

**PUBLIC SERVICES COMMITTEE MEETING MINUTES
WEDNESDAY, AUGUST 2, 2023
10:00 A.M.**

PRESENT: G. Deming, M. Schuster, D. Babbitt Henry, W. Devine, M. Falk, D. LeFeber, D. Pangrazio, D. DiSalvo, D. Wester, A. Ellis, B. Mann, S. Hillier

Public Services Chair Jerry Deming asked Jason Wolfanger to lead the Pledge of Allegiance.

HIGHWAY – JASON WOLFANGER

Action Item(s) To Be Reported

1. AWARDING BIDS AND AUTHORIZING PURCHASE OF PRE-TREATED AND UNTREATED BULK SODIUM CHLORIDE (CRUSHED ROCK SALT) FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT AND LIVINGSTON COUNTY AGENCIES: AMERICAN ROCK SALT CO., INC.

WHEREAS, after the proper legal advertisement seeking bids for crushed rock salt, three (3) bids were received and opened on July 13, 2023; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contracts, which are hereby accepted as the lowest responsible bids, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
American Rock Salt Co., Inc. PO Box 190 Mt. Morris, NY 14510 For: Untreated Crushed Rock Salt, FOB Stockpile	9/1/2023-8/31/2024	\$45.00/ton
American Rock Salt Co., Inc. PO Box 190 Mt. Morris, NY 14510 For: Untreated Crushed Rock Salt, Delivered	9/1/2023-8/31/2024	\$48.81/ton
American Rock Salt Co., Inc. PO Box 190 Mt. Morris, NY 14510 For: Pre-Treated Crushed Rock Salt, FOB Stockpile	9/1/2023-8/31/2024	\$61.50/ton
American Rock Salt Co., Inc. PO Box 190 Mt. Morris, NY 14510 For: Pre-Treated Crushed Rock Salt, Delivered	9/1/2023-8/31/2024	\$67.59/ton

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Highway Budget Appropriations	100%	Yes XX No

Mr. Wolfanger reviewed the price changes in the bids this year.

Motion: Mr. Pangrazio moved and Mr. Schuster seconded to approve the foregoing resolution Carried.

Mr. Wolfanger reported that he just received notice yesterday that Seneca Paving is not honoring the County pavement striping price for towns and villages. A notification letter will be sent out.

SHERIFF’S OFFICE – SHERIFF THOMAS DOUGHERTY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING JOINT CONTRACT FOR THE LIVINGSTON COUNTY SHERIFF’S OFFICE: TOWN OF LIMA, HONEOYE FALLS-LIMA CENTRAL SCHOOL DISTRICT & LIMA CHRISTIAN SCHOOL

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following joint contract for the Livingston County Sheriff's Office, and any future amendments to said contract, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Town of Lima	9/1/2023-6/30/2024	\$28,266.08 Each
7329 East Main Street		Totaling \$84,798.24
Lima, NY 14485		

Honeoye Fall-Lima Central School District

20 Church Street
Honeoye Falls, NY 14472

Lima Christian School

1574 Rochester Street
Lima, NY 14485

For: School Resource Deputy 2023-2024 school year

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A3111	~33%	Yes No X

CD Rittenhouse reviewed the partnership contract for a school resource deputy split between the two schools and any priority calls for the town.

Motion: Mr. Falk moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.

2. AUTHORIZING THE PURCHASE OF ONE (1) CHEVROLET EXPRESS VAN FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE ALTERNATIVE TO INCARCERATION PROGRAM AND REFERRING THIS MATTER TO WAYS AND MEANS COMMITTEE

RESOLVED, that the Livingston County Sheriff's Office is authorized to purchase through mini-bid #13615 from Cappellino Chevrolet, Inc., 900 Boston State Road, P.O. Box 410, Boston, NY 14025, one (1) new 2023 Chevrolet Express Van at a cost not to exceed \$39,906.90.

CD Galvin reviewed the vehicle bid for approval.

Motion: Mr. Pangrazio moved and Mr. Devine seconded to approve the foregoing resolution. Carried.

CENTRAL SERVICES – WILLIAM MANN

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY CENTRAL SERVICES DEPARTMENT: STATE OF NEW YORK UNIFIED COURT SYSTEM

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Central Services Department, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
State of New York Unified Court System	4/1/2023-3/31/2028	\$186,073.00
Seventh Judicial District		(1 st Budget Year)
161 Hall of Justice		
Rochester, NY 14614		

For: Cleaning and Maintenance of Court Facilities

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A-0410.30210 Reimbursement Revenue	N/A	N/A

Mr. Mann reviewed the contract for approval.

Motion: Mr. Falk moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.

2. AUTHORIZING THE PURCHASE OF ONE (1) 2023 JOHN DEERE 344L FOUR WHEEL DRIVE LOADER FOR THE LIVINGSTON COUNTY CENTRAL SERVICES DEPARTMENT: FIVE STAR EQUIPMENT AND REFER THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the Livingston County Central Services Department is hereby authorized to purchase through NYSOGS Contract PC69403 from 5 Star Equipment of PO Box 176 Dunmore, PA 18512 one (1) 2023 John Deere 344L Four Wheel Drive Loader at a cost not to exceed \$157,714.08.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
General Fund A.052.1610-2100	100 %	Yes

Mr. Mann reviewed the equipment purchase for approval. The current loader has over 5,000 hours.

Motion: Mr. Schuster moved and Mr. Pangrazio seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

- Solar Project Update-Mr. Mann explained that Wendell is here today to discuss a County solar build RFP project. Mr. Sam Marotta reviewed the two options for consideration by the Committee for a solar array. Proposed wattage is 250kw-3.8mega watts. There was discussion on decommissioning costs, company transfer of the contract after initial execution and including a default clause in any contract. Mr. Mann reviewed the two parcels at Hampton Corners and one in Dansville. We spend ~\$800,000 per year on electric bills so this would offset those bills by 10-12%. Next steps for this project would be to direct Wendell to begin negotiations with Green Spark per their RFP submittal moving toward a contract award. Mr. Mann estimates that the project would begin in 2024 and operational in 2025. Mr. Marotta explained that the County will begin seeing credit once the meter is installed and turned on. This project could consume 12 acres, 16 acres and ¼ acre depending upon location. This is uncertain until the County puts in a formal application and the engineering report. There was discussion regarding other municipalities using Green Spark. There was discussion on battery storage and how there may be funding becoming available from the state. The intent is to work with the towns to follow any local code compliance. Mr. Marotta reviewed the difference between wind and solar versus hydro flow and the impact on the need for battery backup. There was discussion regarding recent battery fires. Committee consensus is to go forth to begin negotiations based upon the RFP for a purchase power agreement with Green Spark by Wendell.

Informational Item(s) Written Only

Al Lorenz Park: (CIP)

- Electrical upgrade –LaBella providing recommendations for the scope of the services for a design build project.

Murray Hill:

- Electrical upgrade – Replacement of existing Electric Main line. LaBella has reviewed the current system and provided recommendations for the scope of the project. We are currently evaluating the RFP process and Design Build.
- We have begun the review and schematic design process of the Bldg. 1 kitchen renovation/transformation to a fitness center for employees. Drawings are in progress
- Bldg #1 Conference Center A/V Upgrade – Bid documents are in process

Government Center: (CIP)

- Driveway/Parking re-paving –Anticipate project to start the week after Labor Day. Continue working on the phasing to minimize impact. Project will be coordinated so to have minimal impact to daily operations at the Government Center.
- Parking Lot Lights – Working with Graybar for light poles/bases. All work to be performed by our staff.
- Generator – Upgrading to maintain the whole building. Reviewing front end Bid documents with CPL, drawings are complete. August Bid release.

- Public Defenders office space re-construction – Final review meeting last week. The “Front End” Bid Documents are being completed at this time. August Bid release.
- Air Purification – Materials have been ordered, installation contract is complete. Betlem to provide installation schedule
- Exterior Metal Door Replacement (Govt Center/Courthouse)– We are waiting on material pricing, all labor to be performed by Projects Team

Sheriff’s Office: (CIP)

- Training Center – Initial floor plan review with CPL has been done, perk test performed for septic design. We have moved to Detailed Design Documents and anticipate an August review.

EMS Facility

Hampton Corners Alternate Garage: This project has commenced and is being done by our Projects Team. Five (5) over head garage door installation is complete. Man door pricing is being re-evaluated due to initial high cost.

ECONOMIC DEVELOPMENT – BILL BACON

Action Item(s) To Be Reported

1. PROVIDING FOR A PUBLIC HEARING TO CONSIDER PUBLIC COMMENT ON THE COUNTY’S PROPOSAL TO SUBMIT A COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION TO THE NEW YORK STATE OFFICE OF COMMUNITY RENEWAL-TOWN OF LIVONIA

RESOLVED, that the Livingston County Board of Supervisors hereby schedules a public hearing to be held on September 13, 2023 at 1:35 PM in the Board of Supervisors Assembly Room, Livingston County Government Center, Third Floor, Geneseo, New York, with the purpose of said hearing to provide information to the public regarding the Community Development Block Grant (CDBG) program and to consider citizen comments regarding the County’s proposal to submit a CDBG application to the NYS Office of Community Renewal to provide funding in support of an economic development project in the Town of Livonia, and at least ten (10) days’ notice shall be given by posting thereof on the bulletin board of the Government Center in this County and by publishing such notice at least one (1) time in the official newspaper of the County as provided by law.

Motion: Mr. Schuster moved and Mr. Falk seconded to approve the foregoing resolution..... Carried.

ADJOURNMENT

Mr. Pangrazio moved and Mr. Falk seconded to adjourn the meeting at 10:30 a.m.

BOARD OF ELECTIONS – DAVID DIPASQUALE AND GARY NAGELDINGER

Informational Item(s) Written Only

1. As of the August 2nd Public Services meeting date, all 17 Republican Town caucuses have taken place, along with 13 Democrat Town caucuses. BoE has attended all caucuses in the county. The final day to hold a caucus was July 26.
2. The Governor’s office has not taken action on any of the election related legislation on her desk- we continue to watch for any movement on bills affecting BoE.
3. We have our inspector training scheduled for September. We have received a good response and should be adequately staffed for the upcoming November election.
4. NYS has extended two grants this year we have taken advantage of in the past- Technology Innovation and Election Resource (TIER) Grant Program and Absentee Ballot Pre-paid Postage. These grants are \$60,059.99 and \$20,760.80 respectively.
 - a. With the TIER funds, we plan to purchase and test 12 “Ballot on Demand” printers. These will be deployed to our multi-district poll sites to not only cut down on inspector errors when giving ballots out to voters, but should also save on paper by only printing ballots as needed for the most part. We are also looking to upgrade our EMS system which allows us to create ballots. It is older and not user friendly. Dominion will be demonstrating the newer system to us in the near future.

- b. With the Postage grant, we expect to purchase a new folding machine (used to fold the hundreds of absentees sent out in the mail) and absentee envelopes.
5. Current active voter enrollment stands at 39,644. Democratic: 10,109; Republican: 17,235; Conservative: 923; Working Families: 124; Oth-Green: 106; Oth-Lbt: 130; Oth-Ind: 1,544; Blank-No Party: 9,44.; Oth-Blank: 141; Oth-WEP: 8; and Oth-Reform: 6. Inactive enrollment is at 2,802. Total active/inactive voter enrollment: 42,572.

COUNTY HISTORIAN – HOLLY WATSON

Informational Item(s) Written Only

County Historian Holly Watson - July

- Presented “Know Your Roots: Introduction to Genealogy, Part 2” at Wadsworth Library, Geneseo (7/17)
- Collected and digitized Livingston County directories, 1925-present
- Conducted two in-person oral histories relating to Craig Colony and collected several surveys from former employees as part of new Craig Colony Documentation Project; created transcriptions and metadata
- Installed Adobe Pro software, enabling Optical Character Recognition (OCR) of scanned documents and other PDF management tools for better access and to conform to archival standards for digital preservation
- Created social media post: Groveland school book
- Indexed Portage voter records
- Participated in Government Appointed Historians of WNY (GAHWNY) as secretary, planning for annual conference in October

Deputy Historian Madeline Friedler – July

- Reprocessed and purged unneeded papers in the veterans’ files series; completed purging phase
- Added dozens of entries to searchable online database
- Catalogued hundreds of digital items in collections
- Organized and processed physical and digital collections and new donations
- Assisted with research projects

Office-wide Projects – July

- Consulted weekly on historical significance and context of various historical records series held at Records Management
- Consulted with North Dansville Town Historian about collections management (7/14)
- Participated in tour of Groveland Correctional Facility (7/28)
- Weekly volunteer Jane Oakes: transcribed Groveland farm diaries (2 hours per week)
- New weekly volunteer Ron Browne (began 7/5): indexing *Registers of Stallions, 1887-1919* (3.5 hours per week)
- Donations: Groveland Dist. #6 School record book, 1842-1864; *Livingston Gazette and Moscow Advertiser*, 1/31/1822; Avon Tax Assessment, 1900 (digital)
- Created finding aid and uploaded to website: Veterans Files Originals Collection
- Assisted patrons in research room and on phone/email

EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Informational Item(s) Written Only

1. LCEMS Dispatches May 2023 = 528
2. LCEMS Dispatches through July 24, 2023 = 3,693
3. Countywide totals through June 30, 2023 = 6,620

Highlights - Meetings / Activities / Responses

1. Regional Trauma Advisory Council meeting
2. Mass Casualty Drill Mt. Morris

3. REMAC Committee meeting
4. Monthly EMS Captain meeting
5. NYS Rural Ambulance Task Force subcommittee meetings
6. Medical Director Meetings
7. Regional Emergency Medical Advisory Committee meeting
8. Regional Trauma Advisory Committee meeting
9. Partnership Meeting for EP/MRC/EMS/OEM
10. MLREMS meeting
11. Solar Eclipse Planning meeting

OFFICE OF EMERGENCY MANAGEMENT – ANDREW BRODELL

Informational Item(s) Written Only

- 2024 solar eclipse emergency response meeting held. Another to be held in October.
- In the process of receiving 2023 Emergency Management Performance Grant (EMPG) and State Homeland Security Preparedness (SHSP) grants.
- Took ownership of 2024 Chevrolet Silverado
- Special Operations performed a full-scale Level-A hazardous materials drill in July.
- Special Operations assisted with emergency medical response all five days of the Hemlock Fair mutual aid to Livonia Emergency Medical Services.
- Burn tower build contract in place / finalizing the demolition contract.

PROBATION – LYNNE MIGNEMI

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

290 adult offenders supervised in county
 (26 treatment court cases being supervised in drug court)
 37 offenders in other NYS counties
 7 offenders in other states
 12 juveniles supervised
 4 new juvenile referrals
 38 investigations ordered
 9 active EM cases (1 juveniles; 8 adults; 2 of which are female), 4-Global Positioning
 0 adult placed on probation for willful violation of support
 11 New Leandra’s Law cases (7 CDs)
 0 New Criminal Adolescent Offender Youth Part cases
 4 New Pre-Trial Services

2. MONIES COLLECTED

\$3,454.76 – restitution
 \$1,330.00 – fines
 \$1,169.00 – DWI supervision fees
 \$1,398.40 – EM fees
 \$181.68 – restitution surcharge

3. OUTSTANDING FEES

\$97,312.90 – DWI Supervision Fees as of 06/30/23
 \$158,744.40 – EM fees as of 06/30/23

4. MEETINGS ATTENDED

6/4/2023 Safety Before Summer-WCCS (Sunday)
 6/6/2023 Human Services
 6/7/2023 Meeting w/Judge Noto, Tracy McCaughey, John Lockhart
 6/7/2023 Public Safety Meeting (Firearms)
 6/9/2023 CIT Mapping
 6/12/2023 Staff Meeting

6/14/2023 LivTac Threat Assessment Team
 6/16/2023 Hillside Advisory Council
 6/20/2023 Law Enforcement Council
 6/20/2023 Suicide Prevention Task Force
 6/21/2023 Meeting w/Diane Deane, Mary Guldenschuh
 6/26-6/28 Council of Probation Administrators Summer Conference (Oswego)
 6/28/2023 Employee Recognition/Woman of the Year

5. ADMINISTRATIVE REVIEWS

One (1) administrative review

6. TRAINING

Name	Date	Training	Hours	Misc.
Josh Wren	06/23/2023	eJustice Portal Training	1.50	
Rachel Merrick	06/30/2023	Adulteration Demo Workshop	0.42	
Michelle Jordan	06/02/2023	SCRAM CAM Installer Fundamentals (Level 1)	1.50	
Lynne Mignemi	06/09/2023	Crisis Intervention Team Sequential Mapping	6.00	
Courtney Sobrado	06/01/2023	Tools to Manage the Stress Response	1.00	
	06/12/2023	Collaborative Case Works YASI	1.00	
Kerrin Chapman	None			
Holly Laurie	None			
Liz Laney	None			
Jason Varno	None			
Chris Kendall	None			
Deb Williams	None			

Respectfully submitted,
 Michele R. Rees, IIMC-CMC
 Clerk of the Board