

**WAYS & MEANS COMMITTEE MEETING MINUTES**  
**MONDAY, JULY 24, 2023**  
**1:30 P.M.**

PRESENT: D. Knapp, W. Wadsworth, E. Gott, D. LeFeber, D. Pangrazio, G. Deming, M. Falk, I. Coyle, A. Ellis, B. Mann, S. Hillier  
ABSENT: D. DiSalvo, D. Fanaro,

Ways & Means Chair Dwight Knapp asked Jason Wolfanger to lead the Pledge of Allegiance.

**HIGHWAY – JASON WOLFANGER**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE PURCHASE OF ONE (1) 2020 FORD F-350 XLT PICKUP TRUCK W/SNOW EQUIPMENT FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT: AUCTIONS INTERNATIONAL**

RESOLVED, that the Livingston County Highway Department is hereby authorized to purchase through Invoice #109536 from Auctions International of 11167 Big Tree Rd., East Aurora, NY 14052 one (1) 2020 Ford F-350 XLT Pickup Truck VIN #1FTRF3B69LEC30510 with Snow Plow Package at a cost not to exceed \$35,910.00 Attorney and County Administrator:

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
2023 Liv. Co. Highway Machinery Fund Appropriations	100%	Yes XX No

Director's Comments: Purchase was previously approved by the County Administrator

Mr. Wolfanger explained that this purchase is to replace a vehicle with ~38,000 miles.

*Motion: Mr. Pangrazio moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.*

**COUNTY ADMINISTRATOR – IAN COYLE**

**Action Item(s) To Be Reported**

**1. APPROVING ABSTRACT OF CLAIMS #7B-JULY 26, 2023**

RESOLVED, that the Livingston County Board of Supervisors approves the Abstract of Claims #7B dated July 26, 2023 in the total amount of \$2,519,514.38.

*Motion: Mr. Wadsworth moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.*

**2. AMENDING 2023 LIVINGSTON COUNTY BUDGET: CENTER FOR NURSING & REHABILITATION, HIGHWAY & SHERIFF'S OFFICE (3)**

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries that have been approved by the Livingston County Administrator.

Mr. Coyle reviewed the amendments for approval.

*Motion: Mr. Gott moved and Mr. Wadsworth seconded to approve the foregoing resolution ... Carried.*

**3. AUTHORIZING TRANSFER OF FUNDS: DEPARTMENT OF HEALTH**

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested transfers per the Budget Amendment entries that have been approved by the Livingston County Administrator.

Mr. Coyle reviewed the transfer for approval.

*Motion: Mr. Pangrazio moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.*

**Pre-approved Informational Item(s) To Be Reported**

1. Budget 2024
2. ARPA Re-Grants
3. Sales Tax Report
4. Reconnect Update
5. Next 5 Year CIP

Mr. Coyle gave a brief update on the 2024 budget kick off and the new ERP position component feature this

year. Kelly Greenway has set up a series of ERP budget training sessions next month. Health insurance rates will be somewhere in the 3-5% range. The retirement system bill is being calculated. Mr. Coyle is working on the sales tax report this week. The sales report shows some of the challenges when trying to prepare the budget. We have received ~6 ARPA re-grant applications from the towns so far for parks, trails and recreation. Joe Gunther has that information. Reconnect has confirmed that they are not done making announcements so we are still in the running. We are working on updates for the CIP input program and reporting with ClearGov. Mr. Coyle believes there will be Reconnect announcements for our region.

## **ADJOURNMENT**

Mr. Pangrazio moved and Mr. Wadsworth seconded to adjourn the meeting at 1:39 p.m.

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## **GRANTS & PUBLIC INFORMATION – SEAN FARNSWORTH**

### **Informational Item(s) Written Only**

- 1.) Since the start of the calendar year, the Grants and Public Information office has produced over 125 stories, press releases and human-interest pieces and has continued to develop a bi-weekly newsletter, which, to date, has seen a 25 percent increase in viewership year-over-year.
- 2.) Assisting several municipalities with grant requests ranging from Urban and Community Forestry to Consolidated Funding Applications and more. We are also exploring different grant opportunities for EV Charging Stations, the development of a childcare center within the county, grants to support small business development, solar, transportation and other critical infrastructure and programming.
- 3.) Worked closely with the Center for Nursing and Rehabilitation to submit three sizeable grants related to increasing workforce training in healthcare and distance learning initiatives.
- 4.) Continued increasing visibility across social media including Twitter, Facebook, Instagram and LinkedIn. The County has seen an incline in both impressions and followers year-over-year including 60,000 impressions or more on Facebook alone in each of the last three months.
- 5.) Submitted eight Congressionally-Directed Spending Requests totaling nearly \$12 million through federal representatives' offices with several projects still being considered for funding.
- 6.) Continually expanding public information offerings to showcase the work being carried out by County's subject matter experts including the development and promotion of a Speaker Series and County Connections – a question and answer piece with staff members to showcase the “who” behind Livingston County.
- 7.) Our department continues to work closely with senior staff at the CNR to bolster recruitment of both patients and staff. To date, Grants and Public Information has shifted from a traditional reliance on print media to focus on the expanded use of Google Ads for job postings and promotion of the CNR's services with the goal of increasing awareness, census and the number of internal employees. We have also expanded our advertising reach to include Spotify and Pandora streaming music platforms, which has had great success. Currently, the CNR is running a recruitment ad on each platform that has yielded 400,000 combined unique impressions.
- 8.) Have worked closely with department heads from throughout the County to update and maintain various web pages, services, offerings and important public information.
- 9.) Continuing to explore how to incorporate more video into our social media plan and to potentially accompany specific releases, human-interest stories and County Connections profiles.

Respectfully submitted,  
Michele R. Rees, IIMC-CMC  
Clerk of the Board