

Workforce Dev. Jobs Newsletter 1/5/23: Virtual Job fair, 81 Job Listings & 47 County Job Titles/Exam Listings



## Livingston County Workforce Development Weekly Jobs Newsletter

A proud partner of the **American Job Center** network

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- > **47** Livingston County Civil Service (Jobs/Exams) **5 new**
- > IN PERSON Job Search Workshops resume 2023
- > **4** STATE Civil Service Exams

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### Virtual Job Fair

**Tuesday, January 10, 2023, 11 AM – 2 PM**

PRE-REGISTER TODAY: <https://nysdolvirtual9.easyvirtualfair.com>

APREVIEW DAY WILL BE HELD ON MONDAY, JANUARY 9, 2023 BEGINNING AT 9AM.

#### **Employers Include:**

Leonard Bus Sales  
Adaptec Solutions  
Arc Glow  
Finger Lakes Staffing Services  
Altium Packaging  
Bausch and Lomb  
Happiness House  
Excellus BCBS  
Woodforest National Bank  
TradeUp Careers LLC  
Wayne-Finger Lakes Boces  
Fairport Baptist Homes  
Monroe 2 - Orleans Boces  
Genesee County  
Rochester Investments  
LSI Solutions  
Conifer Realty  
The Grand Healthcare System  
Maximus

#### **Positions Include:**

Human Resources  
Bus Driver  
Service Technician  
Project Manager  
Automation Technician  
Manufacturing Associate  
CNA/ LPN/ RN  
Electrician Mechanic

Family Educator  
Client Service Rep  
Welder  
IT Support Technician  
Production Manager  
IT Helpdesk  
Teacher  
Maintenance Worker  
Direct Support Professional  
Branch Manager  
Forklift Operator  
HVAC Service Engineer  
Café Monitor  
Mechanical Assembler  
Behavioral Health Professional  
And many more!

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**81 Local Jobs Posted with Dept. of Labor in Past 7 Days**

**AVON**

[Industrial Maintenance Technician](#) - Barilla - (Avon)  
[Packaging Operator](#) - Barilla Americas - (Avon)  
[Packaging Operator](#) - Barilla - (Avon)

**CASTILE**

[Parks and Recreation Aide 5-7](#) - New York State Civil Service - (Castile)

**DANSVILLE**

[CDL Truck Driver](#) - Roehl Transport - (Dansville)  
[Customer Service Rep](#) - Five Star Bank - (Dansville)  
[Direct Support Assistant](#) - NYS Office for People with Developmental Disabilities - (Dansville)  
[Licensed Practical Nurse](#) - NYS Office for People with Developmental Disabilities - (Dansville)  
[Pharmacy Customer Service Associate](#) - Walgreens - (Dansville)

**GENESEO**

[Administrative Assistant 1, SG 11 {Traineeship Eligible}](#) - SUNY Geneseo - (Geneseo)  
[Administrative Assistant 2, SG-15](#) - SUNY Geneseo - (Geneseo)  
[Assistant Professor of Anthropology](#) - SUNY Geneseo - (Geneseo)  
[Cleaner, SG-05](#) - SUNY Geneseo - (Geneseo)  
[Desktop Support](#) - TEKsystems - (Geneseo)  
[In Office Consumer Care Representative](#) - Coast Professional, Inc. - (Geneseo)  
[Manager of Analytics](#) - Coast Professional, Inc. - (Geneseo)  
[Office Assistant 1 {Stores/Mail}, SG-06](#) - SUNY Geneseo - (Geneseo)  
[Office Assistant 2, SG-09 {PROVISIONAL}](#) - SUNY Geneseo - (Geneseo)  
[OPERATIONS ASSISTANT MANAGER](#) - Dollar Tree - (Geneseo)  
[Plant Utilities Assistant](#) - New York State Civil Service - (Geneseo)  
[Process Control Engineer Job](#) - Arkema Inc. - (Geneseo)  
[Senior Business Process Analyst](#) - SUNY Geneseo - (Geneseo)  
[Traffic Control Flagger {Drivers License Required}](#) - Area Wide Protective - (Geneseo)

**HEMLOCK**

[Assistant Store Operator](#) - 7-Eleven - (Hemlock)  
[Store Employee](#) - 7-Eleven - (Hemlock)

**HONEOYE FALLS / HONEOYE**

[Plant Clerk](#) - Lehigh Hanson - (Honeoye Falls)  
[Retail Attended Donation Center Donor Greeter](#) - Goodwill of the Finger Lakes - (Honeoye Falls)  
[STORE MANAGER](#) - Family Dollar - (Honeoye Falls)  
[Sales Associate {RIS}](#) - 7-Eleven - (Honeoye)

**LE ROY**

[Automotive Technical Service Manager](#) - Monro Muffler/Brake - (Le Roy)  
[Automotive Technician](#) - Monro Muffler/Brake - (Le Roy)  
[Automotive Technician - Lube & Tire](#) - Monro Muffler/Brake - (Le Roy)  
[Financial Advisor Le Roy, NY](#) - Edward Jones - (Le Roy)  
[Machine Operator - 1st Shift](#) - Hubbell, Inc. - (Le Roy)  
[Maintenance Electrician - LeRoy, NY](#) - Hubbell, Inc. - (Le Roy)

**LIMA**

- [ASSISTANT STORE MANAGER](#) - Family Dollar - (Lima)
- [Auto Technician-Up to 40.00/hr, great schedule/benefits](#) - NOCO Energy Corp - (Lima)
- [Heavy Equipment Operator](#) - Casella Waste Systems Inc. - (Lima)

**LIVONA**

- [Bus Driver - Full Time - Full Benefits - Will train](#) - Livonia Central School District - (Livonia)
- [Clerk Typist - Provisional - School Counseling Office, Student Services](#) - Livonia Central School District - (Livonia)

**MOUNT MORRIS**

- [ASSISTANT STORE MANAGER](#) - Family Dollar - (Mount Morris)
- [Child Care Aide/Substitute](#) - ARC GLOW - Administrative Office South - (Mount Morris)
- [Direct Support Professional {DSP}](#) - ARC GLOW - Administrative Office South - (Mount Morris)
- [Registered Nurse Per Diem](#) - ARC GLOW - Administrative Office South - (Mount Morris)
- [Spec Ed Teacher](#) - ARC GLOW - Administrative Office South - (Mount Morris)
- [Substitute Teacher](#) - ARC GLOW - Administrative Office South - (Mount Morris)
- [RTS Livingston Bus Operator Driver](#) - Regional Transit Service - (Mt. Morris)

**NUNDA**

- [Licensed Practical Nurse](#) - NYS Office for People with Developmental Disabilities - (Nunda)

**PAVILION**

- [Sr Area Operations Manager- RMC](#) - Lehigh Hanson - (Pavilion)

**PERRY**

- [Packaging - Sanitation](#) - Kelly Services - (Perry)
- [Regional Sr. Housing Specialist](#) - DePaul - (Perry)

**RUSH**

- [Quality Engineer](#) - STERIS Corporation - (Rush)
- [Youth Support Assistant {Hourly}](#) - New York State Civil Service - (Rush)
- [Youth Support Specialist {Transport}](#) - New York State Civil Service - (Rush)
- [Youth Support Specialist Permanent](#) - New York State Civil Service - (Rush)

**WARSAW**

- [Construction Worker - Carpenter](#) - Morton Buildings Inc. - (Warsaw)
- [Direct Support Assistant](#) - NYS Office for People with Developmental Disabilities - (Warsaw)
- [Licensed Practical Nurse](#) - NYS Office for People with Developmental Disabilities - (Warsaw)
- [MRI Technologist Assistant](#) - Insight Imaging - (Warsaw)
- [RN Med Surg - \\$55 / Hour](#) - Maxim Healthcare Staffing - (Warsaw)
- [Staff Social Worker, Public Defender](#) - Wyoming County Human Resources - (Warsaw)

**HENRIETTA**

- [Contract Billing Administrator](#) - Toshiba America Business Solutions - (Henrietta)
- [Dir., Manufacturing, WHS](#) - Gorbel Inc. - (Henrietta)
- [Distribution Driver Class B - Union](#) - Southern Glazer's Wine and Spirits - (Henrietta)
- [Experienced Collector](#) - Continental Service Group - (Henrietta)
- [Facilities Coordinator {Rochester Customer Experience Center}](#) - T-Mobile USA, Inc. - (Henrietta)
- [General Manager](#) - SolarCity - (Henrietta)
- [OPERATIONS ASSISTANT MANAGER](#) - Dollar Tree - (Henrietta)
- [Parts Advisor](#) - SolarCity - (Henrietta)
- [Pest Control Service Technician {Will Train}](#) - Orkin, LLC - (Henrietta)
- [Sales Advisor Computers](#) - ActionLink Services LLC - (Henrietta)

**WEST HENRIETTA**

- [Client HR Business Partner I - PEO](#) - Paychex - (West Henrietta)
- [Donor Recruitment Associate](#) - American Red Cross - (West Henrietta)
- [Lead Salesforce Developer Administrator {work from home}](#) - American Red Cross - (West Henrietta)
- [lean ci engineer](#) - Randstad US - (West Henrietta)
- [manufacturing engineer](#) - Randstad US - (West Henrietta)
- [Retirement Client Service Center Associate {SP1 Bilingual}](#) - Paychex - (West Henrietta)
- [Retirement Client Service Center Associate {SP1}](#) - Paychex - (West Henrietta)
- [SAF/IS Regional Program Specialist {Mobile}](#) - American Red Cross - (West Henrietta)
- [Salesforce Solution Architect {work from home}](#) - American Red Cross - (West Henrietta)
- [Service Partner - PEO Implementation](#) - Paychex - (West Henrietta)

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**Livingston County Civil Service Jobs & Exams**

(Click on link for full job description and how to apply)  
Link for application: <https://www.livingstoncounty.us/539/Employment-Application-and-other-Forms>

**Open Positions (No Exam Necessary or Provisional Positions)**

**NEW...** [Account Clerk Typist at Department of Health](#) App Deadline: January 13

**NEW...** [Building Maintenance Mechanic at Central Services \(2 openings\)](#) App Deadline: January 7  
**NEW...** [Building Maintenance Person at Central Services](#) App Deadline: February 10  
**NEW...** [Charge Nurse \(Licensed Practical Nurse\) at The Center for Nursing and Rehabilitation](#) App Deadline: February 17

[Activities Aide, PT at The Center for Nursing and Rehabilitation](#) App Deadline: Open Until Filled  
[Advanced Life Support Technician at Emergency Medical Services- 2 openings](#) App Deadline: Open  
[Assistant Director of Nursing at The Center for Nursing and Rehabilitation](#) App Deadline: Open Until Filled  
[Assistant Public Defender](#) App Deadline: Open Until Filled  
[Certified Nursing Assistant Trainee at The Center for Nursing and Rehabilitation \(12 openings\)](#) App Deadline: Open Until Filled  
[Charge Nurse at The Center for Nursing and Rehabilitation](#) App Deadline: January 26  
[Civilian Dispatcher at Sheriffs Department](#) App Deadline: Open Until Filled  
[Clerk/Typist at Department of Social Services- 2 openings](#) App Deadline: Open Until Filled  
[Data Systems Specialist at Department of Health](#) App Deadline: Open Until Filled  
[Eligibility Clerk at Department of Social Services](#) App Deadline: Open Until Filled  
[Laborer, PT at Central Services](#) App Deadline: Open Until Filled  
[Licensed Practical Nurse at The Center for Nursing and Rehabilitation \(3 openings\)](#) App Deadline: January 26  
[Motor Vehicle Clerk at Department of Motor Vehicles- \(2 openings\)](#) App Deadline: Open Until Filled  
[Neighborhood Assistant, PT at The Center for Nursing and Rehabilitation](#) App Deadline: Open Until Filled  
[Nursing Assistant at The Center for Nursing and Rehabilitation \(3 openings\)](#) App Deadline: February 3  
[Planner at Planning](#) App Deadline: Open Until Filled  
[Registered Nurse at The Center for Nursing and Rehabilitation \(2 openings\)](#) App Deadline: February 3  
[Scheduler, PT at The Center for Nursing and Rehabilitation](#) App Deadline: Open Until Filled  
[Seasonal Home Energy Assistance Examiner at Department of Social Services](#) App Deadline: Open Until Filled  
[Senior Account Clerk/Typist at County Treasurer](#) App Deadline: Open Until Filled  
[Senior Account Clerk/Typist at Department of Health](#) App Deadline: Open Until Filled  
[Senior Computer Services Assistant at Information and Technology Services- 2 openings](#) App Deadline: Open Until Filled  
[Senior Typist at Department of Social Services](#) App Deadline: Open Until Filled  
[Telephone Operator, PT at The Center for Nursing and Rehabilitation](#) App Deadline: Open Until Filled  
[Veterans Service Officer at Veteran Services Agency](#) App Deadline: Open Until Filled  
[WIC Program Nutritionist at Department of Health](#) App Deadline: Open Until Filled

### **Open Competitive Exams**

**NEW...** [Civilian Dispatcher - OC 63-857](#) App Deadline: January 26

[Director of Operations OC 65-341](#) App Deadline: January 12  
[Records Inventory Supervisor OC 69-921](#) App Deadline: January 12  
[Senior Account Clerk Series OC 67-546](#) App Deadline: January 12

### **Continuous Recruitments**

[Caseworker Trainee](#)  
[Emergency Medical Technician](#)  
[Medical Typist](#)  
[Occupational Therapist](#)  
[Physical Therapist](#)  
[Senior Typist](#)

### **Bi-Monthly On-Going Exams** Application Deadline: **February 1--Test Given February 15**

<a href="#">Account Clerk Series</a>	<a href="#">Custodian</a>
<a href="#">Clerk</a>	<a href="#">Library Aide</a>
<a href="#">Clerk/Typist</a>	<a href="#">Telephone Operator</a>
<a href="#">Medical Typist</a>	<a href="#">Water/Wastewater Treatment Plant Operator/Trainee</a>

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## **In Person Job Search Workshops**

**Monday: January 9** 9:00 - 11 AM: **Impressive Interviewing Workshop**

**Monday: January 23** 9:00 - 11 AM: **Jump Starting Your Job Search Workshop**

**Monday: February 6** 9:00 - 11 AM: **Finding Job Leads Workshop**

## Monday: February 27 9-10:30 AM: Building a Better Resume Workshop

These workshop will be held in room 106 of the Government Center in Geneseo (across from the Workforce Development Office) Please contact John Jaeger at [jjaeager@co.livingston.ny.us](mailto:jjaeager@co.livingston.ny.us) to register.

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## NY State Civil Service Exams:

(Click on link for full job description and how to apply)

### **Open Competitive**

[Institution Safety Officer](#) Salary: \$42,939 App Deadline: January 18, 2023

[Security Officer](#) Salary: See Announcement App Deadline: January 18, 2023

[Security Officer \(Spanish Language\)](#) Salary: See Announcement App Deadline: January 18, 2023

[Security Services Assistant 1](#) Salary: \$36,760 App Deadline: January 18, 2023

### **Continuous Recruitments**

[Direct Support Assistant](#): Salary: \$42,419-\$46,103 <https://opwdd.ny.gov/form/apply-now>

[Licensed Practical Nurse](#) Salary \$48,801-\$52,662 <https://opwdd.ny.gov/form/apply-now>  
<https://www.cs.ny.gov/examannouncements/announcements/oc-cr/decentralized/20-413.cfm>

[Nurse 2](#) Salary **74,903-\$89,882\*\*** includes \$20,000 Geographical Pay Differential

<https://opwdd.ny.gov/form/apply-now>

<https://www.cs.ny.gov/examannouncements/announcements/oc-cr/decentralized/20-830.cfm>

For a full list of Continuous Exams visit: <https://www.cs.ny.gov/jobseeker/public/cr.cfm>