terminating on May 7, 2027, at an annual salary of \$83,500.00.

Ms. Rodriguez reviewed the appointment for approval.

Motion: Mr. Pangrazio moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.

Mr. Coyle explained that there are a couple of questions on this position and it will be moved to the 5/23 W&M agenda.

2. DISTRICT ATTORNEY – GREG MCCAFFREY

AMENDING THE 2022 LIVINGSTON COUNTY SALARY SCHEDULE: DISTRICT ATTORNEY

RESOLVED, that the 2022 Livingston County Salary Schedule is amended as follows:

District Attorney:

- Create one full-time Legal Assistant (District Attorney) position at Wage Grade 11 CSEA Contract effective immediately.
- Delete one full-time Senior Legal Typist at Wage Grade 11 effective immediately.

For: Meet the changing demands of 2020 criminal justice reform and to address the changing demands of the position.

No action taken today.

3. SHERIFF'S OFFICE – SHERIFF THOMAS DOUGHERTY

AMENDING THE 2022 LIVINGSTON COUNTY SALARY SCHEDULE: SHERIFF'S OFFICE

RESOLVED, that the 2022 Livingston County Salary Schedule is amended as follows:

Sheriff's Office

- Create seven (7) full-time Deputy Sheriff/Corrections Officer positions at Wage Grade 12 LCDSC contract effective immediately.
- Delete fourteen (14) part-time Deputy Sheriff/Corrections Officer positions. Upon filling one full

time position, two part time positions will be deleted up to a total of fourteen (14).

For: Improved shift coverage

Sheriff Dougherty reviewed the part time pool of operation used since 2014 and how we have been unable to maintain our part time pool to cover sick time, scheduled vacation time, etc. The request is to move from 33 part time position to 19 part time position and 38 full time positions specific to the facility to 45 full time positions. Sheriff Dougherty explained that this action is budget neutral at this time. The budget impact will be reevaluated in July/August during budget time. It is anticipated that there will be a mix of new and part time employees transitioning to full time. Sheriff Dougherty explained that the NYS Department of Corrections controls the number of staffing necessary to meet compliance.

Motion: Mr. Pangrazio moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.

MOTION TO MOVE THE AGENDA

Mr. LeFeber moved and Mr. Wadsworth seconded to move the LTC Director resolution to the end of the agenda Carried.

COUNTY ADMINISTRATOR – IAN COYLE

Action Item(s) To Be Reported

1. APPROVING ABSTRACT OF CLAIMS #5A-MAY 11, 2022

RESOLVED, that the Livingston County Board of Supervisors approves the Abstract of Claims #5A dated May 11, 2022 in the total amount of \$2,135,964.75.

Motion: Mr. LeFeber moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.

2. AMENDING 2022 LIVINGSTON COUNTY BUDGET: DEPARTMENT OF HEALTH, HIGHWAY (4), PLANNING & WORKFORCE DEVELOPMENT

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries that have been approved by the Livingston County Administrator.

Mr. Coyle reviewed the amendments for approval.

Motion: Mr. Wadsworth moved and Mr. Gott seconded to approve the foregoing resolution ... Carried.

3. DECLARING SURPLUS PROPERTY: SHERIFF’S OFFICE

WHEREAS, the County of Livingston owns surplus personal property that is no longer necessary for public use; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby declares the following item(s) as surplus property to be disposed of as determined by the County Administrator:

Sheriff’s Office

| Quantity | Year, Make & Model | Mileage/Hours | Serial # |
|----------|--------------------|---------------|-------------------|
| 1 | 2014 Ford Explorer | 198,855 | 1FM5K8AR4EGC28262 |
| 1 | 2017 Ford Explorer | 222,691 | 1FM5K8AR4HGD07097 |

Mr. Coyle reviewed the vehicles for surplus.

Motion: Mr. Gott moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.

4. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT APPLICATION AUTHORIZATION FOR LIVINGSTON COUNTY: NORTHERN BORDER REGIONAL COMMISSION

WHEREAS, the Northern Border Regional Commission (“NBRC”) has announced availability of funding under its 2022 State Economic & Infrastructure Development Investment Program (“SEID”) to provide grants to fund economic development and infrastructure projects throughout designated counties in its four-state service area; and

WHEREAS, the NBRC provides investments to job-creating projects that help reduce poverty, unemployment, and outmigration; and

WHEREAS, the recently completed Livingston County Comprehensive Water Supply Study Update,

funded through the New York State Local Government Efficiency Program, provides alternatives and recommendations for public water systems in Livingston County in order to carry out the goals of protecting water quality, ensuring quantity for existing and future expansion, providing redundancy for emergencies and backups, and improving delivery and operational efficiency; and

WHEREAS, Livingston County would like to apply for a \$700,000.00 infrastructure grant for planning and engineering services for water supply infrastructure including, land surveys, geotechnical study/reports, environmental impact review and consultation (wetlands, cultural, endangered species, etc.), and conceptual alignment(s), all to develop a comprehensive base map that supports development of future water supply infrastructure for communities impacted by the Akzo mine collapse; and

WHEREAS, if awarded, Livingston County would be required to provide a 50% cash match of \$350,000.00 from the County budget; and

WHEREAS, the infrastructure, once expanded, will allow for hundreds of residents to have access to public water where no such access exists presently; and

WHEREAS, the SEID application deadline is June 3, 2022; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant application authorization for Livingston County and all related NBRC investment documents that bind the applicant, according to the terms designated, subject to review by the County Attorney and County Administrator:

| <u>Contractor</u> | <u>Term</u> | <u>Amount</u> |
|--|--------------------|---------------|
| Northern Border Regional Commission James Cleveland Federal Building Suite 1501 53 Pleasant Street Concord, New Hampshire 03301 | TBD by Grant Award | \$700,000.00 |
| For: Planning and engineering services for regional water project for communities impacted by the Akzo mine collapse | | |

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|--------------------------|--------------------|------------------|
| Livingston County Budget | 50% | Yes |

Mr. Coyle reviewed the grant application. This is a grant that we previously applied for unsuccessfully.
Motion: Mr. Wadsworth moved and Mr. Gott seconded to approve the foregoing resolution ... Carried.

Pre-approved Informational Item(s) To Be Reported

1. CNR Director Update-There is a breakfast Wednesday for Nurses Week. We had great news on our nursing home rating moving from three to four stars.
2. Sales Tax Update-We are under the belief that the last report had an error regarding gas sales receipts. We are up over 14% year to year overall. We have received ~\$1.5M in casino money. We should get the shared services money this week. There was a call with the state on spending the AKZO settlement funds.
3. Administrative/Financial Report – The family fest event is this Saturday. Mr. Gott asked if there were thoughts by the Board on dropping the gas tax in Livingston County. The County Attorney will confirm if this is a local law process. If approved, the gas tax relief would expire on 12/31/22. The state portion is June-December. This would affect the County’s 8% sales tax.

Motion: Mr. Gott moved and Mrs. Babbitt seconded for the County Attorney to prepare the documentation on implementing a cents-per-gallon sales tax rate on fuel for Wednesday’s Board meeting..... Carried.

EXECUTIVE SESSION

Motion made by Mr. Wadsworth and seconded by Mr. LeFeber that the Committee adjourn and reconvene for the purpose of discussing information regarding proposed, pending or current litigation and the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation and all Supervisors and County Administrator Ian M. Coyle remain present and that Shannon Hillier, Eric Townsend and Kathy Crye only remain present for the first portion. Carried.

Mr. Pangrazio moved and Mr. LeFeber seconded that the Committee reconvened in regular session. The

following report was presented.

The Ways and Means Committee having met in Executive Session, hereby reports as follows:
No action taken.

**4. COUNTY ADMINISTRATOR – IAN COYLE
APPOINTING DIRECTOR OF LONG-TERM CARE FOR THE LIVINGSTON COUNTY CENTER
FOR NURSING AND REHABILITATION: JUSTIN A. BAYLISS**

WHEREAS, the County Administrator has recommended the appointment of a Director of Long-Term Care pursuant to his powers and duties as specified in Section 4 (C) of Local Law 6-2007; and

WHEREAS, the Ways and Means Committee has reviewed the recommendation of the County Administrator, concurs with it, and likewise recommends to the Board of Supervisors said appointment; and

WHEREAS, the Board of Supervisors wishes to make appointment consistent with these recommendations; now, therefore, be it

RESOLVED, that the 2022 Department Head Salary Schedule is amended as follows:

County Administrator

Appoint Justin A. Bayliss of 35 Highland Ave., Silver Springs, NY 14550 to the position of Director of Long-Term Care effective June 13, 2022, at an annual salary of \$145,000.

Motion: Mr. Pangrazio moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.

ADJOURNMENT

Mr. Pangrazio moved and Mr. Wadsworth seconded to adjourn the meeting at 2:15 p.m.

REAL PROPERTY TAX SERVICES – BILL FULLER

Informational Item(s) Written Only

1. In-Person Board of Assessment Review Training was held April 26th for reappointed and newly appointed members.
2. Tentative Assessment Rolls have been printed have been printed for the Assessors. They have also been provided with the rolls in an electronic format. Rolls are to be filed with the Town Clerks by May 1st
3. Printed Change of Assessment Notices for the Assessors.
4. Tentative Rolls are also hosted on the County Website
5. SDG Image Mate contract has been approved and signed. The SDG online Assessment information should be available to the public by the end of May.
6. The Assessor Financial Disclosure Statement form has been sent to Assessors for filing with the municipality or the county clerk by May 15th.
7. Currently working to finalize the village tax bills.

Respectfully submitted,
Michele R. Rees, IIMC-CMC
Clerk of the Board