

**PUBLIC SERVICES COMMITTEE MEETING MINUTES
WEDNESDAY, SEPTEMBER 6, 2023
10:00 A.M.**

PRESENT: G. Deming, W. Devine, M. Falk, D. LeFeber, D. Pangrazio, I. Coyle, A. Ellis, B. Mann, S. Hillier
 ABSENT: M. Schuster, D. Babbitt Henry

Public Services Chair Jerry Deming asked Caledonia Supervisor Dan Pangrazio to lead the Pledge of Allegiance.

HIGHWAY – JASON WOLFANGER

Action Item(s) To Be Reported

1. RESOLUTION AUTHORIZING A ROAD USE AGREEMENT WITH HORSESHOE SOLAR ENERGY CENTER, LLC

WHEREAS, Developer has been developing a solar generating facility located in the Town of Caledonia, County of Livingston, State of New York (herein “Solar Project”) and has received from the New York State Office of Renewable Energy Siting (ORES) a Siting Permit authorizing the Solar Project; and

WHEREAS, in connection with said Solar Project Construction Activities, Developer may need to traverse certain County highways, roads, bridges, culverts and related fee owned land, rights-of-way or easements owned and/or maintained by the County (collectively herein “Roads”) with Developer operated heavy vehicles/machinery weighing in excess of the legal weights and/or dimensions specified in the New York State Vehicle and Traffic Law; and

WHEREAS, Developer may also need to widen certain Roads, install temporary turning radii, install temporary construction easement rights-of-way, and/or make other modifications or improvements to such Roads to permit equipment and material to pass; and

WHEREAS, Developer may also need to place certain electrical collection and transmission and communication cables, conduit and other wires and cables, as well as place footings, foundations, towers, poles, cross arms, guy lines and anchors, circuit breakers, junction boxes and/or other machinery and equipment related to the foregoing in close proximity to, under, or across certain Roads; and

WHEREAS, the Livingston County Highway Superintendent recommends the County enter into a Road Use and Repair Agreement with the Developer to best protect the County should damage be caused to its roads, bridges, and/or culverts as a result of these intended construction activities; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors does hereby support the recommendations of the Highway Superintendent and hereby authorizes the Chairman of the Board to sign a Road Use and Repair Agreement with the Developer, subject to review by the County Attorney and County Administrator.

Mr. Wolfanger explained that this is the same kind of agreement as done with Morris Ridge.

Motion: Mr. Pangrazio moved and Mr. Falk seconded to approve the foregoing resolution..... Carried.

2. AUTHORIZING THE PURCHASE OF ONE (1) 2024 FORD F-250 PICKUP TRUCK WITH SNOW PLOW PREP. PACKAGE THROUGH NYS OGS MINI-BID #14151 AND NYS OGS CONTRACT PC68991 FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT: C. BASIL FORD INC. AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the Livingston County Highway Department is hereby authorized to purchase through NYS OGS Mini-Bid #14151 and NYS OGS Contract PC68991 from C. Basil Ford, Inc. of 1540 Walden Avenue, Cheektowaga, New York 14225 one (1) 2024 Ford F-250 Pickup Truck with Snow Plow Prep. Package at a cost not to exceed \$53,507.40.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
2023 Liv. Co. Highway Machinery Fund Appropriations	100%	Yes XX No
<i>Procurement Method: MINI-BID #14151 NY SOGS #PC68991</i>		

Mr. Wolfanger reviewed the vehicle for purchase.

Motion: Mr. Falk moved and Mr. LeFeber seconded to approve the foregoing resolution..... Carried.

OFFICE OF EMERGENCY MANAGEMENT – WILL GALL

Action Item(s) To Be Reported

1. AWARDING BID FOR THE OFFICE OF EMERGENCY MANAGEMENT FOR SWIFT WATER RESCUE EQUIPMENT: ALL HANDS FIRE EQUIPMENT, LLC

WHEREAS, after the proper legal advertisement seeking bids for Swift Water Rescue Equipment, (2) two bids were received and opened on August 9, 2023, now, therefore, be it

RESOLVED, that the following contractor is hereby accepted as the lowest responsible bidder and, if applicable, the Chairman of the Livingston County Board of Supervisors is authorized to execute a contract, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
All Hands Fire Equipment 7 3 rd Ave, Neptune City, NJ 07753	9/1/2023-9/1/2024	\$22,160.40

For: Swift water rescue soft equipment for the OEM Special Operations Team members qualified/certified through the Office of Fire Prevention and Control in Swift water Rescue.

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
NYSDHSES Grant	0%	Yes

Director’s Comments:

12 members of the team are qualified to make up a Swift water Rescue Team, categorized as a type III team through the Department of Homeland Security and Emergency Services (DHSES). These members have formally trained and been certified in all of the job performance requirements to make up a type III deployable team under OEM.

Mr. Gall explained that this equipment is entirely grant funded. This will help facilitate rescues in moving water. They currently have some capabilities to enter non-moving water but none for moving water. There some resources in Steuben and Monroe county.

Motion: Mr. Pangrazio moved and Mr. Devine seconded to approve the foregoing resolution. Carried.

COUNTY CLERK – ANDREA BAILEY

Action Item(s) To Be Reported

1. AMENDING THE LIVINGSTON COUNTY CLERK FEE SCHEDULE

RESOLVED, that the Livingston County Clerk Fee Schedule is amended as follows:

COUNTY CLERK:

- Adding E-Z Pass® On-the-Go Tags for a fee of \$25.00

For: To enhance our services provided to the community

Ms. Bailey reviewed the amendment for approval. Any changes to the fee schedule require a resolution.

Motion: Mr. Falk moved and Mr. Pangrazio seconded to approve the foregoing resolution..... Carried.

Pre-approved Informational Item(s) To Be Reported

- Department Update

- **County Clerk**
 - Mortgage Tax current trend – information for Towns to consider during budgeting

Ms. Bailey reviewed a mortgage tax analysis report and the break down report by town. The shift in real estate has had an impact. There has been some indication that interest will be coming down over the next year.

SHERIFF’S OFFICE – SHERIFF THOMAS DOUGHERTY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY SHERIFF’S OFFICE: AXON ENTERPRISE, INC. (2)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to

sign the following contracts for the Livingston County Sheriff Office, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Axon Enterprise, Inc. 17800 N 85 th Street Scottsdale, AZ 85255	10/1/2023-9/30/2028	Oct 2023 \$50,699.26
	optional 5 year renewal,	Oct 2024 \$50,779.94
	cost TBD	Oct 2025 \$50,779.94
		Oct 2026 \$50,779.94
		Oct 2027 \$50,779.94

For: Conducted energy weapons (Tasers)

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A3110	100%	Yes x No
<i>Procurement Method:</i> Cooperative - Sourcewell #092722-AXN Taser		

Axon Enterprise, Inc. 17800 N 85 th Street Scottsdale, AZ 85255	10/1/2023-9/30/2028	Oct 2023 \$16,500.00
	optional 5 year renewal,	Oct 2024 \$7,364.71
	cost TBD	Oct 2025 \$7,364.71
		Oct 2026 \$7,364.72
		Oct 2027 \$7,364.72

For: Fleet 3 in car cameras for STOP DWI

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
\$16,500 “aid to localities” from STOP DWI received 8/17/23, A3112	100% years 2-5	Yes x No
<i>Procurement Method:</i> Cooperative – Sourcewell # 010720-AXN Fleet 3		

CD Yasso reviewed the Axon contracts for approval. The taser contract is all inclusive for 51 new tasers. Three car cameras will be purchased for STOP DWI vehicles through a grant.

Motion: Mr. Pangrazio moved and Mr. Falk seconded to approve the foregoing resolution..... Carried.

2. AMENDING THE 2023 LIVINGSTON COUNTY SALARY SCHEDULE: SHERIFF’S OFFICE AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the 2023 Livingston County Salary Schedule is amended as follows:

Sheriff’s Office

- Create one full time Deputy Sheriff/Road Patrol position at Wage Grade 13 effective immediately.

For: New Lima Resource Deputy, approved contract BOS resolution # 2023-287

CD Rittenhouse reviewed the new position for approval.

Motion: Mr. Falk moved and Mr. LeFeber seconded to approve the foregoing resolution..... Carried.

3. AMENDING A PORTION OF RESOLUTION 2018-358 (PORTAGE TOWER LEASE WITH STEVENS)

WHEREAS, Resolution No. 2018-358 authorized the Chairman of the Livingston County Board of Supervisors to sign a lease agreement with Joel Stevens, John L. Stevens, and Carol J. Stevens permitting the County to use a portion of 8818 Short Tract Road in the Town of Portage to build and operate an emergency communications tower. Said lease agreement commenced December 20, 2018 with a lease term of ninety-nine (99) years and required a onetime payment in the amount of \$20,000.00; and

WHEREAS, said lease specifies the County has the right to sublease the leased premises, in whole or in part, with the consent of the Stevens; and

WHEREAS, the County now wishes to sublease a portion of the leased premises to T-Mobile Northeast LLC (“T-Mobile) for purposes of T-Mobile collocating on the County’s existing communications tower to expand cellular service in and around Letchworth State Park greatly improving emergency communications in that area; and

WHEREAS, the Stevens have been notified of the intended sublease and have consented to the same subject to them receiving \$10,000.00 annually for so long as the sublease remains in effect. For the first year of

the sublease, in lieu of receiving a full \$10,000.00 payment, the Stevens are agreeable to receiving a prorated sum based upon the date the County begins receiving monthly sublease payments; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign a consent letter, and any future amendments thereto, with Joel Stevens, John L. Stevens, and Carol J. Stevens incorporating the above-mentioned terms; be it further

RESOLVED, that Resolution No. 2018-358 is hereby amended.

Director Schultz reviewed questions from the July meeting on tower lease agreements and revenue from those tower leases. The State does not have any issues with revenues coming back to the County. Director Schultz reviewed the negotiations with the Stevens family. They agreed to a \$10,000 payment/year with no escalators through the life of the lease agreement with T-Mobile for the Short Tract Road tower.

Motion: Mr. Pangrazio moved and Mr. Devine seconded to approve the foregoing resolution. Carried.

ECONOMIC DEVELOPMENT – BILL BACON

Action Item(s) To Be Reported

1. PROVIDING FOR A PUBLIC HEARING TO CONSIDER PUBLIC COMMENT ON THE COUNTY'S COMMUNITY DEVELOPMENT BLOCK GRANT CONTRACT WITH THE NEW YORK STATE OFFICE OF COMMUNITY RENEWAL FOR AN ECONOMIC DEVELOPMENT PROJECT IN THE VILLAGE OF GENESEO

RESOLVED, that the Livingston County Board of Supervisors hereby schedules a public hearing to be held on October 11, 2023 at 1:35 PM in the Board of Supervisors Assembly Room, Livingston County Government Center, Third Floor, Geneseo, New York, with the purpose of said hearing to provide information to the public regarding the Community Development Block Grant (CDBG) program and to consider citizen comments regarding the County's contract with the NYS Office of Community Renewal to support the Dream-O-Vate entrepreneurial program for Livingston County, and at least ten (10) days notice shall be given by posting thereof on the bulletin board of the Government Center in this County and by publishing such notice at least one (1) time in the official newspaper of the County as provided by law.

Mr. Bacon explained that this is a required second public hearing for this program.

Motion: Mr. LeFeber moved and Mr. Falk seconded to approve the foregoing resolution..... Carried.

2. PROVIDING FOR A PUBLIC HEARING TO CONSIDER PUBLIC COMMENT ON THE COUNTY'S PROPOSAL TO SUBMIT A COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION TO THE NEW YORK STATE OFFICE OF COMMUNITY RENEWAL (CAPACITY BUILDING AND ENTREPRENEURIAL ASSISTANCE TO SUPPORT AND FOSTER THE DEVELOPMENT OF MICROBUSINESSES)

RESOLVED, that the Livingston County Board of Supervisors hereby schedules a public hearing to be held on October 11, 2023 at 1:35 PM in the Board of Supervisors Assembly Room, Livingston County Government Center, Third Floor, Geneseo, New York, with the purpose of said hearing to provide information to the public regarding the Community Development Block Grant (CDBG) program and to consider citizen comments regarding the County's proposal to submit a CDBG application to the NYS Office of Community Renewal to provide grants in conjunction with capacity building and entrepreneurial assistance to support and foster the development of microbusinesses, and at least ten (10) days' notice shall be given by posting thereof on the bulletin board of the Government Center in this County and by publishing such notice at least one (1) time in the official newspaper of the County as provided by law.

Mr. Bacon reported that this is the next round for the Dream-O-Vate Program.

Motion: Mr. Falk moved and Mr. Devine seconded to approve the foregoing resolution..... Carried.

3. DESIGNATING LIVINGSTON COUNTY TOURISM, INC. AS THE 2023 OFFICIAL TOURISM PROMOTION AGENCY

WHEREAS, the New York State Grants Program is designed to encourage tourism promotion throughout the regions of New York State; and

WHEREAS, Livingston County Tourism, Inc. qualifies as an official Tourism Promotion Agency; now, therefore, be it

RESOLVED, that Livingston County Tourism, Inc. is hereby designated by the Livingston County Board of Supervisors as their official Tourism Promotion Agency under this program and is authorized to make application for and receive grants on behalf of the County pursuant to the New York State Tourist Promotion Act; and be it further

RESOLVED, that a certified copy of this resolution be filed by the Clerk of this Board with Livingston County Tourism, Inc.

This is the official designation resolution. Mr. Bacon would like privilege of the floor at the 9/13/23 Board meeting for a tourism update. Occupancy tax has increased 15% over 2021/2022 and is keeping pace through the first two quarters of 2023. They are working with Granicus software to help identify short-term rental properties that could result in an increase to the occupancy tax. Mr. Bacon reviewed the Placer.ai and digital tracking information. There was discussion on the collected occupancy tax among the four townships around Conesus Lake.

Motion: Mr. Pangrazio moved and Mr. Falk seconded to approve the foregoing resolution..... Carried.

4. AUTHORIZATION TO SUBMIT A GRANT APPLICATION TO THE NEW YORK STATE OFFICE OF COMMUNITY RENEWAL

WHEREAS, Solitude Brewing Co. plans to create and open a brewery in an existing building in the Town of Livonia (the “Project”); and

WHEREAS, Solitude Brewing Co. has requested that the County apply for funding on its behalf from the New York State Office of Community Renewal (the “OCR”) to finance a portion of the cost of machinery and equipment for the project; and

WHEREAS, the Livingston County Development Corporation (the “LCDC”) is assisting in the facilitation of the Project and has requested that the County provide the OCR funding to the LCDC as a grant for the purpose of making a grant or deferred loan to the Company; and

WHEREAS, the Project will result in substantial benefit to the County in the form of new permanent full-time employment positions within two years of its opening; and

WHEREAS, the County has held a public hearing on September 13, 2023 to obtain citizens’ views regarding the CDBG program as administered by OCR and the Project; now, therefore, be it

RESOLVED, that the Chairman is hereby authorized to submit a grant application on behalf of the County in the approximate amount of \$100,000 to the OCR to support the Project; and be it further

RESOLVED, that the Chairman is hereby authorized to execute a grant agreement between the County and the OCR and all related documents associated with the OCR grant, including entering into a grant agreement with the LCDC for the implementation of the Project and administration of the OCR grant, all such documents to be subject to review and approval by the County Attorney; and be it further

RESOLVED, that the Chairman is hereby designated as the Certifying Officer responsible for all activities associated with the federal environmental review process to be completed in conjunction with the Project.

Mr. Bacon explained that this is the grant application for the 9/13/23 public hearing.

Motion: Mr. LeFeber moved and Mr. Falk seconded to approve the foregoing resolution..... Carried.

5. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR LIVINGSTON COUNTY: LIVINGSTON COUNTY TOURISM, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for Livingston County, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston County Tourism, Inc. c/o Livingston County Economic Development 306 Court St., Room 306 Geneseo, NY 14454 For: Promotion of Tourism	1/1/2024-12/31/2024	95% of prior year gross lodging tax revenues

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Hotel/Motel Tax Revenue	100%	Yes X No

Motion: Mr. Falk moved and Mr. Pangrazio seconded to approve the foregoing resolution..... Carried.

Informational Item(s) Written Only

- The Hoochenanny Whiskey Festival is set to take place on October 20-21, 2023 in the Village of Geneseo. A VIP event is being held at the Wadsworth Homestead on the evening of October 20th followed by a full day performance of music, tastings, exhibits and a maker’s market on October 21st in the Geneseo Village Park. Tickets will range between \$30 and \$350 for the full experience. The event has generated a lot of positive response and is likely to bring a few thousand visitors into Livingston County for the weekend!
- The Economic Development Office has completed the update of the strategic plan with the assistance of Streetsense and Larissa Ortiz Associates. The plan builds upon much of the work that has begun with regard to tourism, entrepreneurial assistance, small business and infrastructure (in particular, broadband). We are working to organize a presentation of this plan by Ms. Ortiz to elected officials and leaders in our communities who can benefit from an understanding of the direction and strategy of our Office for the future.

PLANNING – ANGELA ELLIS

AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY PLANNING DEPARTMENT: SUNY RESEARCH FOUNDATION OF THE STATE OF NEW YORK

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Department of Planning, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
SUNY Research Foundation of the State of New York P.O. Box 9 Albany, NY 12201-0009	9/1/2023-12/31/2026	Not to exceed \$8,400.00

For: Installation and Assessment of a stream gage in the Conesus Lake watershed

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Finger Lakes/Lake Ontario Watershed Protection Alliance (CLAWS 31 & 32)	0%	Yes

Procurement Method: Professional services deemed exempt from RFP.

Director’s Comments:

This resolution authorizes a contract with SUNY Research Foundation for SUNY Brockport to install a stream gage at the south end of Conesus Lake to monitor water inflow to the Lake after weather events. The Conesus Lake Association is purchasing the equipment, and SUNY Brockport will assess the viability of the equipment and data over a 3-year period.

Ms. Ellis reviewed the contract for approval. For now, this is a PILOT project.

Motion: Mr. Falk moved and Mr. Pangrazio seconded to approve the foregoing resolution..... Carried.

Pre-approved Informational Items:

1. 2006 County Agricultural and Farmland Protection Plan Update Project-The County was awarded \$50,000 to do the update for the plan. This is a 50/50 funding share at a cost of \$100,000.
2. Update on the annual Agricultural District 303-b addition process-This is the time of year that petitions are received to be added into a district. Petitions will be reviewed by the AFPB in October for a resolution in November.

Informational Item(s) Written Only

CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES

Conesus Lake Watershed Council. The Council met on August 25th. There will be a special meeting in September to pass the Council's 2024 budget. The next regular meeting will be December 1, 2023.

Watershed Education Center at Vitale Park (WEC). See link for schedule of future presentations:

<https://conesuslake.org/lake-community/wec>

AGRICULTURAL AND FARMLAND PROTECTION BOARD (AFPB)

303-b Petitions. The 2023 303-b petition process begins in September with AFPB review in October.

Ag Tour. In partnership with the Genesee Valley Conservancy, the Livingston County Ag Tour will be held on Friday, October 27th. Registration link will be distributed the first week of September.

ENVIRONMENTAL MANAGEMENT COUNCIL (EMC)

The next meeting of the EMC is September 27, 2023, at 6:30 p.m.

COUNTY PLANNING BOARD

Reminder: The Planning Board has a dedicated email: LCPlanningBoard@co.livingston.ny.us. Referrals can be submitted to this email.

Next meeting. The next meeting is scheduled for September 14, 2023.

LET'S Plan Reminder: "Evenings with the County Planning Board" is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but they do happen.

SOLAR. The 2nd Annual Livingston County Solar Tour will be held on September 22nd. This free, 7-hour tour is targeted to land use board members, Town Board/Village Board of Trustees members, and Code Enforcement Officers who did not attend the solar tour last year. Land use training credits are available for attending. Until September 8th, registration is limited to two seats per municipality. After September 8, registration will be opened up without a seats-per-municipality restriction. Registration form:

https://docs.google.com/forms/d/e/1FAIpQLSfswVZI0TojNCLC7-iLWaJJCpqm2cOVbuCuZyLFwt6TIE4W6g/viewform?usp=pp_url

GENESEE TRANSPORTATION COUNCIL

2022-2023 Unified Planning Work Program: *Lakeville Corridor Strategic Plan* – The Steering Committee met on August 25th to review various alternatives. Next steps: Discuss alternatives with NYS DOT

SPECIAL PROJECTS

- **Leicester/York Regional Water Project/Akzo Settlement Committee.**
 - The Committee is meeting with OAG and DEC representatives on September 12th to discuss the proposed activities and annual budget.

BROADBAND PROJECT

- The USDA Reconnect 4 application was submitted on November 2, 2022. We haven't heard a final decision on our application yet.
- Reconnect 2 – Empire Access, USDA, Hunt Engineers and Planning staff continue coordination with USDA grant implementation efforts.
- We are working with Hunt Engineers on another challenge to the FCC map. This map will ultimately be published by FCC (likely in November) for use by the State on its BEAD (Broadband Equity Access and Deployment Program) grant. We are also actively working with the State to make sure our data is available to them for purposes of maximizing opportunities for future state funding.

RADIO COMMUNICATIONS UPGRADE PROJECT

- The tower is commissioned and operable. MNI will be installing microwaves in September. The project is slated to be 100% complete in October.

MOBILITY MANAGEMENT

- **RIDE Livingston & Regional Mobility Management Website Project.** The Project Management Team continues work on developing RIDE Livingston into a regional mobility management portal. We anticipate doing a soft-launch/pilot test in September.
- **Mobility Management with Arc GLOW and the Application to the 5311 Program.** We are expecting to hear about State awards before the end of the year. The State is working with us on our

RFP process. The Arc GLOW mobility management office continues to manage transportation referrals from DSS, Office for the Aging and now Public Defender's Office and Probation.

CENTRAL SERVICES – WILLIAM MANN

Action Item(s) To Be Reported

1. AWARDING BID FOR THE CENTRAL SERVICES DEPARTMENT FOR THE PROVISION OF COMPREHENSIVE HVAC REPAIR TO VARIOUS SYSTEMS AT NUMEROUS LOCATIONS THROUGHOUT LIVINGSTON COUNTY: MONROE PIPING & SHEET METAL, LLC

WHEREAS, after the proper legal advertisement seeking bids for the provision of comprehensive HVAC repair to various systems at numerous locations throughout Livingston County, (5) bids were received and opened on August 23, 2023, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Monroe Piping & Sheet Metal, LLC 68 Humboldt St. Rochester, NY 14609	9/1/2023-8/31/2026 With two (2) additional (1) year renewal options expiring on 8/31/2028	Per Rate Sheet

For: Comprehensive HVAC repair to various systems throughout Livingston County Buildings

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
County Budget	100 %	Yes

Mr. Mann reviewed the bid contract for award.

Motion: Mr. Pangrazio moved and Mr. Falk seconded to approve the foregoing resolution..... Carried.

2. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR THE LIVINGSTON COUNTY MURRAY HILL CAMPUS/AL LORENZ PARK SITE ELECTRICAL UPGRADES– OWNER’S ENGINEERING SERVICES AND PROJECT FACILITATOR: LABELLA ASSOCIATES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, and any future amendments to said contract, according to the term designated, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
LaBella Associates 300 State St. Suite 201 Rochester, NY 14614	10/1/2023-9/30/2024	Not to Exceed \$115,000.00

For: Next phase for the Murray Hill Campus/Al Lorenz Park Main Line Electrical upgrade project

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
County Budget	100 %	Yes X No

Director’s Comments: For development and management of the RFP. For professional services, including project management.

Mr. Mann reviewed the contract for approval.

Motion: Mr. Falk moved and Mr. Pangrazio seconded to approve the foregoing resolution..... Carried.

3. AUTHORIZING THE PURCHASE OF ONE (1) 2023 CHRYSLER PACIFICA FOR THE LIVINGSTON COUNTY CENTRAL SERVICES DEPARTMENT: FALLS DODGE, INC. DBA JOE CECCONI’S CHRYSLER COMPLEX AND REFER THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the Livingston County Central Services Department is hereby authorized to purchase through NYSOGS Mini-Bid #14191 and NYSOGS Contract PC68974 from Falls Dodge, Inc. dba Joe

Cecconi's Chrysler Complex, 2380 Military Road, Niagara Falls, NY 14304, one (1) new 2023 Chrysler Pacifica at a cost not to exceed \$41,033.15.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Budget	100%	Yes

Mr. Mann explained that this vehicle will be replacing the current mail carrier van.

Motion: Mr. Pangrazio moved and Mr. Falk seconded to approve the foregoing resolution..... Carried.

Informational Item(s) Written Only

Al Lorenz Park: (CIP)

- Electrical upgrade (Replacement of existing Electric Main line) – Moving forward with the next phase of the project with LaBella.
- Spray Park – Obtaining quotes/designs from 2 vendors for installation of a Spray Park near the Basketball Court/Ball Field – Spring of 2024 construction.

Murray Hill:

- Electrical upgrade (Replacement of existing Electric Main line) - Moving forward with the next phase of the project with LaBella.
- Bldg. #1 Kitchen (Renovation/transformation to a fitness center for employees) - We have begun the review and schematic design process, drawings are in progress
- Bldg #1 Conference Center A/V Upgrade – Bid cancelled – Discussing RFP process.

Government Center: (CIP)

- Driveway/Parking re-paving – project to start the first week of October.
 - 1st phase: Overflow parking area
 - 2nd phase: Main parking area
 - 3rd phase: Main entrance and restricted area between Courthouse / Sheriff’s Office entrance
 - Foreman will communicate with departments to minimize impact to daily operations at the Government Center.
- Parking Lot Lights – Working with Graybar for light poles/bases. All work to be performed by our staff.
- Generator – Upgrading to maintain the whole building. Bid opening September 29th
- Public Defenders office space re-construction – Bid opening Sept 29th
- Air Purification – Betlem to start project September 11th
- Exterior Metal Door Replacement (Government Center/Courthouse)– We are waiting on material pricing, all labor to be performed by Projects Team

Sheriff’s Office: (CIP)

- Training Center – Septic design and detailed design documents are in progress. We are obtaining quotes for the Well drilling. An application has been made to RG&E to deliver electrical service to the construction site.

EMS Facility

Hampton Corners Alternate Garage: Man door pricing is being re-evaluated by Project Foreman due to initial high cost.

PROBATION – LYNNE MIGNEMI

Pre-approved Informational Item(s) To Be Reported

- Continuation of Firearm Discussion with Genesee County Probation Director Timothy Michalak
Ms. Mignemi introduced Tim Michalak and gave a brief overview of the presentation and discussion from the July 5 Public Services Committee meeting. Ms. Mignemi reported that she has reached out to several counties for their most recent policies and procedures. The information received will work well as a blueprint for a plan for Livingston. Mr. Michalak explained that his department has been carrying for 40 years and reviewed how the number of firearms has increased over the years. Everyone has been assigned their own firearm over the last 20 years. Mr. Michalak explained that there has been a culture of continuous improvement, even over the

last 10-15 years, with regards to policy, procedures and training. Genesee County has lockers that firearms are stored in overnight. Occasionally firearms are allowed home for training and/or extra target practice. Firearm certification is required every year. Genesee County has firearms instructors directly in-house for certification. All Genesee County Probation Officers do carry. They have standardized equipment over the years. Applicants are informed that Genesee is a carrying county. Mr. Michalak explained that it is a process in Livingston as there is a long-time staff that has not had to carry so that carrying would be a time period of change. Mr. Michalak reviewed the different types of training done by his officers. Mr. Michalak explained that there have been no discharges in the entire Department's history. Mr. Michalak explained that sometimes just the officer's presence, demeanor and verbal skills should be able to deescalate a situation. Carrying is a deterrent. Mr. Michalak explained that more and more of his officers do have pistol permits and those that want to purchase a firearm are encouraged to apply for their own pistol permit for their own personal use. While you can purchase a firearm with your badge they have always frowned upon doing that. If you are no longer employed there is a process to go through notifying the State within a certain number of days. Getting their own pistol permit is encouraged. Psychological evaluations are done and must be passed in order to be recommended for this type of employment. Mr. Michalak expressed support of Lynne Mignemi and her processes moving toward implementation. Next steps would be for Ms. Mignemi and the County Attorney to meet on the next phases. Ms. Mignemi expressed her appreciation and understanding on the difficulty of this decision and thanked the Board for their time and consideration. Ms. Mignemi also thanked Director Michalak for being here today.

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

281 adult offenders supervised in county
(26 treatment court cases being supervised in drug court)
31 offenders in other NYS counties
8 offenders in other states
12 juveniles supervised
4 new juvenile referrals
25 investigations ordered
5 active EM cases (1 juveniles; 4 adults; 1 of which are female), 3-Global Positioning
0 adult placed on probation for willful violation of support
10 New Leandra's Law cases (6 CDs)
0 New Criminal Adolescent Offender Youth Part cases
4 New Pre-Trial Services

2. MONIES COLLECTED

\$2,672.55 – restitution
\$1,971.48 – fines
\$1,331.00 – DWI supervision fees
\$512.25– EM fees
\$143.73 – restitution surcharge

3. OUTSTANDING FEES

\$97,956.90 – DWI Supervision Fees as of 07/31/23
\$159,289.50 – EM fees as of 07/31/23

4. MEETINGS ATTENDED

7/11/2023 COPA Allegany County
7/12/2023 LivTac Threat Assessment Team
7/13/2023 Quarterly Department Head Meeting
7/15/2023 Forged Alliance MC Chapter 18 SPTF Table
7/17/2023 Staff Meeting
7/18/2023 Law Enforcement Council
7/24/2023 CIT Planning Meeting
7/25/2023 Suicide Prevention Task Force

5. ADMINISTRATIVE REVIEWS

Two (2) administrative review

6. TRAINING

• Name	• Date	• Training	• Hours	• Misc.
Kerrin Chapman	None			
Michelle Jordan	None			
Chris Kendall	None			
Liz Laney	None			
Holly Laurie	07/28/2023	Communicating with Different Personality Styles	1.00	
Rachel Merrick	None			
Lynne Mignemi	07/27/2023	PERMA Workman's Comp	1.00	
Courtney Sobrado	None			
Jason Varno	None			
Deb Williams	None			
Josh Wren	None			

ADJOURNMENT

Mr. Pangrazio moved and Mr. Falk seconded to adjourn the meeting at 11:00 a.m.

COUNTY HISTORIAN – HOLLY WATSON

Informational Item(s) Written Only

County Historian Holly Watson - August

- Presented “Know Your Roots: Introduction to Genealogy, Part 3” at Wadsworth Library, Geneseo (8/21)
- Presented new program, “Sara Jane McBride: Pioneering Entomologist and Fly Tyer” at the Learn About Letchworth lecture series at Letchworth State Park (8/23)
- Hosted town historians’ get-together lunch at Al Lorenz Park (8/17)
- Participated in Livingston County Historical Society video re: anti-slavery movement in the 1830s
- Completed contract and scheduling phase for Poorhouse Cemetery GPR survey – anticipated September
- Purchased materials for Poorhouse Cemetery markers; anticipated September installation of burial markers by Central Services
- Approved designs for Poorhouse Cemetery signage and submitted contract
- Collected, digitized, and OCRed Livingston County directories, 1925-present
- Created social media post: Craig Colony Documentation project
- Participated in Government Appointed Historians of WNY (GAHWNY) as secretary, planning for annual conference in October
- Significant research projects: Sara Jane McBride and fly fishing in the 19th century

Deputy Historian Madeline Friedler – August

- Created plan for shelving in Room 203 to replace old filing cabinets and maximize storage space
- Planned next Hidden Histories video; researched, drafted script and outline
- Assessed physical collections according to Collections Management Policy
- Added dozens of entries to searchable online database, including newspaper obits and Sterling Salt Company records
- Catalogued hundreds of digital items in collections
- Organized and processed physical and digital collections and new donations
- Assisted with research projects

Office-wide Projects – August

- Weekly volunteer Jane Oakes: transcribed Groveland farm diaries (2 hours per week)

- Weekly volunteer Ron Browne: indexing *Avon Tax Assessment, 1900* (3.5 hours per week)
- Donations: Bernarr Macfadden materials; two postcards of Craig Colony; *Livingston County Enrolled Women Voters, 1918* (digital); various digital postcards and ephemera

Assisted patrons in research room and on phone/email

Respectfully submitted,
Michele R. Rees, IIMC-CMC
Clerk of the Board