

PUBLIC SERVICES COMMITTEE MEETING MINUTES
WEDNESDAY, JUNE 7, 2023
10:00 A.M.

PRESENT: G. Deming, M. Schuster, D. Babbitt Henry, W. Devine, M. Falk, D. Pangrazio, M. Walker, D. Wester, I. Coyle, A. Ellis, B. Mann, S. Hillier
 ABSENT: D. LeFeber

Public Services Chair Jerry Deming asked Nunda Supervisor Merilee Walker to lead the Pledge of Allegiance.

PLANNING – ANGELA ELLIS

Action Item(s) To Be Reported

1. APPOINTING MEMBER TO THE LIVINGSTON COUNTY PLANNING BOARD: SCOTT HULBURT

RESOLVED, that the following member is hereby appointed to the Livingston County Planning Board for the term designated:

Livingston County Planning Board			
Name	Address	Title/Representing	Term
Scott Hulburt	2624 York Road West P.O. Box 159 York, NY 14592	Town of York	6/7/2023-12/31/2024

Director's Comments: This resolution appoints a new member, Scott Hulburt, to the Livingston County Planning Board as the Town of York representative.

Ms. Ellis reviewed Scott Hulburt's interests and recommendation.

Motion: Mr. Pangrazio moved and Mr. Schuster seconded to approve the foregoing resolution Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY PLANNING DEPARTMENT: ARC GLOW & GEOCOVE, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Planning Department, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
ARC GLOW 18 Main Street Mt. Morris, NY 14510	7/1/23-12/31/23	\$5,936.00 per month (not to exceed \$35,616.00)

For: Month-to month contract for countywide mobility management services for human service agency clients

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
County Budget/State Funding	100% (NYS 5311 Grant application pending that could cover up to 65% of this contract)	Not currently budgeted. New account would need to be established.

Director's Comments: The County has a current contract with ArcGlow to provide countywide mobility management services for DSS and OFA clients. The contract expires on June 30, 2023. This resolution authorizes an extension to the contract on a month-to-month basis through the end of the year as an interim measure while waiting for official notification of funding award through the federal Section 5311 Program. We have been working with NYSDOT on developing a Request for Proposals (RFP) for countywide mobility management services. The RFP will be issued in June, in anticipation of recommending a preferred vendor to the Committee in August. The federal funds have a flexible starting date and can be retroactive. The funding request is for \$326,746 over a two-year performance period.

GEOCOVE	6/1/23-12/31/23	Not to exceed \$15,315.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
CIP	100%	Yes

Director's Comments: This resolution authorizes a contractual relationship with GeoCove, Inc., to provide technical assistance to the Planning Department for the creation of GIS applications for use by the Department of Health. This project is part of technology strategic planning.

Ms. Ellis reviewed the contracts for approval. Ms. Ellis explained that we are waiting to hear about our funding application. This grant will open up the service to go beyond OFA and DSS, to multiple department clients. The Planning Department will continue to hold this contract role until the end of 2023 at which time the County may wish to reassign the contract to another department.

Motion: Mr. Pangrazio moved and Mr. Schuster seconded to approve the foregoing resolution Carried.

Ms. Ellis reviewed the Development Rights Project selection process for applications pertaining to the next three action items. Seven farms were ranked by the Conservancy, with the top three ranking farms below. There may be enough monies available to do the remaining farms later this year.

3. RESOLUTION SUPPORTING THE SUBMISSION OF AN APPLICATION TO THE NEW YORK STATE FARMLAND PROTECTION IMPLEMENTATION GRANTS PROGRAM: ZORNOW FARM

WHEREAS, Article 25-AAA of the New York State Agriculture and Markets Law provides for the development of county agricultural and farmland protection plans; and

WHEREAS, Board of Supervisors Resolution No. 2006-280 approved the Livingston County Agricultural and Farmland Protection Plan, and by letter dated October 17, 2006, Patrick H. Brennan, Commissioner of the New York State Department of Agriculture and Markets, approved the Livingston County Agricultural and Farmland Protection Plan; and

WHEREAS, the Livingston County Agricultural and Farmland Protection Plan recommended support of the New York State Farmland Protection Implementation Grants (NYSFPIG) program; and

WHEREAS, the Livingston County Agricultural and Farmland Protection Board jointly with the Genesee Valley Conservancy solicited pre-applications from owners of agricultural lands in Livingston County interested in applying for the NYSFPIG program, has reviewed and ranked these pre-applications; and

WHEREAS, Zornow Farm in the Town of Lima was included in the approved rankings for an application to the NYSFPIG program; and

WHEREAS, the Town of Lima has endorsed the Zornow Farm application to the NYSFPIG program; now, therefore be it

RESOLVED, that the Livingston County Board of Supervisors does hereby support the Zornow Farm application to the NYSFPIG program.

Directors Comments: This resolution expresses the support of the Board of Supervisors for submission of the Zornow Farm application to the State's Farmland Protection Implementation Grant program. The Genesee Valley Conservancy is working with the Zornow Farm on the application, and the Town of Lima also supports the application. We anticipate the State will release the Request for Proposals in the near future.

Motion: Mr. Falk moved and Mr. Schuster seconded to approve the foregoing resolution..... Carried.

4. RESOLUTION SUPPORTING THE SUBMISSION OF AN APPLICATION TO THE NEW YORK STATE FARMLAND PROTECTION IMPLEMENTATION GRANTS PROGRAM: BRADY FARM

WHEREAS, Article 25-AAA of the New York State Agriculture and Markets Law provides for the development of county agricultural and farmland protection plans; and

WHEREAS, Board of Supervisors Resolution No. 2006-280 approved the Livingston County Agricultural and Farmland Protection Plan, and by letter dated October 17, 2006, Patrick H. Brennan,

Commissioner of the New York State Department of Agriculture and Markets, approved the Livingston County Agricultural and Farmland Protection Plan; and

WHEREAS, the Livingston County Agricultural and Farmland Protection Plan recommended support of the New York State Farmland Protection Implementation Grants (NYSFPIG) program; and

WHEREAS, the Livingston County Agricultural and Farmland Protection Board jointly with the Genesee Valley Conservancy solicited pre-applications from owners of agricultural lands in Livingston County interested in applying for the NYSFPIG program, has reviewed and ranked these pre-applications; and

WHEREAS, Brady Farm in the Towns of Groveland and Mount Morris was included in the approved rankings for an application to the NYSFPIG program; and

WHEREAS, the Towns of Groveland and Mount Morris have endorsed the Brady Farm application to the NYSFPIG program; now, therefore be it

RESOLVED, that the Livingston County Board of Supervisors does hereby support the Brady Farm application to the NYSFPIG program.

Directors Comments: This resolution expresses the support of the Board of Supervisors for submission of the Brady Farm application to the State's Farmland Protection Implementation Grant program for 1,380 acres in the Towns of Groveland and Mount Morris. The Genesee Valley Conservancy is working with the Brady Farm on the application, and the Towns of Groveland and Mount Morris also support the application. We anticipate the State will release the Request for Proposals in the next two months.

Motion: Mr. Pangrazio moved and Mr. Schuster seconded to approve the foregoing resolution Carried.

5. RESOLUTION SUPPORTING THE SUBMISSION OF AN APPLICATION TO THE NEW YORK STATE FARMLAND PROTECTION IMPLEMENTATION GRANTS PROGRAM: DOOLITTLE FARM

WHEREAS, Article 25-AAA of the New York State Agriculture and Markets Law provides for the development of county agricultural and farmland protection plans; and

WHEREAS, Board of Supervisors Resolution No. 2006-280 approved the Livingston County Agricultural and Farmland Protection Plan, and by letter dated October 17, 2006, Patrick H. Brennan, Commissioner of the New York State Department of Agriculture and Markets, approved the Livingston County Agricultural and Farmland Protection Plan; and

WHEREAS, the Livingston County Agricultural and Farmland Protection Plan recommended support of the New York State Farmland Protection Implementation Grants (NYSFPIG) program; and

WHEREAS, the Livingston County Agricultural and Farmland Protection Board jointly with the Genesee Valley Conservancy solicited pre-applications from owners of agricultural lands in Livingston County interested in applying for the NYSFPIG program, has reviewed and ranked these pre-applications; and

WHEREAS, Doolittle Farm in the Towns of Caledonia and York was included in the approved rankings for an application to the NYSFPIG program; and

WHEREAS, the Towns of Caledonia and York have endorsed the Doolittle Farm application to the NYSFPIG program; now, therefore be it

RESOLVED, that the Livingston County Board of Supervisors does hereby support the Doolittle Farm application to the NYSFPIG program.

Directors Comments: This resolution expresses the support of the Board of Supervisors for submission of the Doolittle Farm application to the State's Farmland Protection Implementation Grant program for 624 acres in the Towns of Caledonia and York. The Genesee Valley Conservancy is working with the Doolittle Farm on the application, and the Towns of Caledonia and York also support the application. We anticipate the State will release the Request for Proposals in the next two months.

Motion: Mr. Falk moved and Mr. Devine seconded to approve the foregoing resolution.....Carried.

Pre-approved Informational Item(s) To Be Reported

1. Quarterly report on the Light Up Livingston Initiative and Awarded Reconnect Grant. Ryan Garrison gave a brief overview of project activities to date.
2. Launch of the County's new Interactive Map and GIS applications. Ms. Ellis explained that they have just completed an economic development application on the website. Heather Ferrero reviewed the

interactive map on the County website and the GIS applications. Bill Bacon reviewed the new abilities on the site selection promotional piece.

SHERIFF’S OFFICE – SHERIFF THOMAS DOUGHERTY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY SHERIFF’S OFFICE: NMS LABS & GENESEE VALLEY BOCES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Sheriff’s Office, and any future amendments to said contract, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NMS Labs 200 Welsh Road Horsham, PA 19044 <i>Remit address POB 820090 Philadelphia, PA 19182</i>	6/1/2023-3/31/2023 With two additional renewal options for 2- years each subject to mutual written agreement.	As per contract

For: Laboratory testing

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A.074.3171	100%	Yes x No
Genesee Valley BOCES 80 Munson St LeRoy, NY 14482	7/10/2023-8/10/2023	\$7,931.00 Revenue

For: Summer School Resource Deputy

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Revenue	0%	Yes No x

CD Rittenhouse reviewed the contracts for approval.

Motion: Mr. Pangrazio moved and Mr. Falk seconded to approve the foregoing resolution..... Carried.

2. AMENDING A PORTION OF RESOLUTION NO. 2015-332 (LIVINGSTON COUNTY EMERGENCY COMMUNICATIONS GOVERNANCE BOARD)

WHEREAS, Resolution No. 2015-332 established the Livingston County Emergency Communications Governance Board with the E911 Committee appointed by the Chairman of the Livingston County Board of Supervisors serving in an advisory capacity; and

WHEREAS, the E911 Committee no longer serves in an advisory capacity for the Livingston County Emergency Communications Governance Board; now, therefore, be it

RESOLVED, that a portion of Resolution 2015-332 be amended removing the E911 Committee advisory section; and be it further

RESOLVED, that Resolution No. 2015-332 is hereby amended.

Director Schultz reviewed the amendment to the resolution. The 911 Committee was last used for the Radio Communications project and has been inactive since 2017.

Motion: Mr. Schuster moved and Mr. Devine seconded to approve the foregoing resolution.... Carried.

3. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY EMERGENCY COMMUNICATIONS GOVERNANCE BOARD: JOSEPH GEER & GEORGE WORDEN, JR.

RESOLVED, that the following members are hereby appointed to the Livingston County Emergency Communications Governance Board for the term designated:

Livingston County Emergency Communications Governance Board			
Name	Address	Rep./Title	Term

Joseph Geer	3627 Neale Road, Caledonia, NY 14423	Local Policing Representative	1/1/23-12/31/24
George Worden, Jr.	2650 Limerick Road, Piffard, NY 14533	Highway Representative	1/1/23-12/31/24

These are the two outside appointments to the Board.

Motion: Mr. Falk moved and Mr. Pangrazio seconded to approve the foregoing resolution..... Carried.

4. AMENDING THE 2023 LIVINGSTON COUNTY SALARY SCHEDULE: LIVINGSTON COUNTY SHERIFF’S OFFICE AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the 2023 Livingston County Salary Schedule is amended as follows:

Sheriff’s Office:

- Create three full time Deputy Sheriff/Road Patrol positions Wage Grade 13 LCCOPS Contract effective immediately.

For: US Department of Justice FY2022 COPS Hiring Program Grant (BOS Res 2022-465) creating three community policing positions.

- Create one full time Clerk position Wage Grade 2 LCDSC Contract effective July 2, 2023.

For: Needed to assist with increased clerical duties required in the Jail, will work ~50/50 Jail/Sheriff Records.

- Delete one part time Clerk position once full time position is filled.
- Delete one part time Clerk/Typist position once full time position is filled.

CD Yasso reviewed the positions for approval. The full time Clerk position will be shared with the Jail.

Motion: Mr. Pangrazio moved and Mr. Falk seconded to approve the foregoing resolution..... Carried.

OFFICE OF EMERGENCY MANAGEMENT – ANDREW BRODELL

Action Item(s) To Be Reported

1. AWARDING BID FOR THE OFFICE OF EMERGENCY MANAGEMENT FOR TWO OEM CARGO TRAILERS: DAVIS TRAILER WORLD

WHEREAS, after the proper legal advertisement seeking bids for two OEM Cargo Trailers, four (4) bids were received and opened on May 18, 2023, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Davis Trailer World 1640 Main Street York, NY 14592	6/1/2023-6/1/2024	\$31,663.00

For: Two trailers to transport equipment to emergency response jobs.

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
SHSP FY22 Grant	0%	Yes

Director’s Comments:

- One new trailer for UTV storage.
 - Current UTV trailer to become HAZMAT trailer replacement.
- One new trailer for HAZMAT trailer replacement.
- All funds covered by State Homeland Security Preparedness Grant funding.

Mr. Brodell reviewed the bid contract. These trailers will replace two existing trailers.

Motion: Mr. Falk moved and Mr. Schuster seconded to approve the foregoing resolution..... Carried.

2. AWARDING BID FOR THE OFFICE OF EMERGENCY MANAGEMENT FOR OEM FIRE TRAINING STRUCTURE DEMOLITION: DURABLE DEMOLITION LLC

WHEREAS, after the proper legal advertisement seeking bids for demolition of the current fire training structure, five (5) bids were received and opened on May 25, 2023, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the

following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Durable Demolition LLC	6/14/2023-6/14/2024	\$22,754.00
P.O. Box 71		
Lockport, NY 14095		

For: Demolition of the current OEM Fire Training Tower

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
ARPA	100%	Yes

Director’s Comments: Demolition down to the foundation of the current OEM Fire Training Tower to be replaced by the WHP Trainingtowers contract established.

Mr. Brodell reviewed the demo bid for the tower. The timeframe is toward year end depending upon the timeframe of the new tower rebuild.

Motion: Mr. Pangrazio moved and Mr. Devine seconded to approve the foregoing resolution. Carried.

ECONOMIC DEVELOPMENT – BILL BACON

Action Item(s) To Be Reported

1. RESCINDING RESOLUTION NO. 2021-177 (2021 LCDC CONTRACT AMENDMENT)

WHEREAS, Resolution No. 2020-329 authorized the Chairman of the Livingston County Board of Supervisors to sign a contract with the Livingston County Development Corporation (“LCDC”) for the period of January 1, 2021 through December 31, 2021, in the amount of \$200,000.00; and

WHEREAS, Resolution No. 2021-177 amended a portion of said Resolution for purposes of increasing the contract amount to \$1,200,000.00. The County intended to fund the additional \$1,000,000.00 using ARPA dollars it was expected to receive during the 2021 contract year; and

WHEREAS, due to the lack of clarity in the United States Department of Treasury’s guidance at the time, the additional \$1,000,000.00 in funding was never received or utilized by the LCDC during the 2021 contract year; now, therefore, be it

RESOLVED, that Resolution No. 2021-177 is hereby rescinded.

Mr. Bacon reviewed procedural improvements identified by Bonadio during the audit from an ARPA award. Rescinding this resolution clarifies that there was only one award.

Motion: Mr. Schuster moved and Mr. Falk seconded to approve the foregoing resolution..... Carried.

2. AMENDING RESOLUTION NO. 2022-25 (2022 LCDC CONTRACT AMOUNT)

WHEREAS, Resolution No. 2022-25 authorized the Chairman of the Livingston County Board of Supervisors to sign a contract with the Livingston County Development Corporation (“LCDC”) for the period of January 1, 2022 through December 31, 2022, in the amount of \$1,200,000.00; and

WHEREAS, \$1,000,000.00 of said contract amount was funded utilizing County ARPA dollars as LCDC’s programming was determined to be an allowable use under the United States Department of Treasury’s final rule adopted in 2022; and

WHEREAS, per the United States Department of Treasury’s final rule, a separate, standalone Subrecipient Agreement should have been executed between the County and the LCDC for this portion of the contract amount; and

WHEREAS, the corrected contract amount under Resolution No. 2022-25 is \$200,000.00 and the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the required contract amendment; now, therefore, be it

RESOLVED, that Resolution No. 2022-25 is hereby amended.

Mr. Bacon reviewed the funding change to this contract and that there will be an ARPA resolution will be going to Ways and Means.

Motion: Mr. Schuster moved and Mr. Falk seconded to approve the foregoing resolution..... Carried.

NOTE: A 6/12/23 call with the Auditor determined that this Resolution was unnecessary.

There will be Empire State Development people here on June 13 if anyone has questions while they are here.

Informational Item(s) Written Only

- An application was submitted to the Northern Border Regional Commission (NBRC) for the initial phase of implementation the Livingston County Wayfinding Plan. Wayfinding is a branded marketing initiative that assists with the movement of vehicular and pedestrian traffic throughout a community. When branding is consistent and uniform, a visitor or resident knows what to look for and how to find the primary assets of a community.
- The NY Forward Local Planning Committee (LPC) met for the first time on May 30th to discuss the roles and responsibilities for the members as well as the process for sourcing projects. The LPC will be operating under the guidance of Bergmann Associates, an engineering firm from Rochester. NY Forward is a \$4.5MM competitive award provided to the Village of Geneseo this past February and will be used to assist with downtown revitalization projects in the community.
- Two (2) sessions and over 100 individuals were in attendance for the 2024 total solar eclipse program held on May 23rd and 24th. Those who attended heard about the experiences of Sweetwater, TN, a rural community with a population of 6500 that ballooned to over 50,000 people who witnessed the 2017 total solar eclipse. The presenters shared in their presentation the many opportunities that the event can provide for businesses, residents and visitors.
- The New York Main Street program is well underway in the Village of Dansville. We have identified six (6) projects aiming to renovate ten (10) commercial and eight (8) residential units. The \$500,000 award will be matched with \$1,229,590 for total investment of \$1,729,590. Our attempt at obtaining a Restore NY grant for eight (8) additional residential units in the Maxwell Block building in Dansville was unsuccessful during this round.
- The Livingston County IDA received an approval from Empire State Development during their May Board meeting on the first step of transferring ownership from New York State on the Livingston Correctional Facility.

PROBATION – LYNNE MIGNEMI

Pre-approved Informational Item(s) To Be Reported

1. Arming of Probation Officers Discussion. Ms. Mignemi gave a brief history of firearm authorization for Probation Officers prior to and during her tenure at the Probation Department and various discussions over the last 10+ years. Ms. Mignemi reviewed various levels of law that allow firearms to be carried by Probation Officers. Ms. Mignemi is requesting that the Board give her the authority to allow Probation Officers to carry firearms. Ms. Mignemi expressed her concern that staff may encounter a deadly force encounter in performing their duties. There was discussion on whether, moving forward, new hire Probation Officer's be required to have a pistol permits. There is much more discussion regarding the requirements in order to implement a change. There was discussion on the procedural processes that will need to be in place for guns, uniforms, badges, etc. Ms. Mignemi reviewed her ARPA fund request to create a locker room for her staff to secure their equipment that is underway now. If given authority to carry, the Sheriff's Office would assist in Probation staff recertification as part of the implementation process. Ms. Mignemi reviewed the changes to Probation Officer training by New York State in 2022. Firearms would be purchased by the Probation Department. There was discussion on whether it is necessary for the Administrative staff to carry firearms if they rarely go out in the field. There was discussion regarding the psychological evaluation requirements for Probation Officers. There was discussion on current employees that do not want to carry a firearm and Ms. Mignemi discussed an optional option to carry versus mandatory. 38 counties responded that they carry firearms and 17 of 19 respondents stated that they chose the optional carry path. There was discussion on having another county come in to explain how they implemented carrying firearms. Ms. Mignemi will collect policies and procedures from those counties that carry firearms.

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

270 adult offenders supervised in county

(27 treatment court cases being supervised in drug court)

34 offenders in other NYS counties
 8 offenders in other states
 11 juveniles supervised
 5 new juvenile referrals
 43 investigations ordered
 6 active EM cases (0 juveniles; 6 adults; 1 of which are female), 5-Global Positioning
 0 adult placed on probation for willful violation of support
 8 New Leandra's Law cases (6 CDs)
 0 New Criminal Adolescent Offender Youth Part cases
 5 New Pre-Trial Services

2. MONIES COLLECTED

\$580.10 – restitution
 \$380.00 – fines
 \$1,950.00 – DWI supervision fees
 \$1,850.05 – EM fees
 \$29.90 – restitution surcharge

3. OUTSTANDING FEES

\$97,631.90 – DWI Supervision Fees as of 04/28/23
 \$158,440.50 – EM fees as of 04/28/23

4. MEETINGS ATTENDED

4/5/2023 Public Safety Committee handled by S. Hillier due to Director illness
 4/10/2023 Lock & Talk Virginia/Psych Armor (virtual)
 4/12/2023 LivTAC Threat Assessment Team
 4/13/2023 NYS Council of Probation Administrators (Syracuse)
 4/15/2023 SUNY Geneseo Out of the Darkness Walk
 4/17/2023 Staff Meeting
 4/18/2023 OFA Advisory Council Meeting-Lock & Talk
 4/20/2023 Quarterly Department Head Meeting
 4/24/2023 Meeting with DSS- Commissioner and Services Director
 4/25/2023 Suicide Prevention Task Force Meeting
 4/26/2023 Treatment Court Graduation
 4/26/2023 Teen Recognition

5. ADMINISTRATIVE REVIEWS

Zero (0) administrative review

6. TRAINING

• Name	• Date	• Training	• Hours	• Misc.
Lynne Mignemi	04/11/2023	Probation Warrant Policy Guidance	1.67	
	04/11/2023	Sexual Harassment	1.00	
Liz Laney	04/11/2023	AMENDED PART 349	2.00	
Chris Kendall	04/07/2023	Use of Force	1.00	
Holly Laurie	04/06/2023	eJustice Portal Trng	1.50	
Courtney Sobrado	04/18/2023	Corporate Compliance	1.00	
	04/18/2023	Workplace Violence	1.00	
	04/18/2023	Sexual Harassment	1.00	
	04/19/2023	Use of Force	1.00	
	04/20/2023	A Holistic Approach for Agency Wellness: A Spectrum Of Options for a Cross-Functional Team	1.25	
Rachel Merrick	None			
Jason Varno	None			
Deb Williams	None			
Michelle Jordan	None			
Josh Wren	None			

ADJOURNMENT

Mr. Pangrazio moved and Mr. Schuster seconded to adjourn the meeting at 11:18 a.m.

BOARD OF ELECTIONS – DAVID DIPASQUALE AND GARY NAGELDINGER

Informational Item(s) Written Only

1. School elections successfully took place May 16, with a number of contested school board races. We also had a few unique situations; candidates dropped out just prior to the deadline, resulting in Avon extending their petition deadline, Geneseo did not have enough candidates to fill their open positions which resulted in a write in campaign. BoE worked with the schools closely to provide guidance although education law directs what happens in situations such as these. We printed almost 9,000 ballots to support their votes along with providing machines and lists of potential poll workers. As with any election, BoE has completed post-testing of the machines to ensure accuracy and function.
2. As of the June 7 Public Services meeting date, 12 of 17 Republican Town caucuses have taken place, along with 6 Democrat Town caucuses. BoE has attended all caucuses in the county. The last day to file independent petitions was May 30. After May 30, the only way to get on a ballot for the November election is to win a caucus nomination.
3. BoE Commissioners Nageldinger and DiPasquale will be presenting to seniors at Dansville High School on May 31 to discuss the BoE, elections in general, and allow students to register to vote. We are also preparing information to send to our county schools to offer the same presentation prior to the November election.
4. NYS has required that all BoE make their inspector training available online. We attempted to engage with SUNY Geneseo students to assist us to create, film, and edit a training that can be put on the BoE website, but have not received any student interest. We are exploring other options at this point.
5. NYS has extended two grants this year we have taken advantage of in the past- Technology Innovation and Election Resource (TIER) Grant Program and Absentee Ballot Pre-paid Postage. These grants are \$60,059.99 and \$20,760.80 respectively. Commissioners are planning how to best utilize these funds.
6. Current active voter enrollment stands at 39,583. Democratic: 10,094; Republican: 17,164; Conservative: 917; Working Families: 124; Oth-Green: 108; Oth-Lbt: 129; Oth-Ind: 1,563; Blank-No Party: 9,338; Oth-Blank: 131; Oth-WEP: 8; and Oth-Reform: 6. Inactive enrollment is at 2,887. Total active/inactive voter enrollment: 42,470.
7. There is some expected fluctuation during this time of year as we work through our mail check postcards which verify voters and their address to ensure our rolls are correct and up to date.

CENTRAL SERVICES – WILLIAM MANN

Informational Item(s) Written Only

Al Lorenz Park: (CIP)

- Electrical upgrade –LaBella providing recommendations for the scope of the project. RG&E has been onsite to assist the engineers with their planning. We have scheduled a scoping review on April, 27th.
- Log Cabin renovation is now complete with replacement of several logs, windows have been re-framed, built new door and fencing along gorge wall has been replaced
- 2nd Annual Family Fest was a success despite the rain. Approximately 150 attendees enjoyed the fishing derby, basketball competition, kids run, football challenge, face painting, scavenger hunt, classic cars, antique tractors, historian’s area, food and music. This year a tree was planted and plaque placed commemorating the festival.

Murray Hill:

- Electrical upgrade – Replacement of existing Electric Main line. LaBella has reviewed the current system and provided recommendations for the scope of the project. RG&E has been onsite to assist the engineers with their planning. We are currently evaluating the RFP process.

- We have begun the review and schematic design process of the Bldg. 1 kitchen renovation/transformation to a fitness center for employees.

Government Center: (CIP)

- Interior signage –Installation has commenced – approximately 90% complete. Awaiting the delivery of returned signs with mistakes.
- Driveway/Parking re-paving –Anticipate early summer start. Continue working on the phasing to minimize impact. In contract phase
- Generator – Upgrading to maintain the whole building. CPL is currently working on specs, currently at 80% drawings.
- Public Defenders office space re-construction – We have approved the schematic design and have begun construction design documents. Second review of construction docs is underway. The “Front End” Bid Documents are being completed at this time.

Sheriff’s Office: (CIP)

- Training Center – Contract with CPL is completed. CPL is completing the schematic design and is about 90% complete.
- Locker Room – Working on a re-model of the locker room area with shower tiling in progress, lights and heaters have been installed, as well as painting completed

EMS Facility

- Hampton Corners Alternate Garage: This project has commenced and is being done by our Projects Team. Framing and metal is complete. Five (5) over head garage doors and man doors were approved, have now arrived, and currently awaiting installation.
 - Avon: Project has been completed.

COUNTY HISTORIAN – HOLLY WATSON

Informational Item(s) Written Only

County Historian Holly Watson - May

- Gave new public presentation, “Agricultural Innovation in Livingston County,” as part of Beltane Spring Festival at the Three Bricks, Geneseo (5/6, rescheduled from April)
- Presented “Agricultural Innovation in Livingston County” for Livingston County Chamber of Commerce (5/9)
- Presented “Evolution of the Livingston County Poorhouse” at Nunda Historical Society (5/10)
- Created social media post: 200th anniversary of original County Courthouse
- Submitted “Technology in Government” article to NYSAC News Magazine regarding Historian’s Records Index
- Recategorized thousands of records on Historian’s Records Database for more intuitive patron experience
- Assisted with updating Al Lorenz Park wayfinding maps
- Created a “new town historian” information packet

Deputy Historian Madeline Friedler – May

- Operated County Historian activity table at Al Lorenz Park Family Fest (5/20)
- Added dozens of entries to searchable online database
- Catalogued hundreds of digital items in collections
- Organized and processed physical collections and new donations
- Assisted with research projects

Office-wide Projects – May

- Consulted weekly on historical significance and context of various historical records series held at Records Management
- Weekly volunteer Jane Oakes: transcribed Groveland farm diaries

- Donations: Bound newspapers, c. 1840s, 1950s-1960s; photographs of Livingston County Home, c. 1940s-1970s; photographs relating to Craig Colony, c. 1910s
- Organized and preserved digital and physical collections
- Created new finding aids and uploaded them to website: Faulkner Home Collection, Genesee Valley Hunt Collection, COVID-19 Collection
- Assisted patrons in research room and on phone/email

EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Informational Item(s) Written Only

1. LCEMS Dispatches April 2023 = 549
2. LCEMS Dispatches through May 30, 2023 = 2,673

Highlights - Meetings / Activities / Responses

3. NYS Rural Ambulance Task Force committee (Albany) and subcommittee meetings (virtual)
4. **C**ardiac **A**rrest **R**egistry to **E**nhance **S**urvival training and enrollment (CARES)
5. Monthly EMS Captain meeting
6. 911 Governance Board meeting
7. MLREMS Awards and Council Meeting
 - a. ALS Providers of the Year - Livingston County EMS Paramedics Jonathan Lindskoog and David Thomas
 - b. BLS Provider of the Year - Livingston County EMS EMT Howard Smith
8. Emergency Services Training Committee meeting
9. EOC Tower Project Management Team meetings
10. Medical Director Meetings
11. URMC Trauma Program Recognition for trauma care to a patient in the field by providers:
 - a. Marcus Pomilio Shift Supervisor, Paramedic
 - b. Wendy Heskell Paramedic
 - c. Natalie Riccardi EMT

EMS Week promotion and staff recognition

Respectfully submitted,
 Michele R. Rees, IIMC-CMC
 Clerk of the Board