



**October 21, 2020**

**39 Local Job Listings  
Spotlighted Jobs  
Job Fairs / Recruitments  
Funding for Training  
Workshops  
Civil Service Exams**

A proud partner of the American **JobCenter**® network

## **FREE CNA Training**

November 9 - Dec 18: **CNA (Certified Nursing Assistant)**

Held in Mt Morris: Mt. Morris location

Genesee Valley BOCES (6 spots left)

Class Held: Monday-Thursday 9am – 3pm

Please contact/stop into our office to apply for program and grant.

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## **39 New Local Jobs** A select listing of jobs available through the DOL web site.

A full listing or full text of job postings are available at <http://myjobs.ny.gov> Put in your zip code and the name of the position.

[PRODUCTION CLEANER Full time days](#) - ABM Industries, Inc. (Avon)

[Process Operator](#) - Kraft Heinz Company (Avon)

[Material & Production Scheduling Manager](#) - Kraft Heinz Company (Avon)

[8 Placers](#) - Kraft Heinz Company (Avon)

[Sales Associate-Horizon](#) - 7-Eleven (Caledonia)

[Heavy Equipment Mechanic](#) - Suit-Kote (Caledonia)

[Route Sales Representative](#) - Cygnus Home Service, LLC dba Schwan's Home Service (Dansville)

[Direct Support Professional Therapeutic Assessment Setting](#) - The Arc of Chemung-Schuylar (Dansville)

[Clinical Program Director](#) - The Arc of Chemung-Schuylar (Dansville)

[Customer Service Team Lead](#) - Goodwill of the Finger Lakes (Geneseo)

[Commercial Parts Pro](#) - Advance Auto Parts (Geneseo)

[CROSSMARK Walmart Retail Merchandiser Part Time - Reader Link](#) - CROSSMARK (Geneseo)

[Merchandise Associate](#) - TJX (Geneseo)

[General Mechanic](#) - System One Services (Geneseo)

[Auto Care Center](#) - Walmart (Geneseo)

[Online Orderfilling and Delivery](#) - Walmart (Geneseo)

[Health & Wellness](#) - Walmart (Geneseo)

[Food & Grocery](#) - Walmart (Geneseo)

[Cashier & Front End Services](#) - Walmart (Geneseo)

[Hourly Supervisor and Training](#) - Walmart (Geneseo)

[Fuel Station](#) - Walmart (Geneseo)

[Stocking & Unloading](#) - Walmart (Geneseo)

[General Merchandise](#) - Walmart (Geneseo)

[Executive Administrative Assistant](#) - System One Services (Geneseo)

[General Mechanic](#) - System One Services (Geneseo)

[Sales Associate-Horizon](#) - 7-Eleven (Honeoye Falls)

[RN Case Manager - Livingston County; Signing Bonus and Flexible Schedule!](#) - Rochester Regional Health (Lakeville)

[Fill/Close Seamer Mechanic](#) - Seneca Foods Corporation (Leicester)

[Shop Assistant/Autobody Parts Helper/Parts Assistant/Parts Runner](#) - Service King (West Henrietta)

[production](#) - Randstad (West Henrietta)

[Customer Service Supervisor](#) - IDEX (West Henrietta)

[Quality Control Inspector](#) - Acara Solutions (West Henrietta)

[Mobile Phlebotomist-Collections Tech](#) - American Red Cross (West Henrietta)

[Maintenance Manager](#) - Morgan Properties (West Henrietta)

[production](#) - Randstad (West Henrietta)  
[Warehouse](#) - Randstad (West Henrietta)  
[Receptionist](#) - DePaul (Henrietta)  
[Seasonal Delivery Driver](#) - Dunn Tire (Henrietta)  
[Assistant Controller](#) - Robert Half (Henrietta)

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## Spotlighted Jobs

### **Relief Cook/Diet Aide/Utility – Noyes Hospital Dansville**

Immediate Opening. Full Time, various shifts with weekend and holiday rotation. Prepare appetizing and palatable meals that meet the need of the customer, while adhering to standardized recipes and proper sanitation practices. Assist in the completion of functions that result in the preparation and distribution of patients' dietary services while maintaining basic kitchen sanitation. High school diploma or equivalent required. Ability follow oral and written instructions and established procedures required. Prior Food Service experience preferred. ServSafe Food Handlers Certification required within the first year of employment. Complete an on-line application today at [www.noyes-health.org](http://www.noyes-health.org)

### **Environmental Aide/Attendant – Noyes Hospital Dansville**

Immediate Opening. Per Diem -- Various Shifts with weekend and holiday rotation. Responsible for maintaining assigned areas in a clean and sanitary condition. Primarily assigned to patient care areas. Maintain availability to work varying schedules/shifts, including rotation of weekend and holiday shifts. Must be 18 or older. High school diploma or equivalent preferred. Ability to follow oral and written instructions and established procedures required. Experience in institutional cleaning procedures preferred. Complete an on-line application today at [www.noyes-health.org](http://www.noyes-health.org)

### **Custodian/Transport/Environmental Attendant – Noyes Hospital Dansville**

Immediate Opening. Full Time, Various Shifts including weekends and holidays and call. Clean and service hospital building areas and perform a variety of custodial and housekeeping duties as part of the custodial team effort to maintain the hospital in an orderly and sanitary condition. Function as the hospital courier and patient transport. Maintain availability to work varying schedules/shifts including weekends. High School diploma or equivalent required. Ability follow oral and written instructions and established procedures required. Valid New York State drivers license required. Must complete an accident prevention course approved by NYS Department of Motor Vehicles within the first year in this position. Two years driving experience required meeting criteria of the hospital policy dealing with qualifications of licensed motor vehicle operators. Experience in institutional cleaning procedures preferred. Complete an on-line application today at [www.noyes-health.org](http://www.noyes-health.org)

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## Job Fairs and Recruitments

### **Heritage Christian Services - October 22 (1 – 3pm)**

Heritage Christian Services is hiring direct support professionals, community support staff and nurses. They offer generous paid time off, great benefits and tuition assistance. Job seekers can either attend in-person at the Webster Library at 980 Ridge Road or virtually via Zoom on October 22. You can sign up at [HCSHybridJobFair.eventbrite.com](https://www.eventbrite.com/e/HCS-Hybrid-Job-Fair-2020). Job seekers can also text 'HIREME@HCS' to 97211 for details. The Hybrid Recruiting on the Road Job Fair for Heritage Christian Services is free and open to the public.

### **IBERO American Action League - Wednesday, October 28 at 1 pm via Zoom.**

IBERO has several open positions; including a billing specialist, maintenance tech, medical interpreter, and direct support professionals. Those interested can sign up [IBEROjobfair.eventbrite.com](https://www.eventbrite.com/e/IBERO-Job-Fair-2020). IBERO offers competitive wages, health benefits and retirement plan. Upon registration, you will be connected to the recruiting team at IBERO and given the information for the virtual bilingual job fair on October 28. This Virtual Bilingual Recruiting on the Road Job Fair is free and open to the public.

### **Livingston County November Job Fair – November 10 4-6pm in person**

Held at the Center Livingston County Government Center, Geneseo. More information to follow in upcoming weeks/

## ZOOM Job Search Workshops

Job Search Workshops will be held through Zoom until the County allows for in-person workshop. The first few may be a little rocky until we get the bugs worked out. A listing of other workshop will be posted next week in the newsletter.

We apologize for the technical difficulties we had with our workshop this past Monday 10/19. There was a change in the Zoom account and no one was able to attend the workshop. It should be remedied for all workshops moving forward.

### **Monday, November 2: 9 am: Interviewing**

Meeting ID: 895 3669 9147 <https://us02web.zoom.us/j/89536699147>

### **Monday, November 16: 9 am: Building a Better Resume**

Meeting ID: 856 3776 7861 <https://us02web.zoom.us/j/85637767861>

### **Monday, November 30: 9 am: Jump Starting Your Job Search**

Meeting ID: 836 1639 9897 <https://us02web.zoom.us/j/83616399897>

### **Monday, December 14: 9 am: Finding Job Leads**

Meeting ID: 894 7811 9706 <https://us02web.zoom.us/j/89478119706>

These workshop will be held through Zoom. Links are provided above, but please contact John Jaeger at [jjjaeger@co.livingston.ny.us](mailto:jjjaeger@co.livingston.ny.us) to also register.

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## Livingston County Civil Service Exams

(To Apply Visit: [www.co.livingston.state.ny.us/Index.aspx?NID=207](http://www.co.livingston.state.ny.us/Index.aspx?NID=207))

### **Open Positions (No Exam Necessary or Provisional Positions)**

[Director of Social Work at Center for Nursing and Rehabilitation](#) App Deadline: Open Until Filled

[Emergency Management Director at County's Emergency Operations Center](#) App Deadline: Open Until Filled

[Neighborhood Assistant - Part-time at the Center for Nursing and Rehabilitation](#) App Deadline: Open Until Filled

**NEW...** [Mental Health Clinical Therapist at Department of Health](#) App Deadline: October 30

### **Continuous Recruitments**

[Caseworker Trainee](#)

[Emergency Medical Technician](#)

[Medical Typist](#)

[Occupational Therapist](#)

[Physical Therapist](#)

[Senior Typist](#)

### **Bi-Monthly On-Going Exams** Application Deadline: **December 2**--Test Given **December 16**

[Account Clerk Series](#)

[Custodian](#)

[Clerk](#)

[Library Aide](#)

[Clerk/Typist](#)

[Telephone Operator](#)

[Medical Typist](#)

[Water Wastewater Treatment Plant Operator/Trainee](#)

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## Considering Training for a New Career?

**We may be able to help with the cost...**

**If eligible, you could receive up to \$5000 towards training in a high demand career field!**

Must be a Demand occupation (ex: CNA, LPN, RN, CDL A, Diesel Mechanic, HVAC and more!)

School & program must be approved to receive funding. Must complete paperwork and be approved BEFORE training starts

Other requirements and restrictions apply.

Attend a walk-in individual orientation with a counselor **Tuesdays 8:30am-Noon** in **Room 106** or make an appointment or ask to speak with a **Livingston County Employment Counselor**.

Upcoming Local Training Programs

November 9: **CNA (Certified Nursing Assistant)** - Mt. Morris location  
Genesee Valley Educational Partnership  
Day Program

Every Other Week: **CDL A** - Rochester  
Professional Driver's Institute  
Class Held: Monday – Friday for 4 weeks

January 2021: **LPN (Licensed Practical Nurse)** - Gates location  
Genesee Valley Educational Partnership. classes will be 3:00 p.m. - 9:00 p.m. Clinical times will vary. Fridays are reserved for lab, remediation, and clinical overflow.  
Mon-Thurs 9am - 3pm

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**High School Equivalency Diploma Program Starting Again:**

**DROP BACK IN**

**Earn Your**

**High School**

**Equivalency Diploma!**

(formally GED®)



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 **Need help applying for the exam?**  
We can help! Call (585-243-7047) or stop in for assistance.  
Livingston County Workforce Development  
6 Court Street, Room 105  
Geneseo, NY 14454

**Upcoming TASC test dates & test location:**  
The test site may have a deadline for applications so do not delay.

Mt. Morris – November 18 & 19  
Batavia – October 21 & 22  
December 16 & 17

You can request the test in English & Spanish  
We can help you apply for testing accommodations, too.

**Subscribing**

If you would like to subscribe to these weekly newsletters, please send an email to [JJaege@co.livingston.ny.us](mailto:JJaege@co.livingston.ny.us)