

Members Attending: S. Beardsley, D. Fanaro, E. Gott, M. McKeown, D. Higgins, T. Saunders

Excused:

Absent:

Others attending: M. Kosakowski (Director of Operations), R. Lewis (Principal Account Clerk), T. Hockey (Account Clerk/Typist), E. Wies (Clark Patterson Lee), J. Campbell (Kruk & Campbell, P.C.)

Approval of Agenda

Motion: T. Saunders moved and D. Fanaro seconded to approve the agenda as presented. Carried unanimously.

Approval of Minutes

- April 21, 2021 Regular Meeting
Motion: E. Gott moved and D. Fanaro seconded to approve regular board meeting minutes dated April 21, 2021. Carried unanimously.
- April 19, 2021 Special Meeting
Motion: E. Gott moved and D. Higgins seconded to approve special board meeting minutes dated April 19, 2021. Carried unanimously.

Privilege of the Floor

Cleary Road Residents – Discussion of Potential Water Service

- Susan Englert, Tim Englert, Maureen Reynolds and John Williams attended the meeting seeking an update regarding potentially extending water service down Cleary Road, Livonia. Eric Gott indicated a Countywide Water Study has been requested.

Financial report: R. Lewis reviewed the April 2021 Financial report with the Board (on file with Secretary).

- **Review Deferred Compensation Audit Report**
- **NYS Senate Bill S.1453-B & Assembly A.6255**
A Bill to remove water & sewer relevies from the tax bills. J. Campbell (Kruk & Campbell) will conduct further research on this matter and update the Board at the June meeting.
- **LCWSA Acct 14616 (Terry & Bonnie Van Epps, 4425 Main Street, Hemlock, NY 14466)**
The Board reviewed a letter from the property owner requesting the non-access fee be removed from the above referenced account as customer indicates an appointment had previously been made but LCWSA staff neglected to show up for the appointment. After review of the customer notes, phone log and the work order system, there is no record to prove that the customer previously contacted LCWSA. A letter will be mailed to the customer communicating to the property owner that per LCWSA policies/procedures, the non-access fee could not be forgiven. The Board agreed that removal of the non-access fee in this situation would be inconsistent with LCWSA's policies/procedures, and therefore there will be no adjustments to the charges on the account.

- **Insurance Renewal/Statement of Values**

Motion: D. Fanaro moved and S. Beardsley seconded to approve the Financial Report. Carried unanimously.

Bills: R. Lewis reviewed the monthly bills.

Motion: E. Gott moved and S. Beardsley seconded to approve paying Total Capital & Operating expenditures of \$205,243.69. Carried unanimously.

Motion: D. Fanaro moved and E. Gott seconded to approve paying the bills for Utilities & Miscellaneous expenditures in an amount not to exceed \$ 219,999.77. Carried unanimously.

Operations and Capital Report

M. Kosakowski reviewed the Operations and Capital Reports with the Board (on file with Secretary).

Motion: D. Higgins moved and T. Saunders seconded the approval of the May Operations and Capital Reports. Carried unanimously.

CPL Report

Other Business

- **Staffing**

- Approval the Building Maintenance Person effective June 7, 2021

Motion: E. Gott moved and D. Higgins seconded the approval of William Howe as Building Maintenance Person effective June 7, 2021. Carried unanimously.

- Approval of the Sr. WWTP Operator effective June 14, 2021

Motion: T. Saunders moved and D. Fanaro seconded the approval of Thomas D'Aprile as the Sr. WWRP Operator effective June 14, 2021.

Adjourn: Motion: S. Beardsley moved and T. Saunders seconded to adjourn the Board meeting at 10:14 am. Carried unanimously.

Dated: May 19, 2021

M. McKeown, Chairman

T. Hockey, Secretary