

**PUBLIC SERVICES COMMITTEE MEETING MINUTES  
WEDNESDAY, OCTOBER 5, 2022  
10:00 A.M.**

PRESENT: G. Deming, M. Schuster, D. DiSalvo, W. Devine, M. Falk, D. LeFeber, D. Pangrazio, D. Wester, I. Coyle, A. Ellis, B. Mann, S. Hillier

Public Services Chair Jerry Deming asked Highway Superintendent Jason Wolfanger to lead the Pledge of Allegiance.

**HIGHWAY – JASON WOLFANGER**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR SNOW AND ICE REMOVAL THROUGH THE 2022-2023 SEASON: ONTARIO COUNTY**

WHEREAS, pursuant to Section 135 of the NYS Highway Law, the County Highway Superintendent may contract with a town/county and a town/county superintendent for the removal of snow and ice from County Roads; and

WHEREAS, Ontario County has proposed to enter into a contract with Livingston County for removal of snow and ice from a 0.44 mile section of County Road 36A, which is in Livingston County, for the period October 15, 2022 through October 14, 2023, at the rate of \$6,800.00 per centerline mile; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Highway Department, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Ontario County</b>	10/15/22-10/14/23	\$2,992.00

20 Ontario Street  
Canandaigua, NY 14424

For: 2022-2023 Snow & Ice Control on 0.44 miles of County Road 36A, Town of Springwater

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Highway Budget Appropriations	100%	Yes X No

Mr. Wolfanger reported that Ontario County raised their centerline mile amount by \$1,000 this year due to fuel.

*Motion: Mr. Pangrazio moved and Mr. DiSalvo seconded to approve the foregoing resolution Carried.*

**2. APPROVING JOINT SERVICES AGREEMENTS FOR THE USE OF MACHINERY, TOOLS, EQUIPMENT AND SERVICES**

WHEREAS, New York State Highway Law Section 133-a authorizes the County to enter into agreements to permit the use of County-owned machinery, tools or equipment by other municipal corporations; and

WHEREAS, it would be in the County’s interest to enter into such agreements with towns and villages located within Livingston County, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign joint services agreements, the format of which is attached to this resolution, with any town or village in Livingston County, for a term of one year commencing January 1, 2023 with the option to renew for up to five (5) additional one-year terms through December 31, 2027, subject to the approval of the County Administrator and County Attorney.

*Motion: Mr. Falk moved and Mr. DiSalvo seconded to approve the foregoing resolution ..... Carried.*

**Informational Item(s) Written Only**

1. Completed 25+ miles of chip sealing of various roads
2. Installed/replaced numerous culverts of various sizes with one of them being 10’ in diameter

3. General maintenance ditching, tree work, mowing etc.
4. Paved binder course on Liberty Pole Road (Sparta) possible top course this year
5. Paved binder course on Creek Road (Nunda, Mt Morris) possible top course this year
6. Paved top course on Fowlerville Road
7. Cold in Place recycle/paved binder on Federal road Conesus
8. Livonia Center Road Culvert completed by Ramsey Constructors
9. Bronson Hill Road completed by Ramsey Constructors
10. Dow Road bridge completed by Crane-Hogan

Shimming of numerous roads in preparation for next years' chip sealing

**PROBATION – LYNNE MIGNEMI**

**Action Items:**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING MEMORANDUM OF UNDERSTANDING FOR THE LIVINGSTON COUNTY PROBATION DEPARTMENT: CATHOLIC CHARITIES OF THE DIOCESE OF ROCHESTER, D/B/A CATHOLIC CHARITIES OF STEUBEN/LIVINGSTON**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following Memorandum of Understanding for the Livingston County Probation Department, and any future amendments to said memorandum of understanding, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Catholic Charities of the Diocese of Rochester d/b/a Catholic Charities of Steuben/Livingston</b>	10/5/22-10/4/23	\$0.00
23 Liberty Street Bath, New York 14810 For: Second Chance Re-entry Program		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
None	0%	Yes No

Director's Comments: This will be an MOU between Catholic Charities Steuben/Livingston and the Probation Department for a reentry grant received by Catholic Charities.

Ms. Mignemi reviewed the MOU for approval. The MOU allows for communication on shared clients.

*Motion: Mr. Pangrazio moved and Mr. Falk seconded to approve the foregoing resolution.....Carried.*

**2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACT FOR THE LIVINGSTON COUNTY PROBATION DEPARTMENT: NYS DIVISION OF CRIMINAL JUSTICE SERVICES**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant award contract for the Livingston County Probation Department, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>NYS Department of Criminal Justice Services</b>	4/1/21-3/31/22	\$91,345.00
Alfred E. Smith State Office Building 80 South Swan Street Albany, NY 12210 For: Raise the Age Continued Program Sustainment		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Division of Criminal Justice Services Grant	0%	No

This is an annual contract award.

*Motion: Mr. DiSalvo moved and Mr. LeFeber seconded to approve the foregoing resolution..Carried.*

**Pre-approved Informational Item(s) To Be Reported**

Departmental Updates – Ms. Mignemi gave a brief departmental update and asked that the Committee keep in mind with the data she will be sharing, her staff that are doing the work.

**Informational Item(s) Written Only**

**1. PROBATION DEPARTMENT WORKLOAD**

- 279 adult offenders supervised in county
- (31 treatment court cases being supervised in drug court)
- 30 offenders in other NYS counties
- 7 offenders in other states
- 12 juveniles supervised
- 11 new juvenile referrals
- 20 investigations ordered
- 7 active EM cases (0 juveniles; 7 adults; 3 of which are female), 2-Global Positioning
- 0 adult placed on probation for willful violation of support
- 14 New Leandra’s Law cases (5 CDs)
- 1 New Criminal Adolescent Offender Youth Part cases
- 4 New Pre-Trial Services

**2. MONIES COLLECTED**

- \$3,218.56 – restitution
- \$2,933.83 – fines
- \$1,254.00 – DWI supervision fees
- \$100.00 – EM fees
- \$139.92 – restitution surcharge

**3. OUTSTANDING FEES**

- \$95,626.90 – DWI Supervision Fees as of 8/31/22
- \$157,843.30 – EM fees as of 8/31/22

**4. MEETINGS ATTENDED**

- 8/1/2022 A Casual Conversation about Mental Health (Wadsworth Library)
- 8/2/2022 Human Services Department Head Meeting
- 8/2/2022 National Night Out
- 8/3/2022 Probation Financial Work Group
- 8/9/2022 COPA Meeting (Wayne County)
- 8/11/2022 NYS COPA Meeting (Virtual)
- 8/15/2022 Staff Meeting
- 8/15/2022 Homeless/Housing Task Force Meeting
- 8/16/2022 Law Enforcement Council
- 8/18/2022 e-Connect Sustainment Meeting (Virtual)
- 8/19/2022 Domestic Violence Consortium
- 8/30/2022 Suicide Prevention Task Force Meeting
- 8/31/2022 Budget Meeting w/Ian Coyle

**5. ADMINISTRATIVE REVIEWS**

Zero (0) administrative reviews

**6. TRAINING**

Name	Date	Training	Hours	Misc.
<b>Lynne Mignemi</b>	08/01/22	Trauma Informed Victim Response Training	6.00	
	08/23/22	Officer Wellness for Probation Professionals	3.50	
	08/24/22	Extreme Risk Protection Orders	1.50	
<b>Michelle Jordan</b>	08/01/22	Trauma Informed Victim Response Training	6.00	
<b>Deb Williams</b>	08/24/22	Extreme Risk Protection Orders	1.50	
<b>Liz Laney</b>	08/23/22	CE Program Training	1.00	
	08/24/22	Extreme Risk Protection Orders	1.50	

<b>Rachel Merrick</b>	08/24/22	Extreme Risk Protection Orders	1.50
<b>Katie Dunn</b>	08/24/22	Extreme Risk Protection Orders	1.50
<b>Christopher Kendall</b>	08/24/22	Extreme Risk Protection Orders	1.50
<b>Kerrin Chapman</b>	None		
<b>Holly Laurie</b>	None		
<b>Courtney Sobrado</b>	None		
<b>Jason Varno</b>	None		
<b>Josh Wren</b>	None		

**OFFICE OF EMERGENCY MANAGEMENT – IAN COYLE**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT CONTRACT FOR THE LIVINGSTON COUNTY OFFICE OF EMERGENCY MANAGEMENT: NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant contract for the Livingston County Office of Emergency Management, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>NYS Division of Homeland Security and Emergency Services</b> 1220 Washington Avenue Albany, NY 12242	9/1/22-8/31/25	\$89,624.00
For: FFY 2022 State Homeland Security Program		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYSDSES Grant	0%	Yes X No

Director Comments: Cardiac monitor for EMS, 2 Decon HazMat trailers, HazMat portable radios and incident management software.

Mr. Coyle reviewed the grant contract.

*Motion: Mr. LeFeber moved and Mr. DiSalvo seconded to approve the foregoing resolution.. Carried.*

**CENTRAL SERVICES – WILLIAM MANN**

**Action Item(s) To Be Reported**

**1. AWARDING BID FOR LIVINGSTON COUNTY BUILDING MATERIALS FOR USE BY CENTRAL SERVICES : ROGERS AND TENBROOK, INC.**

WHEREAS, after the proper legal advertisement seeking bids for Building Materials for use by Central Services, two (2) bids were received and opened on September 16, 2022, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, and any future amendments to said contract, according to the term designated, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Rogers &amp; Tenbrook, Inc.</b> 19 Maple Street Dansville, NY 14437	9/16/2022-12/31/2022	\$54,756.33
For: Building materials for use by Central Services		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Budget	100 %	Yes X No

*Motion: Mr. Pangrazio moved and Mr. Falk seconded to approve the foregoing resolution..... Carried.*

**2. AWARDING BID FOR THE CENTRAL SERVICES DEPARTMENT FOR JANITORIAL AND**

**RELATED CLEANING PRODUCTS AND DISPOSABLE PAPER PRODUCTS : W. B. MASON CO., INC.**

WHEREAS, after the proper legal advertisement seeking bids for Janitorial and Related Cleaning Products and Disposable Paper Products, seven (7) bids were received and opened on September 21, 2022, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, and any future amendments to said contract, according to the term(s) designated, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
W. B. Mason Co., Inc. 45 Vantage Point Dr. Rochester, NY 14624	10/1/2022-9/30/2023 w/one 1-year renewal to expire 9/30/2024	Per Rate Sheet
For: Janitorial and related cleaning products and disposable paper products		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Budget	100 %	Yes X No

*Motion: Mr. DiSalvo moved and Mr. Schuster seconded to approve the foregoing resolution.. Carried.*

**3. AWARDING BID FOR THE CENTRAL SERVICES DEPARTMENT FOR NATURAL GAS USED BY LIVINGSTON COUNTY BUILDINGS : UGI ENERGY SERVICES**

WHEREAS, after the proper legal advertisement seeking bids for Natural Gas used by Livingston County Buildings, four (4) bids were received and opened on September 29, 2022, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, and any future amendments to said contract, according to the term designated, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>UGI Energy Services</b> 1000 N. River Street, Suite 201 Rochester, NY 14612	11/1/2022-10/31/2023	Per Service Fee Sheet
For: Natural gas usage by Livingston County Buildings		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Budget	100 %	Yes X No

This bid came in at a much better rate than anticipated. Mr. Mann explained that he is move comfortable with a fixed rate.

*Motion: Mr. Schuster moved and Mr. Devine seconded to approve the foregoing resolution.... Carried.*

**Informational Item(s) Written Only**

Al Lorenz Park: (CIP)

- 1) Electrical upgrade –LaBella currently working on project.
- 3) Materials for the construction of another pavilion and a Storage Building were out for Bid. Award is listed above in Resolutions.

Murray Hill:

- 1) Building #1 – Upgrades to the conference center A/V system are being reviewed. Two quotes (Integrated and Solutions) received and are being evaluated.
- 2) Building # 2 – Elevator modernization - the contract is complete. Anticipate 2<sup>nd</sup> week in October start. They are finishing up another job.
- 3) Signage – Sign Language is in the production stage.
- 4) All Buildings - Flat roof preventative maintenance - re-coating is underway
- 5) Electrical upgrade – Replacement of existing Electric Main line. LaBella currently working on project.

DOH - Dog Control expansion: (Grant)

1) Completed.

Government Center: (CIP)

1) Probation – We will be converting/adding storage/lockers to the existing break room. This area has been repainted, additional security installed and we are working with Probation on the locker installs. Probation still reviewing potential lockers.

2) Interior signage. Quotes reviewed, Purchase order in progress.

3) Driveway/Parking re-paving – We have begun the process, removed the center barriers and are in the scheduling process for milling and paving. All of the east parking areas for the Court House, Sheriff’s Office, and Gov’t Center.

Mental Health:

1) Covered walk way / entrance: Completed

Court House:

1) Carpet - Contract with GP Flooring – This project began on 9/27/2022 and is anticipated to be a four week project. They are working 5pm – 6am.

Sheriff’s Office: (CIP)

1) Training Center – Next project is the retention pond. Pending schedule coordination.

2) Office Renovation – Completed.

3) Office Carpet – Project scheduled for October start.

4) Kitchen – Completed

5) Body Scanners – Completed

6) Jail Door Card Readers – Contract completed with GL Network and work to commence in October.

7) Carpeting – Contract with GP Flooring – nearing completion, stair treads are on back order.

**SHERIFF’S OFFICE – SHERIFF THOMAS DOUGHERTY**

Action Item(s) To Be Reported

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY SHERIFF’S OFFICE: NYS GOVERNOR’S TRAFFIC SAFETY COMMITTEE & NYS DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY SERVICES**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Sheriff’s Office, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>NYS Governor’s Traffic Safety Committee</b> 6 Empire Plaza, Room 410B Albany, NY 12228 For: 2023 STOP DWI Plan	1/1/2023-12/31/2024	\$555,714.00

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
A3112	~85%	Yes X No

<b>NYS Department of Homeland Security and Emergency Services</b> 1220 Washington Avenue, Bldg 7A Albany, NY 12226 For: Security gates, robot and pole camera	9/1/2022-8/31/2025	\$38,411.00
--	--------------------	-------------

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
FY 22 SLETPP (State Law Enforcement Terrorism Prevention Grant)	0%	Yes No X

Sheriff Dougherty explained that the only changed in the STOP grant is wages. Chief Deputy Yasso explained that this is the Sheriff’s Office portion of the OEM grant above.

*Motion: Mr. Pangrazio moved and Mr. DiSalvo seconded to approve the foregoing resolution Carried.*

**3. AMENDING THE 2022 LIVINGSTON COUNTY SALARY SCHEDULE: SHERIFF'S OFFICE AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE**

RESOLVED, that the 2022 Livingston County Salary Schedule is amended as follows:

- Create one (1) full time Deputy Sheriff/Investigator/Sargent position at Wage Grade 15 LCCOPS Contract effective immediately.

For: Domestic Terrorism Grant for Threat Assessment Management

Sheriff Dougherty reviewed the position and explained that they are still determining the specific title with HR. Sheriff Dougherty explained that the creation of the TAMs groups is a state mandate following the Buffalo shooting and what the membership could look like. There is funding for the first two years of this mandate and there is talks that the funding will continue. Sheriff Dougherty reviewed his plans if the funding does not continue depending on the validity of the program.

*Motion: Mr. DiSalvo moved and Mr. Falk seconded to approve the foregoing resolution .....Carried.*

**PUBLIC DEFENDER – LINDSAY QUINTILONE**  
**Pre-approved Informational Item(s) To Be Reported**

Ms. Quintilone reported the following: Members of Indigent Legal Services (ILS) Statewide Implementation Team visited the County on September 19, 2022 for several hours. The purpose of the visit was to view Indigent Defense Programs in the County and to discuss final implementation plans to reach the standards of the Hurrell-Harring Settlement.

The Hurrell-Harring five year contract does technically expire on 3/31/2023. Most counties have not fully spent down or even expanded their program yet so there is going to be an automatic one year extension of that contract. It is not clear whether she will need to come back for signature of that extension. Beyond they are anticipating that there will be an ongoing three year contract for whatever our funding are to sustain our program. Ms. Quintilone gave a brief overview of how the public defender program representation operates. Based on current caseloads and statewide caseload standards, the Public Defender's Office should have a minimum of 7 full time equivalent attorneys working on criminal files (versus family court files or administrative duties). As it presently stands, the Public Defender's Office has the following staff working on criminal files:

- Bradley Janson (1 FTE)
- Ann Connor (.5 FTE, splits time between criminal and family)
- Daniel Romano (1 FTE)
- Samantha Maguire (1 FTE)
- Matthew Waite (1 FTE, starting 10/5/22)
- Marshall Kelly (.5 FTE)
- Kelly Donohue (.5 FTE)
- Matthew Tantillo (.5 FTE, start date 9/26/22)

ILS has indicated a preference for funding one full time attorney position to reach 7 FTE, which is why a full time position is being requested. We have a legal intern who may be interested in returning to the county for full time employment as an attorney once she completes law school. Marshall Kelly has indicated his resignation date is forthcoming once he finishes trials on his present cases. Therefore, we will have his part time position to back fill.

ILS has also set a deadline for Year 4 and 5 budgets under the Hurrell-Harring contract for October 31, 2022. The new full time Assistant Public Defender position will be included in the budgets as well as any salary increases for criminal attorneys. A Mitigation Specialist team member will also be included in the budgets. These professionals assist attorneys and clients in reaching desirable outcomes in their cases, including treatment and alternatives to incarceration. Institutional providers of indigent defense across the state have had good success integrating these professionals into their teams, and ILS fully supports these professionals in Public Defender Offices.

**Action Item(s) To Be Reported**

**1. AMENDING THE 2022 DEPARTMENT HEAD SALARY SCHEDULE: PUBLIC DEFENDER AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE**

RESOLVED, that the 2022 Department Head Salary Schedule is amended as follows:

**Public Defender**

- Create one full time Assistant Public Defender Position at the salary range of \$70,000.00-\$85,000.00 on the Department Head Salary Schedule.

For: Compliance with caseload standards for implementation of Hurrell-Harring Settlement terms.

**Director's Comments:**

This position is being created to reach compliance with caseload standards for implementation of Hurrell-Harring Settlement terms. Salary and benefits will be reimbursed through ILS funding. The salary will depend on the candidate experience. There was discussion on CAP Court and the arraignment representation. Mr. Coyle reported that the District Attorney is satisfied with his current staffing numbers. Ms. Quintilone reviewed the weighted rates for cases.

*Motion: Mr. Pangrazio moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.*

**EMERGENCY MEDICAL SERVICES – KAREN DEWAR**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE PURCHASE OF ONE (1) NEW 2022 CHEVROLET CRESTLINE TYPE 3 AMBULANCE FOR THE LIVINGSTON COUNTY EMERGENCY MEDICAL SERVICES DEPARTMENT: NORTH EASTERN RESCUE VEHICLES, INC. AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE**

RESOLVED, the Livingston County Emergency Medical Services is hereby authorized to purchase one (1) new 2022 Chevrolet Crestline Type 3 Ambulance through the SAVVIK Buying Group Pricing Contract #29559 from North Eastern Rescue Vehicles, Inc. of 10 Dwight Park Drive, Syracuse, New York 13209, for a total cost not to exceed \$132,400.00.

Ms. Dewar reviewed the ambulance for purchase and reviewed the EMS fleet which is down to six right now. This ambulance purchase is in the CIP Plan. Ms. Dewar thanked Highway for their maintenance work to keep these vehicles on the road and for actively looking for any used ambulances.

*Motion: Mr. DiSalvo moved and Mr. Falk seconded to approve the foregoing resolution ..... Carried.*

---

**Informational Item(s) Written Only**

**Dispatch Statistics**

1. LCEMS Dispatches August 2022 = 575
2. LCEMS Dispatches through 8/31/2022 = 4,091
3. LCEMS Dispatches through 9/26/2022 = 4,575

**Highlights - Meetings / Activities / Responses**

**August and September**

1. Meeting with Monroe County EMS Coordinator
2. Empire Dragway paramedic standby
3. MLREMS Executive Committee meeting
4. EOC Tower project management meetings
5. LCDOH DRT meeting
6. Meet and Greet with Senator Helming
7. Medical Director meetings
8. EMS Captain meetings
9. Hampton Corners Fall EMT class started
10. Emergency Services Training Committee meetings
11. Quarterly Compliance meeting
12. Visit by Madison County OEM and EMS regarding countywide EMS
13. MLREMS Committee meeting at Hampton Corners
14. EOC Tower Pre-construction meeting



Two full time ALS Technician positions remain unfilled

**PLANNING – ANGELA ELLIS**

**Action Item(s) To Be Reported**

**1. PROVIDING FOR PUBLIC HEARING ON PETITIONS TO JOIN EXISTING AGRICULTURAL DISTRICT AND REFERRING THEM TO THE LIVINGSTON COUNTY AGRICULTURAL AND FARMLAND PROTECTION BOARD**

WHEREAS, Section 303-b of the New York State Agriculture and Markets Law provides for the inclusion of viable agricultural land within a certified Agricultural District; and

WHEREAS, Livingston County has received petitions from landowners requesting the inclusion of their land in Agricultural District #2; now therefore be it

RESOLVED, that a public hearing on the inclusion of viable agricultural land within existing Agricultural District will be held at 1:35 PM on November 16, 2022, in the Board Room at the Livingston County Government Center, Geneseo, New York; and be it further

RESOLVED, that a notice of the public hearing be published in the County’s official newspaper, and as otherwise provided for by law; and be it further

RESOLVED, that the petitions shall be referred to the Livingston County Agricultural and Farmland Protection Board, as provided for by law.

**Director’s Comments:** This resolution will set the required public hearing on the 303b petitions for inclusion in the Livingston County Agricultural District Program – Agricultural District #2 - and refer the petitions to the Ag Board for review and recommendation.

One petition was removed so the remaining petition is only for Ag District #2. This process is performed every year.

*Motion: Mr. Schuster moved and Mr. DiSalvo seconded to approve the foregoing resolution.. Carried.*

**2. APPOINTING MEMBER TO THE LIVINGSTON COUNTY PLANNING BOARD: JACOB CALABRESE**

RESOLVED, that the following member is hereby appointed to the Livingston County Planning Board for the term designated:

<b>Name</b>	<b>Address</b>	<b>Title/Representing</b>	<b>Term</b>
Jacob Calabrese	5449 Barber Road Dansville, NY 14437	Town of Sparta	10/12/22-12/31/22 (Completing M. Calabrese term)

**Director’s Comments:** This resolution allows the appointment of a new Town of Sparta representative to the County Planning Board.

Mr. Calabrese is filling the term of his wife, who requested to step down. Ms. Ellis reviewed Mr. Calabrese interest in serving.

*Motion: Mr. Falk moved and Mr. DiSalvo seconded to approve the foregoing resolution ..... Carried.*

**3. AUTHORIZATION TO SUBMIT A GRANT APPLICATION TO THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION (NYSDOT) FOR PURPOSES OF MOBILITY MANAGEMENT IN LIVINGSTON COUNTY**

WHEREAS, the Livingston County Planning Department has requested that the County submit a grant application to the NYSDOT, pursuant to Section 5311, Title 49 United States Code, for funding to support a project to provide mobility management services within Livingston County for fiscal years 2023-2025. The project will result in substantial benefit to the County by providing centralized transportation coordination for providers, dispatching, reservations and scheduling. These efficiencies will yield cost savings through combined trips, increased services for low-income individuals and families, and improved access to transportation resources; and

WHEREAS, if successful, Livingston County and the State of New York will enter into a grant agreement authorizing the County to undertake mobility management services and receive reimbursement for

the applicable Federal and State share of project costs. The County would be permitted to use all or a portion of the funding to contract with a third-party subcontractor for services related to the project; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute the NYSDOT grant application on behalf of the County and any related documents associated with the grant, including but not limited to a grant agreement with the NYSDOT for implementation of the project and administration of the grant; and be it further

RESOLVED, that the Livingston County Board of Supervisors certifies through this resolution that the total project cost, up to \$328,000.00, is committed from local funding sources.

Ms. Ellis reviewed the funding opportunities for this project. An RFP would be done later if funding is awarded.

*Motion: Mr. Schuster moved and Mr. Pangrazio seconded to approve the foregoing resolution Carried.*

### **Pre-approved informational items:**

1. Update on the Light Up Livingston broadband initiative. (Hunt Engineers & Empire Access)-Ryan Garrison & Ken Gleason from Hunt and Bob VanDelinder with Empire Access. Ryan Garrison gave a quarterly status update for the Reconnect project with Empire Access. Make ready construction should be ready by the end of the year weather dependent. Mr. Garrison reviewed the different permit timelines. There was discussion on success potential for funding. Ms. Ellis explained that the Reconnect 4 resolution is not ready for today but will be ready for the Ways & Means meeting later this month.

---

### **Informational Item(s) Written Only**

#### **CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES**

**Conesus Lake Watershed Council.** The Council met on August 26, 2022. The next meeting will be on November 18, 2022. This meeting will have discussions on the 2023 work plan. The Conesus Lake Watershed Management Plan will be updated in 2023, funded through a Local Waterfront Revitalization Program grant by New York State Department of State.

**Watershed Education Center at Vitale Park (WEC).** A Rain Barrel Make-and-Take workshop was held on September 26, 2022, at the WEC. See link for schedule of future presentations: <https://conesuslake.org/lake-community/wec>

#### **AGRICULTURAL AND FARMLAND PROTECTION BOARD**

**303-b Petitions.** September is the month for farmers and owners of active farmland to submit petitions requesting inclusion in the Agricultural District program. Petitions will be reviewed by the Ag Board in October.

**Agricultural District #3 Renewal.** The County has contracted with Cornell Cooperative Extension of Livingston County for assistance with the renewal of Agricultural District #3. Town Assessors and ag agencies have reviewed a list of non-respondents. Anticipated completion is end of year 2022. Agricultural District #3 covers the southern part of the County – 7 towns from Mt. Morris to Springwater.

#### **ENVIRONMENTAL MANAGEMENT COUNCIL (EMC)**

Meeting was held on September 28<sup>th</sup>. The next meeting of the EMC is November 16<sup>th</sup> at 6:30 p.m.

#### **COUNTY PLANNING BOARD**

Reminder: The Planning Board has a dedicated email: [LCPlanningBoard@co.livingston.ny.us](mailto:LCPlanningBoard@co.livingston.ny.us). Referrals can be submitted to this email.

**Next meeting.** The next meeting is scheduled for October 13, 2022.

**LET'S Plan! October Workshop.** A three-topic workshop will be presented by New York Department of State on Monday, October 24<sup>th</sup>, at the Livingston County Highway Department Conference Room from 5:30 – 9:00 p.m. Topics: Walkable Communities, Aging in Place, and Joint Boards. Land use board members can earn up to 3 hours of training credit for this workshop. Registration link:

<https://tinyurl.com/LETSPanWorkshopOctober2022>

**LET'S Plan Reminder:** “Evenings with the County Planning Board” is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn

about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but they do happen. **SOLAR.** In partnership with NYSERDA, the Planning Department held a Solar bus tour on September 13<sup>th</sup> for land use officials and board members. There were 49 attendees visiting seven solar sites. The Solar Coordinator continues meeting with Code Enforcement Officers and visiting solar sites and coordinating with the Planning Department on technical assistance to municipalities on solar/BESS projects. The Planning Department has launched an Alternative/Renewal Energy website, <https://www.livingstoncounty.us/938/Renewable-Alternative-Energy>, with sections on solar and Battery Energy Storage Systems to be a technical and informational resource for municipalities and the public.

**GENESEE TRANSPORTATION COUNCIL**

**2022-2023 Unified Planning Work Program: Lakeville Corridor Strategic Plan** - The Project Committee is currently conducting the consultant selection process. Interviews were held last week.

**SPECIAL PROJECTS**

Leak Detection Survey. We anticipate field work will start early October (starting with the LCWSA system) and will be completed before the end of 2022. Below is the planned schedule. Please keep in mind variables (like weather and multiple working crews) may affect the schedule.

Description	Projected Start Date	Projected End Date	Approximate # of Working Days
LCWSA System Wide Leak Detection (114.9 miles)	10/3/2022	10/7/2022	10
Town of Geneseo System Wide Leak Detection (42.8 miles)	10/10/2022	10/11/2022	4
Village of Geneseo System Wide Leak Detection (28.3 miles)	10/12/2022	10/13/2022	3
Village of Dansville/Town of North Dansville System Wide Leak Detection (29.8 miles)	10/13/2022	10/14/2022	3
<b>No work scheduled for the weeks of 10/17-10/21 or 10/24-10/28</b>			
Town of Lima System Wide Leak Detection (5.7 miles)	10/31/2022	10/31/2022	1
Village of Leicester System Wide Leak Detection (4.6 miles)	10/31/2022	10/31/2022	1
Village of Lima System Wide Leak Detection (12.8 miles)	11/1/2022	11/2/2022	2
Village of Caledonia System Wide Leak Detection (14.1 miles)	11/1/2022	11/2/2022	2
Village of Avon System Wide Leak Detection (19.8 miles)	11/3/2022	11/3/2022	2
Town of Avon System Wide Leak Detection (31.9 miles)	11/4/2022	11/4/2022	2
Town of York System Wide Leak Detection (58.8 miles)	11/7/2022	11/9/2022	6
Village of Mt. Morris System Wide Leak Detection (19.6 miles)	11/10/2022	11/10/2022	1
Town of Mt. Morris System Wide Leak Detection (1.2 miles)	11/10/2022	11/10/2022	1
Town of Springwater System Wide Leak Detection (3.4 miles)	11/11/2022	11/11/2022	1
Town of Leicester System Wide Leak Detection (15.5 miles)	11/14/2022	11/15/2022	2
Village /Town of Nunda System Wide Leak Detection (9.9 miles)	11/14/2022	11/15/2022	1
<b>Report final delivery by end of 2022</b>			

Akzo Settlement Committee. We are working with the Department of State to schedule a debriefing about our Northern Border Regional Commission (NBRC) application (not awarded).

**BROADBAND PROJECT:**

- Our Reconnect 3 application was not awarded. The team is working on the Reconnect 4 application. The deadline is November 2, 2022.
- Reminder – We published an App on the county website for the public to check on the status of grant activity.
- Reconnect 2 -- Empire Access, USDA and Hunt Engineers continue coordination with USDA grant implementation efforts.

**RADIO COMMUNICATIONS UPGRADE PROJECT.**

- We are finalizing contracts with Kaplan-Schmidt, Inc. (KS) to perform the site construction work, Mid-State Communications for the antennas and related equipment, and Motorola Solutions for the trunked system.
- We are coordinating with the State on the SICG grant award contract (\$1.2M).
- We are working with MNI on determining the microwaves and related equipment needed for the tower site.

**LAND BANK CORPORATION.**

- Demolition of 32 Jefferson Street, Dansville, will be completed by September 30<sup>th</sup>.
- The Land Bank was awarded \$100,000 from NYS Office of Community Renewal for operational expenses and organizational activities related to projects. The Land Bank intends to use a portion of the funds to develop a derelict property strategy, including consideration of brownfield properties.

Mr. Coyle reported that there will be a budget discussion at the Ways and Means meeting next Tuesday with some rough draft numbers on tax levy/tax rate.

**ADJOURNMENT**

Mr. Pangrazio moved and Mr. DiSalvo seconded to adjourn the meeting at 11:09 a.m.

**COUNTY HISTORIAN – HOLLY WATSON**

**Informational Item(s) Written Only**

September, projects have included:

- Trained Deputy County Historian Madeline Friedler on office processes and oversaw collections management, indexing, and research projects
- Consulted on historical significance and context of various historical records series held at Records Management
- Participated weekly in NACo Professional Leadership Development course online
- Attended the NY Statewide Preservation Conference in Syracuse (Sept. 23)
- Planned and organized annual meeting and conference in East Aurora on Oct. 1 for GAHWNY (Government-Appointed Historians of Western NY) and served as secretary of the organization, which included handling all communications with members, processing registrations, and website updates
- Assisted patrons in research room and over phone/email

**EMERGENCY MEDICAL SERVICES – KAREN DEWAR**

**Informational Item(s) Written Only**

Dispatch Statistics

- LCEMS Dispatches June 2022 = 531
- LCEMS Dispatches through 7/25/2022 = 3,431

Highlights - Meetings / Activities / Responses

- Regional Emergency Medical Advisory Council meeting
- GSA Contract overview
- Empire Dragway paramedic standby
- Medical Director meetings
- CPR monitoring at CNR

Robert Sparks Liv. Co. EMS Shift Supervisor awarded The American Legion Department of New York First Responder Citation “Emergency Technician of the Year 2021-2022” July 14, 2022 Binghamton NY

Respectfully submitted,

Michele R. Rees, IIMC-CMC

Clerk of the Board