

Members Attending: H. Stewart, T. Anderson, D. LeFeber, D. Kriewall, F. Miller, S. Beardsley, P. Brooks

Excused Absent: none

Others attending: M. Baines, J. Campbell, M. Kosakowski, R. Lewis, E. Wies

**Privilege of the Floor**

J. Stefano, a resident at 3855 Pennemite Road, Livonia, NY 14487, addressed the Board regarding his continued interest in obtaining public water. He indicated that the drought issues from last Summer reinforced the need to extend public water along Pennemite Road. He believes he is approximately ½ mile from the existing public water system. M.Baines indicated that she would review the information that had been assembled previously that evaluated extending water to this area, and would then contact J. Stefano.

**Public Hearing**

*Motion: P. Brooks moved and T. Anderson seconded to open the Public Hearing re: Defining “High Volume Retail User” and amending the Authority’s 2017 “Residential & Commercial Water Rates/Fees” Schedule to identify a discounted rate. Carried unanimously.*

**Financial Report:** R. Lewis reviewed the Financial Report (on file with secretary).

*Motion: F. Miller moved and S. Beardsley seconded to approve the Financial Report. Carried unanimously.*

**Operation Report** – M. Kosakowski reviewed the Operations Report and the Capital Report outline (on file with the Secretary).

*Motion: D. Kriewall moved and F. Miller seconded to approve the Operations Report and the Capital Report. Carried unanimously.*

The following item was further discussed by the Board:

**DOCCS Water Supply Project**

- E. Wies indicated that he had contacted DOCCS to verify the status of the additional funding request that had been submitted by the LCWSA. As part of the phone discussion, E. Wies reviewed the additional scope items with the DOCCS attorney, who indicated that this request would be submitted shortly to the Comptroller’s office.
- With Contract No. 1 substantially complete, the Board discussed the remaining project components (~ 60,000 feet of water main, water storage tank and pump station improvements, etc.) and establishing the following proposed bidding schedule for the remaining contracts:

Project Advertisement – Friday, May 12, 2017  
Bid Opening – Friday, June 9, 2017  
Recommendation of Award (by Engineer) – Wednesday, June 28, 2017  
(LCWSA Board Mtg)

*Motion: D. LeFeber moved and P. Brooks seconded to proceed with the bidding schedule as proposed. Carried unanimously.*

**Public Hearing (con't)**

Upon hearing no comments, the following motion was made.

*Motion: T. Anderson moved and D. Kriewall seconded to close the Public Hearing. Carried unanimously.*

**RESOLUTION 2017 – 04 DEFINING “HIGH VOLUME RETAIL USER” AND AMENDING THE AUTHORITY’S 2017 “RESIDENTIAL & COMMERCIAL WATER RATES/FEEES” SCHEDULE TO IDENTIFY A DISCOUNTED RATE.**

WHEREAS, the LCWSA Board desires to formally define a “High Volume Retail User” as an individual residential or commercial customer with metered water consumption in excess of 1,000,000 gallons per quarter;

WHEREAS, the LCWSA Board proposes to amend its 2017 “Residential & Commercial Water Rates/Fees” schedule to identify a discount for “High Volume Retail User” of \$0.63 per 1,000 gallons of metered water consumption;

WHEREAS, the LCWSA Board reserves the right to amend the definition of a “High Volume Retail User” and adjust the discount for “High Volume Retail User”, from time to time;

WHEREAS, a public hearing was held on April 24, 2017 to hear comments on the proposed changes, now therefore be it

RESOLVED, that the LCWSA Board formally adopts the above definition of a “High Volume Retail User” and amends its 2017 water rate schedule to identify a discount of \$0.63 per 1,000 gallons of metered water consumption for “High Volume Retail User”.

*Motion: S. Beardsley moved and P. Brooks seconded to approve Resolution 2017-04 Defining “High Volume Retail User” and amending the Authority’s 2017 “Residential & Commercial Water Rates/Fees” Schedule to identify a discounted rate. Carried unanimously.*

**RESOLUTION 2017-05 APPOINTING M. BAINES AS SECRETARY OF THE LIVINGSTON COUNTY WATER & SEWER AUTHORITY (LCWSA) BOARD AND AUTHORIZING THE USE OF THE LCWSA SEAL**

WHEREAS, C. VanHorne has retired from her position of Executive Director and is thus no longer the

Secretary of the Board, and

WHEREAS, M. Baines has been appointed as the new Executive Director, therefore be it

RESOLVED, that the LCWSA Board appoint M. Baines as the Secretary of the Board, and authorize her use of the LCWSA seal.

*Motion: T. Anderson moved and P. Brooks seconded to approve Resolution 2017-05 Appointing M. Baines as Secretary of the Livingston County Water & Sewer Authority (LCWSA) Board and Authorizing the Use of the LCWSA Seal. Carried unanimously.*

#### **Business Session**

**Regular minutes dated March 22, 2017**

*Minutes - S. Beardsley moved and F. Miller seconded to approve minutes dated March 22, 2017. Carried unanimously.*

**Bills:** R. Lewis reviewed the monthly bills.

*Motion: F. Miller moved and T. Anderson seconded to approve paying the bills for Operating Expenditures in an amount not to exceed \$121,785.83, Project expenses in an amount not to exceed \$682.20, and DOCCS expenses in an amount not to exceed \$204,079.41. Carried unanimously.*

*Motion: F. Miller moved and D. Kriewall seconded to approve paying the bills for Utilities in an amount not to exceed \$27,831.22, Commodity in an amount not to exceed \$38,358.96, and for miscellaneous expense in an amount not to exceed \$13,265.67. Carried unanimously.*

**Discussion: re: announcement of new Executive Director** – Board discussed different types of media that could be used to communicate the recent appointment. The consensus of the Board was to notify the LCWSA’s customers utilizing the “News You Can Use” informational section on the reverse of the next quarterly water/sewer bills. The Board also requested that M. Baines prepare an introductory letter and send out to various municipalities within the County.

#### **Communications:**

- NYSDOL Public Work Enforcement Fund Letter – M. Baines indicated that the LCWSA had been notified in a letter dated March 27, 2017 that each State agency or public benefit corporation (e.g. public authority) that enters into a public work contract, pay one tenth (0.1) of one percent (0.01) of the total cost of the contract to this Fund. Although the LCWSA has signed the accompanying notice and returned it to the NYSDOL within the 30-day timeframe, M. Baines will follow up with other public authorities to verify if any additional action will be taken in response to this notification.
- April 13, 2017 Livingston County News article re: DOCCS Water Supply Project – Board discussed the newspaper article, and the Board consensus was that a formal response would not be necessary.

## **Executive Session**

***Motion: T. Anderson moved and S. Beardsley seconded that the Board adjourn and reconvene in Executive Session for contract issues and that H. Stewart act as Chairman, with M. Baines, M. Kosakowski, and R. Lewis, remaining present. Carried unanimously.***

The Board reconvened in regular session. The following report was presented. The Board having met in Executive Session for the purpose of discussing contract issues, hereby report as follows: No action taken.

***Motion: T. Anderson moved and D. Kriewall seconded that the Report of Executive Session be accepted. Carried unanimously.***

***Adjourn: Motion: T. Anderson moved and S. Beardsley seconded to adjourn the board meeting. Carried unanimously.***

**Board Financial Report**  
**March 2017**

**Balance Sheet**

**Assets**

**Operating Cash (Operating Checking Account, General Reserve MM) page 3**  
 (Full Year Report Attached)

	Feb-17	Mar-17	
	Actual	Actual	
Cash on hand 1st of each month	\$ 2,282	\$ 2,375	
<b>Cash Received</b>			
Customer Billing	280	325	
Miscellaneous		4	Insurance Reimb-Hydrant Rochester Road
Debt/Project Related			
Grant/Contributions		13	Village of Geneseo
Billing Services/O & M Services	31	11	Compact of Towns-Livonia & Conesus
Relevy			
DOCCS			
<b>Cash Balance before expenditures</b>	<b>\$ 2,593</b>	<b>\$ 2,728</b>	
Utility Vouchers	108	55	
Operating Vouchers	108	119	
Grant Vouchers			
Project Vouchers	2		
<b>Cash Balance after expenditures</b>	<b>\$ 2,375</b>	<b>\$ 2,554</b>	
Reserve Projects in Progress Budget Bal + Retainage	1914	1914	See Work In Progress
DOCCS Receivable			
<b>Unallocated Cash Balance</b>	<b>\$ 461</b>	<b>\$ 640</b>	Minimum balance \$472,000 to cover 2months budgeted expenses, or emergency expenses

Debt Reserve Bank Balance \$712,646 page 4a

DOCCS Bank Balance \$720,282 page 5

**Work-In-Progress (WIP Report Attached)**

Current Budget \$2,312,663  
 Expenditures to Date \$ 398,421

**Balance \$1,914,242 page 6**

Accounts Receivable. Page 4c

	Service Fees	Debt	Relevy	Other	Total
Beginning Balance march	\$ 425,909	\$ 51,473	\$ 273,575	\$ 7,464	\$ 758,421
March Billing	\$ 15,985	\$ 373			\$ 16,358
Collected	\$ 301,543	\$ 32,460			\$ 334,003
Billing				\$ -	\$ -
March Balance	\$ 140,351	\$ 19,386	\$ 273,575	\$ 7,464	\$ 440,776

Capital Contributions Receivable (Current + Non-Current) – (No Significant Change)

As the Village of Geneseo’s Supplemental water project debt decreases, the amount of principal paid is higher resulting in the lower principal balance due. This debt is currently paid quarterly to the Authority for a total collection of \$52,800 (principal & interest). Unless paid off early, this collection will continue until 2027. Each year this activity reduces Net Position by approx \$40,000.

Property & Equipment (net depreciation) –

Decrease is the cumulative effect of fully depreciating the Conesus Sewer District Assets. Most of that effect is completed for the 20-year depreciation assets. The next “chunk” will be in another 7 years, then 7 years after that the pipelines & other major infrastructure will also be fully depreciated.

LIABILITIES page 4b

Payables are consistent with last year.

Statement of Revenues & Expenditures page 7

Revenues (March is a non billing month)

March Revenue is up over \$41,000 from same time last year.

Expenses: page 7

March expenses are on on track to meet budgeted amounts.

Mar-17

	16-Mar	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Estim	Estim
Cash on hand 1st of each month	\$ 3,961	\$ 3,944	\$ 3,949	\$ 4,207	\$ 4,192	\$ 2,375	\$ 2,628	\$ 2,437	\$ 2,319	\$ 2,321	\$ 2,447	\$ 2,282	\$ 2,375	\$ 2,554	\$ 2,509
<b>Cash Received</b>															
Customer Billing	246	30	382	188	47	436	189	51	390	280	29	280	325		
Miscellaneous			17	12			0.5	33		2			4		
Debt/Project Related															
Grant/Contributions			13		15	13			13				13		
Billing Services/O & M Services			44	7			35		35			31	11		
Relevy		248													
DOCCS															
<b>Estimated Cash Receipts</b>															
Cash Receipts														250	380
Debt/Grant/Contrib Receipts					0										
<b>Cash Balance before expenditures</b>	\$ 4,207	\$ 4,222	\$ 4,405	\$ 4,414	\$ 4,254	\$ 2,824	\$ 2,853	\$ 2,521	\$ 2,757	\$ 2,603	\$ 2,476	\$ 2,593	\$ 2,728	\$ 2,804	\$ 2,889
Utility Vouchers	81	67	71	60	72	81	51	62	84	52	37	108	55		
Operating Vouchers	125	204	117	112	118	115	362	124	145	104	130	108	119		
Grant Vouchers															
Project Vouchers	57	2	10	50	23		3	16	207		27	2			
<b>Estimated Expenditures</b>															
Utilities														70	70
Operating														200	120
Projects														25	25
<b>Cash Balance after expenditures</b>	\$ 3,944	\$ 3,949	\$ 4,207	\$ 4,192	\$ 4,041	\$ 2,628	\$ 2,437	\$ 2,319	\$ 2,321	\$ 2,447	\$ 2,282	\$ 2,375	\$ 2,554	\$ 2,509	\$ 2,674
Reserve Projects in Progress Budget Bal + Equipment to Purchase	8725	8723	8758	8705	8678	1365	1321	1305	1040	1042	1916	1914	1914	1889	1864
DOCCS Receivable	5625	5625	5625	5625	5625										
<b>Unallocated Cash Balance</b>	\$ 844	\$ 851	\$ 1,074	\$ 1,112	\$ 988	\$ 1,263	\$ 1,116	\$ 1,014	\$ 1,281	\$ 1,405	\$ 366	\$ 461	\$ 640	\$ 620	\$ 810

10% of 2017 Budget Expenditures = \$283,56 2 months budgeted expenditures = \$472,000

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Livingston County WSA

Balance Sheet

As of 3/31/2017

(In Whole Numbers)

	Current Year	Prior Year	Current Year Change	Beginning Year Ba...	YTD Change
<b>CURRENT ASSETS</b>					
Operating Cash	2,553,755	1,819,028	734,727	2,447,740	106,016
Debt Reserve	712,646 <i>a</i>	589,671	122,975	674,358	38,288
Accounts Receivable	440,774 <i>c</i>	445,701	(4,926)	839,904	(399,129)
Capital Contributions Receivable	25,680	21,769	3,911	34,050	(8,370)
Inventory	7,736	19,891	(12,156)	7,503	233
Prepaid Expenses	35,593	38,440	(2,847)	51,855	(16,262)
Funds held for Others	29,482	26,279	3,202	32,547	(3,065)
<b>Total CURRENT ASSETS</b>	<b>3,805,666</b>	<b>2,960,780</b>	<b>844,887</b>	<b>4,087,956</b>	<b>(282,290)</b>
<b>Total Current Assets</b>	<b>3,805,666</b>	<b>2,960,780</b>	<b>844,887</b>	<b>4,087,956</b>	<b>(282,290)</b>
<b>NON-CURRENT ASSETS</b>					
Restricted Cash	898,009	136,536	761,474	1,593,511	(695,501)
Capital Contrib Receivable, net current	395,266	493,011	(97,745)	395,266	0
Property & Equipment, Net Deprec	23,251,224	24,655,588	(1,404,364)	23,488,381	(237,157)
Work-In-Progress	1,553,798	977,003	576,795	829,050	724,748
<b>Total NON-CURRENT ASSETS</b>	<b>26,098,298</b>	<b>26,262,138</b>	<b>(163,839)</b>	<b>26,306,208</b>	<b>(207,910)</b>
<b>Total Non-Current Assets</b>	<b>26,098,298</b>	<b>26,262,138</b>	<b>(163,839)</b>	<b>26,306,208</b>	<b>(207,910)</b>
<b>TOTAL ASSETS</b>	<b>29,903,965</b>	<b>29,222,917</b>	<b>681,047</b>	<b>30,394,164</b>	<b>(490,200)</b>
<b>CURRENT LIABILITIES <i>(b)</i></b>					
Accounts Payable	81,621	85,434	(3,813)	100,996	(19,375)
Current Portion Loans Payable	146,725	144,417	2,308	146,725	0
Other Current Liabilities	736,670	(87,628)	824,298	1,566,133	(829,463)
Funds held for others	29,482	26,282	3,200	32,547	(3,065)
<b>Total CURRENT LIABILITIES</b>	<b>994,498</b>	<b>168,505</b>	<b>825,992</b>	<b>1,846,401</b>	<b>(851,904)</b>
<b>Total Current Liabilities</b>	<b>(994,498)</b>	<b>(168,505)</b>	<b>(825,992)</b>	<b>(1,846,401)</b>	<b>851,904</b>
<b>NON-CURRENT LIABILITIES</b>					
System Revenue Notes Payable	4,189,675	4,629,850	(440,175)	4,189,675	0
<b>Total NON-CURRENT LIABILITIES</b>	<b>4,189,675</b>	<b>4,629,850</b>	<b>(440,175)</b>	<b>4,189,675</b>	<b>0</b>
<b>Retained Earnings &amp; Net Position</b>					
Retained Earnings	(24,358,088)	(24,701,410)	343,322	(24,358,088)	0
Net Income	(361,704)	276,847	(638,551)	0	(361,704)
<b>Total Retained Earnings &amp; Net Position</b>	<b>(24,719,792)</b>	<b>(24,424,562)</b>	<b>(295,230)</b>	<b>(24,358,088)</b>	<b>(361,704)</b>
<b>TOTAL NET POSITION</b>	<b>29,903,965</b>	<b>29,222,917</b>	<b>681,047</b>	<b>30,394,164</b>	<b>(490,200)</b>

*(4)*



5.1

DOCCS Bank Account

Date	Description	Deposit	Transfer to Reserve	Interest	Balance
11/19/2015	deposit Ck #04073239	\$1,875,000.00			\$ 1,875,000.00
11/30/2015	interest			\$ 15.41	\$ 1,875,015.41
12/16/2015	Vouchers Paid Expensed Previoulsy pd before receiveing DOCCS money-need to		\$ 5,080.00		\$ 1,869,935.41
12/31/2015	transfer to reserve		\$ 36,225.09		\$ 1,833,710.32
12/30/2015	interest			\$ 47.71	\$ 1,833,758.03
1/31/2016	interest			\$ 43.70	\$ 1,833,801.73
2/23/2016	Vouchers Paid				\$ 1,833,801.73
	Clark Paterson		\$ 77,640.00		\$ 1,756,161.73
2/29/2016	bank interest			\$ 46.34	\$ 1,756,208.07
3/23/2016	Vouchers Paid				\$ 1,756,208.07
	Clark Paterson		\$ 26,230.00		\$ 1,729,978.07
	Tom Wamp		\$ 200.00		\$ 1,729,778.07
3/31/2016	bank interest			\$ 44.58	\$ 1,729,822.65
4/24/2016	Vouchers Paid				\$ 1,729,822.65
	Tom Wamp		\$ 200.00		\$ 1,729,622.65
4/30/2016	bank interest			\$ 41.23	\$ 1,729,663.88
5/25/2016	Vouchers Paid	\$ -	\$ -	\$ -	\$ 1,729,663.88
	Gregory De Le Fleur		\$ 100.00		\$ 1,729,563.88
	Kruck & Campbell		\$ 2,240.00		\$ 1,727,323.88
5/31/2016	bank interest			\$ 45.47	\$ 1,727,369.35
6/22/2016	Vouchers Paid				\$ 1,727,369.35
	Clark Paterson		\$ 49,900.00		\$ 1,677,469.35
6/30/2016	bank interest			\$ 42.27	\$ 1,677,511.62
7/14/2015	Voucher Paid				\$ 1,677,511.62
	CNY Pomeroy Appraisers		\$ 3,300.00		\$ 1,674,211.62
7/27/2016	Voucher Paid				\$ 1,674,211.62
	Kruck & Campbell		\$ 1,560.00		\$ 1,672,651.62
7/31/2016	bank interest			\$ 39.94	\$ 1,672,691.56
8/31/2016	bank interest			\$ 45.37	\$ 1,672,736.93
9/28/2016	Vouchers Paid				\$ 1,672,736.93
	CNY Pomeroy Appraisers		\$ 3,300.00		\$ 1,669,436.93
	Genesee Country Express		\$ 99.71		\$ 1,669,337.22
	Johnson Newspaper		\$ 107.11		\$ 1,669,230.11
9/30/2016	Vouchers Paid				\$ 1,669,230.11
	Genesee & Wyoming Railroad		\$ 3,000.00		\$ 1,666,230.11
9/30/2016	bank interest			\$ 41.24	\$ 1,666,271.35
10/26/2016	Vouchers Paid				\$ 1,666,271.35
	Clark Paterson Lee		\$ 105,365.00		\$ 1,560,906.35
	Kruck & Campbell		\$ 1,300.00		\$ 1,559,606.35
10/31/2016	bank interest			\$ 42.01	\$ 1,559,648.36
11/8/2016	Voucher Paid				\$ 1,559,648.36
	Genesee & Wyoming Railroad		\$ 1,000.00		\$ 1,558,648.36
11/30/2016	Vouchers Paid				\$ 1,558,648.36
	NYS DEC		\$ 110.00		\$ 1,558,538.36
11/30/2016	bank interest			\$ 38.44	\$ 1,558,576.80

## Capital Projects In Progress Report

3/31/2017

Project Code	Project Name	Expenditures To Date	Budget	Budget Balance	Service Area	Funding	Financing	Date Began
<b>DEBT &amp; REIMBURSABLE PROJECTS</b>								
31085	DOCCS Water Supply Project	1,155,377.36	7,500,000.00	6,344,622.64	33-WR	Prison Project w/b paying for this!		10/26/2011
<b>Total DOCCS Project</b>		<b>1,155,377.36</b>	<b>7,500,000.00</b>	<b>6,344,622.64</b>				
<b>GENERAL RESERVE PROJECTS</b>								
31040	Main Pump: motor, electrical, ventilation	-	282,112.93	282,112.93	32-SLV	Reserve		1/1/2012
31043-5	Scada System Upgrade	83,206.30	86,700.00	3,493.70	33-WR	Reserve		1/1/2015
31080-3	Collection System-Inflow & Infiltration repairs	286,785.08	375,325.00	88,539.92	33-SL	Reserve		1/1/2014
31103	Alternate Water Supply Project-DOCCS	540.00	405,400.00	404,860.00	33-WR	Reserve		1/1/2014
31104	Lake Forest Water Main	3,039.60	102,000.00	98,960.40	33WR	Reserve		1/1/2014
31105	Slagel Park Water System Upgrade (Pine Tree)	3,033.35	120,400.00	117,366.65	33WR	Reserve		1/1/2014
31111	Technology Upgrades	21,816.71	30,000.00	8,183.29	31WS	Reserve		9/23/2015
31112	Adams/Clay St-PS Upgrades	-	90,000.00	90,000.00	33SL	Reserve		1/1/2016
31113	Inline Gate Valve Install	-	30,400.00	30,400.00	33WR	Reserve		1/1/2017
31114	Automatic Flusher	-	12,400.00	12,400.00	33WB	Reserve		1/1/2017
31115	Roof Replacement Lakeville Plant	-	57,700.00	57,700.00	32SLV	Reserve		1/1/2017
31116	Digester cover Inspection & Rehab	-	49,900.00	49,900.00	32SLV	Reserve		1/1/2017
31117	Upsize Farms-DOCCS	-	605,325.00	605,325.00	33WR	Reserve		1/1/2017
31118	Jet Mixer	-	65,000.00	65,000.00	32SLV	Reserve		1/1/2017
<b>Total Reserve Projects</b>		<b>398,421.04</b>	<b>2,312,662.93</b>	<b>1,914,241.89</b>				
<b>Equipment(Fixed Assets)</b>								
<b>Total Equipment (Fixed Assets)</b>		-						
<b>TOTAL OF ALL PROJECTS (a/c#1600) &amp;</b>		<b>398,421.04</b>	<b>2,312,662.93</b>	<b>1,914,241.89</b>				
<b>2016 Completed Projects/Purchased Equipment</b>								
31095	Clarifier I-Beam Re-Coat	87,058.36	93,100.00	6,041.64	32SLV	Reserve	16-Aug	1/16/2013
31109	Boiler Replacement-Plant & Admin Bldg	22,172.00	25,000.00	2,828.00	32SLV	REserve	16-Aug	10/28/2015
	2015 Budget-Sewer Camera	71,205.00	80,000.00	8,795.00	33S	Reserve		4/30/2016
31106	Niver Road-Overcoat Tank	43,297.00	58,000.00	14,703.00	33WR	Reserve		1/1/2015
31110	Energy Conservation Program	22,663.14	24,400.00	1,736.86	32SLV	Reserve		9/23/2015
31108	Early Warning System/Pump	71,834.61	130,000.00	58,165.39	33SL	REserve	Nov-16	
	Crossroad Commerce Park Sewer					Cnty Grant	Nov-16	
	2016 Dodge Ram 1500	24,421.51	24,500.00	78.49			pd 9/16	
	2016 Dodge Ram 2500	26,925.12	26,000.00	(925.20)			pd 9/16	

# Debt Fund Activity

March 31, 2017

	2016				2017			
	1st Qtr Actual	2nd Qtr Actual	3rd Qtr Actual	4th Qtr Actual	1st Qtr Est	2nd Qtr Est	3rd Qtr Est	4th Qtr Est
	Jan-Mar	Apr-Jun	Jul-Sept	Oct-Dec	Jan-Mar	Apr-Jun	Jul-Sept	Oct-Dec
Cash on hand as of 1st of each month	\$ 629,006	\$ 663,192	\$ 710,293	\$ 619,445	\$ 671,294	\$ 704,538	\$ 751,639	\$ 660,791
Cash Received - Customer Billing:	63,597	63,396	64,839	62,890	61,809	63,396	64,839	62,890
Cash Received - Miscellaneous	47	51	46	48	51	51	46	48
Cash Received - Relevy		30,730				30,730		
<b>Cash Balance before expenditures</b>	<b>\$ 692,650</b>	<b>\$ 757,369</b>	<b>\$ 775,178</b>	<b>\$ 682,383</b>	<b>\$ 733,154</b>	<b>\$ 798,715</b>	<b>\$ 816,524</b>	<b>\$ 723,729</b>
Admin Fees Paid	\$ 3,037	\$ 1,000	\$ 6,187		\$ 2,949	\$ 1,000	\$ 6,187	
Debt Payments (Principal & Interest):								
Grove Station Water			31,725				31,725	
EFC 2009 Sewer Bond	26,421		106,421		25,667		106,421	
EFC 2012 Sewer Bond (as of June 2012)		46,076	-	11,089		46,076	-	11,089
Transfer to Reserve to cover Debt related exp			11,400				11,400	
<b>Cash Balance after expenditures</b>	<b>\$ 663,192</b>	<b>\$ 710,293</b>	<b>\$ 619,445</b>	<b>\$ 671,294</b>	<b>\$ 704,538</b>	<b>\$ 751,639</b>	<b>\$ 660,791</b>	<b>\$ 712,640</b>
<b>NYS EFC-Grov Sta Water - DO 17369:</b>								
Beginning Balance	793,125	793,125	793,125	761,400	761,400	761,400	761,400	729,675
Drawdown	-	-	-	-	-	-	-	-
Principal Payment	-	-	31,725	-	-	-	31,725	-
Ending Balance	793,125	793,125	761,400	761,400	761,400	761,400	729,675	729,675
<b>8/27/09-&gt;8/27/39 Sewer Bond (SL)</b>								
Beginning Balance	2,475,000	2,475,000	2,475,000	2,395,000	2,395,000	2,395,000	2,395,000	2,315,000
Principal Payment	-	-	80,000	-	-	-	80,000	-
Ending Balance	2,475,000	2,475,000	2,395,000	2,395,000	2,395,000	2,395,000	2,315,000	2,315,000
<b>6/21/12-&gt;11/1/42 Sewer Bond (SL)</b>								
Beginning Balance	1,215,000	1,215,000	1,180,000	1,180,000	1,180,000	1,180,000	1,145,000	1,145,000
Drawdown	-	-	-	-	-	-	-	-
Principal Payment	-	35,000	-	-	-	35,000	-	-
Ending Balance	1,215,000	1,180,000	1,180,000	1,180,000	1,180,000	1,145,000	1,145,000	1,145,000
<b>Total Debt Balance</b>	<b>\$ 4,483,125</b>	<b>\$ 4,448,125</b>	<b>\$ 4,336,400</b>	<b>\$ 4,336,400</b>	<b>\$ 4,336,400</b>	<b>\$ 4,301,400</b>	<b>\$ 4,189,675</b>	<b>\$ 4,189,675</b>
			EOY Balance	\$ 671,294			EOY Balance	\$ 712,640
	12 mos pmts =	\$ 221,732	1.05% =	\$ 232,819	12 mos pmts =	\$ 220,978	1.05% =	\$ 232,027
<i>Trustee Indenture requires 1.05% of annual payments on deposit</i>		Over required balance by	\$	438,475		Over required balance by	\$	480,613

Propose to raise SL Sewer Debt Service Collection \$4 per year  
 Will generate approximately \$14,572 per year  
 This amount will fund approximately \$275,000 of improvements



**Livingston County WSA**  
**Statement of Revenues and Expenditures - Unposted Transactions Included In Report**  
From 3/1/2017 Through 3/31/2017  
(In Whole Numbers)

	YTD Actual	YTD Last Year Actual	Current Year Change	Current Year % Change	Total Budget	Total Budget Variance	Percent Total Budget Remaining - Original
<b>OPERATING REVENUE</b>							
Retail Fees	202,721	189,531	13,190	6.96	2,516,616	(2,313,895)	(92)%
Wholesale Fees	32,143	33,860	(1,717)	(5.07)	199,000	(166,857)	(84)%
Permit Fees	19,445	3,766	15,679	416.31	57,150	(37,705)	(66)%
O&M Services	48,491	33,907	14,584	43.01	163,562	(115,071)	(70)%
Other Income	14,668	14,687	(19)	(0.13)	59,459	(44,791)	(75)%
<b>Total OPERATING REVENUE</b>	<b>317,467</b>	<b>275,751</b>	<b>41,717</b>	<b>15.13</b>	<b>2,995,787</b>	<b>(2,678,320)</b>	<b>(89)%</b>
<b>OPERATING EXPENSE</b>							
Wages	72,830	92,876	(20,046)	(21.58)	687,238	614,408	89 %
Overtime	2,856	4,974	(2,119)	(42.59)	22,485	19,629	87 %
Fringes	108,171	101,649	6,521	6.42	496,132	387,961	78 %
Professional Services	58,315	57,226	1,089	1.90	323,690	265,375	82 %
Utilities	45,343	60,509	(15,166)	(25.06)	298,541	253,198	85 %
Vehicle Expense	3,897	979	2,918	298.06	24,200	20,303	84 %
Equipment Expense	1,389	(6,721)	8,110	(120.66)	50,581	49,192	97 %
Building Expense	67,189	55,257	11,933	21.59	315,422	248,233	79 %
Purchased Water/Sewer	60,213	78,295	(18,082)	(23.09)	535,400	475,187	89 %
Customer Installations	7,660	2,730	4,931	180.65	35,130	27,470	78 %
Permits, Inspections	6,949	492	6,457	1,312.05	18,820	11,871	63 %
Other Expenses	9,437	5,864	3,574	60.95	28,049	18,612	66 %
<b>Total OPERATING EXPENSE</b>	<b>444,250</b>	<b>454,130</b>	<b>(9,880)</b>	<b>(2.18)</b>	<b>2,835,688</b>	<b>2,391,438</b>	<b>84 %</b>
<b>GAIN/LOSS BEF DEPRECIATION</b>	<b>(126,782)</b>	<b>(178,379)</b>	<b>51,597</b>	<b>(28.93)</b>	<b>160,099</b>	<b>(286,881)</b>	<b>(179)%</b>
<b>DEPRECIATION EXPENSE</b>							
	(237,157)	(242,511)	5,355	(2.21)	0	(237,157)	0 %
<b>NON-OPERATING REVENUE/EXPENSE</b>							
Non-Operating Income	34,410	33,726	684	2.03	295,242	(260,832)	(88)%
Non-Operating Expense	(4,261)	(4,403)	142	(3.23)	(78,455)	74,194	(95)%
Grant Expense	0	(4,350)	4,350	(100.00)	0	0	0 %
<b>Total NON-OPERATING REVENUE/EXPEN...</b>	<b>30,149</b>	<b>24,973</b>	<b>5,176</b>	<b>20.73</b>	<b>216,787</b>	<b>(186,638)</b>	<b>(86)%</b>
<b>NET GAIN/LOSS BEF CONTRIB</b>	<b>(333,790)</b>	<b>(395,917)</b>	<b>62,128</b>	<b>(15.69)</b>	<b>376,886</b>	<b>(710,676)</b>	<b>(189)%</b>
<b>CAPITAL CONTRIBUTIONS</b>							
Grant & Donation Revenue	(96)	15,000	(15,096)	(100.64)	0	(96)	0 %
Capital Contributions	695,590	104,070	591,520	568.39	0	695,590	0 %
<b>Total CAPITAL CONTRIBUTIONS</b>	<b>695,494</b>	<b>119,070</b>	<b>576,424</b>	<b>484.10</b>	<b>0</b>	<b>695,494</b>	<b>0 %</b>
<b>CHANGE IN NET ASSETS</b>	<b>361,704</b>	<b>(276,847)</b>	<b>638,551</b>	<b>(230.65)</b>	<b>376,886</b>	<b>(15,182)</b>	<b>(4)%</b>

(4)

# OPERATIONS REPORT

<b>Water and Sewer Work Program 2017</b>	
Customer work orders	Staff completed 33 customer workorders - up 9 from last month.
UFPO	Staff completed 47 UFPOs - up 32 from last month.
PM Maintenance	All PM maintenance completed.
Sampling and Testing	All the sampling and testing completed.
Generator Maintenance	Staff replaced the block heater hoses at 11E, Conesus East Lake Rd, and Seneca Food. Staff also replaced the block heater at Seneca Foods.
Restoration	Staff is working on restoring the areas that were dug up over the winter.
<b>Water Work Program</b>	
Hydrant repair or replacement	Staff installed a hydrant riser. Staff also replaced a hydrant on Stone Hill Rd.
Meter reading	Staff has completed the meter reading for the second quarter.
<b>Sewer Work Program</b>	
Sewer Cleaning and televising	Staff is working in the Village of Livonia and Hemlock cleaning and televising.
Gauging stations and shimming pumps	Staff completed the gauging program for 2017.
Location and adjusting of manholes	Staff located and inspected manholes on the south side of the Village of Livonia.

**CAPITAL PROJECTS REPORT - April Outline**

<b>31085 – DOCCS WSP</b>	
4/24/2017	All of the main has been installed. The vault piping has been connected. All testing chlorination and health samples were completed and have all passed. They have started installing services that a permit has been purchased for.